

**TOWN OF MILLVILLE
BOARD OF SELECTMEN
Minutes of July 9, 2007**

6:00 p.m.

Board members in attendance were: Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Charlie Poulin, and Karin Furno

Board members not present: Tom Petrowicz

Others Present: Executive Secretary Helen Coffin

Chairperson McCutcheon called the meeting to order at 6:00 p.m.

The Chairman called the meeting to order at 6:00 to discuss the performance review of both the Executive Secretary and Fire Chief.

Helen Coffin Evaluation Review

The evaluation was completed by Chairperson McCutcheon, Selectman Petrowicz, and Selectman Savage. The performance standard criteria were from one to five with five being the highest. Helen Coffin received an overall score of 3.9. This is considered above average based on the performance criteria.

The selectmen noted that there were several areas of strength which included:

1. Displaying honesty, integrity, and trustworthiness
2. Displaying organizational skills
3. Inquiring the answers to questions
4. Always looking out for the best interests of the town

The areas of improvement included:

1. Managerial skills
2. Municipal experience
3. Communication

The Board of Selectmen would like to see the Executive Secretary take some managerial classes.

The Chairman shared that there were letters from employees of the town which support her reappointment.

The Executive Secretary did state that she would research taking some managerial classes.

Chief Mullaly Evaluation Review

Selectman Furno exited the room before the review began.
In attendance were Chairperson McCutcheon, Selectmen Savage and Poulin.
Not Present: Selectman Petrowicz.

The evaluation was completed by Chairperson McCutcheon, Selectman Petrowicz, and Selectman Savage. The performance standard criteria were from one to five with five being the highest. Chief Mullaly received an overall score of 2.6.

The areas of improvement remain the same as last year. The goals also remain the same. It is the feeling of the evaluators that the morale at the fire station is flat. The Board of Selectmen would like the Chief to take more initiative in coming up with ways to lift the morale. They would also like the Chief to initiate and be more proactive in addressing the current issues at the station. There continues to be seven goals, which must be met.

The Board of Selectmen would like to meet with the Chief Mullaly more frequently. It is the hope that the Chief will work extra hard at unifying the department. It was recommended that he take some managerial classes. The dialogue about the evaluation will continue once Chief Mullaly is able to read the report.

The meeting on the evaluations adjourned at 6:50 pm.

Respectfully Submitted,

Amy Sutherland

Diane McCutcheon
Chairperson

Paul Savage
Vice Chairperson

Charlie Poulin
Selectman

Karin Furno
Selectman

APPROVED AND SIGNED 7/23/07

TOWN OF MILLVILLE
BOARD OF SELECTMEN
Minutes of July 9, 2007
7:00 p.m.

Board members in attendance were: Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Selectmen Charlie Poulin and Karin Furno

Board member not present: Selectmen Petrowicz

Others present: Executive Secretary Helen Coffin

ANNOUNCEMENTS:

- Selectman Furno will be at the Town Hall on **July 18, 2007** to address any questions from residents.
 - The Senior Center held the grand opening on June 24, 2007. It was a great event and there was a super turnout.
 - The open house for 46 Hope St. will be on **Thursday, July 12, 2007 from 10-12.**
 - The Board of Selectmen conducted two performance reviews prior to the meeting -- for the Executive Secretary and Fire Chief.
 - There continues to be positions available on some boards and committees.
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The Chairperson opened the Public Hearing for the Class II License for Marc's Garage. The notice was posted as required at the Town Hall and in the Milford Daily News. The Chairperson read the Public Hearing notice. The last license was signed in December 2006.

The reason for the hearing was to discuss the complaints which were received from residents, the Fire Department and the Board of Health. The complaints included:

1. More than 20 car allotment on property.
2. Possible hazardous waste leaking on premises.
3. Title V issues
4. Over 71 tires on property

Mr. Marc Fernandes who is the owner of the business was present at the meeting and expressed that he wants to know what he needs to do to rectify the situation. He also wants to be provided with the specific regulations so he can conform with them.

Selectman Savage has concerns that the business owner performed work without the consent of the Board of Health. Selectman Savage wants the other issues resolved with the Board of Health.

Mr. Fernandes is going to meet with the Board of Health on Monday, July 16, 2007 and the Board of Selectmen felt that it would be best to wait until that meeting before making any decision on the license.

- **On a motion made by Karin Furno and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to continue the hearing for Marc's Garage until information comes from the Board of Health meeting, which will take place on Monday, July 16, 2007.**

(Regular BOS Meeting resumes)

Resident Chuck Augat:

He wanted to know if the Board of Health had issued a Correction Order to Marc's Garage. The Chairman of the Board of Health informed Mr. Augat that the Order was going to be issued at the meeting on July 16, 2007.

CORRESPONDENCE:

- The Department of Environmental Protection has taken new samples from Kempton St. and the results will be going to the Board of Health for any resident that may be interested.
- A letter was received from Michael Peloquin from the Blackstone Athletic Boosters Association. The association is seeking permission for a toll road fundraiser on August 4, 2007 from 8:00 - 1:00.
- **On a motion made by Karin Furno and seconded by Paul Savage, the Board of Selectmen voted unanimously to approve the toll road fundraiser.**
The Executive Secretary will provide a letter to the association explaining the town regulations for this type of events.
- A memo came from the Millville Police Department regarding the parking at St. John's Church. Chief Landry suggested that parking be prohibited on the North Side during church hours.
- The electrical report was submitted:

There were 5 permits totaling	\$ 650.00
Fees Collected to date	\$3,220.
There were 12 inspections done totaling	\$ 420.00.
- There is a Blackstone-Millville School Committee Meeting scheduled for Thursday, July 12, 2007.

GOOD & WELFARE:

- **Bob Ferrari, Northeast Water Solutions:**

The most recent results indicate that there is significant improvement in all six monitoring stations. The stations are displaying 100% compliance. The analytical report indicated that all 20 stations are in compliance. The documentation has been submitted to the Board of Selectmen for review. The monitoring of the system was also submitted. The chemical modification will need to be adjusted. The most recent test results will be given to the DEP. The elementary school should have drinkable water in September. There continues to be a problem with iron and the filtration system has been successful in remedying this problem. It is recommended that a periodic flushing of the system be done to insure long-term maintenance of the system.

Northeast Water Solutions presented a bill for \$5,620.10 for the work done at the Elementary school. Bob Ferrari provided an itemized list of the reasons why the overage has occurred. This included additional field service, validation of monitoring, and additional application of chemistry. The engineer has already offered discounted engineering rates.

- **On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to accept the bill from Northeast Water solutions for the amount of \$5,620.10.**

- **On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to pay the bill from Northeast Water solutions for the amount of \$5,620.10 to be paid out of a capital line item.**

- **Gary Fagan- Animal Control Officer:**

Gary Fagan did visit the site at 186 Main St. of the resident Kevin Sullivan who is interested in housing the town animals. At this point, Gary feels that the site is not adequate to house the town animals. The current license is exceeding its capacity. There are concerns about the animals being housed outside on both hot and inclement weather days. It was recommended to Mr. Sullivan that he set up another meeting with Mr. Fagan to address the concerns. It was the consensus of the board to keep all stray animals at the current facility.

- **Town Clerk, Susan McNamara:**

The Town Clerk provided follow-up information in regards to the posting inquiry from the last meeting. Ms. McNamara had contacted Chief Landry and he suggested she speak with the employees at the Town Hall. Susan Winstanley provided a letter which stated that she did stamp the meeting notice. Chief Landry provided a disposition and did an investigation.

- **Historical Landscaping of Town and the Lynch Property:**

Margaret Carroll provided information to the Board of Selectmen about her concern for the historical landscaping of the town. She is concerned about the

Lynch property and suggested having a meeting to discuss this. Chairperson McCutcheon mentioned that Brackett and Lucas are looking into what the town needs to do. Margaret Carroll is also concerned that several trees and shrubs around the Town Hall have been removed and this has changed the historical landscape of these areas. She wishes that the Historical Commission would be notified when any work on these areas is to be done so that this commission can assist in keeping intent of the landscape consistent with the historical intent.

Planning Board Chairman, James Hull:

He wanted to make the Board of Selectmen aware of two issues:

1. Earth Removal:

The Planning Board is not the enforcing agent for the Earth Removal Board. The Chairperson recommended that the town do research and find out what application if any is used when a contractor wants to remove earth from Town. The Chairperson also read the bylaw and noted that a review fee was required. The Executive Secretary will research this.

2. Transit System:

The Planning Board attended a meeting in Woonsocket. The topic of discussion included bringing the transit line up to Woonsocket from Providence. The Planning Board would like to explore bringing it from Woonsocket through the Blackstone Valley and to Worcester.

United States Postal Service:

Kathleen Walker from the US Postal Service sent a memo indicating that there will be a site review at three locations in Millville to hopefully come up with a new location for the post office. The memo wanted the Board of Selectmen to provide comments within 30 days. The Board of Selectmen would like to invite Kathleen Walker from the postal service to their next meeting to discuss the suggested locations.

MINUTES:

- The Minutes of the July 18, 2007 meeting will be accepted at the next meeting.

APPOINTMENTS:

- On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to accept with regret the resignation from James Hull from the Historical Commission.
- On a motion made by Karin Furno, and seconded by Paul Savage, the Board of Selectmen voted unanimously to appoint Janet Davis to the Historical Commission.

OLD BUSINESS:

Senior Center Inventory

- The senior center inventory list and list of guarantees/warrantees still has to be submitted.

Senior Center Keys:

- The Executive Secretary will set up a meeting with the Senior Center Committee to discuss the key issue.

Personnel Policies:

- The Chairperson would like to hold a workshop to discuss the personnel policies. She feels that these are quite lengthy.

Landfill:

- Judy Picket from Brackett and Lucas is waiting to hear from DEP about the landfill. Tata & Howard wants to discuss the current contract.

NEW BUSINESS:

Police Policies

- **On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to accept the Police Policies and procedures 17-21 as presented.**
- If any resident is interested in a copy of the 2008 local aid estimates it is available at the Town Hall.
- The municipal roofs in Town all had inspections completed which were funded by a grant. The report indicated that all buildings are in good shape.

Public Safety Block Party

- **On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to support the efforts of the Police and Fire for the Public Safety Awareness from 12:00 – 5:00.**

GOOD & WELFARE:

Selectman Savage wanted to remind all Selectmen that an oath was taken by all to represent this Town as Selectmen and this job is 24/7 and at times you can't separate yourself as a resident.

Chairperson McCutcheon wanted to let the members know that she has information on:

1. Open meeting law and technology
2. Special Municipal Employees
3. Regionalization of Boards of Health in the Future.

On a motion made by Paul Savage and seconded Karin Furno, the Board of Selectmen voted unanimously to adjourn the meeting at 9:50 pm.

Respectfully Submitted,

Amy Sutherland

Diane McCutcheon
Chairperson

Paul Savage
Vice Chairperson

Charlie Poulin
Selectman

Karin Furno
Selectman

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