

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**Minutes of October 6, 2008**

**Board of Selectmen Members in attendance:** Chairman Paul Savage, Vice Chairman Tom Petrowicz, Members: Charlie Poulin, Jackie Lima, and John Laura.

**Others Present:** Executive Secretary Helen Coffin.

The meeting was called to order at 7:00 pm at the Millville Town Hall.

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**Announcements:**

- The special town meeting is scheduled for Monday December 8, 2008 at 7:00 PM at the Millville Elementary School.
- The warrant will close Monday, October 20, 2008.
- Congratulations to the Boy Scout Troop 21.

**Representative Callahan:**

Representative Callahan presented an update to the Board of Selectmen in regards to the recent fiscal situation. There will be a meeting at the state house on October 15, 2008 to discuss the control aspects and the Governor is looking to reduce and cut the budget by 7%. The house leadership is also looking to reduce the legislative areas by 10%. Some employment positions at the state house will be cut. The local aid budget will not be adjusted. The turnpike authority was discussed and the Governor is looking into merging and consolidating services. Representative Callahan informed the town that she has worked hard to allocate \$25,000 to the town of Millville for funding the intermediate emergency response. There is also money in a bond for the historical commission to use for the Udor Tower. On November 10<sup>th</sup> the commissioner will come out and see the Udor Tower and see that this is a worthy project along with highlighting the work for the river walkway. The bikeway was also discussed. Currently, 2.5 miles of this has been completed and 19 miles are in the design stage. There is \$850,000 dedicated to segment one. Representative Callahan explained the pros and cons in regards to ballot one question. The Millville Elementary School water was also discussed. It was communicated to Representative Callahan from the director of the DEP that the town continues to work proactively to resolve the situation. Representative Callahan wants to make sure that all reports are provided to the town and she volunteered that a letter be sent and signed by her if the town needs assistance with this. Mr. Paul Anderson is the contact person recommended by Representative Callahan to evaluate the report once it is provided to the Board of Selectmen. His telephone number is (508)767-2802. Representative Callahan also communicated that she has spoken with many seniors at the Senior Center and it was suggested remembering Dick Mercure for the work that he has done

on the Senior Center. Representative Callahan also commended the Millville Elementary for the recent workshop on conservation of energy.

**Senior Building Committee Member John McNamara:**

Mr. McNamara would like the Board of Selectmen to recognize the late Dick Mercure for his work in receiving numerous donations for the Senior Center. Mr. Mercure was dedicated and monitored the worksite. Mr. McNamara would like to see a plaque in honor of Mr. Mercure.

**Superintendent of Schools Christine Tyrie:**

Superintendent Tyrie came to the Board of Selectmen to provide an overview of what is going on inside the schools. Budgeting is going to be challenging. The budget sense software will be utilized and data collection will assist with the decision-making. In 2007, \$9,361.00 was spent per pupil, while the state average was \$11,858.00. The budget salaries account for 62% of the budget and 72% is both the salaries and expenditures.

**Millville Elementary School:**

The elementary school is implementing a new reading, writing, and spelling program. It is a leveled readers program. The series is Houghlin Mifflin. A new standards based report card is being worked on to align with the State frameworks and standards. The school is trying to provide more community outreach. There is still ongoing conversation about full day kindergarten.

**Middle School:**

The Middle School has a new principal who is focusing on running the school properly. The academic goal is to enhance mathematics by looking at assessments along with piloting a new math program. The staff is looking at time on learning within the core academics. Another goal is to provide programs which transition into the high school along with providing project-based learning.

**High School:**

The high school will be working on creating common assessments. Professional learning communities, community outreach and project-based learning will be explored.

**Special Education:**

There is currently an interim that is serving as a consultant and is working on both programs and curriculum.

**Future Goals:**

The goals of the new superintendent are to have a Global Citizenship Day in November. She would like to hire a Chinese teacher along with partnering with a third world country. Technology will continue to be a passion.

Selectman Lima wanted to thank the Millville Elementary School for their hard work on the energy workshop and hopes that the community residents will take part in these events in the future.

## **Appointments and Resignations:**

### **Resignation of Rebecka Lapierre:**

Rebecka Lapierre received an offer for full-time employment in another town but continues to be interested in working on a part-time basis.

- On a motion made by Tom Petrowicz and seconded by John Laura, the Board of Selectmen voted **unanimously** to accept the resignation from Rebecka Lapierre.

### **Resignation of Thomas Sampson:**

Tom Sampson received an offer for full-time employment in another town.

- On a motion made by Tom Petrowicz, and seconded by Jackie Lima, the Board of Selectmen voted **unanimously** to accept the resignation of Thomas Sampson as a part-time officer.

### **Appointment of Rebecka Lapierre:**

- On a motion made by Tom Petrowicz and seconded by Jackie Lima, the Board of Selectmen voted **unanimously** to appoint from Rebecka Lapierre as a part-time dispatcher through June 30, 2009.

### **Appointment of Gregory Palmer:**

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to appoint Gregory Palmer as a full-time dispatcher through June 30, 2009.

## **Minutes/Warrants:**

### **September 15, 2008: (Joint Meeting)**

- On a motion made by Jackie Lima and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to sign the minutes from September 15, 2008.

### **September 15, 2008: (Regular Meeting)**

- On a motion made by Jackie Lima and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to sign the September 15, 2008 minutes.

### **September 17, 2008: (Finance, School Committee and Board of Selectmen)**

- On a motion made by Jackie Lima and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to sign the September 17, 2008 minutes. (Tom Petrowicz and John Laura abstained)

### **Warrants:**

- On a motion made by Jackie Lima and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to sign the warrants as presented.

## **Public Forum:**

### **181 Main St. Building:**

Margaret Carroll would like to have a workshop meeting with the Board of Selectmen to discuss the condition of the building. Selectman Poulin feels that the board was misinformed. Fencing could cost less and wood could be used to board up the building. Mr. Ouellette wants to know if he can look at the site and come back to the board with a recommendation. Selectman Savage is not comfortable with this since Mr. Ouellette is not a structural engineer. Mr. Dean has been in the building and some of the inside rooms do not have floors. He feels this is a dangerous site. Mr. Dean would like to see a basketball court there. Selectman Lima will look into a preservation grant. The Executive Secretary feels there are no available funds to demolish this site. The liability insurance will stay intact if the safety guidelines as set are followed. If a town resident wants to review the site, the liability with the insurance company must be checked.

- **On a motion made by Jackie Lima and seconded by John Laura, the Board of Selectmen voted unanimously to rescind the motion to demolish the building until there is a workshop meeting set up.**

### **Fire Chief Mullaly:**

Chief Mullaly informed all that it is fire prevention week and all reminded all to change the batteries in their fire alarms and clocks. Chief Mullaly also explained that he continues to research information about new fire trucks. The current prices are in range from \$416,000 to \$530,000. There will be a price increase in January 2009. Chief Mullaly spoke with Marilyn Matheiu, the town accountant about finance options. Chief Mullaly would like to have a number by the town meeting. Selectman Lima inquired about the cost of foam. Chief Mullaly would like permission to put the article on warrant. The Executive Secretary communicated that after speaking with the Chairman of Finance Committee, the Town is not in the position to be able finance this expense. It is not recommended. Selectman Petrowicz will file with the Town Clerk a disclosure about this issue. Selectman Savage feels that the board should table this until the spring when the town knows better what the fiscal situation looks like. Selectman Lima would like something drafted by the Finance Committee for the Board of Selectmen to review before a decision is made.

- **On a motion made by Jackie Lima and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to have Chief Mullaly work on the bid packet along with submitting the Article and the Board of Selectmen will review the recommendation from Finance before any action is taken on this article.**

### **Highway Department:**

The catch basin cleaning will be disposed of for \$5,000. The bids for Lincoln St. and Harmony Dr. are in.

## **Executive Secretary Report:**

**Defibrillator:** Thank you to the firemen for installing a defibrillator in the Town Hall.

**Air Conditioners:** Thank you to the highway department for removing the air conditioners. They have been inventoried and secured.

**Donation:** Brackett and Lucas provided a letter about a portion of an estate being donated for the benefit of the Senior Center.

- **On a motion made by Jackie Lima, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept a gift, to be held in trust, from the Estate of Donald E. Beaulieu, pursuant to MGL c.44, s53A, the proceeds of which shall be used, without further appropriation, and to authorize expenditure of said funds by the Director of the Senior Center and the Council on Aging for purposes relating to the Senior Center, in accordance with the terms of said trust.**

**Police Chief:** A car seat grant was awarded to the police department for \$2500.

- **On a motion made by Tom Petrowicz, and seconded by Jackie Lima, the Board of Selectmen voted unanimously to authorize the Chairman to sign the needed paperwork.**

**Memorial for Mr. Mercure:** The Executive Secretary will contact the Council on Aging along with the Senior Center Director to gather thoughts on how to proceed with a memorial plaque for Mr. Mercure.

### **Board of Health Fax line:**

**On a motion made by Jackie Lima, and seconded by John Laura, the Board of Selectmen voted unanimously to authorize the Board of Health to proceed with a fax line with the installation cost being incurred through their budget.**

**Oak Street Issue:** The town received a call from the law firm and this issue is being passed to another attorney.

**Masonry Town Hall:** The masonry work at the town hall has been completed and the bill will be paid out of capital.

**Business Retention Grant:** A workshop meeting will be set up to discuss the business retention grant and design plans.

**Landfill:** Department of Environmental Protection representative Mr. Hack visited the landfill site and he is happy with how everything looks. There is one wash out area near the salt shed. The electrical work is complete.

**Bridge:** Mr. Hartnett will be addressing the punch list for the bridge. The ramps will be redone this fall.

**181 Main St. (transfer, boarding up)**

- **On a motion made by Tom Petrowicz, and seconded by Jackie Lima, the Board of Selectmen voted unanimously to sign the Reserve Fund Transfer of \$600.00 to cover the cost for boarding up 181 Main. St.**

**MEMA Room:** Resident, Mr. Ouellette looked at the MEMA room and in his opinion feels that the situation under the rug is not mold, but moisture. It is his opinion to leave as is with the existing dehumidifier.

**Prospect Street Survey:** The Prospect street survey is being done by Guerriere and Halnon.

**Fire Escape:** The fire chief recently provided an assessment of the town hall and it was brought to the Executive Secretary's attention that the fire escape stairs need to be torn down/replaced or seriously repaired. The Executive Secretary spoke to a code specialist and will get the recommendation in writing.

**Millville Elementary Water:** The Board of Selectmen will be setting up a meeting with Northeast Water, and the School Committee will be invited. There was a tear in the filter, which caused iron to breakthrough. There were recently ten samples taken and we are waiting for the results. Selectman Laura wanted to know who is monitoring this work and noted that the filter was put on the wrong end and backwards. He feels Mr. Ferrari needs to be held accountable and should be brought in. Mr. Laura hopes that there is a logbook with the collected samples. Selectman Lima feels that the test failed regardless of who performed the test. Mrs. Tetreault, the Millville Elementary principal is working as a liaison between all parties. The Executive Secretary will follow-up to schedule a meeting.

**Snow and Ice Contractor:**

- **On a motion made by Jackie Lima, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to sign the contract for snow and ice removal pending the certificate of insurance and all necessary paperwork is provided. Selectman Poulin abstained.**

**Request for Legal:** The Fire Chief is requesting that paperwork be approved by Town Counsel relating to a grant application.

- **On a motion made by Jackie Lima, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to authorize the request for legal.**

**Personnel Policies:** The Executive Secretary provided to all members a copy of sections four and nine of the personnel policy.

**Oil Contract:** The town buildings with the exception of the police department will be using Wesco oil. The rate plan is capped at \$3.99. The fees are waived and there is automatic delivery.

**Lincoln Street and Harmony Drive Bid:**

- On a motion made by Jackie Lima, and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to accept the bid from Barrows Contracting for the Lincoln Street and Harmony Drive project.

**Guardrail Bid:**

- On a motion made by Jackie Lima, and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to accept the bid from Bartlett Construction for the guardrails.

**Police Chief Mutual Aid Agreement:**

- On a motion made by Tom Petrowicz, and seconded by John Laura, the Board of Selectmen voted **unanimously** to authorize the Chairman to sign the Mutual Aid Agreement as presented. Selectman Lima abstained from vote.

**Letter to Auditors:**

- On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to authorize the Chairman to sign the letter to the auditors.

**Subordination Agreement:**

- On a motion made by Tom Petrowicz, and seconded by Jackie Lima, the Board of Selectmen voted **unanimously** to sign the Subordination Agreement for a resident who took part in the Septic Loan Program.

**Liaison Report:**

**Board of Assessors:**

Selectman Laura went to the Board of Assessors and it was communicated that they do not feel that the requested forms are needed. Chairman Savage feels that the logs and forms are needed to validate that the job is being done. It was recommended that this monthly report be provided like the other departments provide.

**Town Clerk:**

Selectman Lima met with the Town Clerk and was advised that Joyce will cover Wed. evenings when the Town Clerk is not available. She is fully trained and will be able to use the town seal.

**Animal Control Officer:**

The Board of Selectmen discussed the fines of unlicensed dogs. The Town Clerk does not want to issue the fines any longer. A letter was received from the Town

Clerk. The Chairman feels that this issue was resolved. The Executive Secretary offered the clerical services of Susan Winstanley to assist the Animal Control Officer with the issuance of tickets.

**Old Business:** None

**New Business:** None

**Good & Welfare:** None

Adjourn into Executive Session.

- **On a motion made by John Laura and seconded by Jackie Lima, the Board of Selectmen voted unanimously to go into Executive Session under Chapter 39 Subsection 29 B section 2. The Board will return to open session to adjourn the meeting.**

The Executive Secretary waived her rights for 48-hour notice. She indicated that if she feels her attorney needs to be present she would ask the Chairman to end the Executive Session.

**Roll Call Vote:**

Charlie Poulin	aye
John Laura	aye
Jackie Lima	aye
Tom Petrowicz	aye
Paul Savage	aye

**ADJOURN:**

- **On a motion made by Tom Petrowicz and seconded by John Laura, the Board of Selectmen voted unanimously to adjourn the regular meeting.**

Respectfully Submitted,  
Amy Sutherland

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Paul Savage, Chairman

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Tom Petrowicz, ViceChairman

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Charlie Poulin, Selectman

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Jackie Lima, Selectman

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John Laura, Selectman

**APPROVED AND SIGNED 11/03/08**