

*Town of Millville*

**PLANNING BOARD FEE SCHEDULE**

The Millville Planning Board fees shall consist of Application Fees and Review Fees as set forth below. The Application Fee and Initial Review Fee shall both be paid at the time of application. Application Fees and Review Fees shall be made as separate checks, payable to “Town of Millville”, and checks should include a comment stating the purpose of the Fee.

*These are the initial fees that will be collected. Additional costs incurred in review and/or approving submitted plans will be billed at cost and are to be paid in full by the applicant. Delinquent accounts may result in delays in future action upon a submitted plan.*

**I) Pre-submission Reviews**

- a. Applicants may request a maximum of two (2) fifteen minute appointments with the planning board to discuss potential plans and to gain clarification on Planning Board procedures and Town Bylaws.
- b. There is no charge to the applicant for these Pre-submission reviews

**II) Administrative Fees**

- a. \$500 will be collected to offset administrative fees for any process that requires a public hearing. These Processes include, but are not limited to:
  1. Special Permit hearing
  2. Bond Release Requests
  3. Amendment of an approved definitive plan
- b. For plans submitted under section 81P (Authorization Not Required), \$50 will be collected for the first division (resulting in two new lots). An additional \$50 will be collected for each additional lot created on the same plan.
  1. For example, an ANR subdivision resulting in three new lots will incur a cost of \$100: \$50 for the first division creating the first two lots, and \$50 for the division to create the third lot.

**III) Review Fees**

- a. Review Fees will be collected to offset the expected costs incurred by the Planning Board in reviewing various applications and submissions as set forth below:
  1. Preliminary Plans: \$500 plus \$100 per lot
  2. Definitive Plans: \$1500 plus \$250 per lot
  3. Bonding (including Reduction and Release requests, Inspections and Estimates): \$1000
  4. Performance Inspections: \$1.25 per linear foot of roadway with a minimum fee of \$750
  5. Amendment, modification or revision of an approved definitive plan: Billed at actual review cost, with minimum fee of \$500

6. As Built / Acceptance reviews
  - Subdivisions: \$1000 per street
  - Site Plans: \$1000 per site
7. Environmental Impact Study – the cost of this study is to be paid by the applicant and shall be conducted by an engineer hired by the Planning Board.

All fees are subject to Planning Board discretion and will be reviewed and updated periodically by the Planning Board.

Revised: May 23, 2005