

**TOWN OF MILLVILLE
BOARD OF SELECTMEN
Minutes of October 1, 2007**

Board Members Present: Chairperson Diane McCutcheon, Paul Savage, Charlie Poulin, and Karin Furno.

Board Members Absent: Tom Petrowicz

Others Present: Executive Secretary Helen Coffin

Chairperson McCutcheon called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS:

- The Millville Troop 21 Boy Scouts opened the Board of Selectmen Meeting.

The following events are planned for this Troop:

1. There will be a spaghetti dinner On October 13, 2007 from 4:00-7:00 p.m. The cost of the tickets will be \$8.00 for adults and \$4.00 for children.
 2. The main fundraiser for the scouts will be selling popcorn.
 3. The boy scouts had a fun campout last weekend.
 4. The boy scouts will be scouting for food in the month of November. They will be collecting non-perishable food items.
 5. The weekly troop meetings are on Wednesday evening and all are welcome to attend.
-
- The bridge boxes were created by the third graders at the Millville Elementary School to provide suggestions for the naming of the bridge campaign. The boxes will be distributed to various locations around town. The seniors at the senior center will tally the suggestions.
 - The Chairperson spoke with the sixth graders hoping they will take part in an essay contest. These essays are due October 26, 2007.
 - The All Board meeting will take place October 15, 2007 and will start at 6:00 p.m.
 - Selectman Furno will be at the Town Hall on Wednesday, October 17, 2007.
 - The First Annual Pumpkin Party will be October 28, 2007.
 - The Annual Town Meeting will be on Monday, December 3, 2007 at 7:00 pm.
 - There are many activities throughout the Blackstone Valley over the long weekend.

MINUTES:

- On a motion made by Paul Savage and seconded Charlie Poulin, the Board of Selectmen voted unanimously to accept the regular meeting minutes from September 4, 2007. Selectman Furno abstained.
- On a motion made by Paul Savage and seconded Charlie Poulin, the Board of Selectmen voted unanimously to accept the workshop meeting minutes from September 10, 2007. Selectman Furno abstained.
- On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted unanimously to accept the regular meeting minutes from September 17, 2007. Selectman Savage abstained.
- On a motion made by Charlie Poulin and seconded Karin Furno, the Board of Selectmen voted unanimously to accept the workshop meeting minutes from September 17, 2007. Selectman Savage abstained.
- On a motion made by Paul Savage and seconded Charlie Poulin, the Board of Selectmen voted unanimously to accept the regular meeting minutes from September 26, 2007. Selectman Furno abstained.

GOOD & WELFARE:

Sewer Hook-Up at Century Liquors:

Peter Labonte from Century Liquors wanted to inform the Board of Selectmen that he would like to hook up with the water in North Smithfield. This business is looking for a letter of endorsement from the Board, which will be given to North Smithfield. The Board of Selectmen would like to meet with the Board of Health to discuss this further.

Charity Basketball Game:

The Fire Department is sponsoring a charity basketball game on October 26, 2007 at 7:30 p.m. at the Blackstone High School. The Fire Department will be calling residents for anyone interested in tickets.

Footsteps in History:

Margaret Carroll informed all that the footsteps in history trip in the stagecoach will take place and will be retraced on Wednesday, October 3, 2007.

Historical Commission:

Margaret Carroll presented two documents with the scope of work and with some minor changes for the restoration of the old school of the Banigan City site between Hope and Prospect St. The Historical Commission is seeking authorization for this work from the Board of Selectmen. The work will begin next Monday. The Historical Commission wants to see the line drawn back on the map to identify this land. It is the Historical Commission's feeling that the line delineation must be identified. The Historical

Commission feels that this location could be a park like area. The Senior Center area and this Banigan City area could work well together. The Chairperson wants to make sure that the project does not cause any liability to the town with the workers on the town owned property. Safety needs to be the top priority of the town. Thank you to Brian Mullaly and Keith Mercure for volunteering their time to put the blocks and markers in place.

- **On a motion made by Paul Savage and seconded by Charles Poulin, the Board of Selectmen voted unanimously to allow the workers on this site.**
- **On a motion made by Paul Savage and seconded by Charles Poulin, the Board of Selectmen voted unanimously to pay the \$240.00 for the lunch for the workers on the site, to be paid out of the Board of Selectmen budget.**

Parks and Recreation Project:

- **French Drain:**
The Parks and Recreation would like to dig a trench to install a pipe.
On a motion made by Karin Furno and seconded by Charles Poulin, the Board of Selectmen voted unanimously to allow the Parks and Recreation to dig the trench.
- **Sprinkler System:**
The turf at the elementary school needs irrigation. The fundraising will begin and the project will be started in October.
On a motion made by Paul Savage and seconded by Charles Poulin, the Board of Selectmen voted unanimously to support the irrigation system, which is being planned for the ball fields at the elementary school.

Senior Center:

The Council on Aging voted against using the quilt for their facility. The elementary school is very happy to have the quilt at the elementary school to be used in the auditorium.

- **On a motion made by Paul Savage and seconded by Karin Furno, the Board of Selectmen voted unanimously to allow the quilt to be donated to the elementary school.**

Helen will follow-up with a letter.

CORRESPONDENCE:

- The Building Inspector submitted his monthly report:
\$3,732.00 46 permits issued.
\$17,923.00 Fees collected to date
194 Inspections to date

-

- The Electrical Inspector submitted his monthly report:

| | |
|-------------------|--------------------------|
| \$150.00 | last month |
| \$3,635.00 | collected to date |
- The owner of Valley Disposal has been asked to remove the dumpsters.
- Memo was received regarding the athletic facilities.
- A memo came informing the town that there will be a seminar on October 26, 2007 in Westborough for 40B affordable housing.
- There is a petition to repeal 40B in rural areas. The Board of Selectmen does not feel the town needs to place this form at the town hall.
- The town received information that the minimum wage will be increased to \$7.25.
- The Town of Douglas will hold a meeting next Thursday to discuss the future of the railway in the Blackstone Valley.

Citizens Police Academy:

Chief Landry explained that the Citizen Police Academy will take place on October 11, 2007. This is an eight-week course. The class is currently full with 20 residents. If anyone is interested, call Chief Landry.

Resignations/Appointments

- **On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted unanimously to accept the resignation from Megan Gentile.**
- **On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted unanimously to appoint Rebecka Lapierre as full-time dispatcher until June 30, 2008.**
- **On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted unanimously to appoint William Hawke as a part-time dispatcher through June 30, 2008.**
- **On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted unanimously to appoint Matthew Nadeau as a part-time dispatcher through June 30, 2008.**

Central St. Parking:

Chief Landry feels that parking must be restricted to at least one side. He will follow-up with a letter to the resident whom complained.

Board of Health:

The Board of Health received a letter of interest from Dustin Ciccarelli.

- On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted **unanimously** to appoint Dustin Ciccarelli to the Board of Health until the next Town election.

Cultural Council:

- On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted **unanimously** to appoint Doreen Mullaly through 6/30/10.

Town Planner Appointment:

The Planning Board is ready to make an offer to an applicant but is looking for the approval for the Board of Selectmen to make this offer. Selectman Furno and Helen Coffin attended the interviewing process of the candidates.

- On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted **unanimously** to allow the Planning Board to present a formal offer to Joseph Laydon for the Town Planner position.

Sign warrants:

- On a motion made by Charlie Poulin and seconded Karin Furno, the Board of Selectmen voted **unanimously** to sign warrants.

EXECUTIVE SECRETARY REPORT:

Rock Salt Bid - Eastern Minerals \$53.98 per ton.

- On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted **unanimously** to award the cost of \$53.98 for salt from Eastern Minerals.

Subordination Agreement:

- On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted **unanimously** to allow the Chairperson to sign the subordination agreement for certificate not to encumber.

Reimbursement Contract:

- On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted **unanimously** to allow the chairperson the authority to sign the reimbursement contract for \$35,000.

Wall Partitions:

- On a motion made by Paul Savage and seconded Karin Furno, the Board of Selectmen voted **unanimously** to allow chairperson to sign the contract for the wall partitions.

Job Descriptions:

- These are still being compiled...two-thirds are done.

Clock:

- Residents Dave Cournoyer and Dave Stanley did the repair and upgrade to the Town Hall clock. There is now a computer chip, which has been placed inside the clock. The crystal front has been replaced.

Board of Selectmen Meeting:

- The Board of Selectmen will be meeting at the Senior Center on Monday, December 17, 2007.

Town Hall Closed:

- Town Hall will be closed on Monday, October 8, 2007.

Operation A.B.L.E.:

- **On a motion made by Karin Furno and seconded Charlie Poulin, the Board of Selectmen voted unanimously to allow the Executive Secretary to explore this further.**

OLD BUSINESS:

Landfill:

- Ron Pong met with the DEP representatives at the landfill. The sand is complete. The loam should be done soon and then they will start hydroseeding, which will take about 2 days. It was noted that BATG has been given until October 4th to provide a Wetlands Restoration schedule and until October 31 to complete the remaining clean-up work. The deadline of December 2007 for submitting their closure certification documentation. Ron Pong has noted that the contract will require more money. The Board of Selectmen would like to invite him in to speak to the Board of Selectmen at a regular meeting.

Bridge:

- The Executive Secretary was informed that there were issues with the gravel samples passing the testing. There will be three crews on the project. This may include the crew working on Saturdays. The remaining work in the spring will need to be done. Aiming for an end of November deadline date for the intersection work being done. Margaret Carroll wants Helen Coffin to check into if the plans for gateway/access to the river have changed.

BMR Sewer Project:

- The cost of this project and the proposal may change and Millville would need to come up with 28%. This will be a \$900,000 project. The Town of Blackstone is under an ACO. The Chairperson wants to know if a Special Town Meeting should be held on this. The Board would like the School Committee members to come to meetings for status updates. Helen will follow-up on this.

Business Retention Grant:

- The administrators of the grant were present during the workshop meeting. All of the entrances of the town will be identified.

FYO9 Finances

- A meeting was held with Marilyn Mathieu who indicated the Town did not meet its estimated motor vehicle collection receipts. This declined \$100,000 from last year. This is concerning since the town will have to make that up. We need to plan for the fiscal crisis. She is planning to guide us through this. There will be some positive free cash available. We need to put money into capital for projects. The BOS needs to plan for the next five years. The town will try to use all the money from all accounts and it will level fund.

Lynch Property:

The title search is done and the report is being completed.

MES Water:

There are concerns about the color of the water. Selectman Petrowicz will follow-up.

Personnel Policies:

Administrative Authority. Paragraph 3.3 Step Increase.

- On a motion made by Paul Savage and seconded by Karin Furno, the Board of Selectmen voted unanimously to delete this paragraph.

Personnel Records. Paragraph 4.1, Centralized Record Keeping.

- On a motion made by Karin Furno and seconded Paul Savage, the Board of Selectmen voted unanimously to have the executive secretary and treasurer shall be responsible..." The personnel files are held in the treasurer's office and the executive secretary is partly responsible for maintaining them.

Personnel Records. Paragraph 4.2, Contents of Records.

- On a motion made by Karin Furno and seconded Paul Savage, the Board of Selectmen voted unanimously to amend Section 4.2 by adding Treasurer and Executive Secretary.

Personnel Records. Paragraph 4.3, Access to Records.

- On a motion made by Karin Furno and seconded by Paul Savage, the Board of Selectmen voted unanimously to accept as presented.

This paragraph should read, "Executive Secretary or Treasurer" in two places. The treasurer has access to the personnel records and is authorized to access them.

Political Activities: Paragraph 19.7 (d).

- **On a motion made by Paul Savage and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to delete this paragraph in its entirety. Karin abstained from the vote.**

NEW BUSINESS:

Cable Committee:

A memo came from the cable committee informing the Board of Selectmen that the committee is researching equipment and is looking to recommend a proposal in the next few weeks. Charter believes that the humming will stop once the new equipment is purchased.

Request for legal services:

Selectmen Furno excused herself and left the room.

- **On a motion made by Paul Savage and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to authorize the two requests for legal services for the zoning code violations on Hope St.**

Selectmen Furno reentered the room.

- **On a motion made by Paul Savage and seconded by Karin Furno, the Board of Selectmen voted unanimously to authorize the request for legal for the signage issue on Lincoln St.**

The Chairperson informed all that the Executive Secretary has taken initiative and has joined the Massachusetts Managers Associations along with the Small Town Administrators association. She has also enrolled in several conferences covering several municipal topics.

GOOD & WELFARE:

Selectman Savage wants to discuss at the next meeting the response from the Assessors in regards to a complaint.

On a motion made by Paul Savage and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to adjourn the meeting at 9:30 pm.

Respectfully Submitted,

Diane McCutcheon, Chairperson

Paul Savage, Vice Chairman

Charlie Poulin, Selectman

Karin Furno, Selectman

APPROVED AND SIGNED 10/15/07