

**TOWN OF MILLVILLE
BOARD OF SELECTMEN
Minutes of August 6, 2007**

Board Members in Attendance: Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Tom Petrowicz and Karin Furno.

Board Members Not in Attendance: Charles Poulin

Others Present: Executive Secretary, Helen Coffin

Chairperson McCutcheon called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS:

- There was a workshop held prior to this Board of Selectmen meeting to discuss land known as the Lynch Property. An extensive title search will be done on this property.
- Chief Landry had his six-month review and it went well.
- There continue to be openings on various boards and committees.

Senior Center Policy: Council on Aging.

Sandra Caswell, Chairperson of the Council of Aging, presented the Policies on behalf of the Council on Aging. She noted some revisions to the Policies.

The inventory of the Center has been submitted. The Council on Aging is working with the Chief of Police to address safety concerns at the Center. It was proposed to possibly use cameras. The seniors also explored putting in a buzzer with intercom system, which would have a panic button available for emergencies. The seniors received an estimate of \$1,000 for the system. The seniors are currently shredding many documents which were approved to be shredded by the State.

Resident Dick Mercure wanted to know who is responsible for enforcing the Policies. It was communicated that the Council on Aging would be the enforcing body. Mr. Mercure would like to see alcohol use be allowed on the premises. Ms. Caswell noted that the Council met and did not think it was a good idea to have alcohol on the premises.

The Board of Selectmen noted that the Council of Aging is responsible for enforcing their Policies and Procedures.

- **On a motion made by Paul Savage and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to approve the Senior Center Policy as written.**

The Board of Selectmen will be holding their December 3, 2007 meeting at the new Senior Center.

Approval of Minutes/Warrants:

- On a motion made by Karin Furno and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to sign the warrants.
- On a motion made by Tom Petrowicz and seconded Karin Furno, the Board of Selectmen voted **unanimously** to approve the Minutes from the Regular Meeting of July 23, 2007 with noted revisions.
- On a motion made by Paul Savage and seconded by Karin Furno, the Board of Selectmen voted **unanimously** to approve the Minutes from the Regular Meeting which took place at 6:00 pm on July 23, 2007.
- On a motion made by Tom Petrowicz and seconded Paul Savage, the Board of Selectmen voted **unanimously** to sign the vouchers for the Planning Board in connection with the Smart Growth Grant.

CORRESPONDENCE:

- Information came about the NIMS training.

GOOD & WELFARE:

- Resident Lincoln Barber wanted to speak about the ten-year accomplishments the Town has made in moving forward in fixing the bridge. Mr. Barber feels that the Town should dedicate these bridges to John Dean for his consistent dedication to the Town.
- Resident Dick Mercure wanted to thank the Board of Selectmen for standing by their convictions and listening to complaints and addressing them.

Highway Department:

- The Parks and Recreation Department is looking to submit a grant.
- John Dean has ordered the signs to be placed on Central St., which address the parking concern on Sundays. He is uncomfortable posting signs stating no parking from 8:00 – 12:00. John will discuss this further with the Police Chief.
- The reimbursement money is coming in and the Board of Selectmen will need to sign further paperwork, which will need to be submitted into Worcester. This should expedite the release of the money. \$105,000 has already been reimbursed.
- John Dean will be contacting Mr. Berthelette on Oak St about his complaint about the water issue.

EXECUTIVE SECRETARY:

Chapter 90 Money and other reimbursement:

- **On a motion made by Tom Petrowicz and seconded Paul Savage, the Board of Selectmen voted unanimously to authorize the Chairperson to sign the Chapter 90 Project Request and Chapter 90 and STRAP reimbursements.**

Water Tank/Main St.:

Mr. Polny is looking for permission to remove the water tank. The Board of Selectmen will give him permission to access the property to remove this structure. It was the feeling of the Board that 30 days from his receipt of the letter is a sufficient timeframe for removal. Resident Paul Oullette mentioned considering a waiver of liability of the equipment on this property. The Executive Secretary will speak with legal.

- **On a motion made by Karin Furno and seconded Paul Savage, the Board of Selectmen voted unanimously to approve Mr. Polny access to the property and remove the tank in its entirety within 30 days of the receipt of the letter.**

Brick Building/Main St.:

The Building Inspector conducted an inspection and had some safety concerns and noted that the building should be condemned. Helen would like to look into grants for getting that building down and/or get estimates on demolition. It was mentioned that this item should be placed on the Historical Commission agenda to make sure that this building is not on the historical register.

Building Dept.:

The Executive Secretary would like to move forward in having the electrical and plumbing files in one area with the Building Department. Helen wants permission to proceed with the concept of having a Building Department. The Board of Selectmen is possibly looking into having a person work four hours a week to assist with this Building Department idea. There is currently a staff member who would be interested in working extra hours. The Board of Selectmen has no problem with moving the files upstairs.

Insurance Values:

The Executive Secretary has researched insurance values and found that the value of the Town buildings has not changed and these must be updated. This could cause an increase in the insurance premium which the Town would need to allocate at the STM.

Town Planner:

The Planning Board is in the process of hiring a new Town Planner. There are two applicants. Executive Secretary will let the Board know the dates of the interviews in case any of the Board members would like to participate.

Two Bids:

The Executive Secretary has two items out to bid. One is for the washed sand and the other is for the paving behind the elementary school.

Personnel Policies:

There may be specific policies that will need a Public Hearing and the public is welcome to attend. The current policies have gone to the Town attorneys and the Town is correct with what they are doing.

Building Permits:

To Date: 32 Permits
150 Inspections

Electrical Permits:

1 inspection
Total to date: \$3,295.00
6 inspections 210.00

OLD BUSINESS:

Landfill:

- John Dean is monitoring the activity at the landfill four times a day. The wells should be put in this week. Helen has created a log sheet to document the work.

Update on the Cable:

- Selectman Savage wants the Executive Secretary to get an update on the status of the new cable equipment.

Board of Assessors:

The Chairperson McCutcheon stepped down and left the room.

Selectman Savage sent a memo to the Board of Assessors asking for two dates to meet. They did not offer dates and he feels that there needs to be resolution to some of the previously discussed issues. Selectman Savage suggests making a mandatory meeting with the Board of Assessors.

On a motion made by Karin Furno and seconded Paul Savage, the Board of Selectmen voted unanimously to make it mandatory that the Board of Assessors attend their next meeting on August 20, 2007 and have Susan Winstanley send a memo on behalf of the Board.

The Chairperson was not present for the discussion or the vote.

The memo is being prepared by Susan Winstanley and not by the Executive Secretary.

NEW BUSINESS:

Accessory Apartment:

- The Planning Board will be holding a meeting concerning the In-law Apartment zoning bylaws on August 27, 2007.

Legal Request:

- The Board of Health is requesting legal services for a summons that was received in the mail.
- **On a motion made by Paul Savage and seconded Karin Furno, the Board of Selectmen voted unanimously to approve the legal request for the Planning Board.**

GOOD & WELFARE:

- **On a motion made by Tom Petrowicz and seconded Paul Savage, the Board of Selectmen voted unanimously to adjourn the meeting at 9:00 pm.**

Respectfully Submitted,

Amy Sutherland

Diane McCutcheon, Chairperson

Paul Savage, Vice Chairperson

Tom Petrowicz, Selectman

Karin Furno, Selectman

APPROVED AND SIGNED 8/20/07