



TOWN OF MILLVILLE
MASSACHUSETTS
01529
PLANNING BOARD

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PLANNING BOARD
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PLANNING BOARD
FEE SCHEDULE

Effective May 26, 2009

The Millville Planning Board fees shall consist of Administrative Fee, Application Fees, and Review Fees as set forth below. The Administrative Fee, Application Fee and Initial Review Fee shall both be paid at the time of application and shall be made as separate checks, payable to “Town of Millville”, and checks should include a comment stating the purpose of the Fee.

These are the initial fees that will be collected. Additional costs incurred in review and/or approving submitted plans will be billed at cost and are to be paid in full by the applicant. Delinquent accounts may result in delays in future action upon a submitted plan.

Administrative Fees

Administration Fee¹ - \$500 for all applications requiring a public hearing such as but not limited to special permits, bond release requests, definitive subdivisions.

Environmental Impact Study

Review Fee² - \$500 review fee deposit; all actual review costs to be paid prior to the filing of the decision.

Open Space Residential Development

Filing Fee¹ – Administrative and Special Permit Fees Apply

Review Fee² - \$3,000 review fee deposit; all actual review costs to be paid prior to the filing of the decision.

Construction Inspection Fee³ - \$4,000 inspection fee deposit and all actual review costs to be paid prior to certification that project is complete. If a project also involves Definitive Subdivision approval, the Construction Inspection Fee is waived and the inspection fee for Definitive Subdivisions shall apply.

Special Permit

Filing Fee¹ - \$500 – Required for all Special Permit Applications

Special Permit (Signs, Home Occupation, Accessory Dwelling Unit)

Filing Fee¹ – \$175 to cover \$30 Administrative Fee, public hearing advertisement, and postage for abutter notices. All actual costs shall be paid prior to filing of decision. Surplus funds shall be refunded.

Stormwater Management Permit

Filing Fee¹ – Administrative

Review Fee² - \$1,000 review fee deposit; all actual review costs to be paid prior to the filing of the decision. Fee may be waived if a Stormwater Management Permit Application is being submitted in conjunction with additional special permit or definitive subdivision applications

Street Acceptance/ As-Built Reviews

Filing Fee¹ - \$500 filing fee. Administration Fee also applies.

Review Fee² - \$1,000 review fee deposit; all actual review costs to be paid prior to the filing of the decision.

Subdivision - ANR Plan Submittal

Filing Fee¹ - \$100, plus \$50 for each newly created additional building lot.

Subdivision - Preliminary Plan Submittal

Filing Fee¹ - \$500.

Review Fee² - \$2,000 deposit with all actual costs to be paid prior to filing of decision.

Subdivision – Definitive Plan Submittal

Filing Fee¹ - \$1,000 when no preliminary plan is submitted or \$500 plus any unpaid preliminary subdivision fees. Administration Fee also applies.

Review Fee² - \$3,000, with all actual costs to be paid prior to endorsement of plans. Construction

Inspection Fee³ – Per section VI. D. of the Planning Board’s Subdivision Rules and Regulations, a \$4,000 deposit is required prior to commencement of construction with all actual costs to be paid prior to final release of security deposit and certification that project is complete.

Subdivision - Modification to Definitive Plan

Filing Fee¹ - \$500. Administration Fee also applies.

Review Fee²: \$1,000 deposit, with all actual costs to be paid prior to endorsement of plans.

Construction Inspection Fee³ - \$1,000 deposit with all actual costs to be paid prior to final release of security deposit and certification that project is complete. If there is an outstanding balance greater than \$1,000 for Construction Inspection Reviews, the fee shall be waived. If the outstanding balance is less than \$1,000 then the balance on the Construction Inspection Review account must be brought back to \$1,000.

Other

Freedom of Information Act - Copies, reproduction, computer printout, etc. fees: \$.20/page for copies; actual costs for other material such as maps depending on fees set by Surveying Department, including staff time for copies.

Notes: All fees are payable to the Town of Millville.

- 1) Administrative Fee and Filing Fee are non-refundable.
- 2) Review Fee includes the notification of abutters and covers the review costs for the Planning Board’s Engineering Consultant and other professional services as required. Unused portion of Review Fee is returned to applicant.
- 3) Construction Inspection Fee covers the inspection costs of the Planning Board’s Engineering Consultant and Town Staff during the site construction phase of a project. Inspections by Staff are determined by an hourly rate established annually by the Board. Unused portion of Construction Inspection Fee is returned to Applicant.