

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN  
Minutes of May 21, 2007**

**Board Members in Attendance:** Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Tom Petrowicz, Charlie Poulin, and Karin Furno.

**Also Present:** Executive Secretary Helen Coffin

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Chairperson McCutcheon called the meeting to order at 7:00 p.m.

**ANNOUNCEMENTS:**

- Congratulations to the Millville graduating seniors.
- Thank you to all that attended the Town Meeting.
- Thank you to the Board of Health, Conservation Commission, and Boy Scouts for a successful town clean-up day.
- The Memorial Day Parade is scheduled for Monday, May 28, 2007. The line up will start at 1:00 at Central and Providence Streets.
- A memo about evasive stilt grass was provided to the Town. There will be representatives who will be spraying the town with herbicides to get rid of this grass.
- The Board of Selectmen held a meeting about the Business Retention Grant in the amount of \$75,000.
- There continues to positions available on boards and committees.

**GOOD & WELFARE:**

- Resident, Norman Thuiot, wanted to know:  
**Who is the Town's liability counsel?**  
The Executive Secretary responded, MIIA.  
**What are the limits for liability?**  
This depends on the case and which type of case is filed.  
**What is the case with the Lima family?**  
Selectmen Savage stated that the Conservation is filing an appeal against the Planning Board. The Town has always given the Town boards attorneys when needed.  
**Who is representing the Planning Board in this case?**  
That has not been determined yet.

**CORRESPONDENCE:**

- The Massachusetts Association of Disabilities will be meeting on **Wednesday, June 20, 2007** on emergency preparedness.
- The bridge will be closed on **Thursday, May 24, 2007 from 9:00 – 11:00** so that steel beams may be replaced.

- The bridge will be tentatively closed on **Thursday, May 21, 2007.**
- The Earth Removal Committee has been established.
- The first round of lottery has been done for 46 Hope St.
- The Fire Associations flower sale was a big success.
- A memo was sent from Senator Moore's office informing the Town about the proposed update to the water waste facility site.
- The Town Treasurer has collected 94% in taxes and 99% of personal property.

#### **MINUTES:**

- **On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept the Minutes from the FinCom Meeting on April 25, 2007.**
- **On a motion made by Karin Furno, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept the Minutes from the Board of Assessors Meeting on May 7, 2007.**
- The Regular Meeting Minutes from May 7, 2007 will be accepted at the next meeting.

#### **EXECUTIVE SECRETARY:**

- **Senior Center Change Order:**  
On a motion made by Tom Petrowicz, and seconded by Karin Furno, the Board of Selectmen voted unanimously to authorize a change order #4 for the Senior Center for \$46,642.00.
- **On a motion made by Karin Furno, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to authorize the Chairman to sign the change order.**
- **Board of Health Cell Phone:**  
On a motion made by Karin Furno, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to authorize the purchase of one cell phone for the Board of Health.
- **Audit:**  
The auditors will be at the next meeting on June 4, 2007.

#### **OLD BUSINESS:**

- **Open Space Residential Design**  
The Planning Board wants comments and suggestions on this draft bylaw.
- **Personnel Policies and Procedures:**  
Selectmen Furno removed herself from this discussion.

The Board of Selectmen discussed the personnel policy section which references employees if the Town who are elected to serve on another position leaving employment. The Board of Selectmen discussed that they have the option to choose to impose or not to impose this policy. It was the opinion of the board that by imposing this it would be a detriment to the Town since it is difficult to get people to even run for elected seats.

**On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to remove this policy. Selectmen Furno abstained.**

- **Personnel Policies and Procedures Sections # 1-4.**

The Board of Selectmen wants to give these policies and procedures to the various boards and departments for review and comments. The Board of Selectmen will be reviewing pages 28 -56. A public hearing will be held.

**NEW BUSINESS:**

• **Request for Special Counsel of Planning Board:**

Chairperson McCutcheon left the room during discussion.

Selectmen Furno disclosed that her husband is on the Planning Board but she feels that she can render an objective decision.

Selectmen Poulin informed the Board that he has done work for the family involved and also spoke with the ethics commission and was advised that he could in fact discuss and vote on this issue.

Selectmen Petrowicz stated that he did receive and read the information provided and believes that this is not going to be long term litigation and it is standard procedure and suggested a \$1,000 cap on this item.

Selectmen Poulin wanted to know why the Board of Selectmen wants to put a cap on this?

Selectmen Savage stated that it has happened before that one board has taken another board to court. He wants to make sure that if the Planning Board exceeds the \$1,000 then they must come to the Board again.

**On a motion made by Tom Petrowicz , and seconded by Karin Furno, the Board of Selectmen voted unanimously to provide authority the Planning Board for special counsel with a cap not to exceed \$1,000.**

**Annual Town Meeting:**

- The classification plan was approved.
- No outstanding bills.

### **Board of Assessors:**

The Board of Selectmen received a memo from Board of Assessor's. The Executive Secretary will provide a written comment in regards to the Assistant Town Clerk's duties.

### **Landfill:**

The Town has received no further information from BATG. The contract with the environmental specialist has never been received. Attorney Pickett is working on this.

A notice came from consultant Tata & Howard informing the town that \$51,000 has been spent to date and the contract for the closure of the landfill was not to exceed \$54,000.

The Board of Health representative, Dave Stanley, mentioned that Tata & Howard had a voucher that needed to be signed. The Board of Health is going to hold the voucher until further clarification of work is explained.

There will be another meeting tentatively set up for June 4, 2007 with all members. The Board of Selectmen would like to have an update from DEP.

### **OLD BUSINESS:**

#### **Bylaws and immediate needs for Town:**

1. Cell Tower
2. Adult District Bylaw must be placed in town. This should be on the books. Selectmen Savage provided the standard language of such a bylaw. He suggested that this bylaw be co-sponsored with the Zoning/Planning Board for the next Annual Town Meeting.

#### **Park Complaint:**

- There was a complaint about older children hanging out and using foul language at the park area. The Millville Police Department was notified.

#### **Senior Center**

- The tentative open house date will be June 24, 2007.
- Thank you to Selectmen Poulin for offering his plumbing services. Also thank you to Board of Health Chairman, Dave Stanley for offering his electrical services.
- The Executive Secretary will be writing a letter of thanks and termination at the old Senior Center.
- Gerry Finn has confirmed that the cabinets will be done by June 24, 2007.

**NEW BUSINESS:**

**Quilt Appraisal:**

- **On a motion made by Paul Savage and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to have both town quilts appraised and insured.**

**Chestnut Hill Meeting House Association:**

- The Board of Selectmen will be holding their monthly meeting at the Chestnut Hill Meeting House on September 4, 2007.

**Town Beautification:**

- Chairperson McCutcheon had an idea of having local businesses sponsor and provide plants to various areas in town. The businesses would display their business sign along with upkeeping the area.

**GOOD & WELFARE: None.**

**On a motion made by and seconded by the Board of Selectmen voted unanimously to adjourn the meeting at 9:00 pm.**

Respectfully Submitted,

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Diane McCutcheon  
Chairperson

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Paul Savage  
Vice Chairperson

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Tom Petrowicz  
Selectman

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Charlie Poulin  
Selectman

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Karin Furno  
Selectman

**APPROVED AND SIGNED 6/4/07**