

**TOWN OF MILLVILLE
BOARD OF SELECTMEN
Minutes of June 18, 2007**

Board members in attendance: Chairperson Diane McCutcheon, Vice Chairman Paul Savage and Members Tom Petrowicz and Charlie Poulin

Board Members Not Present: Karin Furno

Others in Attendance: Executive Secretary Helen Coffin

Chairperson McCutcheon called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS:

- Happy Father's Day to all.
- The Senior Center will hold the grand opening on June 24, 2007 from 1:00 – 5:00.
- The Open House for 46 Hope St. will be on Tuesday, June 24, 2007.
- The Board of Selectmen will be holding their July meetings on Monday, July 9, 2007 and July 23, 2007 at 7:00 pm.
- The Public Hearing for Marc's Garage will take place on Monday, July 9, 2007 at 7:15 pm.
- All boards and departments must submit the updated inventories to the town accountant.
- There continues to be positions available on some boards and committees.

CORRESPONDENCE:

- There will be a School Committee meeting on Thursday, June 21, 2007 at 7:00 pm at the Middle School.
- The bill for the Blackstone Valley Vocational School was submitted in the amount of \$415,812.80. This bill is due on July 15, 2007.
- A letter came from Senator Moore indicating that the bridge project is on target for the completion date.

GOOD & WELFARE:

- **Town Clerk, Susan McNamara**
The Town Clerk wanted to inform the residents that there was a meeting posted for Monday June 18, 2007 at 6:00 p.m. but it did not have her initials on the posting. She is concerned that someone in the town is using the town stamp. The Board of Selectmen suggested that the Town Clerk look into this on her own. The Board of Selectmen did not hold the meeting. It will be rescheduled to another date.
- **Resident, Jennifer Dean-Wing:**
Ms. Dean-Wing wanted to bring three concerns to the Board of Selectmen's attention.
 1. **Parking on Central St.**
Concerns about the parking on Central St.

2. Lynch Property:

Wants to know what the status of the Lynch property is?
The Board of Selectmen will look into this.

3. Personnel Policy:

She wanted to let the Board know that her recollection is that the personnel policy was adopted as a by-law when it was voted on a few years ago at the town meeting.

The Board of Selectmen responded that a portion of the by-law has since been amended. The Board will look into the matter.

• **Resident, Norman Thuot 25 Ironstone St.**

Mr. Thuot wanted to clarify information in regards to the Lynch property. He stated that if someone has been up-keeping the property for some time, then whoever is maintaining the property might claim this property.

• **Dog Kennels, Kevin Sullivan, 186 Main St.**

Mr. Sullivan would like to offer his facility to stray dogs and cats in town. He has a permit for his kennel. Mr. Sullivan also has experience working for kennels. Currently he breeds and shows dogs. He houses six dogs and three cats. The new permit will allow for a total of eight kennels. The Board of Selectmen suggested that a meeting be set up with the dog officer, Gary Fagan. Selectmen Savage felt that the abutters in the area should be notified.

MINUTES:

- **On a motion made by Tom Petrowicz, and seconded by Paul Savage, the Board of Selectmen voted unanimously to accept the minutes from the meeting of June 4, 2007.**

APPOINTMENTS:

The Board of Selectmen read the appointments list for fiscal year 2008.

- **On a motion made by Tom Petrowicz, and Paul Savage, seconded by the Board of Selectmen voted unanimously to approve all the one-year appointments as provided by the Executive Secretary through June 30, 2008.**
- **On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to approve all of the three-year appointments as listed with the exception of the Executive Secretary and the Zoning Board of Appeals through June 30, 2010.**
- **On a motion made by Charlie Poulin, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to appoint Jeff Sutherland to the Zoning Board of Appeals. Selectman Savage abstained from vote.**

EXECUTIVE SECRETARY:

- **Employment Agreement:**

The Board of Selectmen discussed that the Executive Secretary asked the Board to consider a three-year Employment Agreement. Selectman Petrowicz felt that the Executive Secretary has served a term with the Board and has handled some very difficult situations quite well. Selectman Poulin stated that the bylaw states that there are to be 21 requirements and the current Executive Secretary has only fulfilled 20, thus not having a Bachelors Degree. Selectman Poulin wanted to know if the Executive Secretary has any plans in pursuing this degree. The Executive Secretary stated this issue came up prior to her being hired and that the issue was addressed with Town Counsel and it was advised that it was the decision of the Board if they wanted to uphold that requirement.

On a motion made by Tom Petrowicz, and seconded by Paul Savage, the Board of Selectmen voted to accept the employment agreement as written.

**Paul Savage aye
Tom Petrowicz aye
Charlie Poulin nay
Diane McCutcheon aye**

Vote passes

- **Small Water Systems:**

On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to sign the contract for the Small Water Systems for \$7,000.

- **Frost Lease Agreement:**

On a motion made by Tom Petrowicz, and seconded by Paul Savage, the Board of Selectmen voted unanimously to sign the Frost lease agreement.

- **Dump Truck Disposition:**

On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to award the bid to Northeast Auto Recycling for \$631.62.

- **Budget Request Transfers:**

On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to approve the budget request transfers for the following:

**Conservation: \$200
Police: \$3,000
Emergency Management: \$40.00**

- **Fire Alarm Testing:**
The fire alarm system needed to be repaired. The bill will be coming.
- **Selectmen Meeting Room:**
On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to allow the Executive Secretary to move forward with the installation of a door to the Selectmen meeting room.
- **Subordination Agreement:**
On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to give the Chairperson the authority to sign the subordination agreement.
- **Senior Center Security/Safety:**
Chief Landry brought to the Board's attention that the ramp at the Senior Center is a liability to the town since children will be using it as a skateboard ramp. Mr. Thuot suggested putting rubber treads on the ramp. This will be further discussed with the Senior Center Committee members.
- **Town Accountant Loan:**
On a motion made by Paul Savage, and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to sign the 60-day loan for \$120,000. The Town Clerk was a witness to the vote.
- **Contract from Earth Tech:**
On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to authorize the Chairperson to sign the agreement.
- **Landscaping the front of Town Hall:**
On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to have the island at the town hall cleaned up in the amount of \$1,000.
- **Town Stationary:**
On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to have all departments use the black and white town seal and order new stationery as necessary.
- **Warrants:**
On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to sign warrants.

OLD BUSINESS:

- **Landfill:**
Department of Environmental Protection representative, Wally Hack will be visiting the landfill site on Wednesday, June 27, 2007. Hopefully there will be progress. Selectman Petrowicz was inquiring about if the product, which is being used, will degrade from the sun and will this cause the site to be compromised?
- **Business Retention Grant:**
The executive secretary had a meeting with the representatives of the business retention grant on Friday. The engineer on the project is Heritage Design Group. There is currently a plan for markers and signage. The committee would like to get what the historical commission plans for this area. The Board of Selectmen feel it is important to notify MASS Highway about what would be necessary for lighting. Senator Moore thinks that this is a great plan and will help the town to work to accomplish the plans to beautify this area.

NEW BUSINESS:

- **Naming of the Bridge:**
The Board of Selectmen will be asking for the assistance of the school children in naming the bridges.
- **366 Chestnut Hill Road:**
Chairperson McCutcheon left the room.

Selectman Petrowicz wanted to know if Selectman Poulin has received a written response or opinion from the Massachusetts Board of Ethics in regards to 366 Chestnut Hill Rd. Selectman Poulin stated that he has spoken to the Board of Ethics but has not received anything in writing. Selectman Petrowicz also wanted to know if Selectman Poulin has been offered any information from town employees or elected officials about the proceedings involving 366 Chestnut Hill Rd. Selectman Poulin responded that he doesn't feel that he needs to answer that question.

GOOD & WELFARE:

- **Resident, Jackie Wheeler:**
Ms. Wheeler was inquiring about the official procedure for appointments to town boards. The Chairperson informed Ms. Wheeler that the interested party should go to one or more of the Board's meetings. Then the interested party should write a letter of interest to the specific board. The board will then decide to make a positive/negative recommendation to the Board of Selectmen to appoint.
- **Resident, Norman Thuot:**
Mr. Thuot wanted to inform the Board of Selectmen about a law which is referred to as the Commonwealth of Negligence law. This is interpreted to mean

that if a child falls off his skateboard using the ramp at the Senior Center, the town can be liable, not the child.

On a motion made by Tom Petrowicz and seconded Paul Savage, the Board of Selectmen voted unanimously to adjourn the meeting at 9:00 pm.

Respectfully Submitted,

Amy Sutherland

Diane McCutcheon, Chairperson

Paul Savage, Vice Chairman

Tom Petrowicz, Selectman

Charlie Poulin, Selectman

APPROVED AND SIGNED 7/23/07