

**TOWN OF MILLVILLE
BOARD OF SELECTMEN
Minutes of June 4, 2007**

Board Members in Attendance: Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Tom Petrowicz, Charlie Poulin, and Karin Furno.

Others In Attendance: Executive Secretary Helen Coffin

Chairperson McCutcheon called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS:

- Congratulations to the Millville seniors that will be graduating.
- The Memorial Day Parade was a great success. Thank you to Jean Poulin for coordinating this event.
- The parking lot at the police station will be closed on Friday, June 8, 2007.
- The grand opening for the Millville Senior Center will be June 24, 2007 from 1:00 – 5:00.
- Selectmen Poulin will be at the Town Hall on Wednesday, June 6, 2007 from 6:00 -8:00 p.m. for any interested residents.
- A black hawk helicopter landed at the Millville Elementary School to honor and acknowledge that the school received the Guard and Reserve faculty award. The students were able to climb inside the helicopter.
- There continues to positions available on some boards and committee.

GOOD & WELFARE:

• **Audit Report:**

Town Accountant Marilyn Mathieu provided the 2006 Audit Report to the Board of Selectmen. Ms. Mathieu gave a brief analysis of the accounting standards and principles for complying with Massachusetts General Laws. This report is available for public view. The financial analysis shows that the Town is in good shape. Ms. Mathieu commented that the town did not receive a management letter which offers suggestions for improvements for towns. There hasn't been a management letter since the 80's. The net assets for the Town have increased. The standards, which must be complied with, are set by GASB. This is particularly demanding for cities and towns since there are 34 standards. The town successfully completed this. Selectmen Petrowicz stated that a goal for the Town could be to increase the stabilization and free cash numbers.

CORRESPONDENCE:

- The CMMPO will be holding a meeting on Wednesday, June 13, 2007 at 4:30 pm.
- The BMRSD will hold a meeting on Wednesday, June 6, 2007 at 6:00 p.m. at the Middle School.
- Carol Smith from the Council on Aging informed the Board of Selectmen that the seniors would be vacating the 385 Chestnut Hill Rd. sight on June 30, 2007.

On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to write a letter informing the Chestnut Hill Community Club that the Senior Center would vacate the premises on June 30, 2007.

- The Town of Walpole sent a letter asking for support from the Town of Millville in putting a moratorium on the unfriendly 40 B housing projects. The Board of Selectmen does not feel it is necessary to respond at this time.
- The monthly electrical report was provided. There were 5 permits issued for a total of \$1,160.00 collected. There were also 11 inspections for a total of \$385.00.
- A letter came from National Grid informing the town about the foliage and vegetation and management plan which will take place June 11, 2007 through August 3, 2007.
- The Massachusetts Municipal Association will be having a meeting on June 9, 2007 from 8:30 -2:30 or new selectmen.
- There will be a meeting about the athletic fields on June 13, 2007 at 6:30 p.m.

MINUTES:

- **On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept the minutes from the meeting of May 7, 2007. (added “and Compensation” for clarification) Paul Savage abstained.**
- **On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept the minutes on May 21, 2007. (Regular meeting)**
- **On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to accept the minutes on May 21, 2007 from the business retention grant meeting.**

EXECUTIVE SECRETARY:

- **Request for Legal - Board of Health:**
On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to authorize the Board of Health to utilize legal to review specific regulations.
- **Request for Legal - Zoning Board of Appeals:**
On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to authorize the Zoning Board of Appeals request for legal services.
Selectmen Savage stepped off the Board and left the room.

- **2008 Formula Grant:**
On a motion made by Karin Furno, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to sign the grant for \$3,200.
- **Senior Center – exterior door locks:**
On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to authorize the change of the exterior locks at the Senior Center.
- **Budget Request Transfers:**
On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to approve the budget request transfers for the following:
Senior Center - Carol Smith \$500.00
Street Lights – Helen Coffin: \$2,000
Police - Chief Landry: \$3,000 (expenses, electric, gas, and oil)
Dispatch - Chief Landry: \$11,000 (over-time)
Annual Report – Helen Coffin: \$200.00
- **COG, Encumbrance:**
The Board of Selectmen was unanimous in approving the Subordination to Not Encumber and will allow signature by the Chairperson.
- **Board of Health Resignation:**
On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to accept the resignation of Phil Tympanik who was appointed to the Board of Health.

OLD BUSINESS:

- **Business Retention:**
The committee is looking to use some of the money to have lights on both sides of the streets, along with signs on several historical sites. It was recommended that the committee utilize Heritage Design Group to get facts and figures about the different types of lights and signage.
- **ACT- Tree Removal:**
Residents have been informed about the trees, which were recommended to be taken down due to disease or safety hazard. The town is looking to remove about 15 trees. The stumps will not be removed. The homeowners have signed off on this.
- **Legal for 366 Chestnut Hill St.**
Selectman Poulin wanted to bring up the topic of legal expenses for the Planning Board. Chairperson McCutcheon excused herself from the discussion and left the room. Selectman Poulin asked the other members of the Board of Selectmen to rescind the previous vote, which was taken at the last meeting and wanted to not

put a limit on the Planning Board's allowance for Special Town Counsel. Selectman Poulin feels that this was not imposed upon the Conservation Commission and it is not fair to impose it on the Planning Board.

Selectman Petrowicz responded by stating that the Planning Board was given counsel on this matter and chose not to listen to the advice of counsel, thus the need for Special Counsel. It was felt that if the Planning Board appears to need more money, it could be discussed then.

Selectman Savage stated that the Board of Selectmen voted unanimously at the last meeting to limit it to \$1,000. He feels that it is not prudent when litigation is imminent that any member of the Board of the Selectmen who has an interest to give an opinion on this matter -- they must give a full disclosure to be documented to protect themselves. There was a short discussion about making sure that when a complaint is given to any Board of Selectmen member the proper boards and committees or Executive Secretary are given this information and Selectmen should not be showing up at residents homes.

Selectman Poulin made a motion to rescind the original vote, the motion was not seconded.

Old Business:

- **Strap Grant:**
The contractor is going to be in town tomorrow. The project is near completion. There will be an invoice for the remainder.

- **Complaint regarding the park:**
A memo from Chief Landry was written regarding the playground. There were several suggestions:
 1. No animals in the park.
 2. No smoking around the playground.
 3. The park should close at dusk.
 4. The park is designed for younger children not older children.

This memo will be passed over to the Parks and Recreation Committee.

- **Town Stationary:**
The Chairperson reminded all boards and departments that the Town has their own stationery and if anything is to go out as a public document it must be on Town stationery. Any board members can get this stationery from Helen Coffin.

NEW BUSINESS:

- **Mark's Garage 401 Chestnut Hill Rd.:**
The Board of Health Chairman Dave Stanley responded to a complaint, which was made by a resident regarding Mark's Garage. The complaint was in regards to a strong odor. A three-page memo was provided to the Board of Selectmen

explaining that this property has a failing septic system. The owner, Mark Fernandes, was asked by the Board of Health to have Title V done by an inspector of the Board of Health choice. It is the recommendation to the Board of Selectmen that the Class II license for Mark's Garage be revoked.

On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to hold a Revocation Hearing of the Class II license for Mark's Garage.

GOOD & WELFARE:

• **Chairman of the Planning Board:**

Chairman Jim Hull wanted to notify the Board of Selectmen that the Planning Board would exceed this \$1,000. This does cost money and the Planning Board will defend their decision vigorously.

• **Resident, Norman Thuot:**

Mr. Thuot wanted to know when the Board of Selectmen were going to inform the town residents about a lawsuit between the Susan Gray McNamara and Diane McCutcheon, Helen Coffin, Lisa Larue, Gary Brackett and Pat Costello. Chairperson McCutcheon informed Mr. Thuot that MIIA will be handling it and the Town does now know that Ms. McNamara has filed suit against 5 people and the Town is waiting for the attorneys to make the next move.

On a motion made by Tom Petrowicz and seconded Paul Savage, the Board of Selectmen voted unanimously to adjourn the meeting at 9:00 pm.

Respectfully Submitted,

Amy Sutherland

Diane McCutcheon, Chairperson

Paul Savage, Vice Chairman

Tom Petrowicz, Selectman

Charlie Poulin, Selectman

Karin Furno, Selectman

APPROVED AND SIGNED 6/18/07