

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**Minutes of September 2, 2008  
6:00 p.m.**

**Members Present: Chairman Paul Savage, Vice Chairman Tom Petrowicz,  
Selectmen Charlie Poulin, Jackie Lima and John Laura**

**Others Present: Executive Secretary Helen Coffin**

The meeting is called to order at 6:00 pm at the Millville Town Hall.

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The Board meets to review the first three sections of the proposed Personnel Policy. Chairman Savage explains that most of the document is standard.

Selectman Lima reviews the sections and asks questions and proposes edits to the sections. Executive Secretary advises that the template document was taken from the Town's insurance company. Selectman Petrowicz cautions that some of the language may be included for legal reasons.

The Executive Secretary takes note of all questions and requested edits, and will make the necessary changes or return with reasons why information must be included.

Selectman Lima suggests Section 9, the Forms, be the next section presented to the Board.

The Board takes a five minute break before continuing into its Regular Meeting.

Respectfully submitted,

Helen M. Coffin

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Paul Savage, Chairman

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Thomas Petrowicz, Vice Chairman

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Charles Poulin

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Jackie Lima

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John Laura

**APPROVED AND SIGNED 9/15/08**