

**TOWN OF MILLVILLE**

**ANNUAL TOWN MEETING WARRANT**  
**WITH RECOMMENDATIONS**



**MONDAY, MAY 14, 2018**

**MILLVILLE ELEMENTARY SCHOOL**

**7:00 P.M.**

**COMMONWEALTH OF MASSACHUSETTS**

**TOWN OF MILLVILLE**

**WARRANT WITH RECOMMENDATIONS FOR ANNUAL TOWN MEETING  
MONDAY, MAY 14, 2018 – 7:00 P.M.**

**TO ANY OF THE CONSTABLES OF THE TOWN OF MILLVILLE,  
IN THE COUNTY OF WORCESTER,**

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millville who are qualified to vote in elections and in Town affairs, to meet in the Millville Elementary School on **Monday, May 14, 2018 at 7:00 p.m.**, then and there to act on the following Articles:

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**ARTICLE 1. MONETARY INCREASES.**

To see if the Town will vote to authorize that any motion or amendment to increase any monetary articles or line items as recommended by the Finance Committee, presented at this Town Meeting, shall be Out of Order unless such motion or amendment states the source of funding as being from available free cash, or the line item, article, or other funding source that will be reduced by the same amount; or take any other action in relation thereto. *Submitted by: Finance Committee*

*Explanation:* This article requires that any individual making or amending a motion, which will increase any budget line item that has not been recommended by the Finance Committee, must also provide the source of funding for said increase.

*Selectmen Recommend: 5-0*

*Finance Recommend: 4-0*

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**ARTICLE 2. BILLS OF PRIOR FISCAL YEAR.**

To see if the Town will vote pursuant to G.L. c.44, §64 to raise and appropriate and/or transfer from available funds such sums of money necessary for the purpose of paying outstanding bills from prior fiscal years, and/or take any other action relative thereto. *Submitted by: Finance Director & Town Administrator*

*Explanation:* This article seeks authorization Town Meeting authorization to pay prior years bills; which is required pursuant to M.G.L. c.44, §64. Passage of this article requires a 4/5<sup>th</sup>'s majority.

*Selectmen Recommend: 5-0*

*Finance Recommend: 4-0*

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**ARTICLE 3. SNOW AND ICE DEFICIT.**

To see if the Town will vote to transfer and appropriate a sum of monies from the Stabilization Fund to fund deficits incurred with the Snow/Ice budget per M.G.L. Chapter 44; Section 31D; or take any other action in relation thereto. *Submitted by: Finance Committee & Highway Surveyor*

***Explanation:*** This article seeks a transfer from the Stabilization Fund in order to pay the deficit in the Snow/Ice account, which can be lawfully overspent pursuant to MGL Chapter 44, Section 31D. A 2/3<sup>rd</sup>'s vote of Town Meeting is required to appropriate from the Stabilization Fund.

***Selectmen Recommend: 5-0***

***Finance Recommend: 4-0***

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**ARTICLE 4: HIGHWAY DEPARTMENT – CHAPTER 90.**

To see if the Town will vote to accept and expend such sum or sums of money allotted or to be allotted to the Town from the Commonwealth of Massachusetts under the provisions of M.G.L. Chapter 90 or under any other state roadway reimbursement programs for fiscal year 2018, and to authorize the Board of Selectmen to enter into a contract or contracts with the Massachusetts Department of Transportation Highway Division for such purposes; and, further, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts; or to take any other action relative thereto.

*Submitted by: Highway Surveyor & Finance Committee*

***Explanation:*** This is an annual article, which allows the Town to raise and appropriate, borrow, or transfer funds in anticipation of reimbursement revenues from the Commonwealth of Massachusetts for road repair assistance under M.G.L. c.90, said funds not to exceed the Town's apportionment.

***Selectmen Recommend: 5-0***

***Finance Recommend: 4-0***

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**ARTICLE 5. CABLE LICENSE FEES.**

To see if the Town will vote to transfer from the PEG Access and Cable Related Funds account the sum of **Seven Thousand Five Hundred and 00/100 Dollars (\$7,500.00)** to forward to the Superintendent of Schools of the Blackstone-Millville Regional School District for use by the Director of Library and Media Services to enhance the curriculum offerings that are available in the School District; or take any other action in relation thereto. *Submitted by: Finance Committee*

***Explanation:*** This is an annual article, which allows the Town to forward a certain sum of money from fees collected pursuant to the Town's Cable Franchise License Agreement with Charter Communications to the Blackstone-Millville Regional School District. A similar arrangement exists with the Town of Blackstone as well.

***Selectmen Recommend: 5-0***

***Finance Recommend: 4-0***

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**ARTICLE 6. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB).**

To see if the Town will vote to raise and appropriate or transfer from any available funds the sum of **Fifteen Thousand and 00/100 Dollars (\$15,000.00)** to the OPEB Liability Trust Fund for the purpose of reducing the unfunded actuarial liability of health care and other post-employment benefits of retired employees; or take any other action in relation thereto. *Submitted by: Finance Director, Town Administrator & Finance Committee*

*Explanation:* This article authorizes the Town to partially fund in FY19 the previously created OPEB Liability Trust Fund to address the Town's unfunded liability for employee retirement benefits. If the account is not funded, the Town's financial statement may be negatively impacted, possibly affecting the Town's bond rating and future ability to borrow.

*Selectmen Recommend: 5-0*

*Finance Recommend: 4-0*

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**ARTICLE 7. CAPITAL STABILIZATION FUND.**

To see if the Town will vote to transfer from any available funds the sum of **Fifteen Thousand and 00/100 Dollars (\$15,000.00)** to the Capital Stabilization Fund; or take any other action relative thereto. *Submitted by: Finance Director & Town Administrator*

*Explanation:* This article allows for future strategic funding of Capital Projects which have previously have been funded out of the operational budget and is part of the Town's ongoing goal to create a 5-year Capital Plan in order to address the numerous capital improvement projects and equipment, which exceed the operating budget.

*Selectmen Recommend: 5-0*

*Finance Recommend: 4-0*

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**ARTICLE 8. MATCHING GRANT STABILIZATION FUND.**

To see if the Town will vote to transfer from any available funds a sum of money to be placed in the Matching Grant Stabilization Fund; or take any other action in relation thereto. *Submitted by: Town Administrator & Finance Committee*

*Explanation:* This article allows for transferring funds into the Matching Grant Stabilization Fund as part of the Finance Committee's strategic goal to slowly build up the Town's reserves in order to be eligible for certain grants and actually demonstrate the Town's commitment to execute successful grant proposals. Many matching fund grant programs require applicants in advance to show evidence of an actual source for a percent match in order to be awarded funding or to even be considered eligible to apply.

*Selectmen Recommend: 5-0*

*Finance Recommend: 3-1*

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**ARTICLE 9. GENERAL STABILIZATION FUND.**

To see if the Town will vote to transfer from any available funds the sum of **Seventy- five Thousand and 00/100 Dollars (\$75,000.00)** to be placed in the Stabilization Fund; or take any other action in relation thereto. *Submitted by: Finance Director & Finance Committee*

**Explanation:** This annual article allows for transferring funds into the Stabilization Fund as part of the Finance Committee's ongoing goal to build up the Town's reserves. The Stabilization Fund is a reserve fund which can be used for catastrophic or emergency events, or when revenue sources are below prior year levels. A majority vote of Town Meeting voters is required to appropriate funds into the Stabilization Fund.

***Selectmen Recommend: 5-0***

***Finance Recommend: 4-0***

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**ARTICLE 10. FISCAL YEAR 2019 BUDGET.**

To see if the Town will vote to raise and appropriate, to borrow, or to transfer from available funds such sums of money as may be deemed necessary to defray Town expenses for all departments, including debt and interest and compensation for Town Officers, and to provide for the Reserve Fund for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019; or take any other action in relation thereto. ***Submitted by: Town Administrator, Finance Director & Finance Committee***

**Explanation:** This annual article provides for all tax-supported Town operations and activities including the operating budgets of the schools and general government. Please see the Fiscal Year 2019 Budget Document.

***Selectmen Recommend: 4-1***

***Finance Recommend: 3-1***

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**ARTICLE 11. DEDICATION OF MES COURTYARD.**

To see if the Town will vote to approve the naming of the courtyard at the Millville Elementary School in honor of Mr. Everett B. Campbell, as voted by the Blackstone Millville Regional School Committee, or take any other action in relation thereto. ***Submitted by: Blackstone Millville Regional School District Committee***

**Explanation:** This article seeks to formally name the Millville Elementary School Courtyard after Mr. Everett B. Campbell. Mr. Campbell served the School District with distinction for over 30 years, including as Superintendent of Schools.

***Selectmen Recommend: 5-0***

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**ARTICLE 12. COMPENSATED ABSENCES FUND.**

To see if the Town will vote to accept General Laws Chapter 40, Section 13D, which authorizes the Town to establish a reserve fund for future payment of accrued liabilities for compensated absences due an employee or full-time officer of the Town upon the termination of such employee or officer's employment, or take any other action in relation thereto. ***Submitted by: Finance Director & Town Administrator***

**Explanation:** This is a fiscal "housekeeping" item which allows Town to appropriate money for payment of future liabilities related to compensated absences.

***Selectmen Recommend: 5-0***

***Finance Recommend: 4-0***

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**ARTICLE 15. LLC DISCLOSURE.**

To see if the Town will vote to adopt a new **Section 100-602A** of the Town Code as follows:

Any application for a building, wiring, plumbing, gas, smoke detector or other similar permit related to building construction or maintenance shall be issued to a natural person. If an application is submitted by a corporation, limited liability corporation, realty trust or other business entity, such application shall include the name, address and date of birth for all principals, owners or trustees, as applicable, of such entity. **Submitted by: Building Commissioner & Town Administrator**

**Explanation:** This article seeks that any building, wiring, plumbing, gas, smoke detector or other building related permit application which lists a Limited Liability Corporation, Realty Trust or other business entity shall be required to also provide the name, address and date of birth for all principals/owners of said entity. Adoption of this article will be tremendous help with regards to more efficiently addressing the enforcement of town bylaws by properly identifying responsible parties on all applications.

**Selectmen Recommend: 5-0**

**Planning Board Recommend: 4-0**

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**ARTICLE 16: APPOINTED ASSOCIATE PLANNING BOARD MEMBER.**

To see if the Town will vote to amend **Section 100-605** of the Town's Zoning Bylaw by deleting said section in its entirety and inserting in its place the following:

A.

There shall be one associate member of the Planning Board who shall be appointed by the Board of Selectmen to serve a term of one year.

B.

In the event of a vacancy in the position of associate member, the position shall be filled by appointment of the Board of Selectmen to fill the remainder of the one year term.

C.

The Chairman of the Planning Board may require such associate member to be in attendance at special permit proceedings and hearings and may designate such associate member to sit on the Planning Board for the purpose of acting on a special permit application in the case of absence, inability to act or conflict of interest on the part of any member of the Planning Board or in the event of a vacancy on the Planning Board during special permit application proceedings and hearings. In no case, however, shall more than five members in total, including the associate member, acting as the Planning Board, take any action on any special permit. **Submitted by: Planning Board, Town Planner & Town Administrator**

**Explanation:** This article seeks to change the current Associate Planning Board Member position from being an elected position to an appointed one on an as needed basis. The Planning Board voted in favor of this change. It is also a change supported by the Town Planner and Town Administrator.

**Selectmen Recommend: 5-0**

**Planning Board Recommend: 4-0**

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**ARTICLE 17: PUBLIC WAY ACCEPTANCE OF ALBERT DRIVE PARTIAL (CARRIAGE II).**

To see if the Town will vote to accept as a public way Albert Drive as described on a Plan entitled “Road Acceptance Plan for Albert Drive (Sta 4+67.26 – 22+48.16) in Millville, Massachusetts”, prepared by Marc N. Nyberg Associates, Inc. 501 Great Road, Unit 104, North Smithfield, RI, scale 1” equals 60, dated October 10, 2017, together with a deed of conveyance of such Street and drainage easements all as shown on the Plan. A copy of said Plan is on file with the Board of Selectmen’s office and the Town Clerk’s office, or do or act anything in relation thereto. *Submitted by: Town Planner and Highway Surveyor*

***Explanation:*** This article seeks to have the Town accept Albert Drive Partial (Carriage II) as a public way conditional on meeting all official road acceptance standards and provisions.

***Selectmen Recommend: 5-0***

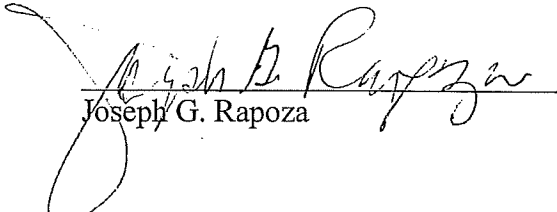
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And you are hereby directed to serve this Warrant by posting true and attested copies thereof at the Longfellow Municipal Center, Millville Post Office, Millville Senior Center, Millville Library and George's Variety Store, all in the Town of Millville, fourteen (14) days at least before the day fixed for said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time of said meeting.

Given under our hands this 17th day of April in the year 2018.

  
\_\_\_\_\_  
Joseph G. Rapoza

  
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Jennifer D. Dean Wing

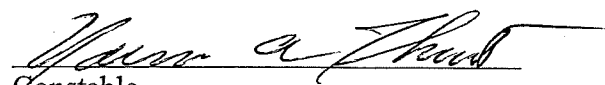
\_\_\_\_\_  
Thomas S. Houle

  
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Erica B. Blake

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Andrew Alward

RETURN OF SERVICE

I hereby certify that I served the foregoing Warrant by posting true and attested copies as herein directed.

  
\_\_\_\_\_  
Constable

  
\_\_\_\_\_  
Date

REC APR 30 2018

PM 1:15:59



TOWN CLERK