

Minutes of the Meeting of April 11, 2007

Call to Order:

Meeting called to order at 6:38 p.m.

Members Present:

J. Sambor, Chairman; J. Dean-Wing

Others Present:

S. McNamara, Assistant Assessor; L. Cameron, Secretary

Sign:

The Board signed the monthly report, vouchers, and an abatement slip for Mr. Reich.

Old Business:

Computer Expense: The Board reviewed a memo from Helen Coffin answering the BOA request for payment of the repair bill for the office computer. H. Coffin informs the Board the expense will be paid. She also states that in the future this kind of expense will need to be in writing to both the Executive Secretary and the System Administrator for approval prior to the work being performed.

Finance Committee Meeting: The meeting with the Finance Committee was reviewed. The budget was accepted as submitted.

S. McNamara recused herself from the meeting at this time.

March 21, 2007 Minutes: J. Dean-Wing made a motion; J. Sambor seconded the motion to accept the minutes of March 21, 2007 with one line added: After the Manski letter discussion, add, "S. McNamara returned to the table". Vote was unanimous.

February 5, 2007 Minutes: The Board reviewed the minutes from the February 5, 2007 meeting, and the joint minutes from the meeting on February 5, 2007 with the Board of Selectman. J. Sambor made a motion; seconded by J. Dean-Wing to accept these minutes. Vote was unanimous. J. Dean-Wing stated the joint minutes should be added to the BOA minutes before "meeting reconvened"; J. Sambor pointed out a spelling error to be corrected. J. Dean-Wing made a motion, seconded by J. Sambor to accept the minutes with these two corrections. Vote was unanimous.

February 21, 2007 Minutes: The Board reviewed the revised minutes from February 21, 2007.

S. McNamara returned to the table.

BOS Response Memo: A response to the BOS will be sent taking the points raised from the February 20, 2007 minutes.

Exemption Article: S. McNamara will inquire about adding the exemption article to the warrant for next Town Meeting. S. McNamara will prepare the article for the BOA to sign.

New Business:

BOS Memo: A memo was received from the BOS requesting the BOA meet with them on April 17, 2007. A response will be sent stating the Board is unable to make the April 17, 2007 meeting due to scheduling difficulties. J. Sambor stated the Board would like to meet with all members of the Board of Assessors present. The BOA will request a date in May.

FinCom Meeting: J. Dean-Wing brought to the BOA attention that the Assessors office as well as the Assistant Assessor was brought up and discussed at a recent FinCom meeting.

Website: L Cameron asked the Board if they would like to have the BOA minutes on the Town website once approved. The Board agreed to this. L. Cameron also stated abatement forms could be on the website, making it easier for residents to access the necessary forms. The Board agreed to this. Real Estate and Motor Vehicle abatement forms will be added to the website.

Meeting House Classification: S. McNamara stated the Meeting House should be classified as a church not a charity.

Executive Session: A motion was made by J. Dean-Wing, seconded by J. Sambor to go into Executive Session under MGL Chapter 39, S. 23B, #7, with return to open session. Roll Call Vote: J. Dean-Wing/Yes; J. Sambor/Yes; vote was unanimous.

Open Session reconvened 7:21PM.

February 21, 2007: S. McNamara brought up several issues she felt needed revising in the February 21, 2007 minutes. J. Sambor made a motion, seconded by J. Dean-Wing to change the February 21 minutes as follows: In the first paragraph discussing the letter with the attorney, this should state there are two letters. In the second paragraph, this should also reflect two letters. Motion passes unanimously. The January 24 minutes will not be revised further at this time.

Meeting adjourned at 8:15 PM

Respectfully submitted,

Laura Cameron

Judith Sambor

Dorothy DiLorenzo

Jennifer Dean-Wing

Signed and Approved 5/7/2007