

**ANNUAL REPORT**  
**of the**  
**Town Officers**  
**of the**  
**Town of Millville, Massachusetts**



**For the Year**

**2013**



# ***In Memoriam***

The 2013 Millville Annual Town Report  
is dedicated in memory of those individuals who passed away in 2013  
whose years of dedication to the Town of Millville will not be forgotten.

We extend appreciation and sympathy to the families  
of those individuals who served our community so well.

***Anna L. Atchison***

Cable Access Committee

***Elizabeth C. Beaudoin***

Blackstone-Millville Regional School District

***Rina Berthelette***

Land donation for access to Millville Elementary School

***Kevin B. Blanchard***

Council on Aging  
Senior Center Volunteer

***Mary E. "Betty" Dean***

Board of Registrars

***Daniel E. Gilmore III***

Conservation Commission

***Lorraine C. Houle***

Blackstone-Millville Regional School District  
Blackstone-Millville Food Pantry  
Longfellow School PTA

***Gary R. Johnson***

Millville Fire Department

***Normand Marcotte***

Council on Aging

***Gone from our sight, but never our memories.  
Gone from our touch, but never our hearts.***

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## **LISTING OF APPOINTED TOWN OFFICIALS**

**January 1, 2013 - December 31, 2013**

**\*denotes individuals no longer appointed**

<b><u>Office</u></b>	<b><u>Office Holder</u></b>	<b><u>Term Expires</u></b>
Animal Control Officer	Gary Fagan	6/30/14
Animal Control Office – Assistant	Lenard Ranslow	6/30/14
Animal Inspector	Gary Fagan	6/30/14
Blackstone River and Canal	Margaret Carroll	6/30/13
Board of Assessors	Gail Marquedant*	6/30/13
	Karin Furno	6/30/14
	Natalia Alward	6/30/15
	Judith Monroe	6/30/16
Board of Health - Inspectors	Frederick Gremza*	6/30/13
	Leonard Izzo	6/30/14
Board of Registrars	Linda Bassett	6/30/14
	Patricia Finn	6/30/15
	Marcia Lancot	4/01/16
	Andrea Herrick	6/30/16
Building Inspector/Zoning Officer	Michael Fitzpatrick	6/30/14
Burial Agents	Francis Cartier	12/31/14
	Richard Buma	12/31/14
	James Buma	12/31/14
Cable Access Committee	Colleen Curis	6/30/14
	Roland M. Barrett	6/30/14
	Margaret Carroll	6/30/14
	Timothy Labonte	6/30/14
	Joseph Rapoza	6/30/14
	Jesse Dufault ( <i>Alternate</i> )	6/30/14
Capital Planning Committee	Maryclaire Cassidy	6/30/16
	Richard Crivello	6/30/14
	Kelli Capozzoli ( <i>Finance</i> )	6/30/13
	Richard Hurteau ( <i>Planning</i> )	6/30/14
	Helen M. Coffin	Ex-Officio

## LISTING OF APPOINTED TOWN OFFICIALS - continued

January 1, 2013 - December 31, 2013

\*denotes individuals no longer appointed

<u>Office</u>	<u>Office Holder</u>	<u>Term Expires</u>
Centennial Celebration Committee	Margaret Carroll	6/30/14
	Jennifer Dean Wing	6/30/14
	Keith Wing	6/30/14
	Ellen Bowen*	6/30/14
	Robert Bowen*	6/30/14
	Les Davis	6/30/14
	Marcia Davis*	6/30/13
	Michael Buckley*	6/30/13
	Lois Salome	6/30/14
	Catherine Robinson	6/30/14
	Tina Cook	6/30/14
	Caryn Vernon	6/30/14
	Jackie Lima	6/30/14
	Ashley Rivera	6/30/14
	Jean Poulin*	6/30/14
	Laure Berthelette*	6/30/13
	Heather Olson*	6/30/14
	Paulette Mercure*	6/30/13
	Lee Clement*	6/30/13
	Ronald Landry	Ex-Officio
	Helen Coffin	Ex-Officio
	Marcia Lanctot	Ex-Officio
Central Massachusetts Regional Planning Commission	Claudette Barrett	6/30/14
	Roland P. Barrett ( <i>Alternate</i> )	6/30/14
Conservation Commission	Peter Murray	6/30/14
	Amy Sutherland	6/30/15
	Eric Olson	6/30/16
Council on Aging	Judith Monroe	6/30/14
	Richard Hurteau	6/30/14
	Patricia Leja	6/30/15
	Ellen Bowen	6/30/15
	Lois Laflamme	6/30/15
	Claudette Barrett	6/30/16
	Susanne Robbins	6/30/16
	Joan Carter ( <i>Alternate</i> )	6/30/13

## **LISTING OF APPOINTED TOWN OFFICIALS - *continued***

**\*denotes individuals no longer appointed**

**January 1, 2013 - December 31, 2013**

**\*denotes individuals no longer appointed**

<b><u>Office</u></b>	<b><u>Office Holder</u></b>	<b><u>Term Expires</u></b>
Council on Aging ( <i>continued</i> )	Robert Bowen ( <i>Alternate</i> )*	6/30/14
	Kevin Blanchard*	6/30/14
Cultural Council	Jackie Lima	6/30/15
	Jane Reggio	6/30/15
	Doreen Mullaly*	6/30/13
	Jennifer Hull	6/30/16
	Corinne Barber	6/30/14
	Heather Olson	6/30/16
Custodian of Tax Possession	Lisa Larue	6/30/14
Electrical Inspector	Jack Grenga	6/30/14
Electrical Inspector - Assistant	Larry Ray	6/30/14
Emergency Management Director	Steven Furno	6/30/14
Emergency Management Members	Paul Ouellette	6/30/14
	Benton Phelps	6/30/14
	Adam Batchelder	6/30/14
	John Hadley	6/30/14
	David Germain*	6/30/14
Executive Secretary	Helen M. Coffin	6/30/16
Finance Committee	Paul Ouellette*	6/30/13
	Brooks Herrick	6/30/14
	Mary L. Ryan	6/30/15
	Kelli Capozzoli	6/30/15
	Richard Crivello	6/30/16
	Michael Foster	6/30/16
Fire Department	Chief Ronald S. Landry	12/31/14
	Brian Mullaly, Lieutenant	12/31/14
	Adam Bartlett*	12/31/13
	Douglas Bartlett	12/31/14
	Gregory Bradstreet*	12/31/13
	Josiah Bushway*	12/31/13

**LISTING OF APPOINTED TOWN OFFICIALS - continued**

**\*denotes individuals no longer appointed**

**January 1, 2013 - December 31, 2013**

**\*denotes individuals no longer appointed**

<b><u>Office</u></b>	<b><u>Office Holder</u></b>	<b><u>Term Expires</u></b>
Fire Department ( <i>continued</i> )	Debra Campbell*	12/31/13
	Brittney Caouette*	12/31/13
	Michael Cournoyer	12/31/14
	Cynthia Dalpe*	12/31/13
	Daniel Finch	12/31/14
	Philip Franzen	12/31/14
	Karin Furno	12/31/14
	Melissa Furno	12/31/14
	Mary Gilmore*	12/31/13
	Jonathan Guilbeault	12/31/14
	Joseph Guilbeault	12/31/14
	Troy Gunter*	12/31/13
	John Hadley*	12/31/13
	Karen Hadley*	12/31/13
	Nicholas Haines*	12/31/13
	Keith Harper*	12/31/13
	James Krupski*	12/31/13
	Charles Landry	12/31/14
	Jonathan Mercure*	12/31/13
	Keith Mercure*	12/31/13
	Joshua Montesi	12/31/14
	Alex Mullaly	12/31/14
	Paul Mullaly	12/31/14
	Joshua Murdock	12/31/14
	James Perron	12/31/14
	Jake Petrowicz	12/31/14
	Daniel Sheehan*	12/31/13
	G. Joseph Sheehan	12/31/14
	Michael Williams	12/31/13
Flag Warden	Philip Clark	6/30/14
Gas/Plumbing Inspector	Richard Wunschel	6/30/14
Gas/Plumbing Inspector - Assistant	Peter Harper	6/30/14
	John D'Agostino	6/30/14

## **LISTING OF APPOINTED TOWN OFFICIALS - *continued***

**\*denotes individuals no longer appointed**

**January 1, 2013 - December 31, 2013**

**\*denotes individuals no longer appointed**

<b><u>Office</u></b>	<b><u>Office Holder</u></b>	<b><u>Term Expires</u></b>
Green Energy Committee	Kristen Anderson	6/30/14
	Gerald Finn	6/30/14
	Joseph Rapoza	6/30/14
	Les Davis	6/30/14
	Joseph Laydon	6/30/14
	Ronald Landry ( <i>Alternate</i> )	6/30/14
	Trish Benoit-Rudden ( <i>Alternate</i> )	6/30/14
Historical Commission	Emile Berthelette	6/30/14
	Joan Carter	6/30/14
	Margaret Carroll	6/30/15
	Mary Gauvin	6/30/16
	Leonel Clement	6/30/16
Memorial Day Parade Committee	Jean Poulin	6/30/14
	Paul Ouellette	6/30/14
	Philip Clark	6/30/14
	Steve Furno	6/30/14
	Ronald Landry	6/30/14
	Kathy Ouellette ( <i>Alternate</i> )	6/30/14
Parks and Recreation Commission	Jeff Sutherland	6/30/14
	Ronald Landry	6/30/14
	Kevin DelGizzi	6/30/14
	Chris McNamara	6/30/14
	Caryn Vernon	6/30/14
Police Department	Ronald S. Landry	12/31/14
	Blaine Sheppard	6/30/14
	Shawn Kerrigan*	6/30/14
	William Coupe, Jr.	6/30/14
	Michael Martinsen*	6/30/14
	Steve Dehestani	6/30/15
	James Flanders*	6/30/13
	Scott Gould	6/30/14
	Thomas Michniewicz	6/30/14
	Roy Sullivan	6/30/15
	Gregory Tappan	6/30/14

**LISTING OF APPOINTED TOWN OFFICIALS - *continued***

**\*denotes individuals no longer appointed**

**January 1, 2013 - December 31, 2013**

**\*denotes individuals no longer appointed**

<b><u>Office</u></b>	<b><u>Office Holder</u></b>	<b><u>Term Expires</u></b>
Police Department ( <i>continued</i> )	Daniel Melhouse	6/30/14
	Lance Pickering*	6/30/14
	Matthew Wunschel*	6/30/13
Tax Collector – Assistant	Marcia Ferro	6/30/14
Town Accountant	Marilyn Mathieu	6/30/14
Town Clerk – Assistant	Diane Lockwood	4/1/16
Town Counsel	Brackett & Lucas	6/30/14
Treasurer/Collector	Lisa A. Larue	6/30/14
Trustee of Veterans Memorial Park	Ellen Bowen (temporary)	4/7/14
Veterans Agent	Lincoln Barber III	4/30/14
Zoning Board of Appeals	Lincoln Barber III	6/30/14
	Thomas Mulvey	6/30/15
	Jeffrey Sutherland	6/30/16

## LISTING OF ELECTED TOWN OFFICIALS

January 1, 2013 – December 31, 2013

\*denotes individuals no longer serving

<u>Office</u>	<u>Office Holder</u>	<u>Term Expires</u>
Blackstone-Millville Regional	Erin Vinacco	2016
School District Committee -	Steven Tringali	2016
Millville Members	Catherine Robinson	2014
	Brian Faulkner	2015
Blackstone Valley Vocational	Gerald Finn	2014
Regional Technical High School -		
Millville Representative		
Board of Health	Catherine Robinson	2015
	David Stanley*	2013
	Dustin Ciccarelli	2014
	Robert Marks	2016
Board of Selectmen	Roland P. Barrett	2015
	Charles Poulin*	2013
	John Laura	2014
	Robert Baker	2014
	Jennifer Dean Wing	2015
	Joseph Rapoza	2016
Constables	Philip Clark	2015
	Thomas Houle	2015
	Paul Brothers	2016
	Stephen Negrotti*	2013
	Norman Thuot	2016
Highway Surveyor	Brian Mullaly	2014
Library Trustees	Colleen Curis	2015
	Deborah DiCecco	2016
	Pamela Thistle	2014
Permanent Library Trustees	Gail Bryson	
	Evelyn McNamara	
	James Mullaly	

## **LISTING OF ELECTED TOWN OFFICIALS – *continued***

**January 1, 2013 – December 31, 2013**

**\*denotes individuals no longer serving**

<b><u>Office</u></b>	<b><u>Office Holder</u></b>	<b><u>Term Expires</u></b>
Planning Board	Brian Carroll	2017
	Claudette Barrett	2018
	Richard Hurteau	2014
	John Hadley	2015
	Steven Furno	2016
Planning Board/Associate Member	Natalia Alward	2018
Town Clerk	Marcia Lanctot	2016
Town Moderator	Leslie Davis	2016
Tree Warden	Keith Mercure	2014
Trustees of Veterans Memorial Park	Margaret Carroll*	(Non-Vet) 2015
	Normal Thuot	(Veteran) 2015
	John Hadley	(Non-Vet) 2016
	Richard Hurteau	(Veteran) 2014
	Elaine Ethier	(Veteran) 2016



## **LISTING OF PART-TIME/TEMPORARY HIRED EMPLOYEES**

<b><u>Employee</u></b>	<b><u>Position(s)</u></b>
Alward, Natalia	Assessors Office Clerk Planning Board Clerk Election Clerk
Barrett, Roland M.	Camera Operator
Benoit, Rita	Election Clerk
Benoit-Rudden, Patricia	Police Clerk
Bowen, Ellen	Election Clerk
Canali, Wanda	Janitor
Coffin, Christopher	Treasurer/Collector Clerical
Coffin, Nicholas	Temporary Clerical
Constantineau, Dillan	Temporary Clerical
Dubinsky, Cierra	Temporary Clerical
Dufault, Jesse	Camera Operator
Fish, James	Election Worker
Fish, Susan	Election Worker
Gauvin, Mary	Assistant Librarian
Gomes, Cecile	Election Worker
Grant, Sherry	Board of Health Secretary
Hadley, Karen	Election Clerk
Hamilton, L. Carlton	Camera Operator
Hanson, Joseph	Temporary Custodial
Hanson, Taylor	Temporary Custodial

**LISTING OF PART-TIME/TEMPORARY HIRED EMPLOYEES**  
*(continued)*

<b><u>Employee</u></b>	<b><u>Position(s)</u></b>
Herrick, Kristina	Business Office Secretary
Labonte, Timothy	Cable Access Coordinator Camera Operator
Lamoureux, Diane	Election Clerk
Lancot, Frank	Election Clerk
Laplume, Jeanette	Election Worker
Laplume, Marcel	Election Warden
Larue, Kayla	Temporary Clerical
Laydon, Joseph	Town Planner
Leja, Corey	Highway Laborer
Lockwood, Diane	Election Clerk
Mercadante, Christine	Election Clerk
Mercadante, Courtney	Election Clerk
Mercure, Johnathan	Highway Laborer
Mercure, Paulette	Election Clerk
Mienscow, Alicia	Election Clerk
Mitrano, Nicholas	Highway Laborer
Mullaly, James	Election Clerk
Nanni Gagnon, Jean	Library Clerk
Pratt, Alex	Highway Laborer
Robbins, Susanne	Election Clerk

**LISTING OF PART-TIME/TEMPORARY HIRED EMPLOYEES**  
*(continued)*

<b><u>Employee</u></b>	<b><u>Position(s)</u></b>
Robeau, Sheila	Assistant Librarian
Salome, Jack	Highway Laborer
Sheehan, Jonathan	Highway Laborer
Smith, Danielle	Election Clerk
Sutherland, Amy	Conservation Commission Clerk
Sutherland, Cameron	Highway Laborer
Therien, Jeannine	Election Clerk
Thistle, Pamela	Election Clerk
Tietjen, Diane	Election Clerk
Walsh, Ellen	Assistant Librarian
Webb, Kristen	Librarian

**BOARD OF SELECTMEN**  
**2013 ANNUAL REPORT**

To the Residents of the Town of Millville,

We are honored to present the 2013 Annual Report of the Millville Board of Selectmen. The Board of Selectmen is composed of five elected individuals serving three-year staggered terms. The Board is entrusted with the responsibility to set policy and oversee the management of the Town's municipal functions. In 2013, Charles Poulin departed from the Board of Selectmen and we wish to thank Charlie for his years of service as a Selectman. Charlie's seat was filled by the election of Joseph Rapoza. The Board of Selectmen reorganized with Roland Barrett elected as Chairman, Joseph Rapoza elected as Vice Chairman, and Robert Baker elected as Secretary.

Helen Coffin continued to serve as the Town's Executive Secretary. Mrs. Coffin performed administrative, supervisory and management work on behalf of the Board of Selectmen and in connection with the boards and departments under the jurisdiction of the Selectmen. The Board negotiated a successor three-year Employment Agreement with Mrs. Coffin. We also continued to employ the Worcester law firm of Brackett and Lucas as our Town Counsel, with Gary Brackett designated as the Town's lead attorney.

The Selectmen met regularly, twice per month on the first and third Monday evenings, as well as Wednesday evenings during budget season and as necessary for other special meetings. In 2013, the Board of Selectmen held joint meetings with the following boards/departments: Finance Committee - budget planning and Town Meeting preparations, Planning Board - discussion of Town-owned land, Green Energy Committee - renewable energy options, Board of Assessors - Town tax classification, Board of Health - Emergency Dispensing Site, and BMR School Committee - budget matters and facility issues at the Millville Elementary School. Additionally, the Board held special meetings to discuss Stormwater Management and the Millville Elementary School water project. The Board also held four Executive Session meetings.

The Board believes that transparency and communication are necessary for successful municipal operations. We adhere to the Open Meeting Laws and strive to publicize all meetings and minutes on our website. For those who do not subscribe to Charter Communications cable television, the Town's website also offers the ability to view the Cable Access channels online. The Board's videotaped regular meetings may be viewed on-demand via YouTube. The Board also believes that it is our responsibility to receive input from Millville residents as it is very important to us in determining the future direction of the Town. This input can come in various forms, such as telephone calls to Selectmen, correspondence to the Board or Executive Secretary, or attendance at a Board meeting. We always encourage participation and the active involvement of our residents.

The Town continued to encounter operational deficits where the Town's expenses exceeded the revenue projections. The Town's revenue is not keeping pace with the rise in costs necessary to maintain a level-services budget. We refer you to the Annual Reports of the Town Accountant and Finance Committee for further related information.

A Special Town Meeting was held in March to address a debt exclusion question for a new roof on the Blackstone-Millville Regional High School. Townspeople approved the warrant article, and the ballot question was passed by voters at Annual Town Election.

The Board voted to adopt or authorize the following items during the year: a Selectmen's Policy and Procedure Handbook containing numerous internal guidelines, securing the abandoned building at 37 Central Street due to concerns raised by public safety departments, a new fee structure for electrical permits, the placement of a sign on Chestnut Hill Road which identifies the Mendon Town Forest, and an updated EMS Service Zone Plan for our ambulance. The Board also adopted a Fuel Efficient Vehicle Policy and Replacement Plan in coordination with the efforts of the Town's Green Energy Committee. Subsequently, the Board signed a 3-year Memorandum of Understanding with Guardian Energy, a company which will assist the Town in implementing an energy conservation plan as well as apply for relevant energy grants.

The Board continues to monitor the water quality situation at the Millville Elementary School. The Board met with officials from the Department of Environmental Protection (DEP), and after much consideration, voted to terminate the Town's relationship with our water operator, Small Water Systems Services, and instead hired Northeast Water Solutions, Inc. (NWSI) as water operator. NWSI was also contracted to perform corrective action measures to the water filtration system and its components. NWSI works diligently with DEP to achieve favorable water quality results for the School.

The Board held its first "Coffee with Selectmen" on Saturday, October 26<sup>th</sup>, at the Chestnut Hill Community Center. This was a legally posted meeting but this gathering provided an open forum for residents to express concerns and/or address Town-related issues in a less formal and more relaxed atmosphere. The meeting was widely accepted and we hope to hold another forum in 2014. We express our appreciation to the Chestnut Hill Community Center Club for welcoming the Board and accommodating this meeting.

The Board of Selectmen granted the following Annual Licenses in 2013: 4 Alcoholic Beverage Control Commission Licenses and 2 Licenses for Selling Used Motor Vehicles (Class II). Those establishments are Pot Belly Pub, Polish American Club, George's Variety Store, Century Discount Liquors, Millville Motors and Uxbridge Auto. The Board also granted Entertainment, Automatic Amusement Device and Pool Table Licenses to the Pot Belly Pub and Polish American Club. The Board granted 3 Special One-Day Liquor Licenses and 3 Toll Road Permits to non-profit organizations or groups.

Board members attended a reception hosted by Senator Moore to honor resident-student, Timothy McLaughlin, on his acceptance to the United States Military Academy at West Point. The Board also presented commendations to two resident Eagle Scouts, Marshall

Maltais and Joshua Denoncour. We are very proud of Millville's young adults and are always grateful to be included in these worthy celebrations and occasions.

The Board wishes to thank Chairman Roland Barrett for his donation of labor and supplies to repair the Longfellow Municipal Center sign. Due to budget constraints, the purchase of a new sign was not possible so we are grateful that Chairman Barrett was able to prolong its useful life.

The Board of Selectmen wishes to thank Executive Secretary Helen Coffin, all Department Heads, Committees and Boards, as well as the entire staff at the Longfellow Municipal Center for their diligent work on behalf of the Town.

As always, the Board will continue working to serve the residents of Millville and to provide vision and leadership in the best way possible. We are honored and proud to serve you.

Respectfully submitted,

Roland P. Barrett, Chairman  
Joseph G. Rapoza, Vice Chairman  
Robert F. Baker, Secretary  
John M. Laura  
Jennifer Dean Wing

## **EXECUTIVE SECRETARY**

### **2013 ANNUAL REPORT**

Honorable Board of Selectmen and Residents of Millville,

Since being appointed as your Executive Secretary in 2006, it has been my pleasure to serve the Town of Millville and I am honored to present to you this 2013 Annual Report.

Responsibilities. As Executive Secretary in the Town of Millville, I am responsible for managing the day to day operations of the Municipal Center, coordinating all employees and activities under the control of the Board of Selectmen, implementing the policies and directives set forth by the Board, and serving in the following capacities: Chief Administrative Officer, Chief Procurement Officer, Human Resources Manager, Housing Rehabilitation Loan Program Manager, Facility Manager, Recording Secretary, Website/Technology Manager, Certified CORI Official, Parking Clerk, Complaint Investigator, Public Records Custodian, Licensing Coordinator, State Ethics Liaison, ADA Compliance Officer, Finance Committee Liaison, Earth Removal Board Secretary, and a sitting member of the Capital Program and Centennial Celebration Committees.

Staff. There are eight dedicated employees who assist me in accomplishing the administrative, financial and clerical duties of this municipality. The Business Office staff remains unchanged from last year and includes: Business Office Secretary Kristina Herrick, Treasurer/Collector Lisa Larue, Assistant Collector Maria Ferro, Town Clerk Marcia Lanctot and Assistant Town Clerk Diane Lockwood. Natalia Alward manages the Assessors Office and Sherry Grant works in the Board of Health Office. Marilyn Mathieu serves as our Town Accountant and works off-site. We strive to provide public service to the residents and employees of Millville that is helpful, timely and courteous. The Town of Millville is equally well served by numerous board, committee and commission members, inspectors, volunteers, elected officials and public safety employees, who are all committed to improving the quality of life in our Town. I wish to express my sincere appreciation to these individuals for their support throughout the year.

Public Notification. In compliance with the state's Open Meeting Laws, I prepared and duly posted meeting notices and agendas of the Board of Selectmen. While attending all regular bi-monthly and special meetings of the Board of Selectmen, I recorded the official Board of Selectmen Minutes of Meetings and posted them on the Town's website once approved by the Board. I updated the Town's Cable Access Channel 12 and the Town's website with pertinent municipal information, as available and appropriate. I created a Twitter account for the Town of Millville and regularly post important or newsworthy information. Please follow the Town of Millville on Twitter: @millvillema

Financial Planning. I attended weekly meetings of the Finance Committee in connection with the FY14 budget preparation, acting as Liaison to the Board of Selectmen. I prepared and submitted budgets for the following departments: Executive Secretary, Board of Selectmen, Town Counsel, Systems Administration, Town Hall, Town Reports, Insurance, and Streetlights. Although we have seen signs of economic improvement and

very slight increases in revenue, we continue to face the challenge of operating expenses which are rising more than the revenue. This, coupled with aging equipment and infrastructure, is placing an even greater burden on the Town's fiscal future. There are several capital expenditures that the Town must consider over the next few years; these items should be prioritized and addressed accordingly by the Capital Program Committee. Due to the decreases in revenue over the last several years, funding was not available for allocation towards these items. To preserve the Town's infrastructure, considerable thought must be given to how we best address funding these capital projects.

Insurance. I managed all insurance matters with Massachusetts Interlocal Insurance Agency (MIIA). Claims processed and covered in 2013 included: 4 Injured on Duty, 3 Worker's Compensation, 2 Hazardous Waste Remediations, 1 Theft of Property and 1 Civil Complaint. As a result of these claims, the Town received approximately \$50,000.00 in direct coverage or reimbursable expenses. On the health benefits side, we discontinued our participation in the group medical insurance plan with the Regional School District; however, we maintained the same medical insurance coverage through MIIA on our own for a minimal increase in premium. MIIA continues to provide complimentary Health, Wellness and Employee Assistance benefits to Town employees, and literature is distributed regularly throughout the year to paid employees.

Housing Rehabilitation Loans. I continued to manage the Housing Loans in connection with the FY1999, FY2000 and FY2002 Community Development Block Grant Programs. There are about 35 loans which remain in effect and I worked with realtors, attorneys and Town residents to handle all requests for subordinations and releases of liens pursuant to the applicable guidelines. Many residents may recall that, at one time, the Town did have a Community Development Office with coverage; however, due to lack of funding and/or additional grant opportunities, the office was forced to close many years ago, leaving any related and required work in the hands of the Treasurer/Collector or Executive Secretary.

State Mandates. The Town complied with the state's ethics laws by forwarding a copy of the Conflict of Interest Law to all Town employees, officials and volunteers who must also complete online ethics training. A copy of the Town's Sexual Harassment Policy was also mailed to all employees, officials and volunteers, pursuant to the requirements of the related state statute. CORI checks were duly performed on fourteen employees and volunteers who may have interaction with the elderly or children. I complied with the state's Public Records Law which requires that all requests for public information are addressed within ten days. The Town's implementation of Stormwater Management was monitored and the necessary administrative items were all successfully addressed with the assistance of Kristina Herrick. Krissy also attended an informational seminar on this subject matter during the year and worked with our consultant to ensure the timely filing of the Town's Stormwater Management Annual Report with the EPA and DEP. The objectives which remain to be completed are the obligation of other Town departments.

Town By-laws. A complete review and update of the Town's By-laws was completed in connection with content management solutions offered by our vendor, General Code. The revised By-law manual was approved by the townspeople at the Annual Town Meeting and the manual is currently with the Attorney General's Office, pending final



approval. We look forward to the final completion of this extensive project. Once final approval is received from the state, and the Town Clerk performs the statutory posting requirements, updated By-laws will be available for purchase at the Municipal Center as well as available electronically on the Town's website for viewing and printing. This system assists the Town Clerk in ensuring the By-laws are kept up to date over the years as the townspeople vote to approve further additions, deletions and/or amendments.

Technology. Technology needs in the Municipal Center were addressed with computer hardware and software updated on a regular basis. Hardware was upgraded to avoid failures and software was updated in order to effectively accomplish the business of the Town. Most notably, some departments received Microsoft Access, with a database customized by Diane Lockwood, in order to begin the electronic tracking of various permits and licenses. This application offers a professional, easy, and low-cost, solution to the inability of municipal departments to share relevant information. The following offices received new or upgraded hardware/software in 2013: Executive Secretary, Town Clerk, Business Office, Assistant Collector, Town Accountant and Veterans Services.

Longfellow Municipal Center. 2013 proved to be quite challenging with facility issues in the Longfellow Municipal Center. Fortunately, in February we were able to welcome a Blackstone Valley Vocational Technical High School Co-op student, Taylor Hanson, as a temporary, part-time custodian. Taylor worked diligently throughout the year addressing numerous facility needs and preventative maintenance items. Wanda Canali continued to serve as our part-time janitor, providing regular cleaning of the Municipal Center offices and Police Station. My thanks to both employees for the attention given to our buildings.

There were also numerous facility issues and maintenance items which needed to be addressed by outside vendors, including: repairs to the elevator, repairs to the generator, repairs/upgrades to the security system, replacement of the sump pump, repairs to and/or replacement of plumbing fixtures, extensive repairs and servicing of the heating system, repairs to the electrical system, repairs to the life safety system, repair of a cracked underground septic pipe, service on the well water system, patching of exterior masonry, upgrade of basement dehumidification, and replacement of a section of roof shingles.

The Municipal Center continues to suffer from intermittent heating problems, electrical issues, plumbing concerns and a consistent pest presence. There are also extensive masonry problems and serious structural concerns which require assessment by professional engineers. I was pleased when the Board of Selectmen and Finance Committee supported, and the Annual Town Meeting authorized, the procurement of a professional engineering firm to perform a thorough study of the building and provide a report on the existing condition of the building's envelope and all of its mechanical systems. This report will offer valuable information that will assist the Town in determining how to best proceed with the facility in the most fiscally responsible manner. The basement-level Emergency Operations Center (EOC) and adjoining file and janitorial supply rooms suffered a serious mold issue. The carpet and tile in the EOC were replaced with new vinyl flooring, the file room was fully renovated, and the dehumidification system was upgraded. Due to the severity of the toxic mold, it was

necessary to dispose of the majority of older files and records. According to the state's records disposal schedule, much of this documentation was intended as permanent record; however, I received permission from the state to proceed with destruction. All remaining files, furniture and file cabinets received an industrial cleaning by certified technicians. College interns then worked on re-organizing, cataloging and inventorying the remaining files. There is a small amount of work remaining to be completed in 2014.

The Board of Health Office on the second floor also underwent an industrial cleaning and minor overhaul, due to an accidental mercury spill. The state's HazMat Team responded to the Longfellow Municipal Center to assess the hazardous materials situation at the request of Millville Fire Rescue. Clean Harbors, Inc. performed the remediation, industrial cleaning and air purification, while Occupational Safety and Health officials monitored the project and performed mandatory testing. This issue caused the temporary closure of the Board of Health Office and an area adjacent to it on the second floor. Following the removal of the environmental contaminants, and once the building received clearance, all affected areas received fresh paint and new flooring or carpeting.

As Facility Manager of the Longfellow Municipal Center, I employed the services of the following vendors in 2013: BD Control Service, B&M Landscaping, Blackstone Valley Lock & Safe, Blackstone Valley Plumbing & Heating, Boulanger & Sons Excavation, Braza & Mancini Electricians, Clean Harbors, Inc., Cool Air Creations, Custom Alarm, Darling Septic, Eagle Elevator, E.L. Harvey & Sons, FM Generator, Gurney Engineering, National Grid, New England Fire & Safety, Big Blue Bug Pest Control, John's Home Improvement, Leeway True Value, Koopman Lumber, Latimore General Masonry, New England Office Supply, Northern Business Machines, Poland Springs, Pricerite Oil, Renaud HVAC, Richardson Well & Pump; Ricoh Business Machines, Schreiber & Sons Construction, Valley Disposal, Village Paint & Decorating, W.B. Mason and Worldband.

The Longfellow Municipal Center grounds accommodated two celebratory events in 2013. In May, the Historical Commission hosted a Preservation Celebration to recognize the final completion of the restoration of the Udon Tower, and to honor those involved with the project. The preservation efforts began back in the 1980's with fundraising; however, the project finally came to fruition in 2013, thanks to an historical grant, donations of labor, and a group of very dedicated and determined individuals. In September, the Town's Centennial Celebration Committee held a Kick-off Event to bring awareness to Millville's approaching 100th anniversary; the event took place on the grounds of the Veterans Memorial Park and the Longfellow Municipal Center. It was a great success and attended by many residents who enjoyed live performances, community vendors, historic displays and children's activities throughout the day. I attended the Centennial Celebration Committee meetings regularly in 2013 and will continue to do so as the Committee works diligently to further develop and plan for Millville's Centennial.

I always welcome thoughts, comments or questions via email: [execsec@millvillema.org](mailto:execsec@millvillema.org)

Respectfully submitted,  
Helen M. Coffin, Executive Secretary

# **BRACKETT & LUCAS**

## **COUNSELORS AT LAW**

19 CEDAR STREET  
WORCESTER, MA 01609  
508-799-9739  
FAX 508-799-9799

GARY S. BRACKETT

gsbrackett@brackettlucas.com

### **REPORT OF TOWN COUNSEL**

As Town Counsel, we submit our report regarding requests for legal opinions and requests for legal services during the calendar year 2013.

During 2013, our office provided legal opinions and legal assistance to various Town departments, including the Board of Selectmen and Executive Secretary, Planning Board, Board of Health, Finance Committee, School Department, Board of Assessors, Conservation Commission, Fire Department, Building Inspector, and Council on Aging. At the request of the Board of Selectmen and the Executive Secretary, we opened fifteen (15) new Town of Millville files during calendar year 2013. Of the opened files, two (2) concerned litigation matters, eleven (11) involved either oral or written legal opinions or requests for departmental assistance, one (1) concerned real estate and one (1) Town Meeting file.

Respectfully submitted,  
Brackett & Lucas  
Town Counsel

## **TOWN CLERK**

### **2013 ANNUAL REPORT**

To the Board of Selectmen and the Residents of Millville:

Technology continues to direct so many aspects of the Office of the Town Clerk. For example, the state just recently passed a Bill that touched on about every significant aspect of the voting process: Election Day registration, early voting with some required weekend hours, pre-registration for 16-year-olds, online voter registration and an online portal where citizens can check their voting status, and post-election audits of random precincts. This Bill also ties classification of a voter as inactive to voting history rather than to returning the town census form. Amendments to require voters to show a photo ID or other forms of identification before casting a ballot were defeated. All these measures require computer software updates and further training. Some of these features are unfunded mandates (i.e. early voting on weekends when our Town Hall is closed) that put an unnecessary burden on small towns and those who operate with a part-time staff. The Massachusetts Town Clerks Association opposed some of these measures that still need to be worked out. There are 56 towns of Worcester County, which range in population from just over one thousand to over thirty-five thousand. What may work for one community may be an undue and underfunded burden to smaller towns like Millville which has limited hours and staffing that cannot be easily adjusted. We will keep you posted to these and other changes!

With the help of Diane Lockwood, our very technologically savvy Assistant Town Clerk, this Office has been using Microsoft Access for issuing and processing dog licenses for the 500+ canines that reside in Millville. She works closely with the Animal Control Department to provide, not only Dog License Certificates, but also very functional reports to both Gary Fagan and Lenny Ranslow, our Animal Control Officers. Diane came to this Office with many computer skills and continues to expand them through training programs and research. I couldn't be more pleased with her professionalism and her many talents!

For an update on our By-laws and the General Code Project, please refer to the narrative of our Executive Secretary, Helen Coffin.

The Commonwealth is in the process this year of 'rolling out' its new Death Module – that is the new software program for registering and recording all deaths in Massachusetts. It will all be done electronically. We have had some training on this new project but the details are not quite in place as yet. To have a smooth transition there will be many people who will need to have input on the new death certificate before it can be issued (doctors, medical examiners, funeral directors, town clerks, etc.). By attending classes, seminars and webinars we are trying to keep up with all these new changes. Technology!

As required by Massachusetts General Law, this Office must send out Census Forms every year to every household in our community. This year they are orange-colored. If you have not yet returned the Census Form back to us please do so ASAP. This will save us the cost and effort of sending out a second one to you. May I remind you that if a registered voter has moved from your household, that person MUST also sign the Census Form to be removed from the voter list. An indication that a person/voter has moved away (and has not signed the form) requires that he stay in that household but as an inactive voter. Again, this may change with the passing of the Voting Bill recently passed in Boston.

Our Office has undertaken to keep the Town's webpage meeting postings up-to-date in compliance with the Open Meeting Law. Please refer to it at [millvillema.org](http://millvillema.org) for information on current events and activities in the town.

We have a wonderful town here in Millville and I am happy to serve as your Town Clerk.

Respectfully submitted,  
Marcia T. Lanctot, Town Clerk

**TOWN OF MILLVILLE**  
**STATISTICS REPORT 2013**

**Reported by the Office of the Town Clerk**

<b>Population</b>	Age 5 and Under	153
	Between Age 6 & 18	444
	Registered Voters	1953
	<b>TOTAL POPULATION</b>	<b>2981</b>
<b>Licensed Dogs</b>	<b>DOG POPULATION</b>	<b>519</b>
<b>Births</b>	Male	11
	Female	4
	<b>TOTAL BIRTHS</b>	<b>15</b>
<b>Deaths</b>	<b>DEATHS</b>	<b>11</b>
<b>Marriages</b>	Marriage Intentions Filed	7
	Marriage Licenses Issued	8
<b>Businesses</b>	<b>BUSINESS CERTIFICATES</b>	<b>53</b>

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MILLVILLE**

**WARRANT FOR SPECIAL TOWN MEETING  
MONDAY, MARCH 11, 2013 – 6:30 P.M.**

Worcester, ss To any of the Constables of the Town of Millville in said county, Greetings:

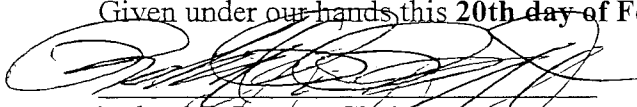
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millville who are qualified to vote in elections and in Town affairs, to meet in the Millville Elementary School on **Monday, March 11, 2013 at 6:30 p.m.**, then and there to act on the following Article:

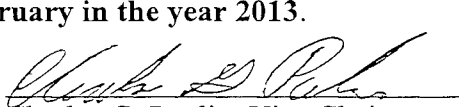
**ARTICLE 1:** To see if the Town will approve **\$3,866,801.00** borrowing authorized by the Blackstone-Millville Regional School District for the purpose of paying the costs of replacing the roof and its appurtenant components at the Blackstone-Millville Regional High School located at 175 Lincoln Street, Blackstone, MA including the payment of all costs incidental and related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Blackstone-Millville Regional District School Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty seven and seventy four one-hundred percent (57.74%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. *Submitted By: Blackstone-Millville Regional District School Committee*

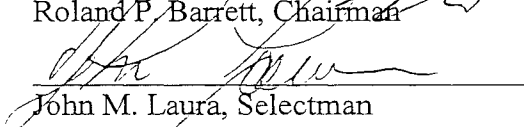
And you are hereby directed to serve this Warrant by posting true and attested copies thereof at the Longfellow Municipal Center, the Millville Post Office, the Millville Senior Center, the Millville Library and George's Variety Store, all in the Town of Millville, fourteen (14) days least before the day fixed for said meeting.

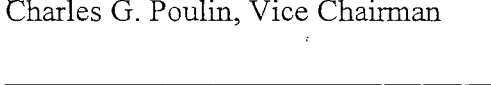
Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time of said meeting.

Given under our hands this ~~20th~~ **20th** day of February in the year 2013.

  
Roland P. Barrett, Chairman

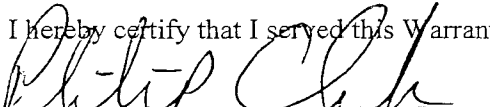
  
Charles G. Poulin, Vice Chairman

  
John M. Laura, Selectman

  
Jennifer Dean Wing, Selectman

**RETURN OF SERVICE**

I hereby certify that I served this Warrant by posting true and attested copies as herein directed.



2/21/13

## TOWN OF MILLVILLE

### RESULTS OF SPECIAL TOWN MEETING - MONDAY, MARCH 11, 2013

The meeting was called to order at 6:34 p.m. by Moderator Les Davis who declared a quorum present. There were 57 registered voters present at the opening of the meeting. All present stood for the Pledge of Allegiance and observe a moment of silence for our military personnel.

*Motion made by Paul Ouellette and second by Lincoln Barber, to forego the reading of the entire Article 1 of the Warrant.*

### MOTION APPROVED BY UNANIMOUS VOICE VOTE

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*Motion made by Steven Tringali and second by Robert Bowen, that the Town hereby approve the \$3,866,801.00 borrowing authorized by the Blackstone-Millville Regional School District for the purpose of paying the costs of replacing the roof and its appurtenant components at the Blackstone-Millville Regional High School located at 175 Lincoln Street, Blackstone, MA including the payment of all costs incidental and related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Blackstone-Millville Regional District School Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from MSBA for the Project shall not exceed the less of (1) fifty-seven and seventy-four one hundred percent (57.74%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Discussion: Richard Sitnik, Project Manager for MSBA, answered audience questions.*

### MOTION APPROVED BY UNANIMOUS VOICE VOTE

*Upon a motion duly made and seconded, it was voted by unanimous voice vote to dissolve the Warrant and adjourn the meeting at 7:00 p.m.*

A true copy attest,  
Marcia T. Lanctot, Town Clerk



**WARRANT FOR ANNUAL TOWN ELECTION  
COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MILLVILLE**

**TO ANY OF THE CONSTABLES OF THE TOWN OF MILLVILLE  
IN THE COUNTY OF WORCESTER,**

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the **Town of Millville**, who are qualified to vote in the election and town affairs, to vote at the **Longfellow Municipal Center, 8 Central Street, Millville, MA 01529** on **Monday, April 1, 2013** to elect the following:

**THE POLLS WILL BE OPEN FROM 8:00 A.M. TO 8:00 P.M.**

One (1) Board of Selectmen for three years  
One (1) Board of Health for three years  
One (1) Planning Board for five years  
One (1) Associate Member of Planning Board for five years  
One (1) Blackstone/Millville Regional School Committee for four years (Millville member)  
One (1) Blackstone/Millville Regional School Committee for four years (Blackstone member)  
One (1) Library Trustee for three years  
One (1) Trustee of Veterans Memorial Park for three years (Veteran)  
One (1) Trustee of Veterans Memorial Park for three years (non-Veteran)  
Two (2) Constables for three years  
One (1) Town Moderator for three years  
One (1) Town Clerk for three years

And you are hereby directed to serve this warrant by posting true and attested copies thereof at the Town Hall, Post Office, and the Senior Center at least seven (7) days before the time of holding said election.

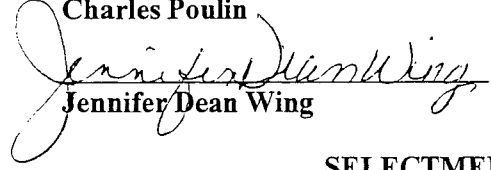
**GIVEN UNDER OUR HANDS THIS 18<sup>th</sup> DAY OF MARCH IN THE YEAR TWO  
THOUSAND AND THIRTEEN.**

  
\_\_\_\_\_  
**Roland Barrett - Chairman**

  
\_\_\_\_\_  
**Robert Baker**

  
\_\_\_\_\_  
**Charles Poulin**

  
\_\_\_\_\_  
**John Laura**

  
\_\_\_\_\_  
**Jennifer Dean Wing**

**SELECTMEN OF THE TOWN OF MILLVILLE**

**RETURN OF SERVICE**

I have this day posted true and attested copies of the foregoing warrant at the locations stated in the warrant.

Constable:   
\_\_\_\_\_

Date 3/20/13

## TOWN OF MILLVILLE

### RESULTS OF ANNUAL TOWN ELECTION – APRIL 1, 2013

#### BMR District School Committee, Blackstone Representative (4-Year Term)

William F. Chaplin, Jr.	94
Blanks	36

#### BMR District School Committee, Millville Representative (4-Year Term)

Write-in: Steve Tringali	31
Blanks	97
Write-in: Others	2

#### Moderator (3-Year Term)

Leslie M. Davis---Candidate for Re-election	101
Blanks	29

#### Town Clerk (3-Year Term)

Marcia T. Lancot---Candidate for Re-election	104
Blanks	26

#### Board of Health (3-Year Term)

Robert Marks, Jr.	96
Blanks	33
Write-in	1

#### Library Trustee (3-Year Term)

Write-in: Deb DiCecco	26
Write-in: Others	8
Blanks	96

#### Trustee of Veterans Memorial Park (3-Year Term/Veteran)

Elaine A. Ethier	106
Blanks	24

#### Trustee for Veterans Memorial Park (3-Year Term/non-Veteran)

John Hadley---Candidate for Re-election	115
Blanks	15

#### Planning Board (5-Year Term)

Claudette Barrett---Candidate for Re-election	98
Blanks	32

**Planning Board- Associate (5-Year Term)**

Natalia Alward	100
Blanks	30

**Board of Selectmen (3-Year Term)**

Write-in	Joseph Rapoza	21
Write-in	Charles Poulin	9
Write-in	Others	17
Blanks		83

**Constables (3-Year Term) – TWO SEATS**

Write-in	Paul Brothers	37
Write-in	Norm Thuot	12
Write-in	Others	6
Blanks		107
Blanks		98

**Debt Exclusion Question**

*Shall the Town of Millville be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay the Town's allocable share of the bond issued by the Blackstone-Millville Regional School District for the purpose of paying the costs of replacing the roof and its appurtenant components at the Blackstone-Millville Regional High School located at 175 Lincoln Street, Blackstone, MA including the payment of all costs incidental and related thereto?*

YES:	69
NO:	30
BLANKS:	31

**TOTAL VOTES CAST: 130**

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the

**TOWN OF MILLVILLE**

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of **MILLVILLE** who are qualified to vote in the Special State Primaries to vote at

**LONGFELLOW MUNICIPAL CENTER**

**8 CENTRAL STREET**

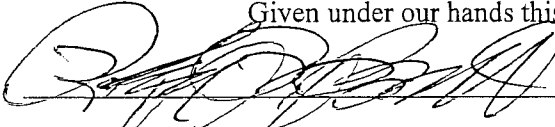
on **TUESDAY, THE THIRTIETH OF APRIL, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

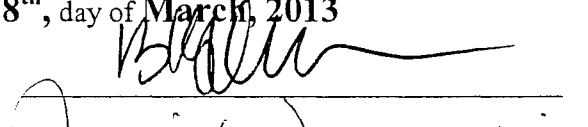
To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

**SENATOR IN CONGRESS. . . . FOR THE COMMONWEALTH**

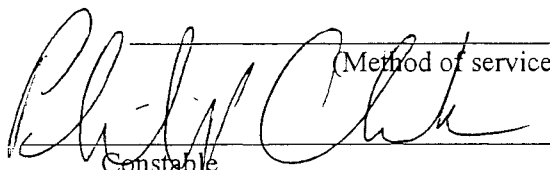
Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this **18<sup>th</sup>**, day of **March, 2013**

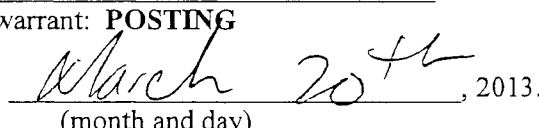
  
\_\_\_\_\_  
Robert J. Pate

  
\_\_\_\_\_  
Janice Dean Wing

**SELECTMEN OF MILLVILLE**

  
\_\_\_\_\_  
Constable

(Method of service of warrant: **POSTING**)

  
\_\_\_\_\_  
March 20<sup>th</sup>, 2013.  
(month and day)

(Warrant must be posted at least *seven days prior* to April 30, 2013.)

**TOWN OF MILLVILLE**

**RESULTS OF SPECIAL STATE PRIMARY ELECTION – APRIL 30, 2013**

**SENATOR IN CONGRESS**

**DEMOCRAT**

<u>Candidates</u>	<u>Votes</u>
Stephen F. Lynch	66
Edward J. Markey	43

**REPUBLICAN**

<u>Candidates</u>	<u>Votes</u>
Gabriel E. Gomez	43
Michael J. Sullivan	27
Daniel B. Winslow	10
<b>Total Votes Cast</b>	<b>189</b>

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MILLVILLE**

**WARRANT FOR SPECIAL TOWN MEETING  
MONDAY, MAY 13, 2013 – 6:30 P.M.**

**TO ANY OF THE CONSTABLES OF THE TOWN OF MILLVILLE,  
IN THE COUNTY OF WORCESTER,**

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millville who are qualified to vote in elections and in Town affairs, to meet in the Millville Elementary School on **Monday, May 13, 2013 at 6:30 p.m.**, then and there to act on the following Articles:

**ARTICLE 1: SNOW AND ICE BUDGET.** To see if the Town will vote to transfer from any available funds a sum of money to fund Highway Department - Snow and Ice Removal, Account #0001-423-5240-00, to supplement the Fiscal Year 2013 Town Budget approved under Article 7 of the Annual Town Meeting Warrant dated May 14, 2012; or take any other action in relation thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** This article allows for funding the deficit in the Fiscal Year 2013 Snow and Ice Removal budget line item.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 2: PRIOR YEAR UNPAID BILLS.** To see if the Town will vote to raise and appropriate and/or transfer from any available funds a sum of money for the payment of unpaid bills of previous fiscal years, pursuant to M.G.L. c.44, §64, or take any other action relative thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** This article is inserted in the Warrant in case there are unpaid bills from a prior fiscal year that are deemed to be legal obligations of the Town. Per M.G.L. unpaid bills from prior fiscal years can only be paid from current year appropriations with the approval of Town Meeting. Any unpaid bills were held by the department head for valid reason, or received after the accounting books were closed for the fiscal year.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

**ARTICLE 3: FUND MILLVILLE ELEMENTARY SCHOOL – WATER PROJECT.**

To see if the Town will vote to transfer from the final reimbursement payment received from the construction grant awarded to the Blackstone-Millville Regional School District for the construction and equipping of the Millville Elementary School, Education – Structural Expenses, Account #0001-300-5780-13 to MES - Water, Account #0301-000-5309-42, a sum of money to fund further repairs to the water system at the Millville Elementary School; or take any other action relative thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** This article allows for transferring funds currently allocated for structural repairs at the Millville Elementary School to the water operations of the Millville Elementary School, for further engineering consultation and design as necessary and required by the Department of Environmental Protection (DEP). DEP is closely monitoring the ongoing water situation and the Town must comply with the requirements of DEP. Please refer to the informational sheet entitled “MSBA Reimbursement” for updated account balances.


**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

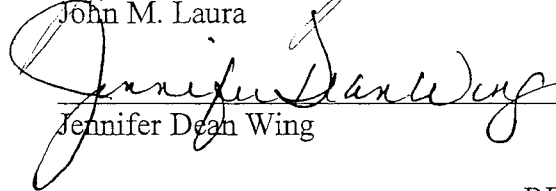
And you are hereby directed to serve this Warrant by posting true and attested copies thereof at the Longfellow Municipal Center, the Millville Post Office, the Millville Senior Center and the Millville Library, all in the Town of Millville, fourteen (14) days least before the day fixed for said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time of said meeting.

Given under our hands this 16th day of April in the year 2013.

  
Roland P. Barrett

  
John M. Laura

  
Jennifer Dean Wing

  
Joseph G. Rapozza

  
Robert F. Baker

**RETURN OF SERVICE**

I hereby certify that I served the foregoing Warrant by posting true and attested copies as herein directed.

  
Constable

4-18-13  
Date

## TOWN OF MILLVILLE

### RESULTS OF SPECIAL TOWN MEETING - MAY 13, 2013

Pursuant to the foregoing Warrant, the inhabitants of the Town of Millville, qualified to vote in the Town elections and in Town affairs, met at the Millville Elementary School Auditorium, in said Millville, and transacted the following business on May 13, 2013:

Moderator Les Davis called the May 13, 2013 Special Town Meeting to order at 6:30 p.m., declaring the presence of a quorum (40 required, 51 voters present). Rules for conducting business and taking votes of the meeting were announced.

Due to the unexpected illness of the Millville Town Clerk, Marcia Lanctot, a temporary Town Clerk will need to be elected to preside over these Town Meetings:

*Motion by Roland Barrett, Chairman of the Board of Selectmen, to nominate Kelly Dumas as temporary Town Clerk for the purpose of performing the duties as Town Clerk at the May 13, 2013 Annual and Special Town Meetings until such meetings are dissolved. Motion is seconded. No further nominations were made. Moderator declares a unanimous vote, motion carries.*

#### **ARTICLE 1: SNOW AND ICE BUDGET.**

*Motion duly made and seconded that the Town vote to transfer from available Free Cash the amount of \$148,699.00 to fund Highway Department-Snow and Ice Removal, Account #0001-423-5240-00, to supplement the Fiscal Year 2013 Town Budget.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

#### **ARTICLE 2: PRIOR YEAR UNPAID BILLS.**

*Motion duly made and seconded to move that the Town vote to strike this article as there currently are no unpaid bills.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

#### **ARTICLE 3: FUND MILLVILLE ELEMENTARY SCHOOL – WATER PROJECT.**

*Motion duly made and seconded to move that the Town vote to transfer from Education – MES Structural Expenses, Account #0001-300-5780-13 to MES - Water, Account #0301-000-5309-42, the sum of \$50,000.00.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

*Motion duly made and seconded to dissolve the May 13, 2013 Special Town Meeting and adjourn at 6:41 p.m.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

A true copy attest,  
Kelly J. Dumas, Town Clerk



COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MILLVILLE

WARRANT FOR ANNUAL TOWN MEETING  
MONDAY, MAY 13, 2013 – 7:00 P.M.

TO ANY OF THE CONSTABLES OF THE TOWN OF MILLVILLE,  
IN THE COUNTY OF WORCESTER,

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millville who are qualified to vote in elections and in Town affairs, to meet in the Millville Elementary School on **Monday, May 13, 2013 at 7:00 p.m.**, then and there to act on the following Articles:

**ARTICLE 1: MONETARY INCREASES.** To see if the Town will vote to authorize that any motion or amendment to increase any monetary articles or line items as proposed by the Finance Committee, presented at this Town Meeting, shall be Out of Order unless such motion, or amendment states the source of funding as being from available free cash, or the line item, or article that will be reduced by the same amount; or take any other action in relation thereto.

***Submitted by: Finance Committee***

***Explanation from Finance Committee:*** This article requires that any individual making a motion or amending a motion which will increase any budget line item that has not been recommended by the Finance Committee must also provide the source of funding for said increase. Please refer to the informational sheet entitled "Available Funding Sources."

***Board of Selectmen Recommendation:*** Approval, 5 - 0

***Finance Committee Recommendation:*** Approval, 4 - 0

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**ARTICLE 2: BLACKSTONE-MILLVILLE REGIONAL DISTRICT SCHOOL COMMITTEE MEMBER SALARIES.** To see if the Town will vote to authorize the members of the Blackstone-Millville Regional District School Committee to be compensated for their services as such members and to set the amount of said compensation at \$1,800.00 for the Chairman and \$1,500.00 for each of the other members, such compensation to be paid in three (3) equal installments in the months of July, November and March provided, however, that no such installment shall be paid (a) to a member who has not attended at least 60% of the meetings of the District School Committee (excluding, however, any meetings not attended by such member due to the provisions of Massachusetts General Laws Chapter 268A) in the twelve (12) month period prior to July 1, November 1 or March 1, as the case may be, if such member has been a member for twelve (12) or more months prior to each of said dates; or (b) to a member

who has not attended at least 60% of the meetings of the District School Committee (excluding, however, any meetings not attended by such member due to the provisions of Massachusetts General Laws Chapter 268A) in the period prior to each of said dates if such member has not been a member for twelve (12) or more months prior to each of said dates; or take any other action in relation thereto. *Submitted by: Blackstone-Millville Regional District School Committee*

**Explanation from BMR District School Committee:** This annual article seeks to accept the compensation, as defined, to be provided to members of the Regional School District Committee, as well as the distribution of pay and attendance requirements.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

**ARTICLE 3: REVOLVING FUNDS.** To see if the Town will vote to continue authorizing revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2013, as follows:

<i><b>Revolving Fund</b></i>	<i><b>Spending Authority</b></i>	<i><b>Revenue Source</b></i>	<i><b>Use of Fund</b></i>	<i><b>FY14 Expenditure Limit</b></i>
Cable Access Programs	Cable Access Committee	Charter Communication Fees	Program Costs Related to Operating Local Cable Channels	\$10,000
Police Department Revolving Fund	Chief of Police	Firearms Fees	Costs Related to Fund Expenses Incurred	\$1,000
Inspectors Revolving Fund	Building, Electrical & Plumbing Inspectors	Inspection Fees	Salaries Above Base Salary for Inspectors	\$10,000
Animal Control Revolving Fund	Animal Control Officer	Licensing Fees and Violations	Salaries Above Base Salary for Officers	\$5,000

; or take any other action in relation thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** This is an annual article which is required to operate our revolving funds. This allows the Town to raise revenue from a specific service and use those

revenues without appropriation to support the service. M.G.L. c.44 §53E½ stipulates that each fund must be re-authorized each year at annual town meeting, and that a limit on the total amount that may be spent from each fund must be established at that time.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 4: HIGHWAY DEPARTMENT – CHAPTER 90.** To see if the Town will vote to raise and appropriate, to borrow, or to transfer from any available funds, or any combination thereof, a sum of money for the Highway Department to be used for engineering, construction, reconstruction and/or repair to Town roads and bridges with said funds to be reimbursed by the Commonwealth of Massachusetts under M.G.L. c.90; or take any other action in relation thereto.  
***Submitted by: Board of Selectmen***

**Explanation from Board of Selectmen:** This is an annual article which allows the Town to raise and appropriate, borrow, or transfer funds in anticipation of reimbursement revenues from the Commonwealth of Massachusetts for road repair assistance under M.G.L. c.90.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 5: CABLE LICENSE FEES.** To see if the Town will vote to appropriate the lesser amount of either Fifty percent (50%) of any fees collected in the Cable License fund, as returned from the Cable License holder to the Town, or Seven Thousand Five Hundred Dollars (\$7,500.00), and forward said funds to the Superintendent of Schools of the Blackstone-Millville Regional School District for use by the Director of Library and Media Services to enhance the curriculum offerings that are available in the School District, and further to authorize the Cable Access Committee to forward said funds on or before June 1, 2014; or take any other action in relation thereto. ***Submitted by: Board of Selectmen***

**Explanation from Board of Selectmen:** This is an annual article which allows the Cable Access Committee to forward a certain sum of money from fees collected pursuant to the Town's Cable Franchise License Agreement with Charter Communications to the Blackstone-Millville Regional School District. A similar arrangement exists with the Town of Blackstone as well.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 6: AUTHORIZE LOANS.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in

anticipation of revenues of the Fiscal Year beginning July 1, 2013 in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any notes as may be given for a period of less than one year in accordance with the provisions of M.G.L. c.44, §17; or take any other action in relation thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** This is an annual article which allows the Treasurer to borrow money as necessary to fund the operations of Town Government in anticipation of receiving tax receipts, grants, bond proceeds, etc. that fund the operations of the Town.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 7: BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT – ESTABLISHMENT OF STABILIZATION FUND.** To see if the Town will vote to authorize the District to establish a Stabilization Fund effective July 1, 2013 pursuant to, and in accordance with, the provisions of Massachusetts General laws, Chapter 71, Section 16G½; or take any other action in relation thereto. *Submitted by: Blackstone-Millville Regional District School Committee*

**Explanation from BMR School Committee:** This article will allow the District to create an account to assist with the payment of future projects.

**Board of Selectmen Recommendation:** Approval, 4 - 1

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**ARTICLE 8: ACCEPTANCE OF M.G.L. c.59, §5(54).** To see if the Town will vote to accept the modification of the previously accepted provisions of M.G.L. c.59, §5(54), to be effective July 1, 2013, amending the same to exempt assessment of taxes for personal property accounts with valuations of One Thousand Dollars (\$1,000.00) or less; or take any other action in relation thereto. *Submitted By: Board of Assessors*

**Explanation from Board of Assessors:** This article seeks to lower the personal property value on which the Board of Assessors is able to assess personal property taxes in Town. The article proposes taxing personal property valued at more than One Thousand Dollars (\$1,000.00) but less than Five Thousand Dollars (\$5,000.00). M.G.L. c.59, §5(54) authorizes the Town to establish the minimum value of personal property to be taxed at One Thousand Dollars (\$1,000.00). The Town currently taxes personal property at a minimum value of Five Thousand Dollars (\$5,000.00), with anything less currently being exempt. This change will result in minimal additional tax revenue for the Town each fiscal year and will keep most small home-based businesses exempt. The primary purpose for proposing this change is due to the values of certain utility equipment. We believe this change will help expedite the Department of

Revenue's approval in connection with the annual process of approving the Town's property values and setting the tax rate.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 9: FISCAL YEAR 2014 BUDGET.** To see if the Town will vote to raise and appropriate, to borrow, or to transfer from available funds such sums of money as may be deemed necessary to defray Town expenses for all departments, including debt and interest and including the compensation for Town Officers, to provide for the Reserve Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014; or take any other action in relation thereto. ***Submitted by: Board of Selectmen***

**Explanation from Board of Selectmen:** This annual article provides for all tax-supported Town operations and activities including the operating budgets of the schools and general government. The appropriations presented for Town Meeting approval are within the revenue projections set by the Town Accountant. A vote of approval will set salaries and expenditures for the Fiscal Year 2014 (July 1, 2013 - June 30, 2014) operating budget of the Town of Millville and will allow for the proper allocation of resources for the continuing operation and welfare of the Town. The operating budget may also include requests for funds to provide for additional work hours and/or salary increases for employees, including salaries negotiated through collective bargaining. Please refer to the document entitled, "Proposed FY14 Budget" and note that the columns include Current FY13 Appropriations, FY14 Requested Budgets, and FY14 Finance Committee recommended Budgets.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 10: FUND CAPITAL BUDGET.** To see if the Town will vote to raise and appropriate and/or transfer from any available funds a sum of money to fund the proposed Capital Budget for Fiscal Year 2014; or take any other action relative thereto. ***Submitted by: Board of Selectmen***

**Explanation from Board of Selectmen:** This annual article allows for transferring funds into the Capital Budget, if there are funds available at the end of this Town Meeting, as part of the Finance Committee's ongoing goal to create a five-year capital plan for the Town in an effort to address the numerous capital improvement projects that exceed the level of appropriation.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 3 - 1

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**ARTICLE 11: STABILIZATION FUND.** To see if the Town will vote to raise and appropriate and/or transfer from any available funds a sum of money to be placed in the previously created Stabilization Fund under M.G.L. c.40, §5B; or take any other action in relation thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** This annual article allows for transferring funds into the Stabilization Fund, if there are funds available at the end of this Town Meeting, as part of the Finance Committee's ongoing goal to build up the Town's reserves. A stabilization fund is a type of reserve fund which can be used for catastrophic or emergency events, or when certain revenue sources are below prior year levels. The Town currently has approximately \$175,000.00 in the Stabilization Fund. A two-thirds vote of Town Meeting is required to appropriate both to and from the Stabilization Fund.

**Board of Selectmen Recommendation:** Approval, 5 - 0

**Finance Committee Recommendation:** Approval, 4 - 0

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**ARTICLE 12: TOWN OFFICERS.** To see if the Town will vote to authorize the Board of Selectmen to appoint the necessary Town Officers whose elections are not provided for; or take any other action in relation thereto. *Submitted by: Board of Selectmen*

**Explanation from the Board of Selectmen:** This is an annual article which authorizes the Selectmen to appoint Town Officers to assist in the operation of Town Government.

**Board of Selectmen Recommendation:** Approval, 5 - 0

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**ARTICLE 13: STREETLIGHTS.** To see if the Town will vote to authorize the Board of Selectmen to install, remove or change streetlights if necessary for Fiscal Year 2014; or take any other action in relation thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** This is an annual article which authorizes the Selectmen to direct changes to the Town's current streetlights, as necessary and believed to be in the best interests of the residents.

**Board of Selectmen Recommendation:** Approval, 5 - 0

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**ARTICLE 14: TOWN CLERK.** To see if the Town will vote, pursuant to M.G.L. c.41, §1B, to have the elected position of Town Clerk become an appointed position, subject to the approval of an official ballot question on the Election Warrant at the next Annual Town Election to read

as follows: *Shall the Town vote to have its elected Town Clerk become an appointed Town Clerk of the Town? Yes \_\_\_\_\_ No \_\_\_\_\_*; or take any other action in relation thereto.  
*Submitted By: Board of Selectmen*

**Explanation from Board of Selectmen:** This article seeks authorization to include a ballot question at the next Annual Town Election in April 2014 asking to change the position of elected Town Clerk to an appointed position. The Town Clerk is currently an elected position for a 3-year term, and acts autonomously in his or her daily activities. An appointed Town Clerk will allow for increased accountability and oversight of the Town Clerk's office.

The Town Clerk records the actions of Town Meeting, certifies borrowing authorization, certifies appropriations, reports By-Law amendments to the Attorney General, submits the acceptance of all Massachusetts General Laws to the Secretary of State, maintains vital statistics, and tracks all appointments made to boards and committees. The Town Clerk's office is also responsible for record retention and is the final repository of public records. The responsibilities of the Town Clerk are established by state laws and regulations; however, a Town Clerk must also be familiar with the specific By-laws under which his or her Town operates. The only requirements to run for election are that an individual must be a registered voter in the Town of Millville and 18 years of age or older. This limits the Town's ability to find qualified candidates and may result in the election of an individual who may not have the administrative and technical skills necessary to perform the statutory functions. Additionally, there are no requirements of an elected official to hold specific office hours at the Town Hall. As a consequence, the election of a Town Clerk could potentially hinder the Town's ability to legally discharge its duties to the public resulting in expensive and time-consuming lawsuits, the disruption of services, and flawed record keeping.

If this article is approved, the Board of Selectmen will determine what qualifications are vital for the position and create a job description as well as make appropriate updates to the Town's Classification and Compensation Plan. The question will be added on the April 2014 ballot. If the question passes, the Board of Selectmen will post the position, interview applicants, and hire a qualified candidate effective April 2016.

**Board of Selectmen Recommendation:** Approval, 4 - 1

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**ARTICLE 15: HIGHWAY SURVEYOR.** To see if the Town will vote, pursuant to M.G.L. c.41, §1B, to have the elected position of Highway Surveyor become an appointed position, subject to the approval of an official ballot question on the Election Warrant at the next Annual Town Election to read as follows: *Shall the Town vote to have its elected Highway Surveyor become an appointed Highway Surveyor of the Town? Yes \_\_\_\_\_ No \_\_\_\_\_*; or take any other action in relation thereto. *Submitted By: Board of Selectmen*

**Explanation from Board of Selectmen:** This article seeks authorization to include a ballot question at the next Annual Town Election in April 2014 asking to change the position of elected Highway Surveyor to an appointed Highway Superintendent. The Highway Surveyor is

currently an elected position for a 3-year term, and acts autonomously in his or her daily activities. An appointed Highway Superintendent will allow for increased accountability and oversight of the Highway Department.

The Highway Surveyor is responsible for determining the best practices in new technologies, navigating increasingly stringent reporting standards within state government, crafting innovative solutions to road and drainage issues, advanced critical and financial analysis skills, recommending solutions, calculating return on capital projects and cost justification, knowledge of procurement laws, and ability to ensure worker safety. A Highway Surveyor should also be familiar with the specific By-laws under which his or her Town operates as well as statutes and laws governing his or her department. In order to adequately perform the duties of this position, a Highway Surveyor should also possess the professional and technical knowledge pertaining to the Highway Department. The only requirements to run for election are that an individual must be a registered voter in the Town of Millville and 18 years of age or older. This limits the Town's ability to find qualified candidates and may result in the election of an individual who may not have the administrative and technical skills necessary for the position. Consequently, the election of a Highway Surveyor could potentially hinder the Town's ability to legally discharge its duties to the public resulting in expensive lawsuits and disruption of public safety.

If this article is approved, the Board of Selectmen will determine what qualifications are vital for the position and create a full job description as well as make appropriate updates to the Town's Classification and Compensation Plan. The question will be added on the April 2014 ballot. If the question passes, the Board of Selectmen will post the position, interview applicants, and hire a qualified candidate effective April 2017.

**Board of Selectmen Recommendation:** Approval, 4 - 1

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**ARTICLE 16: TREE WARDEN.** To see if the Town will vote, pursuant to M.G.L. c.41, §1B, to have the elected position of Tree Warden become an appointed position, subject to the approval of an official ballot question on the Election Warrant at the next Annual Town Election to read as follows: ***Shall the Town vote to have its elected Tree Warden become an appointed position of the Town? Yes \_\_\_\_ No \_\_\_\_***; or take any other action in relation thereto.

***Submitted By: Board of Selectmen***

***Board of Selectmen Explanation:*** This article seeks authorization to include a ballot question at the next Annual Town Election in April 2014 asking to change the position of elected Tree Warden to an appointed position, which may be combined with the Highway Superintendent. The Tree Warden is currently an elected position for a 3-year term, and acts autonomously in his or her daily activities. An appointed Tree Warden will allow for increased accountability and oversight.

**Board of Selectmen Recommendation:** Approval, 4 - 1

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**ARTICLE 17: ADOPTION OF FINGERPRINTING BY-LAW.** To see if the Town will vote to amend the General By-laws of the Town by inserting a new By-law to be known as the “Civil Fingerprinting By-law,” in accordance with G.L. c. 6, §172B ½, substantially as on file with the Town Clerk and copies available at the Longfellow Municipal Center during normal posted business hours, which By-law would enable the Millville Police Department to conduct fingerprint-based criminal history checks for individuals applying for the following licenses: Hawking and Peddling or other Door-to-Door Salespeople; Manager of Alcoholic Beverage License; Owner or Operator of Public Conveyance; Dealer of Junk and Second-Hand Articles; Pawn Dealers; Hackney Drivers; and Ice Cream Truck Vendors; or take any other action relative thereto.

***Submitted By: Chief of Police***

***Explanation from Chief of Police:*** Massachusetts signed into law M.G.L. c. 6, §172B ½, an act mandating municipal officials to conduct fingerprint-based state and national criminal history record checks on license applicants for specific licenses by individuals requesting permits within the community as specified in the proposed By-law. This will allow the Town and Police Department to have the knowledge of the individuals who are applying for licenses within the Town and the opportunity to perform fingerprint-based background checks on the individuals offering to provide services within the Town.

***Board of Selectmen Recommendation:*** Approval, 5 - 0

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**ARTICLE 18: ADOPTION OF GENERAL BY-LAWS.** To see if the Town will vote to accept the renumbering and revision of the various By-laws of the Town from their original numbering or their numbering in the General By-laws, as amended through May 14, 2012, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the General By-laws as set forth in the Final Draft of the Code of the Town of Millville, dated March 2013, substantially as on file with the Town Clerk and copies available at the Longfellow Municipal Center during normal posted business hours. Said codification was done under the direction of the Board of Selectmen and Town Counsel, and said Code is a compilation and comprehensive revision of the present By-laws of the Town. All By-laws of a general and permanent nature, as amended, heretofore in force and not included in the Code shall be repealed, except that such repeal shall not affect any suit or proceeding pending as the result of an existing law, and such repeal shall not apply to or affect any By-law, order or article heretofore adopted accepting or adopting the provisions of any statute of the Commonwealth. These By-laws shall be referred to as the “Code of the Town of Millville, Massachusetts;” or take any other action relative thereto.

***Explanation from Board of Selectmen:*** This article seeks acceptance of the revised General By-laws of the Town of Millville. The Town engaged the services of General Code to re-codify the Town’s By-laws. The General By-laws change as Town Meeting approves amendments and new provisions. As the General By-laws expanded over the years, they became poorly organized due to accumulated changes and inconsistencies between old language and subsequent amendments. This resulted in a document that was difficult for Town officials and residents to understand and often required Town Counsel to interpret unclear language. The re-codification of the General By-laws has reorganized the By-laws to a more user-friendly format as well as

confirmed compliance with Massachusetts General Laws. The re-codification did not make any substantive change to the By-laws; however, the re-codification will lay the ground work for future amendments and additions at future Town Meetings.

**Board of Selectmen Recommendation:** Approval, 5 - 0

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**ARTICLE 19: ADOPTION OF ZONING BY-LAWS.** To see if the Town will vote to accept the renumbering and revision of the Zoning By-laws of the Town from their original numbering, as amended through May 14, 2012, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the Zoning By-laws as set forth in the Final Draft of the Code of the Town of Millville, dated March 2013, substantially as on file with the Town Clerk and copies available at the Longfellow Municipal Center during normal posted business hours. Said codification of the Zoning By-laws was done under the direction of the Planning Board, and being a compilation and comprehensive revision of the present Zoning By-laws of the Town, including amendments thereto. All Zoning By-laws, as amended, heretofore in force, shall be repealed, except that such repeal shall not affect any suit or proceeding pending as the result of an existing law. The Zoning By-laws shall be codified as Chapter 100 of the "Code of the Town of Millville, Massachusetts;" or take any other action relative thereto.

***Submitted by: Board of Selectmen***

**Explanation from Board of Selectmen:** This article seeks acceptance of the revised Zoning By-laws of the Town of Millville. The Town engaged the services of General Code to re-codify the Town's By-laws, including the Zoning By-laws. The Zoning By-laws change as Town Meeting approves amendments and new provisions. As the Zoning By-laws expanded over the years, they became poorly organized due to accumulated changes and inconsistencies between old language and subsequent amendments. This resulted in a document that was difficult for residents and developers to understand and required the Planning Board, Zoning Board of Appeals, or the Zoning Enforcement Officer to interpret unclear language. The re-codification of the Zoning By-laws has reorganized the By-laws to a more user-friendly format. The re-codification did not make substantive change to the By-laws, meaning there are no changes to the existing zoning districts, nor changes to permitted uses, or to the administrative and enforcement procedures. The re-codification of the By-laws will also lay the ground work for amendments to the Zoning By-laws at future Town Meetings.

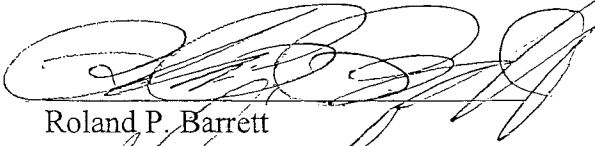
**Board of Selectmen Recommendation:** Approval, 5 - 0

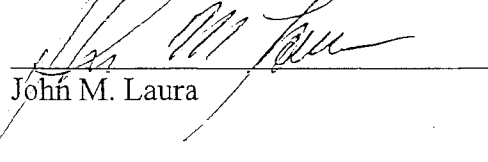
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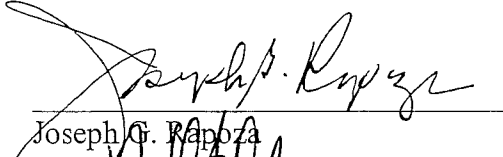
And you are hereby directed to serve this Warrant by posting true and attested copies thereof at the Longfellow Municipal Center, the Millville Post Office, the Millville Senior Center and the Millville Library, all in the Town of Millville, fourteen (14) days at least before the day fixed for said meeting.

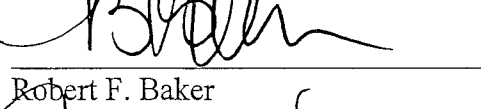
Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time of said meeting.

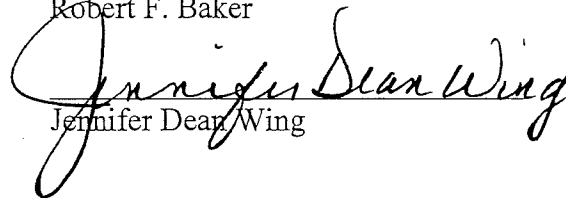
Given under our hands this 16th day of April in the year 2013.

  
Roland P. Barrett

  
John M. Laura

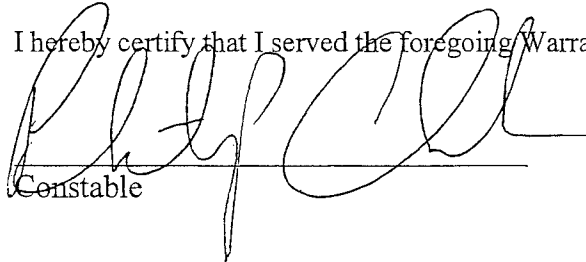
  
Joseph G. Rapoza

  
Robert F. Baker

  
Jennifer Dear Wing

RETURN OF SERVICE

I hereby certify that I served the foregoing Warrant by posting true and attested copies as herein directed.

  
Constable

4-18-13  
Date

## TOWN OF MILLVILLE

### RESULTS OF ANNUAL TOWN MEETING - MAY 13, 2013

Pursuant to the foregoing Warrant, the inhabitants of the Town of Millville, qualified to vote in the Town elections and in Town affairs, met at the Millville Elementary School Auditorium, in said Millville, and transacted the following business on May 13, 2013:

Moderator Leslie Davis called the May 13, 2013 Annual Town Meeting to order at 6:30 p.m., declaring the presence of a quorum (40 required, 74 voters present). Rules for conducting business and taking votes of the meeting were announced.

#### **ARTICLE 1: MONETARY INCREASES.**

*Motion made by the Finance Committee and duly seconded that the Town vote to authorize that any motion or amendment to increase any monetary articles or line items as proposed by the Finance Committee, presented at this Town Meeting, shall be Out of Order unless such motion, or amendment states the source of funding as being from available free cash, or the line item, or article that will be reduced by same amount.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

#### **ARTICLE 2: BLACKSTONE-MILLVILLE REGIONAL DISTRICT SCHOOL COMMITTEE MEMBER SALARIES.**

*Motion made and duly seconded that the Town vote to authorize the members of the Blackstone-Millville Regional District School Committee to be compensated for their services and set the amount of said compensation as indicated in the Warrant article.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

#### **ARTICLE 3: REVOLVING FUNDS.**

*Motion made and duly seconded that the Town vote to authorize the revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2013, as indicated in the Warrant article.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

#### **ARTICLE 4: HIGHWAY DEPARTMENT – CHAPTER 90.**

*Motion made and duly seconded that the Town vote to raise and appropriate, to borrow, or to transfer from any available funds, or any combination thereof, a sum of money for the Highway Department to be used for engineering, construction, reconstruction and/or repair to Town roads and bridges with said funds to be reimbursed by the Commonwealth of Massachusetts under M.G.L. c.90.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

#### **ARTICLE 5: CABLE LICENSE FEES.**

*Motion made and duly seconded that the Town vote to appropriate the lesser amount of either Fifty percent (50%) of any fees collected in the Cable License fund, as returned*

*from the Cable License holder to the Town, or Seven Thousand Five Hundred Dollars (\$7,500.00), and authorize the Cable Access Committee to forward said funds to the Superintendent of Schools of the BMR School District before June 1, 2014.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

**ARTICLE 6: AUTHORIZE LOANS.**

*Motion made and duly seconded that the Town vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenues of the Fiscal Year beginning July 1, 2013.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

**ARTICLE 7: BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT – ESTABLISHMENT OF STABILIZATION FUND.**

*Motion made and duly seconded that the Town vote to authorize the District to establish a Stabilization Fund effective July 1, 2013 pursuant to, and in accordance with, the provisions of Massachusetts General Laws, Chapter 71, Sec 16G.*

**MODERATOR DECLARES MOTION FAILS**

**ARTICLE 8: ACCEPTANCE OF M.G.L. c.59, §5(54).**

*Motion made and duly seconded that the Town vote to accept the modification of the previously accepted provisions of M.G.L. c.59, §5(54), to be effective July 1, 2013, amending the same to exempt assessment of taxes for personal property accounts with valuations of One Thousand Dollars (\$1,000.00) or less.*

**MODERATOR DECLARES MOTION CARRIES**

**ARTICLE 9: FISCAL YEAR 2014 BUDGET.**

*Motion made and duly seconded to approve all line items not being held for discussion.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

**Budget Line Items On Hold:**

*Motion made and seconded to amend the line item to increase the Executive Secretary Salary by \$3,000.00, to come from reserve fund.*

**AMENDED MOTION FAILS**

*Motion made and seconded to approve Executive Secretary Salary.*

**MOTION CARRIES**

**HOLD on Reserve fund is released.**

*Motion made and seconded to approve Reserve Fund.*

**MOTION CARRIES**

*Motion made and seconded to increase the Town Clerk Salary by \$4,000.00, to come from the medical insurance line item.*

**AMENDED MOTION FAILS**

*Motion made and seconded to approve Town Clerk Salary.*

**MOTION CARRIES**

*Motion to reduce the total medical line item by \$250.00 to be used to increase the Centennial Celebration line item by that same \$250.00.*

**AMENDED MOTION CARRIES**

*Motion to approve amended total of \$232,480.10 for Insurance.*

**MOTION CARRIES**

*Motion to approve total Centennial Celebration line item of \$500.00.*

**MOTION CARRIES**

**HOLD on Police expenses is released.**

*Motion to approve Police expenses.*

**MOTION CARRIES**

*Motion to amend the BMR assessment to be increased by \$95,435.00 to a total of \$2,380,747.00, by taking the funds from Stabilization.*

**AMENDED MOTION FAILS**

*Motion to approve the BMR assessment.*

**MOTION CARRIES**

**HOLD on Board of Health is released.**

*Motion to approve Board of Health budget.*

**MOTION CARRIES**

**ARTICLE 10: FUND CAPITAL BUDGET.**

*Motion made and duly seconded to strike this article as there is currently no funding.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

**ARTICLE 11: STABILIZATION FUND.**

*Motion made and duly seconded that the Town transfer from available Free Cash the sum of \$55,000.00 to the previously created Stabilization Fund under M.G.L. c.40, §5B.*

**MODERATOR DECLARES UNANIMOUS VOTE, MOTION CARRIES**

**ARTICLE 12: TOWN OFFICERS.**

*Motion made and duly seconded that the Town vote to authorize the Board of Selectmen to appoint the necessary Town Officers for whom elections are not provided.*

**MODERATOR DECLARES MOTION CARRIES**

**ARTICLE 13: STREETLIGHTS.**

*Motion made and duly seconded that the Town vote to authorize the Board of Selectmen to install, remove or change streetlights if necessary for Fiscal Year 2014.*

**MODERATOR DECLARES MOTION CARRIES**

**ARTICLE 14: TOWN CLERK.**

*Motion made and duly seconded that the Town vote, pursuant to M.G.L. c.41, §1B, that the elected position of Town Clerk become an appointed position, subject to approval of an official ballot question, as indicated in the Warrant article.*

**MODERATOR DECLARES MOTION FAILS**

**ARTICLE 15: HIGHWAY SURVEYOR.**

*Motion made and duly seconded that the Town vote, pursuant to M.G.L. c.41, §1B, to have the elected position of Highway Surveyor become an appointed position, subject to the approval of an official ballot question, as indicated in the Warrant article.*

**Moderator Declares Motion Fails**

**ARTICLE 16: TREE WARDEN.**

*Motion made and seconded that the Town vote, pursuant to M.G.L. c.41, §1B, that the elected position of Tree Warden become an appointed position, subject to approval of an official ballot question, as indicated in the Warrant article.*

**Moderator Declares Motion Fails**

**ARTICLE 17: ADOPTION OF FINGERPRINTING BY-LAW.**

*Motion made and duly seconded that the Town vote to amend the General By-laws of the Town by inserting a new By-law to be known as the "Civil Fingerprinting By-law," in accordance with G.L. c. 6, §172B ½, substantially as on file with the Town Clerk and, further, that non-substantive changes to the numbering of this By-law be permitted in order that it be in compliance with the numbering format of the recodification of the General By-laws.*

**Moderator Declares Motion Carries**

**ARTICLE 18: ADOPTION OF GENERAL BY-LAWS.**

*Motion made and duly seconded that the Town vote to accept the renumbering and revision of the various By-laws of the Town from their original numbering or their numbering in the General By-laws, as amended through May 14, 2012, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the General By-laws as set forth in the Final Draft of the Code of the Town of Millville, dated March 2013, substantially as on file with the Town.*

**Moderator Declares Unanimous Vote, Motion Carries**

**ARTICLE 19: ADOPTION OF ZONING BY-LAWS.**

*Motion made and duly seconded that the Town vote to accept the renumbering and revision of the Zoning By-laws of the Town from their original numbering, as amended through May 14, 2012, to the numbering or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the Zoning By-laws as set forth in the Final Draft of the Code of the Town of Millville, dated March 2013, substantially as on file with the Town.*

**Moderator Declares Motion Carries**

*Motion made and duly seconded to dissolve the May 13, 2013 Annual Town Meeting and adjourn at 9:42 p.m.*

**Moderator Declares Motion Carries**

A true copy attest,

Kelly J. Dumas, Town Clerk

<u>DEPARTMENT - ACCOUNT LINE ITEM</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2014</u>
	<u>APPROVED</u>	<u>DEPARTMENTS</u>	<u>TOWN MEETING</u>
	<u>BUDGET</u>	<u>REQUESTED</u>	<u>APPROVED</u>
MODERATOR-SALARY	\$100.00	\$100.00	\$100.00
<b>TOTAL MODERATOR SALARY</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$100.00</b>
MODERATOR-EXPENSES	\$50.00	\$50.00	\$50.00
<b>TOTAL MODERATOR EXPENSES</b>	<b>\$50.00</b>	<b>\$50.00</b>	<b>\$50.00</b>
SELECTMEN-CLERICAL	\$0.00	\$0.00	\$0.00
SELECTMEN-CHAIRMAN SALARY	\$900.00	\$900.00	\$900.00
SELECTMEN-BOARD MEMBER SALARIES	\$3,200.00	\$3,200.00	\$3,200.00
<b>TOTAL SELECTMEN SALARIES</b>	<b>\$4,100.00</b>	<b>\$4,100.00</b>	<b>\$4,100.00</b>
SELECTMEN-EXPENSES	\$1,500.00	\$1,500.00	\$1,500.00
SELECTMEN-MASS MUNICIPAL DUES	\$500.00	\$500.00	\$500.00
SELECTMEN-MUNICIPAL HEARING OFFICER	\$0.00	\$0.00	\$0.00
<b>TOTAL SELECTMEN EXPENSES</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
EXECUTIVE SECRETARY-SALARY	\$49,000.00	\$52,000.00	\$49,000.00
EXECUTIVE SEC-CLERK/RECEPTIONIST	\$13,000.00	\$14,500.00	\$14,500.00
<b>TOTAL EXECUTIVE SECRETARY SALARIES</b>	<b>\$62,000.00</b>	<b>\$66,500.00</b>	<b>\$63,500.00</b>
EXECUTIVE SECRETARY-MAINTENANCE AGREEMENTS	\$0.00	\$0.00	\$0.00
EXECUTIVE SECRETARY-ADVERTISING	\$0.00	\$0.00	\$0.00
EXECUTIVE SECRETARY-POSTAGE	\$0.00	\$0.00	\$0.00
EXECUTIVE SECRETARY-OFFICE EXPENSES	\$0.00	\$0.00	\$0.00
EXECUTIVE SECRETARY-OTHER EXPENSES	\$500.00	\$1,000.00	\$1,000.00
EXECUTIVE SECRETARY-TRAVEL AND MEETINGS	\$0.00	\$0.00	\$0.00
EXECUTIVE SECRETARY-DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00
EXECUTIVE SECRETARY-COPY MACHINE	\$0.00	\$0.00	\$0.00
<b>TOTAL EXECUTIVE SECRETARY EXPENSES</b>	<b>\$500.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
FINANCE COMMITTEE EXPENSES	\$390.00	\$780.00	\$780.00
<b>TOTAL FINANCE COMMITTEE EXPENSES</b>	<b>\$390.00</b>	<b>\$780.00</b>	<b>\$780.00</b>
RESERVE FUND	\$40,000.00	\$40,000.00	\$40,000.00
<b>TOTAL RESERVE FUND</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>



<u>DEPARTMENT - ACCOUNT LINE ITEM</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2014</u>
	<u>APPROVED</u>	<u>DEPARTMENTS</u>	<u>TOWN MEETING</u>
	<u>BUDGET</u>	<u>REQUESTED</u>	<u>APPROVED</u>
TOWN ACCOUNTANT SALARY	\$21,906.00	\$21,906.00	\$21,906.00
<b>TOTAL TOWN ACCOUNTANT SALARY</b>	<b>\$21,906.00</b>	<b>\$21,906.00</b>	<b>\$21,906.00</b>
TOWN ACCOUNTANT-PROFESSIONAL	\$150.00	\$650.00	\$650.00
TOWN ACCOUNTANT-ANNUAL AUDIT	\$12,500.00	\$12,500.00	\$12,500.00
TOWN ACCOUNTANT-OPEB EVALUATION	\$1,200.00	\$0.00	\$0.00
TOWN ACCOUNTANT-SOFTWARE MAINTENANCE	\$1,950.00	\$1,950.00	\$1,950.00
TOWN ACCOUNTANT-POSTAGE	\$90.00	\$90.00	\$90.00
TOWN ACCOUNTANT-OFFICE SUPPLIES	\$500.00	\$500.00	\$500.00
TOWN ACCOUNTANT-DUES & MEMBERSHIPS/SEMINARS	\$0.00	\$500.00	\$500.00
<b>TOTAL TOWN ACCOUNTANT EXPENSES</b>	<b>\$16,390.00</b>	<b>\$16,190.00</b>	<b>\$16,190.00</b>
ASSISTANT ASSESSOR	\$0.00	\$0.00	\$0.00
ASSESSORS-CLERICAL	\$15,314.00	\$15,971.00	\$15,971.00
ASSESSORS-CHAIRMAN SALARY	\$900.00	\$900.00	\$900.00
ASSESSORS-BOARD MEMBERS SALARIES	\$1,700.00	\$1,700.00	\$1,700.00
<b>TOTAL ASSESSORS SALARIES</b>	<b>\$17,914.00</b>	<b>\$18,571.00</b>	<b>\$18,571.00</b>
ASSESSORS-TUITION/TRAINING	\$550.00	\$550.00	\$550.00
ASSESSORS-COMPUTER EXPENSES	\$7,750.00	\$7,750.00	\$7,750.00
ASSESSORS-MAP UPKEEP	\$1,900.00	\$1,900.00	\$1,900.00
ASSESSORS-PLANS AND DEEDS	\$300.00	\$300.00	\$300.00
ASSESSORS-PROPERTY RECORD CARDS	\$0.00	\$0.00	\$0.00
ASSESSORS-FORMS	\$100.00	\$100.00	\$100.00
ASSESSORS-REVALUATION	\$0.00	\$0.00	\$0.00
ASSESSORS-PROFESSIONAL SERVICES	\$16,500.00	\$16,500.00	\$16,500.00
ASSESSORS-PRINTER REPAIRS	\$0.00	\$0.00	\$0.00
ASSESSORS-POSTAGE	\$180.00	\$180.00	\$180.00
ASSESSORS-OFFICE SUPPLIES	\$724.00	\$724.00	\$725.00
ASSESSORS-TRAVEL	\$200.00	\$200.00	\$200.00
ASSESSORS-DUES/SUBSCRIPTIONS	\$200.00	\$750.00	\$750.00
ASSESSORS-MAPPING COMPONENT-GIS	\$500.00	\$500.00	\$500.00
ASSESSORS-WEB SERVICES	\$2,000.00	\$2,000.00	\$2,000.00
<b>TOTAL ASSESSORS EXPENSES</b>	<b>\$30,904.00</b>	<b>\$31,454.00</b>	<b>\$31,455.00</b>
TREASURER/COLLECTOR STIPEND	\$1,000.00	\$1,000.00	\$1,000.00
TREASURER/COLLECTOR SALARY	\$37,713.00	\$37,713.00	\$37,713.00
ASSISTANT COLLECTOR	\$13,050.00	\$13,050.00	\$13,050.00
TREASURER-CLERICAL	\$300.00	\$300.00	\$300.00
<b>TOTAL TREASURER/COLLECTOR SALARIES</b>	<b>\$52,063.00</b>	<b>\$52,063.00</b>	<b>\$52,063.00</b>

DEPARTMENT - ACCOUNT LINE ITEM	FISCAL 2013	FISCAL 2014	FISCAL 2014
	APPROVED	DEPARTMENTS	TOWN MEETING
	BUDGET	REQUESTED	APPROVED
TREASURER/COLLECTOR-SOFTWARE MAINTENANCE	\$7,000.00	\$7,000.00	\$7,000.00
TREASURER/COLLECTOR-R.E. BILLS	\$520.00	\$520.00	\$520.00
TAX TITLE REDEMPTION/FORECLOSURE COSTS	\$4,350.00	\$4,350.00	\$4,350.00
TREASURER/COLLECTOR-TUITION/TRAINING	\$600.00	\$600.00	\$600.00
TREASURER/COLLECTOR-COMPUTER TRAINING	\$0.00	\$0.00	\$0.00
TREASURER/COLLECTOR-POSTAGE	\$4,000.00	\$4,000.00	\$4,000.00
TREASURER/COLLECTOR-EXPENSES	\$0.00	\$0.00	\$0.00
TREASURER/COLLECTOR-OFFICE SUPPLIES	\$1,100.00	\$1,100.00	\$275.00
TREASURER/COLLECTOR-TRAVEL	\$175.00	\$175.00	\$175.00
TREASURER/COLLECTOR-DUES/SUBSCRIPTIONS	\$310.00	\$310.00	\$310.00
TREASURER/COLLECTOR-BANKING FEES	\$0.00	\$0.00	\$0.00
<b>TOTAL TREASURER/COLLECTOR EXPENSES</b>	<b>\$18,055.00</b>	<b>\$18,055.00</b>	<b>\$17,230.00</b>
TOWN COUNSEL SERVICES	\$40,000.00	\$40,000.00	\$40,000.00
<b>TOTAL TOWN COUNSEL EXPENSES</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>	<b>\$40,000.00</b>
SYSTEMS ADMINISTRATOR SALARY	\$0.00	\$0.00	\$0.00
<b>TOTAL SYSTEMS ADMINISTRATION SALARY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
SOFTWARE/HARDWARE MAINT EXPENSES	\$7,500.00	\$7,500.00	\$7,500.00
MIS EXPENSES	\$15,000.00	\$17,500.00	\$17,500.00
<b>TOTAL SYSTEMS ADMINISTRATION EXPENSES</b>	<b>\$22,500.00</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>
TOWN CLERK-SALARY	\$10,000.00	\$14,040.00	\$10,000.00
TOWN CLERK-CLERICAL	\$2,800.00	\$10,816.00	\$10,816.00
<b>TOTAL TOWN CLERK SALARIES</b>	<b>\$12,800.00</b>	<b>\$24,856.00</b>	<b>\$20,816.00</b>
TOWN CLERK-PROFESSIONAL/TECHNICAL	\$1,700.00	\$3,400.00	\$2,500.00
TOWN CLERK-POSTAGE	\$650.00	\$650.00	\$650.00
TOWN CLERK-EXPENSES	\$150.00	\$150.00	\$150.00
TOWN CLERK-OFFICE SUPPLIES	\$1,000.00	\$1,000.00	\$250.00
TOWN CLERK-DOG LICENSES	\$900.00	\$200.00	\$200.00
TOWN CLERK-TOWN RECORD PRESERVATION	\$3,000.00	\$0.00	\$3,000.00
TOWN CLERK-VOTING MACHINE EXPENSE	\$0.00	\$0.00	\$0.00
TOWN CLERK-DUES/SUBSCRIPTIONS	\$150.00	\$300.00	\$300.00
<b>TOTAL TOWN CLERK EXPENSES</b>	<b>\$7,550.00</b>	<b>\$5,700.00</b>	<b>\$7,050.00</b>

DEPARTMENT - ACCOUNT LINE ITEM	FISCAL 2013	FISCAL 2014	FISCAL 2014
	APPROVED	DEPARTMENTS	TOWN MEETING
	BUDGET	REQUESTED	APPROVED
ELECTION/REGISTRAR SALARY	\$550.00	\$550.00	\$550.00
ELECTION/REGISTRATION-WORKERS	\$4,800.00	\$6,000.00	\$6,000.00
<b>TOTAL ELECTION AND REGISTRATION SALARIES</b>	<b>\$5,350.00</b>	<b>\$6,550.00</b>	<b>\$6,550.00</b>
ELECTION/REGISTRATION-POSTAGE	\$600.00	\$600.00	\$600.00
ELECTION/REGISTRATION-OTHER EXPENSES	\$250.00	\$250.00	\$250.00
ELECTION/REGISTRATION-OFFICE SUPPLIES	\$275.00	\$275.00	\$275.00
ELECTION/REGISTRATION-ELECTION DAY MEALS	\$400.00	\$600.00	\$600.00
ELECTION/REGISTRATION-PRINTING BALLOTS	\$1,000.00	\$0.00	\$500.00
ELECTION/REGISTRATION-TRAVEL AND MEETINGS	\$150.00	\$150.00	\$150.00
ELECTION/REGISTRATION-VOTING MACHINE	\$0.00	\$0.00	\$0.00
<b>TOTAL ELECTION AND REGISTRATION EXPENSES</b>	<b>\$2,675.00</b>	<b>\$1,875.00</b>	<b>\$2,375.00</b>
CENSUS SALARIES	\$1,500.00	\$1,500.00	\$1,500.00
<b>TOTAL CENSUS SALARIES</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>
CENSUS REPORTS	\$1,300.00	\$600.00	\$600.00
<b>TOTAL CENSUS EXPENSES</b>	<b>\$1,300.00</b>	<b>\$600.00</b>	<b>\$600.00</b>
CONSERVATION-CHAIRMAN SALARY	\$300.00	\$300.00	\$300.00
CONSERVATION-BOARD MEMBERS SALARIES	\$400.00	\$400.00	\$400.00
CONSERVATION-P/T SECRETARY SALARY	\$2,054.00	\$2,054.00	\$2,054.00
<b>TOTAL CONSERVATION SALARIES</b>	<b>\$2,754.00</b>	<b>\$2,754.00</b>	<b>\$2,754.00</b>
CONSERVATION-EXPENSES	\$400.00	\$400.00	\$400.00
<b>TOTAL CONSERVATION EXPENSES</b>	<b>\$400.00</b>	<b>\$400.00</b>	<b>\$400.00</b>
PLANNING BOARD-CHAIRMAN SALARY	\$650.00	\$650.00	\$650.00
PLANNING BOARD-MEMBER SALARIES	\$2,200.00	\$2,200.00	\$2,200.00
PLANNING BOARD-CLERICAL SALARY	\$2,054.00	\$2,054.00	\$2,054.00
PLANNING BOARD-TOWN PLANNER SERVICES	\$9,000.00	\$9,000.00	\$9,000.00
<b>TOTAL PLANNING BOARD SALARIES</b>	<b>\$13,904.00</b>	<b>\$13,904.00</b>	<b>\$13,904.00</b>
PLANNING BOARD-PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00
PLANNING BOARD-C.M.R.P.C.	\$768.53	\$787.75	\$787.75
PLANNING BOARD-TECH MASTER PLAN	\$0.00	\$0.00	\$0.00

DEPARTMENT - ACCOUNT LINE ITEM	FISCAL 2013	FISCAL 2014	FISCAL 2014
	APPROVED	DEPARTMENTS	TOWN MEETING
	BUDGET	REQUESTED	APPROVED
PLANNING BOARD-TUITION	\$250.00	\$250.00	\$250.00
PLANNING BOARD-POSTAGE	\$90.00	\$90.00	\$92.00
PLANNING BOARD-OFFICE SUPPLIES	\$50.00	\$50.00	\$50.00
PLANNING BOARD-TRAVEL	\$50.00	\$50.00	\$50.00
PLANNING BOARD-DUES/SUBSCRIPTIONS	\$250.00	\$250.00	\$250.00
<b>TOTAL PLANNING BOARD EXPENSES</b>	<b>\$1,458.53</b>	<b>\$1,477.75</b>	<b>\$1,479.75</b>
ZONING BOARD-CHAIRMAN SALARY	\$300.00	\$300.00	\$300.00
ZONING BOARD-MEMBER SALARIES	\$200.00	\$200.00	\$200.00
<b>TOTAL ZONING BOARD SALARIES</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$500.00</b>
ZONING BOARD-POSTAGE	\$45.00	\$45.00	\$46.00
ZONING BOARD-EXPENSES	\$50.00	\$50.00	\$50.00
ZONING BOARD-TRAINING	\$50.00	\$50.00	\$50.00
ZONING BOARD-OFFICE SUPPLIES	\$50.00	\$50.00	\$50.00
<b>TOTAL ZONING BOARD EXPENSES</b>	<b>\$195.00</b>	<b>\$195.00</b>	<b>\$196.00</b>
TOWN HALL-CUSTODIAL SALARY	\$0.00	\$6,500.00	\$6,500.00
TOWN HALL-CUSTODIAL LABOR	\$7,000.00	\$4,000.00	\$4,000.00
TOWN HALL-CLERICAL	\$0.00	\$2,500.00	\$2,500.00
<b>TOTAL TOWN HALL SALARIES</b>	<b>\$7,000.00</b>	<b>\$13,000.00</b>	<b>\$13,000.00</b>
TOWN HALL-ELECTRICITY	\$13,000.00	\$12,000.00	\$12,000.00
TOWN HALL-FUEL OIL	\$14,000.00	\$14,000.00	\$14,000.00
TOWN HALL-REPAIRS/MAINTENANCE	\$9,000.00	\$11,000.00	\$11,000.00
TOWN HALL-MAINTENANCE AGREEMENTS	\$13,000.00	\$13,000.00	\$13,000.00
TOWN HALL-ADVERTISING	\$2,000.00	\$2,000.00	\$2,000.00
TOWN HALL-POSTAGE	\$1,000.00	\$1,000.00	\$1,000.00
TOWN HALL-TELEPHONE	\$14,000.00	\$15,000.00	\$15,000.00
TOWN HALL-OFFICE EXPENSES	\$3,000.00	\$5,575.00	\$5,575.00
TOWN HALL-CUSTODIAL EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00
<b>TOTAL TOWN HALL EXPENSES</b>	<b>\$70,000.00</b>	<b>\$74,575.00</b>	<b>\$74,575.00</b>
TOWN REPORT PRINTING	\$2,500.00	\$2,500.00	\$2,500.00
<b>TOTAL TOWN REPORT PRINTING</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>
GENERAL INSURANCE	\$73,000.00	\$78,000.00	\$78,000.00
MEDICAL INSURANCE	\$97,000.00	\$151,000.00	\$113,480.10

<b>DEPARTMENT - ACCOUNT LINE ITEM</b>	<b>FISCAL 2013</b>	<b>FISCAL 2014</b>	<b>FISCAL 2014</b>
	<b>APPROVED</b>	<b>DEPARTMENTS</b>	<b>TOWN MEETING</b>
	<b>BUDGET</b>	<b>REQUESTED</b>	<b>APPROVED</b>
MEDICARE TAX-EMPLOYER SHARE	\$15,000.00	\$15,000.00	\$15,000.00
UNEMPLOYMENT INSURANCE	\$15,000.00	\$10,000.00	\$10,000.00
DENTAL INSURANCE PLAN	\$6,000.00	\$6,000.00	\$6,000.00
INSURANCE DEDUCTIBLE	\$10,000.00	\$10,000.00	\$10,000.00
UNPAID BILLS	\$0.00	\$0.00	\$0.00
WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00
<b>TOTAL INSURANCE EXPENSES</b>	<b>\$216,000.00</b>	<b>\$270,000.00</b>	<b>\$232,480.10</b>
WORCESTER COUNTY RETIREMENT	\$68,972.00	\$60,600.00	\$60,600.00
O'MARA RETIREMENT	\$0.00	\$0.00	\$0.00
<b>TOTAL RETIREMENT EXPENSE</b>	<b>\$68,972.00</b>	<b>\$60,600.00</b>	<b>\$60,600.00</b>
POLICE-POLICE CHIEF SALARY	\$68,275.00	\$69,300.00	\$69,300.00
POLICE-POLICE OFFICER SALARIES	\$187,164.00	\$187,783.00	\$187,783.00
POLICE-F/T PATROLMAN	\$0.00	\$0.00	\$0.00
POLICE-P/T PATROLMEN SALARIES	\$40,176.00	\$35,244.00	\$35,244.00
POLICE-ELECTION DUTY SALARY	\$750.00	\$750.00	\$750.00
POLICE-TOWN DETAIL SALARY	\$2,000.00	\$2,000.00	\$2,000.00
POLICE-CUSTODIAL SALARY	\$0.00	\$0.00	\$0.00
POLICE-OVERTIME	\$7,175.00	\$4,500.00	\$4,500.00
POLICE-QUINN BILL	\$21,000.00	\$21,520.00	\$21,520.00
POLICE-HOLIDAY, VACATION, SICK	\$5,000.00	\$2,500.00	\$2,500.00
POLICE-COURT TIME	\$1,000.00	\$1,000.00	\$1,000.00
POLICE-PRISONER WATCH	\$250.00	\$250.00	\$250.00
POLICE-FIREARMS TRAINING	\$1,000.00	\$1,000.00	\$1,000.00
<b>TOTAL POLICE SALARIES</b>	<b>\$333,790.00</b>	<b>\$325,847.00</b>	<b>\$325,847.00</b>
POLICE-ELECTRICITY	\$8,500.00	\$6,700.00	\$6,700.00
POLICE-FUEL OIL	\$3,000.00	\$3,000.00	\$3,000.00
POLICE-MAINTENANCE/REPAIR- VEHICLES	\$4,500.00	\$4,500.00	\$4,500.00
POLICE-MAINTENANCE/REPAIR-BUILDINGS	\$2,000.00	\$2,000.00	\$2,000.00
POLICE-CRUISER RADIO REPLACEMENT	\$0.00	\$0.00	\$0.00
POLICE-MAINTENANCE AGREEMENTS	\$600.00	\$600.00	\$600.00
POLICE-MAINTENANCE AGREEMENTS-SOFTWARE	\$11,000.00	\$9,700.00	\$9,700.00
POLICE-PROFESSIONAL/TECHNICAL	\$750.00	\$750.00	\$750.00
POLICE-CHIEFS' MEETINGS	\$300.00	\$300.00	\$300.00
POLICE-EDUCATIONAL TRAINING	\$1,500.00	\$1,500.00	\$1,500.00
POLICE-POSTAGE	\$300.00	\$300.00	\$300.00
POLICE-TELEPHONE	\$6,000.00	\$6,000.00	\$6,000.00
POLICE-OTHER EXPENSES	\$1,500.00	\$1,500.00	\$1,500.00
POLICE-OFFICE SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00
POLICE-PHOTO SUPPLIES	\$100.00	\$100.00	\$100.00
POLICE-GASOLINE	\$18,500.00	\$18,500.00	\$18,500.00

<u>DEPARTMENT - ACCOUNT LINE ITEM</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2014</u>
	<u>APPROVED</u>	<u>DEPARTMENTS</u>	<u>TOWN MEETING</u>
	<u>BUDGET</u>	<u>REQUESTED</u>	<u>APPROVED</u>
POLICE-UNIFORMS	\$4,500.00	\$4,500.00	\$4,500.00
POLICE-TRAVEL	\$50.00	\$50.00	\$50.00
POLICE-DUES/SUBSCRIPTIONS	\$1,000.00	\$1,000.00	\$1,000.00
POLICE-FIREARMS	\$0.00	\$0.00	\$0.00
POLICE-REPLACEMENT EQUIPMENT	\$1,750.00	\$1,750.00	\$1,750.00
POLICE-FIREARMS CABINET	\$0.00	\$0.00	\$0.00
POLICE-LEASE CRUISERS	\$0.00	\$0.00	\$0.00
<b>TOTAL POLICE EXPENSES</b>	<b>\$66,850.00</b>	<b>\$63,750.00</b>	<b>\$63,750.00</b>
FIRE-F/T FIREFIGHTER/EMT (2)	\$97,124.00	\$94,367.00	\$94,367.00
FIRE-EMT SALARY	\$46,000.00	\$46,000.00	\$46,000.00
FIRE-CHIEF SALARY	\$12,000.00	\$12,000.00	\$12,000.00
FIRE-CLERICAL	\$0.00	\$0.00	\$0.00
FIRE-P/T FIREFIGHTERS/EMT/CLERICAL	\$18,000.00	\$18,000.00	\$18,000.00
FIRE-OFFICER SALARY	\$3,400.00	\$2,750.00	\$2,750.00
FIRE-F/T FIREFIGHTER/EMT OVERTIME	\$10,895.00	\$10,000.00	\$10,000.00
FIRE-EMT EXTRA PAY	\$7,000.00	\$7,000.00	\$7,000.00
<b>TOTAL FIRE SALARIES</b>	<b>\$194,419.00</b>	<b>\$190,117.00</b>	<b>\$190,117.00</b>
FIRE-ELECTRICITY	\$4,600.00	\$4,500.00	\$4,500.00
FIRE-HEATING OIL	\$5,000.00	\$5,000.00	\$5,000.00
FIRE-MAINTENANCE/REPAIR- BUILDINGS	\$6,500.00	\$4,000.00	\$4,000.00
FIRE-MAINTENANCE/REPAIR/-VEHICLES	\$12,000.00	\$12,500.00	\$12,500.00
FIRE-MAINTENANCE AGREEMENTS	\$1,500.00	\$2,700.00	\$2,700.00
FIRE-RENTAL LEASE (STATION #2)	\$5,100.00	\$5,500.00	\$5,500.00
FIRE-MEDICAL EXAMS	\$1,300.00	\$1,000.00	\$1,000.00
FIRE-PROFESSIONAL/TECHNICAL	\$1,500.00	\$1,500.00	\$1,500.00
FIRE-AMBULANCE BILLING	\$6,500.00	\$6,500.00	\$6,500.00
FIRE-TRAINING	\$3,100.00	\$2,000.00	\$2,000.00
FIRE-POSTAGE	\$130.00	\$130.00	\$130.00
FIRE-OTHER EXPENSES	\$500.00	\$500.00	\$500.00
FIRE-OFFICE SUPPLIES	\$900.00	\$900.00	\$900.00
FIRE-GASOLINE	\$6,600.00	\$6,600.00	\$6,600.00
FIRE-VEHICLE EQUIPMENT/SUPPLIES	\$3,100.00	\$3,000.00	\$3,000.00
FIRE-UNIFORMS	\$1,700.00	\$1,700.00	\$1,700.00
FIRE-WELLNESS	\$0.00	\$0.00	\$0.00
FIRE-DUES/SUBSCRIPTIONS	\$1,700.00	\$1,700.00	\$1,700.00
FIRE-REPLACEMENT EQUIPMENT	\$2,000.00	\$2,000.00	\$2,000.00
FIRE-CELL PHONE	\$1,200.00	\$1,200.00	\$1,200.00
FIRE-HYDRANT MAINTENANCE/REPAIRS	\$0.00	\$5,225.00	\$5,225.00
FIRE-PUMPING STATION MAINTENANCE/REPAIRS	\$0.00	\$2,000.00	\$2,000.00
<b>TOTAL FIRE EXPENSES</b>	<b>\$64,930.00</b>	<b>\$70,155.00</b>	<b>\$70,155.00</b>

<u>DEPARTMENT - ACCOUNT LINE ITEM</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2014</u>
	<u>APPROVED</u>	<u>DEPARTMENTS</u>	<u>TOWN MEETING</u>
	<u>BUDGET</u>	<u>REQUESTED</u>	<u>APPROVED</u>
BUILDING INSPECTOR-SALARY	\$6,000.00	\$6,000.00	\$6,000.00
<b>TOTAL BUILDING INSPECTOR SALARY</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>
BUILDING INSPECTOR-POSTAGE	\$45.00	\$45.00	\$46.00
BUILDING INSPECTOR-CELL PHONE	\$400.00	\$600.00	\$600.00
BUILDING INSPECTOR-EXPENSES	\$500.00	\$500.00	\$500.00
BUILDING INSPECTOR-TRAVEL	\$200.00	\$200.00	\$200.00
<b>TOTAL BUILDING INSPECTOR EXPENSES</b>	<b>\$1,145.00</b>	<b>\$1,345.00</b>	<b>\$1,346.00</b>
GAS & PLUMBING INSPECTOR-SALARY	\$2,000.00	\$2,000.00	\$2,000.00
<b>TOTAL GAS &amp; PLUMBING INSPECTOR SALARY</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
GAS & PLUMBING INSPECTOR-EXPENSES	\$100.00	\$100.00	\$100.00
GAS & PLUMBING INSPECTOR-TRAVEL	\$100.00	\$100.00	\$100.00
<b>TOTAL GAS &amp; PLUMBING INSPECTOR EXPENSES</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$200.00</b>
ELECTRICAL INSPECTOR-SALARY	\$3,000.00	\$3,000.00	\$3,000.00
<b>TOTAL ELECTRICAL INSPECTOR SALARY</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>
ELECTRICAL INSPECTOR-EXPENSES	\$400.00	\$400.00	\$400.00
ELECTRICAL INSPECTOR-TRAVEL	\$200.00	\$200.00	\$200.00
<b>TOTAL ELECTRICAL INSPECTOR EXPENSES</b>	<b>\$600.00</b>	<b>\$600.00</b>	<b>\$600.00</b>
CIVIL DEFENSE DIRECTOR SALARY	\$2,000.00	\$2,000.00	\$2,000.00
CIVIL DEFENSE-DEPUTY DIRECTOR SALARY	\$0.00	\$0.00	\$0.00
<b>TOTAL CIVIL DEFENSE SALARIES</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
CIVIL DEFENSE-EXPENSES	\$850.00	\$850.00	\$850.00
<b>TOTAL CIVIL DEFENSE EXPENSES</b>	<b>\$850.00</b>	<b>\$850.00</b>	<b>\$850.00</b>
ANIMAL CONTROL OFFICER-SALARY	\$4,000.00	\$4,000.00	\$4,000.00
ASSISTANT ANIMAL CONTROL OFFICER SALARY	\$1,000.00	\$1,000.00	\$1,000.00
<b>TOTAL ANIMAL CONTROL SALARIES</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>

<b>DEPARTMENT - ACCOUNT LINE ITEM</b>	<b>FISCAL 2013</b>	<b>FISCAL 2014</b>	<b>FISCAL 2014</b>
	<b>APPROVED</b>	<b>DEPARTMENTS</b>	<b>TOWN MEETING</b>
	<b>BUDGET</b>	<b>REQUESTED</b>	<b>APPROVED</b>
ANIMAL CONTROL-VEHICLE MAINTENANCE	\$600.00	\$600.00	\$600.00
ANIMAL CONTROL-PROFESSIONAL/TECHNICAL	\$100.00	\$100.00	\$100.00
ANIMAL CONTROL-CELL PHONE	\$800.00	\$800.00	\$800.00
ANIMAL CONTROL-POSTAGE	\$0.00	\$0.00	\$0.00
ANIMAL CONTROL-PAGES FOR ASSISTANTS	\$0.00	\$0.00	\$0.00
ANIMAL CONTROL-CARING/BOARDING EXPENSES	\$600.00	\$600.00	\$600.00
ANIMAL CONTROL-DEAD ANIMAL DISPOSAL	\$250.00	\$250.00	\$250.00
ANIMAL CONTROL-OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00
ANIMAL CONTROL-GASOLINE	\$300.00	\$300.00	\$300.00
ANIMAL CONTROL- OTHER EXPENSES	\$200.00	\$200.00	\$200.00
<b>TOTAL ANIMAL CONTROL EXPENSES</b>	<b>\$2,850.00</b>	<b>\$2,850.00</b>	<b>\$2,850.00</b>
TREE WARDEN SALARY	\$1,000.00	\$1,000.00	\$1,000.00
<b>TOTAL TREE WARDEN SALARIES</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
TREE WARDEN EXPENSES	\$4,000.00	\$4,000.00	\$4,000.00
<b>TOTAL TREE WARDEN EXPENSES</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>	<b>\$4,000.00</b>
COMMUNICATIONS-F/T DISPATCHER (1)	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-F/T DISPATCHER (2)	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-F/T DISPATCHER (3)	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-P/T SALARIES	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-CLERK	\$32,760.00	\$35,360.00	\$35,360.00
COMMUNICATIONS-F/T OVERTIME	\$400.00	\$400.00	\$400.00
COMMUNICATIONS-HOLIDAY/VACATION/SICK	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-CLOTHING ALLOWANCE	\$200.00	\$200.00	\$200.00
<b>TOTAL COMMUNICATIONS SALARIES</b>	<b>\$33,360.00</b>	<b>\$35,960.00</b>	<b>\$35,960.00</b>
COMMUNICATIONS-PROFESSIONAL/TECHNICAL	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-TRAINING	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-OTHER EXPENSES	\$0.00	\$0.00	\$0.00
COMMUNICATIONS-REGIONAL START-UP COSTS	\$0.00	\$0.00	\$0.00
COMMUNICATIONS REGIONAL COMMUNICATIONS	\$60,000.00	\$30,000.00	\$30,000.00
<b>TOTAL COMMUNICATIONS EXPENSES</b>	<b>\$60,000.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>
BLACKSTONE-MILLVILLE REGIONAL SCHOOL	\$2,183,868.00	\$2,380,747.00	\$2,285,312.00
BLACKSTONE VALLEY VOCATIONAL ASSESSMENT	\$266,805.00	\$277,332.00	\$277,332.00
BLACKSTONE VALLEY VOCATIONAL DEBT	\$18,757.00	\$18,316.00	\$18,316.00



<u>DEPARTMENT - ACCOUNT LINE ITEM</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2014</u>
	<u>APPROVED</u>	<u>DEPARTMENTS</u>	<u>TOWN MEETING</u>
	<u>BUDGET</u>	<u>REQUESTED</u>	<u>APPROVED</u>
NORFOLK AGGIE TUITION	\$95,250.00	\$45,188.00	\$45,188.00
NORFOLK AGGIE-TRANSPORTATION	\$17,000.00	\$17,000.00	\$17,000.00
BLACKSTONE VALLEY VOC COMMITTEE STIPEND	\$1,800.00	\$1,800.00	\$1,800.00
TRI-COUNTY VOCATIONAL TUITION	\$27,066.00	\$27,500.00	\$27,500.00
TRI-COUNTY VOCATIONAL TRANSPORTATION	\$18,000.00	\$18,000.00	\$18,000.00
LONG TERM DEBT&INT-BLACKSTONE/MILLVILLE REG	\$93,480.00	\$121,419.00	\$121,419.00
MES LANDSCAPING	\$6,250.00	\$6,275.00	\$6,275.00
MES WATER OPERATIONS	\$25,000.00	\$27,000.00	\$27,000.00
<b>TOTAL EDUCATION EXPENSES</b>	<b>\$2,753,276.00</b>	<b>\$2,940,577.00</b>	<b>\$2,845,142.00</b>
HIGHWAY-SURVEYOR SALARY	\$17,000.00	\$17,000.00	\$17,000.00
<b>TOTAL HIGHWAY ADMINISTRATIVE SALARY</b>	<b>\$17,000.00</b>	<b>\$17,000.00</b>	<b>\$17,000.00</b>
HIGHWAY-GENERAL LABOR	\$27,000.00	\$27,000.00	\$27,000.00
<b>TOTAL HIGHWAY MAINTENANCE SALARY</b>	<b>\$27,000.00</b>	<b>\$27,000.00</b>	<b>\$27,000.00</b>
HIGHWAY-REPAIR/MAINTENANCE VEHICLES	\$2,000.00	\$1,500.00	\$1,500.00
HIGHWAY-CLEANING CATCH BASINS	\$19,500.00	\$19,500.00	\$19,500.00
HIGHWAY-OTHER EXPENSES	\$2,000.00	\$2,500.00	\$2,500.00
HIGHWAY-GASOLINE	\$3,500.00	\$3,500.00	\$3,500.00
HIGHWAY-ROAD REPAIRS	\$28,000.00	\$28,000.00	\$28,000.00
HIGHWAY-STREET SIGNS	\$800.00	\$800.00	\$800.00
HIGHWAY-STREET LINE PAINTING	\$3,300.00	\$3,300.00	\$3,300.00
HIGHWAY-F-350 LEASE PAYMENT	\$0.00	\$0.00	\$0.00
HIGHWAY-STORMWATER	\$10,000.00	\$12,000.00	\$12,000.00
<b>TOTAL HIGHWAY MAINTENANCE EXPENSES</b>	<b>\$69,100.00</b>	<b>\$71,100.00</b>	<b>\$71,100.00</b>
HIGHWAY-SNOW AND ICE REMOVAL	\$32,000.00	\$60,000.00	\$60,000.00
<b>TOTAL SNOW AND ICE REMOVAL EXPENSE</b>	<b>\$32,000.00</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>
HIGHWAY-STREET LIGHTING	\$15,000.00	\$15,000.00	\$15,000.00
<b>TOTAL STREET LIGHTING EXPENSE</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>
HIGHWAY-STREET SWEEPING	\$8,000.00	\$8,000.00	\$8,000.00

<u>DEPARTMENT - ACCOUNT LINE ITEM</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2014</u>
	<u>APPROVED</u>	<u>DEPARTMENTS</u>	<u>TOWN MEETING</u>
	<u>BUDGET</u>	<u>REQUESTED</u>	<u>APPROVED</u>
HIGHWAY-SAND REMOVAL	\$6,000.00	\$6,000.00	\$6,000.00
<b>TOTAL HIGHWAY STREET SWEEPING EXPENSE</b>	<b>\$14,000.00</b>	<b>\$14,000.00</b>	<b>\$14,000.00</b>
BOARD OF HEALTH-P/T SECRETARY	\$16,700.00	\$16,700.00	\$16,700.00
BOARD OF HEALTH-HEALTH AGENT SALARY (\$25.00)	\$5,500.00	\$6,500.00	\$5,500.00
BOARD OF HEALTH-CHAIRMAN SALARY	\$900.00	\$900.00	\$900.00
BOARD OF HEALTH-BOARD MEMBERS SALARIES	\$1,600.00	\$1,600.00	\$1,600.00
BOARD OF HEALTH-ANIMAL INSPECTOR SALARY	\$800.00	\$800.00	\$800.00
<b>TOTAL BOARD OF HEALTH SALARIES</b>	<b>\$25,500.00</b>	<b>\$26,500.00</b>	<b>\$25,500.00</b>
BOARD OF HEALTH-CONSULTANT EXPENSES	\$500.00	\$500.00	\$500.00
BOARD OF HEALTH-RUBBISH COLLECTION	\$128,000.00	\$132,000.00	\$132,000.00
BOARD OF HEALTH-RUBBISH DISPOSAL-WHEELABRATOR	\$88,000.00	\$90,000.00	\$90,000.00
BOARD OF HEALTH-TRASH RECYCLING	\$0.00	\$0.00	\$0.00
BOARD OF HEALTH-WELL WATER QUALITY MONITORING	\$1,500.00	\$1,500.00	\$1,500.00
BOARD OF HEALTH-COMMUNICABLE DISEASES	\$350.00	\$350.00	\$350.00
BOARD OF HEALTH-LANDFILL MONITORING	\$16,000.00	\$16,000.00	\$16,000.00
BOARD OF HEALTH-POSTAGE	\$100.00	\$100.00	\$100.00
BOARD OF HEALTH-EDUCATION	\$500.00	\$500.00	\$500.00
BOARD OF HEALTH-OTHER EXPENSES	\$150.00	\$150.00	\$150.00
BOARD OF HEALTH-OFFICE SUPPLIES	\$150.00	\$150.00	\$150.00
BOARD OF HEALTH-ANIMAL INSPECTOR EXPENSES	\$0.00	\$0.00	\$0.00
BOARD OF HEALTH-TRAVEL	\$150.00	\$150.00	\$150.00
BOARD OF HEALTH-DUES/SUBSCRIPTIONS	\$200.00	\$200.00	\$200.00
BOARD OF HEALTH-LANDFILL GRASS CUTTING	\$2,000.00	\$2,000.00	\$2,000.00
BOARD OF HEALTH-CELL PHONE	\$400.00	\$400.00	\$0.00
<b>TOTAL BOARD OF HEALTH EXPENSES</b>	<b>\$238,000.00</b>	<b>\$244,000.00</b>	<b>\$243,600.00</b>
VISITING NURSING SERVICES	\$2,500.00	\$2,500.00	\$2,500.00
<b>TOTAL VISITING NURSING SERVICES</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>
VALLEY ADULT COUNSELING	\$0.00	\$0.00	\$0.00
TRI-VALLEY ELDER SERVICES	\$0.00	\$0.00	\$0.00
<b>TOTAL HUMAN SERVICES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
SENIOR CENTER-TRANSPORTATION COORDINATOR	\$2,600.00	\$0.00	\$0.00
SENIOR CENTER-DIRECTOR SALARY	\$0.00	\$0.00	\$0.00

<b>DEPARTMENT - ACCOUNT LINE ITEM</b>	<b>FISCAL 2013</b>	<b>FISCAL 2014</b>	<b>FISCAL 2014</b>
	<b>APPROVED</b>	<b>DEPARTMENTS</b>	<b>TOWN MEETING</b>
	<b>BUDGET</b>	<b>REQUESTED</b>	<b>APPROVED</b>
SENIOR CENTER-PROGRAM ASSISTANT	\$0.00	\$0.00	\$0.00
SENIOR CENTER-VAN DRIVER SALARY	\$7,000.00	\$0.00	\$0.00
SENIOR CENTER-CUSTODIAN SALARY	\$0.00	\$0.00	\$0.00
SENIOR CENTER-OUTREACH SALARY	\$0.00	\$0.00	\$0.00
<b>TOTAL SENIOR CENTER SALARIES</b>	<b>\$9,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
SENIOR CENTER-HEATING	\$4,800.00	\$5,300.00	\$5,300.00
SENIOR CENTER-ELECTRICITY	\$3,800.00	\$4,300.00	\$4,300.00
SENIOR CENTER-MAINTENANCE/REPAIR EQUIPMENT	\$500.00	\$500.00	\$500.00
SENIOR CENTER-MAINTENANCE/REPAIR VAN	\$1,500.00	\$0.00	\$0.00
SENIOR CENTER-CHESTNUT HILL LEASE	\$0.00	\$0.00	\$0.00
SENIOR CENTER-ALARM MONITORING	\$675.00	\$750.00	\$750.00
SENIOR CENTER-POSTAGE	\$0.00	\$0.00	\$0.00
SENIOR CENTER-NEWSLETTER PRINTING	\$0.00	\$0.00	\$0.00
SENIOR CENTER-ADVERTISING	\$0.00	\$0.00	\$0.00
SENIOR CENTER-OTHER EXPENSES	\$0.00	\$0.00	\$0.00
SENIOR CENTER-OUTREACH PROGRAM	\$0.00	\$1,500.00	\$1,500.00
SENIOR CENTER-OFFICE SUPPLIES	\$550.00	\$1,500.00	\$1,500.00
SENIOR CENTER-GASOLINE	\$3,000.00	\$0.00	\$0.00
SENIOR CENTER-RECREATION AND MEALS	\$0.00	\$0.00	\$0.00
SENIOR CENTER-DUES/SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00
SENIOR CENTER-VAN INSURANCE	\$0.00	\$0.00	\$0.00
SENIOR CENTER-LANDSCAPING	\$0.00	\$1,500.00	\$500.00
<b>TOTAL SENIOR CENTER EXPENSES</b>	<b>\$14,825.00</b>	<b>\$15,350.00</b>	<b>\$14,350.00</b>
VETERANS AGENT SALARY	\$2,000.00	\$2,000.00	\$2,000.00
<b>TOTAL VETERANS SALARY</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
VETERANS-OTHER EXPENSES	\$200.00	\$800.00	\$800.00
VETERANS-VETERANS BENEFITS	\$25,000.00	\$25,000.00	\$25,000.00
VETERANS-VETERANS GRAVES	\$450.00	\$450.00	\$450.00
<b>TOTAL VETERANS EXPENSES</b>	<b>\$25,650.00</b>	<b>\$26,250.00</b>	<b>\$26,250.00</b>
LIBRARY-LIBRARIAN SALARY	\$0.00	\$0.00	\$0.00
LIBRARY-CUSTODIAN SALARY	\$500.00	\$500.00	\$500.00
LIBRARY-ASSISTANT LIBRARIAN SALARY	\$5,304.00	\$5,304.00	\$5,304.00
<b>TOTAL LIBRARY SALARIES</b>	<b>\$5,804.00</b>	<b>\$5,804.00</b>	<b>\$5,804.00</b>
LIBRARY-ELECTRICITY	\$1,000.00	\$1,000.00	\$1,000.00
LIBRARY-HEATING OIL	\$3,000.00	\$3,000.00	\$3,000.00
LIBRARY-MAINTENANCE/REPAIR-BUILDING	\$1,000.00	\$1,000.00	\$1,000.00

<b>DEPARTMENT - ACCOUNT LINE ITEM</b>	<b>FISCAL 2013</b>	<b>FISCAL 2014</b>	<b>FISCAL 2014</b>
	<b>APPROVED</b>	<b>DEPARTMENTS</b>	<b>TOWN MEETING</b>
	<b>BUDGET</b>	<b>REQUESTED</b>	<b>APPROVED</b>
LIBRARY-MAINTENANCE/REPAIR-EQUIPMENT	\$0.00	\$0.00	\$0.00
LIBRARY-ALARM MONITORING	\$500.00	\$500.00	\$500.00
LIBRARY-MAINTENANCE AGREEMENT	\$500.00	\$500.00	\$500.00
LIBRARY-POSTAGE	\$175.00	\$175.00	\$175.00
LIBRARY-OTHER EXPENSES	\$0.00	\$0.00	\$0.00
LIBRARY-OFFICE SUPPLIES	\$250.00	\$250.00	\$250.00
LIBRARY-BOOKS & PERIODICALS	\$0.00	\$0.00	\$0.00
LIBRARY-TRAVEL	\$0.00	\$0.00	\$0.00
LIBRARY-DUES/SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00
LIBRARY-C/W MARS MEMBERSHIP	\$1,500.00	\$1,500.00	\$1,500.00
LIBRARY-WATER TREATMENT	\$450.00	\$450.00	\$450.00
LIBRARY-TECHNOLOGY	\$100.00	\$100.00	\$100.00
LIBRARY-PEST CONTROL	\$300.00	\$300.00	\$300.00
<b>TOTAL LIBRARY EXPENSES</b>	<b>\$8,775.00</b>	<b>\$8,775.00</b>	<b>\$8,775.00</b>
BLACKSTONE/MILLVILLE GIRLS SOFTBALL LEAGUE	\$0.00	\$0.00	\$0.00
BLACKSTONE/MILLVILLE SOCCER	\$0.00	\$0.00	\$0.00
BLACKSTONE/MILLVILLE ATHLETIC ASSOC	\$0.00	\$0.00	\$0.00
PARKS/RECREATION-PLAYGROUND EXPENSES	\$500.00	\$500.00	\$500.00
PARKS/RECREATION-FIELD MAINTENANCE	\$1,500.00	\$1,500.00	\$1,500.00
<b>TOTAL PARKS/RECREATION EXPENSES</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
MEMORIAL PARK-MAINTENANCE EXPENSES	\$3,500.00	\$500.00	\$500.00
MEMORIAL PARK-LANDSCAPING	\$0.00	\$3,000.00	\$3,000.00
AMERICAN LEGION RENTAL	\$0.00	\$0.00	\$0.00
<b>TOTAL PARKS EXPENSE</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>	<b>\$3,500.00</b>
HISTORICAL COMMISSION EXPENSES	\$400.00	\$400.00	\$400.00
HISTORICAL COMMISSION SURVEY	\$0.00	\$0.00	\$0.00
<b>TOTAL HISTORICAL COMMISSION EXPENSES</b>	<b>\$400.00</b>	<b>\$400.00</b>	<b>\$400.00</b>
MEMORIAL DAY EXPENSES	\$150.00	\$150.00	\$250.00
<b>TOTAL MEMORIAL DAY EXPENSES</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$250.00</b>
CENTENNIAL CELEBRATION EXPENSES	\$0.00	\$500.00	\$500.00

<u>DEPARTMENT - ACCOUNT LINE ITEM</u>	<u>FISCAL 2013</u>	<u>FISCAL 2014</u>	<u>FISCAL 2014</u>
	<u>APPROVED</u>	<u>DEPARTMENTS</u>	<u>TOWN MEETING</u>
	<u>BUDGET</u>	<u>REQUESTED</u>	<u>APPROVED</u>
TOTAL CENTENNIAL CELEBRATION EXPENSES	\$0.00	\$500.00	\$500.00
CULTURAL COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00
TOTAL CULTURAL COUNCIL EXPENSES	\$0.00	\$0.00	\$0.00
FLAG WARDEN EXPENSES	\$0.00	\$350.00	\$350.00
TOTAL FLAG WARDEN EXPENSES	\$0.00	\$350.00	\$350.00
SHORT TERM DEBT/COSTS	\$10,000.00	\$10,000.00	\$10,000.00
LONG TERM INTEREST-FIRE TRUCK	\$0.00	\$0.00	\$0.00
LONG TERM PRINCIPAL-TITLE V	\$40,435.00	\$40,435.00	\$40,435.00
LONG TERM PRINCIPAL-FIRE TRUCK	\$0.00	\$0.00	\$0.00
PRINCIPAL-HIGHWAY DUMP TRUCK	\$0.00	\$21,000.00	\$21,000.00
TOTAL DEBT/INTEREST EXPENSE	\$50,435.00	\$71,435.00	\$71,435.00
GRAND TOTAL	\$4,842,239.53	\$5,117,620.75	\$4,976,355.85
PROJECTED INCOME	\$4,828,130.90	\$4,976,355.85	\$4,976,355.85
	(with trash override)		
DIFFERENCE	(\$14,108.63)	(\$141,264.90)	\$0.00
DEFICIT FUNDED WITH:			
Free Cash	\$14,108.63		
Assessors Overlay Surplus	\$0.00		
Stabilization Fund	\$0.00		
Ambulance Receipts Reserves	\$0.00		
Public Safety Reserves	\$0.00		
BALANCED BUDGET:	\$4,842,239.53		\$4,976,355.85

**COMMONWEALTH OF MASSACHUSETTS**  
**WILLIAM FRANCIS GALVIN**  
**SECRETARY OF THE COMMONWEALTH**

SS.

To either of the Constables of the **TOWN OF MILLVILLE**

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town of Millville who are qualified to vote in the Special State Election to vote at

**LONGFELLOW MUNICIPAL CENTER**

**8 CENTRAL STREET**

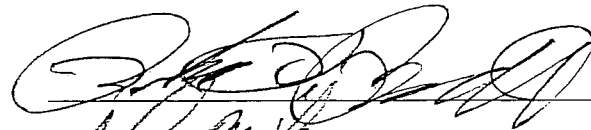
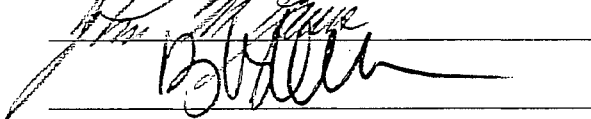
on **TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

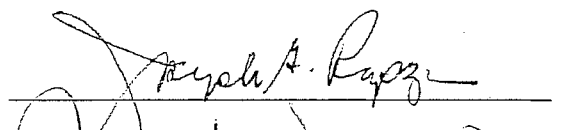
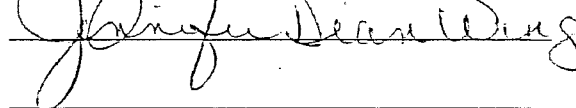
To cast their votes in the Special State Election for the candidates for the following office:

**SENATOR IN CONGRESS. . . . FOR THIS COMMONWEALTH**

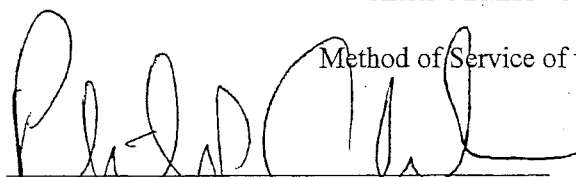
Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this **20th** day of **May, 2013**.

**SELECTMEN OF MILLVILLE**

  
Constable

Method of Service of warrant: **POSTING**

5(21/13), 2013.  
(month and day)

(Warrant must be posted at least *seven days prior* to June 25, 2013.)

**TOWN OF MILLVILLE**

**RESULTS OF SPECIAL STATE ELECTION – JUNE 25, 2013**

**SENATOR IN CONGRESS**

<u>Candidates</u>	<u>Votes</u>	<u>Party</u>
Gabriel E. Gomez	337	Republican
Edward J. Markey	151	Democrat
Richard A Heos	1	Unenrolled
All Others	0	
Blanks	0	
<b>Total Votes Cast</b>	<b>489</b>	

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF MILLVILLE**

**WARRANT FOR SPECIAL TOWN MEETING  
MONDAY, NOVEMBER 18, 2013 – 6:30 P.M.**

Worcester, ss

To any of the Constables of the Town of Millville in said county, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millville who are qualified to vote in elections and in Town affairs, to meet in the Millville Elementary School on **Monday, November 18, 2013 at 6:30 p.m.**, then and there to act on the following Articles:

**ARTICLE 1: MONETARY INCREASES.** To see if the Town will vote to authorize that any motion or amendment to increase any monetary articles or line items as proposed by the Finance Committee, presented at this Town Meeting, shall be Out of Order unless such motion, or amendment, states the source of funding as being from available free cash, or the line item or article that will be reduced by the same amount; or take any other action relative thereto. *Submitted by: Finance Committee*

**Explanation from Finance Committee:** This article requires that any individual making a motion or amending a motion which will increase any budget line item that has not been recommended by the Finance Committee must also provide the source of funding for said increase. Please refer to the "Available Funding Sources" information included herein.

**Board of Selectmen Recommendation:** Approval 5 – 0

**Finance Committee Recommendation:** Approval 3 – 0 (2 absent)

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**ARTICLE 2: PRIOR YEAR UNPAID BILLS.** To see if the Town will vote to transfer from any available funds a sum of money for the payment of unpaid bills of previous fiscal years, pursuant to M.G.L. c.44, §64; or take any other action relative thereto. *Submitted by: Board of Selectmen*

<b><u>Vendor</u></b>	<b><u>Department/Line Item</u></b>	<b><u>Fiscal Year</u></b>	<b><u>Amount</u></b>
Imperial Ford	Fire Department – Vehicle Maintenance	2013	120.26
N.E. Office Supply	Fire Department – Office Expenses	2013	111.06
N.E. Office Supply	Town Hall – Office Expenses	2013	905.68
N.E. Office Supply	Historical Commission – Expenses	2013	131.05
N.E. Office Supply	Town Clerk – Office Supplies	2013	52.42
N.E. Office Supply	Town Clerk – Office Supplies	2012	193.68
			<u>\$1,514.15</u>



**Explanation from Board of Selectmen:** These bills were either held by the department head for valid reason, or received after the accounting books were closed for the fiscal year due to the vendor not submitting the invoice in a timely fashion. Massachusetts General Law requires Town Meeting approval for the payment of unpaid bills from previous fiscal years.

**Board of Selectmen Recommendation:** Approval 5 – 0

**Finance Committee Recommendation:** Approval 3 – 0 (2 absent)

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**ARTICLE 3: FUND CAPITAL BUDGET - FIRE DEPARTMENT.** To see if the Town will vote to transfer from any available funds the sum of **Four Thousand Dollars (\$4,000.00)** to a new Capital Budget line item entitled Fire Department - Air Compressor, to supplement the acquisition of an Air Breathing Compressor and Filling Station; or take any other action relative thereto. ***Submitted by: Chief of Police and Fire***

**Explanation from Chief of Police and Fire:** The Fire Department successfully obtained the Federal Assistance to Firefighters Grant in the sum of \$151,572.00 to acquire self-contained breathing apparatus (SCBA) and assorted training and computer equipment. The existing SCBA equipment no longer met NFPA safety standards. Through a competitive bid process, the Fire Department realized a substantial savings. Our grant was amended and we were approved to apply that savings towards an Air Breathing Compressor and Filling Station. The acquisition of this equipment would allow the Millville Fire Department to fill the firefighters' air tanks; the tanks are currently filled by a third party. The intent of this article is to obtain the approval to transfer the additional funds necessary to purchase this piece of equipment. The Grant will contribute \$26,000 if the Town can contribute the balance of \$4,000. Failure to approve this article will result in the loss of the remaining grant funds.

**Board of Selectmen Recommendation:** Approval 5 – 0

**Finance Committee Recommendation:** Approval 3 – 0 (2 absent)

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**ARTICLE 4: FUND CAPITAL BUDGET – LONGFELLOW MUNICIPAL CENTER EXISTING CONDITIONS STUDY.** To see if the Town will vote to transfer from any available funds the sum of **Twenty Thousand Dollars (\$20,000.00)** to fund a new Capital Budget line item entitled Municipal Center - Existing Conditions Study; or take any other action relative thereto. ***Submitted by: Executive Secretary***

**Explanation from Executive Secretary:** In order for the Town to adequately and effectively plan for future capital costs associated with the Longfellow Municipal Center, circa 1850, it is necessary to obtain a professional survey of the facility. The intent of this article is to obtain the approval to transfer the funds necessary to retain the services of a licensed engineer and/or architect to study and report on the architectural, structural, mechanical and electrical systems of the building. The report will identify deficiencies and compare the cost of rehabilitating the facility with the cost of replacing it. Additionally, should the Town ever seek grant funding for the future rehabilitation of this historic building, such a Report will likely be a requirement of the grant application. Failure to approve this article will result in

the Town's continued exposure to a seriously deteriorating municipal facility, a fiscally inefficient building as well as lack of direction in the future planning needs of the Town, both physically and financially.

**Board of Selectmen Recommendation:** Approval 5 – 0

**Finance Committee Recommendation:** Approval 3 – 0 (2 absent)

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**ARTICLE 5: FUND CAPITAL BUDGET – SENIOR TRANSPORTATION VAN.** To see if the Town will vote to transfer from any available funds the sum of **Twelve Thousand Six Hundred Eighty-six Dollars (\$12,686.00)** to fund a new Capital Budget line item entitled Senior Center Transportation Van; or take any other action relative thereto. *Submitted by: Council on Aging*

**Explanation from Council on Aging:** The Council on Aging successfully obtained the Massachusetts Department of Transportation's Mobility Assistance Program Grant to acquire a senior citizen transportation van. The Town is currently without any transportation services for our senior citizens. One of the requirements of the Grant is that the Town must contribute matching funds equal to twenty percent (20%) of the total cost of the van. The intent of this article is to obtain the approval to transfer the funds necessary to obtain the van. The cost of the van is \$59,181; the grant will cover \$46,495 providing that the Town contributes the balance of \$12,686. Failure to approve this article will result in the loss of the grant and the Town's ability to acquire a senior transportation van.

**Board of Selectmen Recommendation:** Approval 5 – 0

**Finance Committee Recommendation:** Approval 3 – 0 (2 absent)

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**ARTICLE 6: FISCAL YEAR 2014 – EXECUTIVE SECRETARY EMPLOYMENT AGREEMENT.** To see if the Town will vote to transfer from any available funds the amount of **One Thousand Nine Hundred Eighty Dollars (\$1,980.00)** to fund a salary increase and other cost items associated with implementing the Employment Agreement between the Town of Millville and Helen M. Coffin, effective July 1, 2013 through June 30, 2016, or take any other action in relation thereto. *Submitted by: Board of Selectmen*

**Explanation from Board of Selectmen:** The Board of Selectmen negotiated a 3-year employment agreement with the Executive Secretary in June 2013. The terms of the Agreement for Fiscal Year 2014 provide for a salary increase of \$980 and professional education costs of \$1,000.

**Board of Selectmen Recommendation:** Approval 5 – 0

**Finance Committee Recommendation:** Approval 3 – 0 (2 absent)

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**ARTICLE 7: BY- LAW AMENDMENT - ARTICLE X - SITE PLAN REVIEW.** To see if the Town will vote to amend the Town's Zoning By-Laws by amending the existing Article X, Site Plan Review, as follows:

**Section 1. Statement of Purpose**

The purpose of this section is to provide for individual detailed review of development proposals which have an impact on the natural or built environment of the Town of Millville in order to promote the health, safety and general welfare of the community; to ensure adequate parking, safe and accessible pedestrian and vehicular circulation; and to minimize traffic impact on Town streets.

**Section 2. Applicability.**

The following types of activities and uses require site plan review by the Planning Board:

(A) Any facility proposed in accordance with Article XI entitled Renewable Energy Overlay District

**Section 3. Procedures.**

~~(A) — One original and 10 copies of the completed application form, and one original and five copies of the plans and related materials, shall be submitted to the Planning Board or its agent. Concurrently, one copy of the completed application form shall be submitted by the applicant to the Town Clerk, and a receipt therefor shall be submitted with the Planning Board copy of the application form. Once the Planning Board or its agent determines the SPA application submittal to be completed, one copy of the application form shall be transmitted to at least the following: the Planning Board consultant, ZBA, Building Department, Board of Health, Conservation Commission, Highway Department, Fire Department, Police Department, Water Department and Highway Department. A file copy of the plans and related materials shall remain in the Planning Board office to serve as a common review copy. The other copies shall be distributed as needed.~~

~~(B) — Each board or department receiving the application form as required by Section 3, (A) above may, within 30 calendar days of the date of the complete application submittal, file with the Planning Board or its agent a written report recommending approval, approval with modifications or conditions or disapproval, stating its reasons therefor. Failure to respond within said 30 days shall be deemed lack of opposition to the application. The Planning Board shall hold a public hearing on said application after the expiration of said thirty day review period.~~

~~(C) — For SPA applications, the Planning Board shall make a decision on said application and file notice of said decision with the Town Clerk and send to the applicant, by certified mail, return receipt requested, a copy of said notice and the decision within 45 calendar days from the close of the public hearing or within 180 days from the opening of the hearing, which ever comes first, or said application shall be deemed approved.~~

(A) One original and 10 copies of the completed application form and of the plans and related materials shall be submitted to the Planning Board or its agent at a regularly scheduled Planning Board Meeting. The application shall also be accompanied by the submission of a fee in accordance with the Planning Board's Fee Schedule and an electronic copy of all submission materials. Concurrently, one copy of the completed application form shall be submitted by the applicant to the Town Clerk, and a receipt therefor shall be submitted with the Planning Board copy of the application form.

(B) Within 10 days from the submission of the application at a regularly scheduled meeting, the Planning Board or its agent shall notify the Applicant whether the application is complete. Notice of completeness may require the submission of additional material or denial for being incomplete. If the Planning Board or its agent fails to provide a notice of completeness, the application shall be deemed complete.

(C) Once the Planning Board or its agent determines the SPA application submittal to be complete; one copy of the application form shall be transmitted to at least the following: the Planning Board consultant, ZBA, Building Department, Board of Health, Conservation Commission, Highway Department, Fire Department, and Police Department. A file copy of the plans and related materials shall remain in the Planning Board office to serve as a common review copy. The other copies shall be distributed as needed.

(D) Each board or department receiving the application form as required by Section 4, (C) above may, within 30 calendar days of the date of the complete application submittal, file with the Planning Board or its agent a written report recommending approval, approval with modifications or conditions or disapproval, stating its reasons therefor. Failure to respond within said 30 days shall be deemed lack of opposition to the application. The Planning Board shall hold a public hearing on said application within 45 days from the date the application is deemed complete per Section 4 (B).

(E) Site Visit. The Planning Board may conduct a site visit following the first public hearing. At the site visit, the Planning Board and/or its agents shall be accompanied by the applicant and/or its agents.

(F) For SPA applications, the Planning Board shall render a decision on the application, file notice of said decision with the Town Clerk and send to the applicant, by certified mail, return receipt requested, a copy of the notice and decision within 45 calendar days from the close of the public hearing or within 180 days from the opening of the hearing, whichever comes first, or said application shall be deemed approved.

**Section 4. Application for Special Permit.** For Applications also requiring a special permit, the public hearing process may occur concurrently.

**Section 5.** Where the Planning Board approves a site plan "with conditions", and said approved site plan accompanies a special permit or variance application to the Board of Appeals, the conditions imposed by the Planning Board shall be incorporated into the issuance, if any, of a special permit or variance by the Board of Appeals.

**Section 6.** Where the Planning Board serves as the special permit granting authority for proposed work, it shall consolidate its site plan review and special permit procedures.

**Section 7.** The applicant may request, and the Planning Board may grant by majority vote of its membership, an extension of the time limits set forth herein.

**Section 8.** No deviation from an approved site plan shall be permitted without modification thereof.

**Section 9.** Site plan approval does not constitute a certification that the proposed plan conforms to applicable zoning regulations, wetland regulations and/or any other Town, State or Federal requirements that must be obtained prior to implementation of the elements of the site plan.

**Section 10. Preparation of Plans.**

Applicants are invited to submit a pre-application sketch of the proposed project to the Planning Department and are encouraged to schedule a pre-submission meeting with the Planning Department. Site Plans shall be submitted on 24-inch by 36-inch sheets. Plans shall be prepared by a Registered Professional Engineer, Registered Land Surveyor, Architect, or Landscape Architect, as appropriate. Dimensions and scales shall be adequate to determine that all requirements are met and to make a complete analysis and evaluation of the proposal. All plans shall have a minimum scale of 1" = 40'.

**Section 11. Contents of Plan.**

The contents of the site plan are as follows:

(A) Plan sheets prepared at a scale of one (1) inch equals forty (40) feet or such other scale as may be approved by the Planning Board. The plans are as follows:

1. Site layout, which shall contain the boundaries of the lot(s) in the proposed development, proposed structures, general circulation plan for vehicles and pedestrians, drive-thru windows, curb cut locations, parking, fences, walls, walks, outdoor lighting including proposed fixtures, loading facilities, solid waste storage locations, and areas for snow storage after plowing. The first sheet in this plan shall be a locus plan, at a scale of one (1) inch equals one hundred (100) feet, showing the entire project and its relation to existing areas, buildings and roads for a distance of one thousand (1,000) feet from the project boundaries or such other distance as may be approved or required by the Planning Board.
2. Topography and drainage plan, which shall contain the existing and proposed final topography at two-foot intervals and plans for handling storm water runoff drainage.
3. Utility plan, which shall include all facilities for refuse and sewerage disposal or storage of all these wastes, the location of all hydrants, fire alarm and firefighting facilities on and adjacent to the site, all proposed recreational facilities and open space areas, and all wetlands including floodplain areas.
4. Architectural plan, which shall include the ground floor plan, proposed exterior building materials, treatments and colors and architectural elevations of all proposed buildings and a color rendering where necessary to determine the proposal's effect on the visual environment.
5. Landscaping plan, showing the limits of work, existing tree lines as well as those tree lines to remain, and all proposed landscape features and improvements including screening, planting areas with size and type of stock for each shrub or tree, and including proposed erosion control measures during construction.
6. Lighting plan showing the location and orientation of all existing and proposed exterior lighting, including building and ground lighting. The plan shall note the height, initial foot-candle readings on the ground and the types of fixtures to be used.
7. The site plan shall be accompanied by a written statement indicating the estimated time required to complete the proposed project and any and all phases thereof. There shall be submitted a written estimate, showing in detail the costs of all site improvements planned.
8. A written summary of the contemplated projects shall be submitted with the site plan indicating, where appropriate, the number of dwelling units to be built and the acreage in residential use, the

evidence of compliance with parking and off-street loading requirements, the forms of ownership contemplated for the property and a summary of the provisions of any ownership or maintenance thereof, identification of all land that will become common or public land, and any other evidence necessary to indicate compliance with this ordinance.

9. The site plan shall be accompanied by drainage calculations by a registered professional engineer as well as wetland delineations, if applicable. Storm drainage design must conform to Town of Millville subdivision regulations.

10. Certification that the proposal is in compliance with the provisions, if applicable, of the Americans with Disabilities Act and the Massachusetts Architectural Barriers Board.

## **Section 12. Waivers.**

The Planning Board may, upon written request of the applicant, waive any of the submittal or technical requirements of Section 10 where the project involves relatively simple development plans.

## **Section 13. Approval.**

Site Plan approval shall be granted upon determination by the Planning Board that the plan meets the following objectives. The Planning Board may impose reasonable conditions at the expense of the applicant, including performance guarantees, to promote these objectives. Any new building construction or other site alteration shall provide adequate access to each structure for fire and service equipment and adequate provision for utilities and storm water drainage consistent with the functional requirements of the Planning Board's Subdivision Rules and Regulations. New building construction or other site alteration shall be designed in the Site Plan, after considering the qualities of the specific location, the proposed land use, the design of building form, grading, egress points, and other aspects of the development, so as to:

A. Minimize: the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, the extent of storm water flow increase from the site, soil erosion, and the threat of air and water pollution;

B. Maximize: pedestrian and vehicular safety to and from the site;

C. Minimize obstruction of scenic views from publicly accessible locations;

D. Minimize visual intrusion by controlling the layout and visibility of parking, storage, or other outdoor service areas viewed from public ways or premises which are residentially used or zoned;

E. Minimize glare from vehicle headlights and lighting fixtures;

F. Minimize unreasonable departure from the character, materials, and scale of buildings in the vicinity, as viewed from public ways and places.

G. Minimize contamination of groundwater from on-site waste-water disposal systems or operations on the premises involving the use, storage, handling, or containment of solid and liquid wastes and hazardous substances;

H. Ensure compliance with the provisions of this Zoning By-law.

I. Minimize damage to existing adjacent public ways.

J. Promote orderly and reasonable internal circulation within the site so as to protect public safety and not unreasonably interfere with access to a public way or circulation of traffic on a public way in general.

**Section 14. Lapse.**

Site plan approval shall lapse after two years from the final approval if a substantial use in accordance with such approved plans has not commenced except for good cause. Such approval may, for good cause, be extended in writing by the Planning Board upon the written request of the applicant, within this two-year period.

**Section 15. Regulations.**

The Planning Board may adopt and, from time to time, amend reasonable regulations for the administration of these Site Plan guidelines.

**Section 16. Fee.**

The Planning Board may, from time to time, adopt reasonable administrative fees and technical review fees for site plan review.

**Section 17. Appeal.**

Any person aggrieved by a decision of the Planning Board rendered pursuant to Article X may appeal such decision to the Zoning Board of Appeals as provided in G.L. c. 40A section 8.

; or take any other action relative thereto. *Submitted By: Planning Board*

**Explanation from Planning Board:** The purpose of this article is to update the procedures section of the Site Plan Review By-law to reflect changes to procedures made by the Planning Board to its existing Site Plan Review Rules and Regulations, as recommended by Town Counsel. Failure to approve this article may result in applicants being confused by different procedural sections associated with the Site Plan Review. There is no cost to the Town associated with this article.

**Planning Board Recommendation:** Approval 5 – 0

**Board of Selectmen Recommendation:** Approval 5 – 0

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**ARTICLE 8: BY-LAW AMENDMENT – TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS.** To see if the Town will vote to amend the Town's Zoning By-law Article III, Use Regulations, by adding a new Section 100-303, Temporary Moratorium on Medical Marijuana Treatment Centers, which would provide as follows:

Section 100-303: Temporary Moratorium on Medical Marijuana Treatment Centers

A. Purpose

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town of Millville and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers.

The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

B. Definition

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

C. Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through December 31, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

; or take any other action relative thereto. ***Submitted By: Planning Board***

***Explanation from Planning Board:*** The purpose of this article is to allow time for the Planning Board to examine the Town's By-laws and determine if changes are necessary for regulating medical marijuana facilities which were authorized by Massachusetts voters on November 6, 2012. Failure to approve this article may result in the ability of these facilities to move into the Town, potentially



resulting in costly legal expenses should the Town or Planning Board oppose such facilities. There is no cost to the Town associated with this article.

**Planning Board Recommendation:** Approval 5 – 0

**Board of Selectmen Recommendation:** Approval 5 – 0

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**ARTICLE 9: BY-LAW AMENDMENT – FEE FOR FAILURE TO LICENSE A DOG.** To see if the Town will vote to amend the Town's By-laws, Part II - General Administration, Chapter 40 - Animals, Article 1 - Dog Control, Section 40-5 - Dog and Kennel Licenses; fees, Paragraph F, to read as follows:

F. Should any owner or keeper of a dog fail to license that dog before May 30, that owner or keeper shall pay a late fee of \$25, plus an additional \$1 per month beginning May 30, before obtaining said license. In the case of a dog brought into the Town as provided in MGL c. 140, §138, this late fee shall be applicable from the 61<sup>st</sup> day after the arrival of such dog.

; or take any other action relative thereto. ***Submitted By: Assistant Town Clerk***

**Explanation from Assistant Town Clerk:** The purpose of this article is to increase the late fee for unlicensed dogs from \$5 to \$25. A \$5 late fee is not a serious enough fine for the Townspeople to take the licensing of their dogs seriously. This increase may encourage more residents to license their dogs in a timely manner, resulting in less administrative work involving unlicensed dogs. Failure to approve this article may result in continued issues with unlicensed dogs, an increased workload for the administrative staff and additional efforts by the Animal Control Officer.

**Board of Selectmen Recommendation:** Approval 5 – 0

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**AVAILABLE FUNDING SOURCES**

**FREE CASH**

Fiscal Year 2013 - Beginning Balance:

Not Certified

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**STABILIZATION FUND**

Balance as of August 31, 2013

\$271,406.23

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**AMBULANCE RECEIPTS RESERVES**

<b>GENERAL GOVERNMENT</b>	<b>Balance as of August 31, 2013</b>	<b>\$ 49,792.56</b>
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<i>Less</i> Warrant Article 2 – Unpaid Bills	1,514.15
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<i>Less</i> Warrant Article 4 – Municipal Center Study	20,000.00
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<i>Less</i> Warrant Article 5 – Senior Transportation Van	12,686.00
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<i>Less</i> Warrant Article 6 – Employment Agreement	<u>1,980.00</u>
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<b>BALANCE REMAINING AFTER STM:</b>	<b>\$ 13,612.41</b>
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<b>PUBLIC SAFETY RESERVES</b>	<b>Balance as of August 31, 2013</b>	<b>\$ 47,179.48</b>
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<i>Less</i> Warrant Article 3 - Fund Fire Air Compressor	- <u>4,000.00</u>
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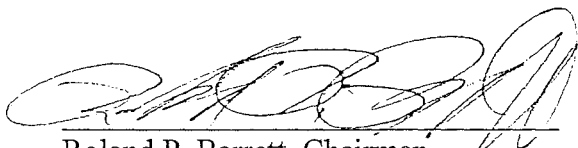
<b>BALANCE REMAINING AFTER STM:</b>	<b>\$ 43,179.48</b>
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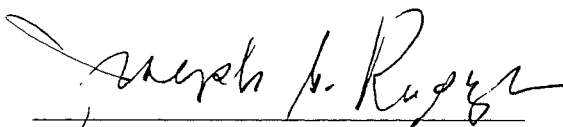
And you are hereby directed to serve this Warrant by posting true and attested copies thereof at the Longfellow Municipal Center, the Millville Post Office, the Millville Senior Center, the Millville Library and George's Variety Store, all in the Town of Millville, fourteen (14) days least before the day fixed for said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time of said meeting.

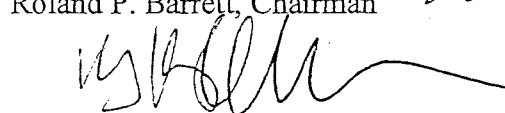
Given under our hands this 21<sup>ST</sup> day of October in the year 2013.



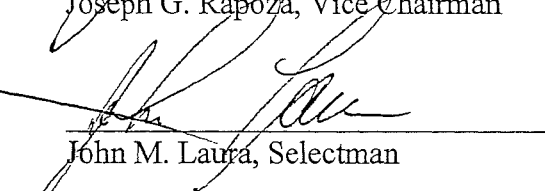
Roland P. Barrett, Chairman



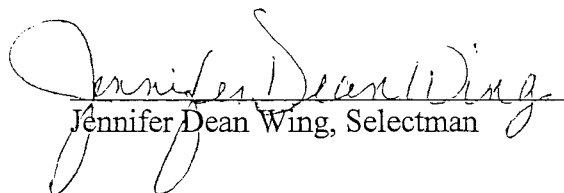
Joseph G. Rapoza, Vice Chairman



Robert F. Baker, Secretary



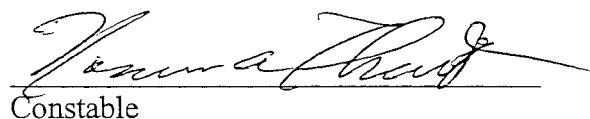
John M. Laura, Selectman



Jennifer Dean Wing, Selectman

#### RETURN OF SERVICE

I hereby certify that I served this Warrant by posting true and attested copies as herein directed.



Constable

10/21/13  
Date

## TOWN OF MILLVILLE

### RESULTS OF SPECIAL TOWN MEETING - NOVEMBER 18, 2013

The meeting was called to order at 6:35 p.m. by Moderator Les Davis who declared a quorum present. There were 43 registered voters present at the opening of the meeting (57 voters signed in by the close of the STM). All present stood for the Pledge of Allegiance and remained standing for a Moment of Silence to honor our Military and those who serve as First Responders.

Introductions of the Board of Selectmen, Executive Secretary and Finance Committee were made. The Moderator then gave an explanation of his office including the protocols he uses and the traditions of the Moderator which have been used in the Commonwealth since 1636.

*Motion made by Roland Barrett and second by Jennifer Dean-Wing, to dispense with the formal reading of the Warrant.*

#### MOTION APPROVED BY UNANIMOUS VOICE VOTE

#### ARTICLE 1: MONETARY INCREASES.

*Motion duly made by Richard Crivello and second by Mary Ryan, that the Town vote to approve the Article as written.* Both the Finance Committee and the Board of Selectmen recommended the approval of this Article.

#### MOTION APPROVED BY UNANIMOUS VOICE VOTE

#### ARTICLE 2: PRIOR YEAR UNPAID BILLS.

*Motion duly made by Roland Barrett and second by Joseph Rapoza, to approve the Article with an amendment to include a bill of \$1,192.80 from Parks and Recreation, and fund from Ambulance Receipts Reserve the sum of \$2,706.95 for payment of unpaid bill of previous fiscal years.* This Article had the recommendation of both the Board of Selectmen and the Finance Committee.

#### MOTION APPROVED BY UNANIMOUS VOICE VOTE

#### ARTICLE 3: FUND CAPITAL BUDGET - FIRE DEPARTMENT.

*Motion duly made by Roland Barrett and second by Joseph Rapoza to transfer the sum of Four Thousand Dollars (\$4,000.00) from Public Safety Reserves to fund a new Capital Budget line item entitled Fire Department – Air Compressor, to supplement the acquisition of an Air Breathing Compressor and Filling Station.* The Article had the recommendation of both the Board of Selectmen and the Finance Committee.

#### MOTION APPROVED BY UNANIMOUS VOICE VOTE

#### ARTICLE 4: FUND CAPITAL BUDGET – LONGFELLOW MUNICIPAL CENTER EXISTING CONDITIONS STUDY.

*Motion duly made by Roland Barrett and second by Joseph Rapoza, to transfer from Ambulance Receipts Reserve the sum of Twenty Thousand Dollars (\$20,000.00) to fund a new Capital Budget line item entitled Municipal Center – Existing Conditions Study.* This Article had the recommendation of the Board of Selectmen and the Finance Committee.

#### MOTION APPROVED BY MAJORITY VOICE VOTE

**ARTICLE 5: FUND CAPITAL BUDGET – SENIOR TRANSPORTATION VAN.**

*Motion duly made by Richard Hurteau and second by Richard Crivello, to transfer from Ambulance Receipts Reserve the sum of Twelve Thousand Six Hundred Eight-six Dollars (\$12,686.00) to fund a new Capital Budget line item entitled Senior Center Transportation Van.* Discussion of this Article ensued. The Moderator then called for a vote. This Article had the recommendation of the Board of Selectmen and the Finance Committee.

**MOTION APPROVED BY MAJORITY VOICE VOTE**

**ARTICLE 6: FISCAL YEAR 2014 – EXECUTIVE SECRETARY EMPLOYMENT AGREEMENT.**

*Motion duly made by Roland Barrett and second by John Laura, to transfer from Ambulance Receipts Reserves an amount of One Thousand Nine Hundred Eighty Dollars (\$,980.00) to fund a salary increase and other cost items associated with implementing the Employment Agreement between the Town of Millville and Helen M. Coffin, effective July 1, 2013 through June 30, 2016.* Discussion followed for a short period of time. The Moderator then called for a vote. This Article had the recommendation of the Board of Selectmen and the Finance Committee.

**MOTION APPROVED BY MAJORITY VOICE VOTE**

**ARTICLE 7: BY-LAW AMENDMENT - ARTICLE X - SITE PLAN REVIEW.**

*Motion duly made by Richard Hurteau and second by Roland Barrett, to move in the language of the Article. The vote required a 2/3rds majority vote.* This Article had the recommendation of the Board of Selectmen and the Planning Board.

**MOTION APPROVED BY UNANIMOUS HAND COUNT VOTE**

**ARTICLE 8: BY-LAW AMENDMENT – TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS.**

*Motion duly made by Richard Hurteau and second by John Laura, to move in the words of the Article.* The Article required a 2/3rds majority vote. This Article had the recommendation of the Board of Selectmen and the Planning Board.

**MOTION APPROVED BY UNANIMOUS HAND COUNT VOTE**

**ARTICLE 9: BY-LAW AMENDMENT – FEE FOR FAILURE TO LICENSE A DOG.**

*Motion duly made by Marcia Lanctot and second by John Laura, to move in the words of the Article.* This Article had the recommendation of the Board of Selectmen and the Town Clerk.

**MOTION APPROVED BY UNANIMOUS VOICE VOTE**

*Motion duly made by Jennifer Dean-Wing and second by Roland Barrett, to dissolve the Warrant and adjourn the Special Town Meeting at 7:20 pm.*

**MOTION APPROVED BY UNANIMOUS VOICE VOTE**

A true copy attest,

Marcia T. Lanctot, Town Clerk

**TREASURER/TAX COLLECTOR**  
**2013 ANNUAL REPORT**

I am pleased to submit my report as the appointed Town Treasurer/Tax Collector for Fiscal Year 2013.

I have completed my ninth year as Treasurer/Collector. As Treasurer I continue to balance monthly cash reconciliations with the Town Accountant. Reports continue to be filed in a timely manner. I would like to express my gratitude to Marilyn Mathieu, our Town Accountant, for her continued cooperation and support. I would like to give special acknowledgement to Assistant Collector, Marcia Ferro. Marcia is extremely efficient and hard working. She is very helpful and courteous when assisting the town residents. I would also like to acknowledge Helen Coffin, the Executive Secretary, who has offered never-ending support to me.

The certified free cash this year was \$295,945.

One (1) tax title property was redeemed in FY 2013.

Our collection rates continue to be extremely successful at 95% collected for Real Estate and 99% collected for Personal Property. The office informs property owners when bills are mailed and as we approach collection dates. Notices are posted on our local cable channel, as well as in two area newspapers. Telephone numbers are provided for property owners who may have questions regarding their bill. Real Estate, Personal Property, and Motor Vehicle bills are the taxpayer's responsibility. The tax is owed even if a bill isn't received. We also offer taxpayers the convenience of paying their Real Estate, Personal Property, and Motor Vehicle bills on the Town's website through our Unipay System.

In FY 2013 the office received 109 requests for municipal lien certificates.

Once more, thanks to my co-workers who continue to provide support whenever needed.

Respectfully submitted,  
Lisa A. Larue  
Treasurer/Collector

<b>REPORT OF TAXES COLLECTED</b>		
Year Ending 6/30/13		
	<b><u>REAL ESTATE TAXES</u></b>	
2013	Real Estate Taxes Collected	3,637,484
	Outstanding Taxes	216,665
2012	Real Estate Taxes Collected	88,787
	Outstanding Taxes	45,622
2011	Real Estate Taxes Collected	47,583
	Outstanding Taxes	14,274
2010	Real Estate Taxes Collected	12,264
	Outstanding Taxes	3,524
	<b><u>PERSONAL PROPERTY TAXES</u></b>	
2013	Personal Property Taxes Collected	179,714
	Outstanding Taxes	254
2012	Personal Property Taxes Collected	-
	Outstanding Taxes	317
2011	Personal Property Taxes Collected	-
	Outstanding Taxes	98
2010	Personal Property Taxes Collected	-
	Outstanding Taxes	190
	<b><u>MOTOR VEHICLE EXCISE TAXES</u></b>	
2013	Motor Vehicle Taxes Collected	287,644
	Outstanding Taxes	46,427
2012	Motor Vehicle Taxes Collected	65,418
	Outstanding Taxes	6,342
2011	Motor Vehicle Taxes Collected	3,840
	Outstanding Taxes	3,470
2010	Motor Vehicle Taxes Collected	345
	Outstanding Taxes	2,046
	<b><u>TAX TITLE</u></b>	
	Tax Title Collected	15,108
	Interest on Tax Title	8,665
	<b><u>DELINQUENT</u></b>	
	Interest	34,039
	Demand & Warrant Fees	17,555
	Municipal Lien Certificate	2,725
	Duplicate Bill Fee	667

**FUND BALANCES**

**PER BANK STATEMENTS AS OF 6/30/13**

Cash on Hand	\$ 380
Ambulance	67,131
Arts Lottery	8,032
Checking	(3,952)
Depository	1,324,743
Housing Rehabilitation	66,870
Library	15,051
Library Trust	35,582
Parks & Rec Coe Field	650
Program Income	80,470
Septic Repair	18
Septic Recapture Grant	63,009
Septic Loan	7,636
Stabilization Accounts	154,028
Tax Collection Account	105,181
Treasurer's Accounts	113,580
Wildwood Estates	1,279
Milford National Bank	242,410
Unibank for Savings	<u>48,301</u>
	<b>\$2,330,399</b>



## PAYROLL PERIOD END WAGE REPORT

January 1, 2013 – December 31, 2013

Employee Name	Calendar YTD Gross Wages
Alward, Natalia	20,064.14
Baker, Robert F	800.00
Barber III, Lincoln E	2,100.00
Barrett, Claudette	550.00
Barrett, Sr, Roland P	900.00
Bartlett, Douglas W	8,519.14
Bassett, Linda	100.00
Benoit, Rita I	140.00
Benoit-Rudden, Patricia A	35,875.99
Campbell, Debra A	736.00
Canali, Wanda J	6,365.00
Caouette, Britney R	6,520.64
Carroll, Brian L	625.00
Cheever, Lisa G	754.40
Ciccarelli, Dustin L	850.00
Coffin, Christopher	400.00
Coffin, Helen M	51,383.00
Coffin, Nicholas P	380.00
Constantineau, Dillan E	880.00
Coupe, Jr., William J	61,600.66
Cournoyer, Michael R	1,515.00
Dalpe, Cynthia M	3,996.00
Dean, Jeffrey A	651.00
Dehestani, Steven	2,767.70
Dion, Scott J	336.00
Dubinsky, Cierra M	600.00
Dufault, Jesse L	1,158.00
Fagan, Gary W	6,640.00
Ferro, Marcia G	14,143.57
Finn, Gerald M	1,800.00
Finn, Patricia L	100.00
Fish, James A	15.00
Fish, Susan D	15.00
Fitzpatrick, Michael J	12,270.02
Flanders, James D	3,207.00

## PAYROLL PERIOD END WAGE REPORT

January 1, 2013 – December 31, 2013

Employee Name	Calendar YTD Gross Wages
Franzen, Philip L	585.00
Furno, Karin L	7,125.39
Furno, Melissa R	1,608.64
Furno, Steven B	67,261.69
Gauvin, Mary T	1,338.00
Gilmore, Mary C	386.75
Gould, Scott F	8,355.00
Grady, Dennis P	968.00
Grant, Shirley E	14,656.50
Gremza, Frederick S	812.50
Grenga, John S	5,605.00
Guilbeault, Jonathan J	1,292.50
Guilbeault, Joseph A	1,942.00
Gunter, Troy C	5.00
Hadley, John R	1,409.13
Hadley, Karen A	125.00
Hamilton, L. Carlton	144.00
Hanson, Joseph M	641.00
Hanson, Taylor J	9,866.50
Harper, Keith D	456.00
Herrick, Andrea M	100.00
Herrick, Kristina M	13,350.50
Hurteau, Richard	550.00
Izzo, Leonard A	1,250.00
Kerrigan, Shawn W	44,521.27
Krupski, James M	317.50
Labonte, Timothy G	7,410.00
Lamoureux, Diane	35.00
Lancot, Marcia T	11,725.00
Landry, Charles B	545.00
Landry, Ronald S	99,522.46
Laplumé, Jeanette L	135.00
Laplume, Marcel A	400.00
Larue, Kayla A	1,495.00
Larue, Lisa A	40,663.50

## PAYROLL PERIOD END WAGE REPORT

January 1, 2013 – December 31, 2013

Employee Name	Calendar YTD Gross Wages
Laura, John M	800.00
Laydon, Joseph T	9,282.00
Leja, Corey K	90.00
Liard Jr., Roy J	55,278.03
Lockwood, Diane C	10,425.00
Marks, Robert L	596.69
Marquedant, Gail F	283.33
Martinsen, Michael S	42,006.12
Mathieu, Marilyn A	22,746.00
Mehlhouse, Daniel P	1,792.50
Mercure, Johnathan M	303.25
Mercure, Keith	1,717.50
Michniewicz, Thomas J	34,780.64
Mitrano, Nicholas E	7,246.00
Monroe, Judith S	425.00
Montesi, Joshua A	3,465.85
Mullaly, Alex G	548.88
Mullaly, Brian	18,196.80
Mullaly, James E	400.00
Mullaly, Paul F	1,144.00
Mulvey, Thomas C	300.00
Murdock, Joshua L	9,936.38
Murray, Peter	50.00
Nanni Gagnon, Jean M	352.00
Perron, James R	3,257.64
Petrowicz, Jake W	10,781.00
Pickering, Lance R	7,622.00
Poulin, Charles G	200.00
Pratt, Alex R	4.25
Ranslow, Lenard F	885.00
Rapoza, Joseph G	600.00
Ray Jr., Lawrence I	70.00
Robeau, Sheila M	1,323.75
Robinson, Catherine A	800.00
Salome, Jack B	1,852.50

# PAYROLL PERIOD END WAGE REPORT

**January 1, 2013 – December 31, 2013**

<u>Employee Name</u>	<u>Calendar YTD Gross Wages</u>
Sheehan, Daniel J	900.00
Sheehan, Jonathan	15,433.52
Sheehan, Joseph	416.00
Sheppard, Blaine H	56,189.36
Stanley, David A	224.10
Sullivan, Roy H	2,100.17
Sutherland, Amy L	2,254.00
Sutherland, Cameron J	893.25
Sutherland, Jeffrey D	50.00
Tappan, Gregory W	19,537.58
Tietjen, Diane M	135.00
Walsh, Ellen M	336.00
Webb, Kristen	5,780.00
Williams, Michael N	57.38
Wing, Jennifer D	800.00
Wunschel, Matthew D	1,000.00
Wunschel, Richard J	1,000.00

**TOWN OF MILLVILLE  
TOWN ACCOUNTANT**

**ANNUAL REPORT  
2013**

Dear Honorable Board of Selectmen:

I am pleased to submit the following Annual Reports for the period ending June 30, 2013 for the Town of Millville.

Fiscal 2013 was a reasonably favorable year for the Town of Millville in terms of the completion of another successful budget process. There was no audit performed for the town of Millville this year in order to save budget funds, but the firm of Braver, P.C. did perform a compilation of funds which included a review of all funds. No discrepancies were noted and all compilation information was presented to the Board of Selectmen and the Finance Committee on February 3, 2014.

I would like to again thank all department heads and board members for their continuing cooperation during this past fiscal year. It has been a pleasure to serve the Town of Millville for fiscal 2013 and I look forward to serving the Town of Millville for fiscal 2014 and beyond. The Town of Millville is facing many challenges in the upcoming fiscal years, and I am confident that great strides can be made with the cooperation and support of all departments. We are facing continuing demands on our tax dollars for both operating and capital expenditures and we must continue to be prudent in our budget decisions for fiscal 2014 and beyond. The state economy and the national economy are still providing challenges to municipal officials in every city, town, and state in the country. The rapid decline in the housing market has proved to be longer and deeper than anyone imagined. The rapid loss of jobs and the declining state aid will prove to be a challenge beyond anything municipal government has experience in the last 30 years. Budget forecasting for cities and towns has proven to be a tremendous challenge even for seasoned municipal officials. Unforeseen issues such as the snow and ice removal costs that the town has incurred for Fiscal 2014 to date are adding to the financial woes experienced by all municipal entities in Massachusetts. We must remain focused on the final goal of providing services to all our citizens, even in difficult times.

The Town of Millville has a deep-rooted sense of civic pride that is reflected in the commitment of all town departments and this civic pride will provide a buffer for any challenges that lie ahead.

Sincerely,

Marilyn A. Mathieu  
Town Accountant

TOWN OF MILLVILLE DETAIL SCHEDULE OF EXPENDITURES AND TRANSFERS FOR YEAR ENDED 6/30/2013

	BEGINNING CONTINUING APPROPRIATION	ANNUAL TOWN MEETING APPROPRIATION	SPECIAL TOWN MEETING	CH 46 S123 ACTS OF 2003 TRANSFERS	LESS ENDING CONTINUING APPROPRIATION	TOTAL BUDGET FOR CURRENT YEAR	EXPENDED	VARIANCE FAVORABLE (UNFAVORABLE)
GENERAL GOVERNMENT								
MODERATOR SALARY		\$100.00				\$100.00	\$0.00	\$100.00
MODERATOR-EXPENSES		\$50.00				\$50.00	\$0.00	\$50.00
SELECTMEN-SALARIES		\$4,100.00				\$4,100.00	\$4,100.00	\$0.00
SELECTMEN-EXPENSES		\$2,000.00				\$2,000.00	\$1,836.05	\$163.95
EXECUTIVE SECRETARY- SALARIES		\$92,000.00		\$1,000.00		\$93,000.00	\$92,807.25	\$192.75
EXECUTIVE SECRETARY-EXPENSES		\$500.00				\$500.00	\$498.08	\$1.92
FINANCE COMMITTEE EXPENSES		\$390.00				\$390.00	\$301.00	\$89.00
RESERVE FUND		\$40,000.00				\$35,400.00	\$0.00	\$35,400.00
TOWN ACCOUNTANT- SALARY		\$21,906.00		(\$36,600.00)		\$21,906.00	\$21,906.00	\$0.00
TOWN ACCT-EXPENSES		\$16,390.00				\$16,390.00	\$11,450.96	\$4,939.04
ASSESSORS-SALARIES		\$17,914.00		\$1,050.00		\$18,964.00	\$18,814.71	\$149.29
ASSESSORS-EXPENSES		\$30,904.00		(\$1,050.00)		\$29,854.00	\$27,155.39	\$2,698.61
TREASURER/COLL- SALARIES		\$52,063.00		\$200.00		\$52,263.00	\$52,121.92	\$141.08
TREASURER/COLL-EXPENSES		\$18,055.00				\$18,055.00	\$17,816.26	\$238.74
TOWN COUNSEL SERVICES		\$40,000.00		(\$4,000.00)		\$36,000.00	\$23,570.43	\$12,429.57
SYSTEM ADMINISTRATOR- SALARY		\$0.00				\$0.00	\$0.00	\$0.00
SYSTEM ADMINISTRATOR-EXPENSES		\$22,500.00				\$22,500.00	\$21,692.41	\$807.59
TOWN CLERK-SALARIES		\$12,800.00		\$5,400.00		\$18,200.00	\$17,425.00	\$775.00
TOWN CLERK-EXPENSES		\$7,550.00				\$7,550.00	\$6,146.28	\$1,403.72
ELECTION SALARIES		\$5,350.00				\$5,350.00	\$4,550.00	\$800.00
ELECTION-EXPENSES		\$2,675.00				\$2,675.00	\$2,501.25	\$173.75
CENSUS SALARIES		\$1,500.00				\$1,500.00	\$1,500.00	\$0.00
CENSUS REPORTS		\$1,300.00				\$1,300.00	\$690.39	\$609.61
CONSERVATION-SALARIES		\$2,754.00				\$2,754.00	\$2,504.00	\$250.00
CONSERVATION-EXPENSES		\$400.00				\$400.00	\$160.00	\$240.00
PLANNING BOARD-SALARIES		\$13,904.00				\$13,904.00	\$13,640.00	\$264.00
PLANNING BD-EXPENSES		\$1,458.53				\$1,458.53	\$911.27	\$547.26
ZONING BOARD-SALARIES		\$500.00				\$500.00	\$500.00	\$0.00
ZONING BOARD-EXPENSES		\$195.00				\$195.00	\$0.00	\$195.00
TOWN HALL-SALARIES		\$7,000.00		\$3,200.00		\$10,200.00	\$10,103.00	\$97.00
TOWN HALL-EXPENSES		\$70,000.00		\$2,600.00		\$72,600.00	\$72,493.69	\$106.31
TOWN REPORTS		\$2,500.00		(\$1,200.00)		\$1,300.00	\$785.04	\$514.96
INSURANCE EXPENSE		\$216,000.00		(\$2,400.00)		\$213,600.00	\$176,526.50	\$36,073.50
UNPAID BILLS		\$0.00		\$1,750.90		\$1,750.90	\$821.90	\$929.00
RETIREMENT EXPENSE		\$68,972.00				\$68,972.00	\$68,972.00	\$0.00
ENCUMBRANCES	\$19,298.22	\$0.00	(\$1,750.90)			\$17,547.32	\$5,060.63	\$12,486.69
TOTAL GENERAL GOVERNMENT	\$19,298.22	\$743,730.53	\$37,400.00	(\$37,200.00)	\$17,411.59	\$745,817.16	\$649,361.41	\$96,455.75
PUBLIC SAFETY								
POLICE DEPARTMENT- SALARIES		\$333,790.00				\$333,790.00	\$312,791.74	\$20,998.26
POLICE DEPARTMENT- EXPENSES		\$66,850.00		\$62,154.21		\$66,850.00	\$62,154.21	\$4,695.79
FIRE DEPARTMENT-SALARIES		\$194,419.00				\$194,419.00	\$178,733.98	\$15,685.02
FIRE DEPARTMENT-EXPENSES		\$64,930.00				\$64,930.00	\$57,653.95	\$7,276.05
FIRE-PUMPING STATION	\$3,404.76	\$0.00		\$39.79		\$3,444.55	\$3,444.55	\$0.00
FIRE-HYDRANT REVOLVING	\$10.11	\$0.00		(\$39.79)		\$5,970.32	\$5,970.00	\$0.32
BUILDING INSPECTOR-SALARY		\$6,000.00		\$6,000.00		\$6,000.00	\$6,000.00	\$0.00
BUILDING INSPECTOR-EXPENSES		\$1,145.00				\$1,145.00	\$765.01	\$379.99
GAS & PLUMBING- SALARY		\$2,000.00				\$2,000.00	\$2,000.00	\$0.00
GAS & PLUMBING- EXPENSES		\$200.00				\$200.00	\$0.00	\$200.00
ELECTRICAL INSPECTOR-SALARY		\$3,000.00				\$3,000.00	\$2,530.00	\$470.00
ELECTRICAL INSPECTOR- EXPENSES		\$600.00				\$600.00	\$0.00	\$600.00
CIVIL DEFENSE DIRECTOR-SALARY		\$2,000.00				\$2,000.00	\$2,000.00	\$0.00
CIVIL DEFENSE- EXPENSES		\$850.00				\$850.00	\$848.48	\$1.52
ANIMAL CONTROL (DOG) -SALARIES		\$5,000.00				\$5,000.00	\$5,000.00	\$0.00

TOWN OF MILLVILLE DETAIL SCHEDULE OF APPROPRIATIONS AND FINANCIAL DATA BY FUND AND ACCOUNT

	BEGINNING CONTINUING APPROPRIATION	ANNUAL TOWN MEETING APPROPRIATION	SPECIAL TOWN MEETING	RESERVE FUND/ CH 46 §123 ACTS OF 2003 TRANSFERS	LESS ENDING CONTINUING APPROPRIATION	TOTAL BUDGET FOR CURRENT YEAR	EXPENDED	VARIANCE FAVORABLE (UNFAVORABLE)
ANIMAL CONTROL-EXPENSES		\$2,860.00				\$2,860.00	\$2,132.13	\$717.87
TREE WARDEN- SALARY		\$1,000.00				\$1,000.00	\$1,000.00	\$0.00
TREE WARDEN- EXPENSES		\$4,000.00		\$2,800.00		\$6,800.00	\$6,750.00	\$50.00
COMMUNICATIONS-SALARIES		\$33,360.00				\$33,360.00	\$33,346.81	\$13.19
COMMUNICATIONS-EXPENSES		\$60,000.00				\$60,000.00	\$47,289.24	\$12,730.76
TOTAL PUBLIC SAFETY	\$3,414.87	\$781,984.00	\$6,000.00	\$2,800.00	\$0.00	\$794,208.87	\$730,390.10	\$63,818.77
EDUCATION								
BMR REGIONAL SCHOOL ASSESSMENT		\$2,183,868.00				\$2,182,892.00	\$2,174,227.00	\$8,665.00
BLACKSTONE VALLEY VOC TECH		\$266,805.00		(\$976.00)		\$266,805.00	\$266,805.00	\$0.00
BLACKSTONE VALLEY VOC - DEBT		\$18,757.00				\$18,757.00	\$18,757.00	\$0.00
NORFOLK AGGIE TUITION		\$95,250.00				\$95,250.00	\$95,194.80	\$55.20
NORFOLK AGGIE - TRANSPORTATION		\$17,000.00		\$800.00		\$17,800.00	\$17,800.00	\$0.00
TRI-COUNTY TUITION		\$27,066.00		\$976.00		\$28,042.00	\$28,042.00	\$0.00
VALLEY VOCATIONAL COMM STIPEND		\$18,000.00		(\$3,146.83)		\$14,853.17	\$13,186.50	\$1,666.67
VALLEY VOCATIONAL COMM STIPEND		\$1,800.00				\$1,800.00	\$1,800.00	\$0.00
BMR-LONG TERM DEBT & INTEREST		\$93,480.00				\$93,480.00	\$93,480.00	\$0.00
MES STRUCTURAL EXPENSES	\$98,636.40	\$0.00	\$50,000.00		\$135,261.40	\$13,375.00	\$13,375.00	\$0.00
MES OIL TANK		\$0.00			\$2,855.14	\$29,144.86	\$29,144.86	\$0.00
MES LANDSCAPING	\$1,164.00	\$6,250.00		\$32,000.00		\$7,414.00	\$5,246.35	\$2,167.65
MES WATER OPERATIONS		\$25,000.00		\$2,346.83		\$27,346.83	\$27,346.83	\$0.00
TOTAL EDUCATION	\$99,800.40	\$2,753,276.00	\$50,000.00	\$32,000.00	\$138,116.54	\$2,796,959.86	\$2,784,405.34	\$12,554.52
HIGHWAY								
HIGHWAY ADM-SURVEYOR SALARY		\$17,000.00				\$17,000.00	\$17,000.00	\$0.00
HIGHWAY-GENERAL LABOR		\$27,000.00				\$27,000.00	\$25,166.64	\$1,833.36
HIGHWAY-MAINT EXPENSES		\$59,100.00		(\$75.00)		\$59,025.00	\$53,915.73	\$5,109.27
HIGHWAY-SNOW AND ICE REMOVAL		\$32,000.00	\$148,699.00			\$180,699.00	\$180,417.55	\$281.45
HIGHWAY-STREET LIGHTING		\$15,000.00		\$2,000.00		\$17,000.00	\$16,632.98	\$367.02
HIGHWAY-STREET SWEEPING		\$14,000.00				\$14,000.00	\$12,652.94	\$1,347.06
CHAPTER 90-FISCAL 2010	\$5,067.22	\$0.00				\$5,067.22	\$5,067.22	\$0.00
CHAPTER 90-FISCAL 2011	\$55,000.00	\$0.00				\$55,000.00	\$55,000.00	\$0.00
CHAPTER 90-FISCAL 2013		\$0.00	\$146,668.36		\$47,661.16	\$99,007.20	\$99,007.20	\$0.00
STORMWATER II		\$10,000.00		\$75.00		\$10,075.00	\$10,075.00	\$0.00
TOTAL HIGHWAY	\$60,067.22	\$174,100.00	\$295,367.36	\$2,000.00	\$47,661.16	\$483,873.42	\$474,935.26	\$8,938.16
HEALTH AND HUMAN SERVICES								
HEALTH-SALARIES		\$25,500.00				\$25,500.00	\$22,981.10	\$2,518.90
HEALTH-EXPENSES		\$238,000.00			\$980.00	\$237,020.00	\$227,164.54	\$9,855.46
VISITING NURSE SERVICE		\$2,500.00				\$2,500.00	\$2,500.00	\$0.00
TRI VALLEY/VALLEY ADULT ELDER SERVICES		\$0.00				\$0.00	\$0.00	\$0.00
SENIOR CENTER-SALARIES		\$9,600.00		(\$2,600.00)		\$7,000.00	\$1,925.44	\$5,074.56

TOWN OF MILLVILLE DETAIL SCHEDULE OF EXPENDITURES AND TRANSFERS FOR YEAR ENDED 06/30/2013

	BEGINNING CONTINUING APPROPRIATION	ANNUAL TOWN MEETING APPROPRIATION	SPECIAL TOWN MEETING	RESERVE FUND/ CH 46 S123 ACTS OF 2003 TRANSFERS	LESS ENDING CONTINUING APPROPRIATION	TOTAL BUDGET FOR CURRENT YEAR	EXPENDED	VARIANCE FAVORABLE (UNFAVORABLE)
SENIOR CENTER-EXPENSES		\$14,825.00		\$2,600.00		\$17,425.00	\$12,651.01	\$4,773.99
VETERANS AGENT SALARY		\$2,000.00				\$2,000.00	\$2,000.00	\$0.00
VETERANS-EXPENSES		\$25,650.00		\$400.00	\$990.15	\$25,059.85	\$24,981.85	\$78.00
TOTAL HEALTH AND HUMAN SERV	\$0.00	\$318,075.00	\$0.00	\$400.00	\$1,970.15	\$316,504.85	\$294,207.94	\$22,296.91
CULTURE AND RECREATION								
LIBRARY-SALARIES		\$5,804.00				\$5,804.00	\$5,525.50	\$278.50
LIBRARY-EXPENSES		\$8,775.00				\$8,775.00	\$8,743.38	\$31.62
PARKS-RECREATION-EXPENSES		\$2,000.00				\$2,000.00	\$25.00	\$1,975.00
MEMORIAL PARKS-EXPENSES		\$3,500.00				\$3,500.00	\$2,220.55	\$1,279.45
HISTORICAL COMMISSION EXPENSES		\$400.00			\$195.84	\$204.16	\$204.16	\$0.00
HISTORICAL COMM SURVEY		\$0.00				\$0.00	\$0.00	\$0.00
MEMORIAL DAY EXPENSES		\$150.00				\$150.00	\$127.46	\$22.54
CULTURAL COUNCIL		\$0.00				\$0.00	\$0.00	\$0.00
TOTAL CULTURE AND RECREATION	\$0.00	\$20,629.00	\$0.00	\$0.00	\$195.84	\$20,433.16	\$16,846.05	\$3,587.11
DEBT SERVICE								
SHORT-TERM INTEREST		\$10,000.00			\$9,200.00	\$1,800.00	\$1,800.00	\$0.00
LONG TERM INTEREST-FIRE TRUCK		\$0.00				\$0.00	\$0.00	\$0.00
LONG TERM PRINCIPAL-TITLE V		\$40,435.00				\$40,435.00	\$40,154.00	\$281.00
LONG TERM PRINCIPAL-FIRE TRUCK		\$0.00				\$0.00	\$0.00	\$0.00
TOTAL DEBT SERVICE	\$0.00	\$50,435.00	\$0.00	\$0.00	\$9,200.00	\$42,235.00	\$41,954.00	\$281.00
CAPITAL PROJECTS								
LANDSCAPE PRESERVATION MSTR								
FIRE-REPLACE ENGINE #1	\$13,901.00	\$0.00			\$13,401.00	\$500.00	\$500.00	\$0.00
MILLVILLE ELEMENTARY-REPLACE WATER TANK	\$7,209.17	\$0.00	(\$7,209.17)			\$0.00	\$0.00	\$0.00
TECHNOLOGY FUND	\$2,120.54	\$0.00	(\$2,120.54)			\$0.00	\$0.00	\$0.00
POLICE STATION-WINDOWS/CEILING INSULATION	\$10,000.00	\$0.00	(\$10,000.00)			\$0.00	\$0.00	\$0.00
POLICE-EQUIPPED CROWN VIC	\$0.42	\$0.00	(\$0.42)			\$0.00	\$0.00	\$0.00
FIRE-NEW AMBULANCE	\$942.00	\$0.00	(\$942.00)			\$0.00	\$0.00	\$0.00
TOWN CLERK-BY CODIFICATION	\$7,066.97	\$0.00	(\$7,066.97)			\$0.00	\$0.00	\$0.00
POLICE- NEW STATION ROOF	\$7,050.00	\$0.00			\$4,080.00	\$2,970.00	\$2,970.00	\$0.00
HIGHWAY- SNOW PLOW	\$7,225.00	\$0.00				\$7,225.00	\$7,225.00	\$0.00
FIRE-TURNOUT GEAR	\$40.00	\$0.00	(\$40.00)			\$0.00	\$0.00	\$0.00
POLICE-NEW CRUISER	\$0.00	\$0.00	\$13,750.00		\$8,035.00	\$5,715.00	\$5,715.00	\$0.00
PUBLIC SAFETY RADIOS	\$0.00	\$0.00	\$29,879.10		\$29,879.10	\$29,879.10	\$29,879.00	\$0.10
	\$0.00	\$0.00	\$14,000.00		\$2,632.22	\$11,367.78	\$11,367.78	\$0.00
TOTAL CAPITAL PROJECTS	\$55,555.10	\$0.00	\$30,250.00	\$0.00	\$28,148.22	\$57,656.88	\$57,656.78	\$0.10
INTERGOVERNMENTAL								
CENTRAL MASS. AIR POLLUTION								
COUNTY TAX			\$807.00			\$807.00	\$807.00	\$0.00
RMV NON-RENEWAL CH. 90 C6			\$0.00			\$0.00	\$0.00	\$0.00
MOSQUITO CONTROL			\$3,400.00			\$3,400.00	\$2,760.00	\$640.00
			\$11,136.00			\$11,136.00	\$11,136.00	\$0.00



TOWN OF MILLVILLE DETAIL SCHEDULE OF EXPENDITURES AND TRANSFERS FOR YEAR ENDED 6/30/2013

	BEGINNING CONTINUING APPROPRIATION	ANNUAL TOWN MEETING APPROPRIATION	SPECIAL TOWN MEETING	RESERVE FUND/ CH 46 S123 ACTS OF 2003 TRANSFERS	LESS ENDING CONTINUING APPROPRIATION	TOTAL BUDGET FOR CURRENT YEAR	EXPENDED	VARIANCE FAVORABLE ( UNFAVORABLE)
STRAP REPAYMENTS			\$6,836.00			\$6,836.00	\$6,836.00	\$0.00
TOTAL INTERGOVERNMENTAL	\$0.00	\$0.00	\$22,179.00	\$0.00	\$0.00	\$22,179.00	\$21,539.00	\$640.00
INTERFUND TRANSFERS								
TRANSFER TO STABILIZATION FD	\$0.00	\$0.00	\$62,378.44			\$62,378.44	\$62,378.44	\$0.00
TRANSFER TO SPECIAL REVENUE FD	\$0.00	\$0.00	\$0.00			\$0.00	\$415.77	(\$415.77)
TOTAL INTERFUND TRANSFERS	\$0.00	\$0.00	\$62,378.44	\$0.00	\$0.00	\$62,378.44	\$62,794.21	(\$415.77)
TOTAL GENERAL GOVERNMENT	\$19,298.22	\$743,730.53	\$37,400.00	(\$37,200.00)	\$17,411.59	\$745,817.16	\$649,361.41	\$96,455.75
TOTAL PUBLIC SAFETY	\$3,414.87	\$781,994.00	\$6,000.00	\$2,800.00	\$0.00	\$794,208.87	\$730,390.10	\$63,818.77
TOTAL EDUCATION	\$99,800.40	\$2,753,276.00	\$50,000.00	\$32,000.00	\$138,116.54	\$2,796,959.86	\$2,784,405.34	\$12,554.52
TOTAL HIGHWAY	\$60,067.22	\$174,100.00	\$285,367.36	\$2,000.00	\$47,661.16	\$483,873.42	\$474,935.26	\$8,938.16
TOTAL HEALTH AND HUMAN SERV	\$0.00	\$318,075.00	\$0.00	\$400.00	\$1,970.15	\$316,504.85	\$294,207.94	\$22,296.91
TOTAL CULTURE AND RECREATION	\$0.00	\$20,629.00	\$0.00	\$0.00	\$185.84	\$20,433.16	\$16,846.05	\$3,587.11
TOTAL DEBT SERVICE	\$0.00	\$50,435.00	\$0.00	\$0.00	\$8,200.00	\$42,235.00	\$41,954.00	\$281.00
TOTAL CAPITAL PROJECTS	\$55,555.10	\$0.00	\$30,250.00	\$0.00	\$28,148.22	\$57,656.88	\$57,656.78	\$0.10
TOTAL INTERGOVERNMENTAL	\$0.00	\$0.00	\$22,179.00	\$0.00	\$0.00	\$22,179.00	\$21,539.00	\$640.00
TOTAL INTERFUND TRANSFERS	\$0.00	\$0.00	\$62,378.44	\$0.00	\$0.00	\$62,378.44	\$62,794.21	(\$415.77)
GRAND TOTAL	\$238,135.81	\$4,842,239.53	\$503,574.80	\$0.00	\$241,703.50	\$5,342,246.64	\$5,134,090.09	\$208,156.55

## ACCOUNTANTS' COMPILATION REPORT

To the Honorable Board of Selectmen  
Millville, Massachusetts

We have compiled the accompanying financial statements of the governmental activities, the business-type activities, the aggregate presented component units, each major fund, and the aggregate remaining fund information of The Town of Millville, Massachusetts as of and for the year ended June 30, 2013, which collectively comprise the Town's basic financial statements as listed in the table of contents. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The management's discussion and analysis and budgetary comparison information, on Pages 2 through 7, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accountant Standards Board. We have compiled the supplementary information from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

Providence, Rhode Island  
November 14, 2013

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Millville (the Town), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2012. We encourage readers to consider the information presented here in this report.

### Overview of the Financial Statements:

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements consist of three components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements.

**Government-wide Financial Statements** - The *Government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private sector business.

The *statement of net assets* presents information on all of the Town's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of the cash flows*. Thus, revenue and expenses reported in this statement for some items will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The governmental activities of the Town include the broad functions of general government, public safety, education, public works, human services, culture and recreation, pension benefits, employee benefits, interest and state and county charges.

**Fund Financial Statements** - A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

*Governmental Funds* - Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the Government-wide financial statements. However, unlike the Government-wide financial statements, government fund financial statements focus on the *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the Government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the Government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Millville adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the budget.

*Fiduciary Funds* - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* included in the Government-wide financial statements because the resources of the funds are *not* available to support the Town's own functions and activities. The accounting used for fiduciary funds is much like that used for proprietary funds.

All fiduciary funds are combined into a single, aggregate presentation in the fiduciary fund financial statement under the caption "Private Purpose Trust Funds."

*Notes to the basic financial statements* - The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and fund financial statements.

#### ***Government-wide Financial Analysis:***

The chart on the following page summarizes key financial components of the Town's financial statements. Comparative analysis is being provided as prior year information is available.

## FINANCIAL HIGHLIGHTS

### Governmental Activities

<b>Assets:</b>	<u>6/30/2013</u>	<u>6/30/2012</u>
Current Assets	\$ 3,296,579	\$ 3,386,053
Capital Assets	\$ 8,623,645	\$ 8,673,295
<b>Total Assets</b>	<u>\$ 11,920,224</u>	<u>\$ 12,059,348</u>
<b>Liabilities:</b>		
Current Liabilities	\$ 491,500	\$ 605,843
Noncurrent Debt	\$ 593,280	\$ 616,317
<b>Total Liabilities</b>	<u>\$ 1,084,780</u>	<u>\$ 1,222,160</u>
<b>Net Assets:</b>		
Capital Assets net of debt	\$ 8,126,616	\$ 8,136,112
Restricted	\$ 473,796	\$ 420,067
Unrestricted	\$ 2,235,032	\$ 2,281,009
<b>Total Net Assets</b>	<u>\$ 10,835,444</u>	<u>\$ 10,837,188</u>
<b>Program Revenues</b>		
Charges for Services	\$ 147,906	\$ 100,080
Operating Grants and Contributions	\$ 223,470	\$ 113,997
<b>General Revenues:</b>		
Real Estate/Personal Property	\$ 3,956,546	\$ 3,840,167
Motor Vehicle/Other Excise	\$ 352,169	\$ 341,294
Unrestricted Investment Income	\$ 2,953	\$ 2,631
Other Revenue	\$ 553,231	\$ 575,830
<b>Total General Revenue</b>	<u>\$ 4,864,899</u>	<u>\$ 4,759,922</u>
<b>Expenses</b>		
General Government	\$ (614,544)	\$ (564,306)
Public Safety	\$ (587,453)	\$ (709,196)
Education	\$ (2,714,538)	\$ (2,529,409)
Public Works	\$ (274,225)	\$ (188,875)
Human Services	\$ (144,286)	\$ (462,518)
Culture and Recreation	\$ (21,883)	\$ (21,816)
State/County Assessments	\$ (21,539)	\$ (21,415)
Capital Outlay	\$ (59,456)	\$ (10,578)
Depreciation Unallocated	\$ (469,154)	\$ (464,933)
<b>Total Expenses</b>	<u>\$ (4,907,078)</u>	<u>\$ (4,973,046)</u>
Use of other reserves	\$ 40,435	\$ 10,435
<b>Change in Net Assets</b>	<u>\$ (1,744)</u>	<u>\$ (202,689)</u>
<b>Net Assets - Beginning</b>	<u>\$ 10,837,188</u>	<u>\$ 11,039,877</u>
<b>Net Assets - Ending</b>	<u>\$ 10,835,444</u>	<u>\$ 10,837,188</u>
<i>Government-wide Financial Analysis</i>		

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. Assets exceed liabilities by \$10,835,444 at the close of fiscal year 2013, a \$1,744 decrease over fiscal year 2012.

Net assets reflect its investment in capital assets (e.g. land, buildings, machinery, and equipment) less any related debt used to acquire those assets that remain outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets *are not* available for future spending. Although the investment in capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets totaling \$473,796 represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* totaling \$2,235,032 may be used to meet the government's ongoing obligations to its citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net assets, for the government as a whole.

The governmental activities net assets decreased by \$1,744 during the current fiscal year which reflects the general fund's positive results of operations offset by a reduction in revolving accounts.

### **Financial Analysis of the Government's Funds**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental funds* - The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, governmental funds reported combined ending fund balances of \$636,988, \$636,988 of this amount constitutes *unassigned fund balance*, which is available for spending at the Town's discretion.

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$878,692. Unreserved fund balance represents 12.6% of total general fund expenditures.

General fund revenues for FY 2013 were \$4.8 million with property taxes (\$3.9 million) and intergovernmental (\$427,000) the major components of the Town's revenue sources. General Fund expenditures were \$5.1 million for FY 2013 with education (\$2.8 million) and public safety (\$730,000) the major components of spending. The fund balance of the general fund of the Town decreased by \$109,581.

The stabilization fund has accumulated a fund balance of \$216,406, which represents 4.2 % of general fund expenditures. These funds can be used for general or capital purposes upon Town Meeting approval. Please refer to Note 10 for additional information.

### ***Capital Asset and Debt Administration***

***Capital assets*** - In conjunction with the operating budget, the Town annually prepares capital budgets for the upcoming year.

***Long-term debt*** – The Town's debt burden is reasonable in relation to other communities its size. Outstanding long-term debt, as of June 30, 2013 totaled \$497,028. Other debt consists of the following:

Sewer Remediation-interim loans	
from Commonwealth of Mass	\$ 105,000
Other post-employment benefits	\$ 31,687

Please refer to Notes 5, 6, 7 and 9 for additional information.

# TOWN OF MILLVILLE, MASSACHUSETTS

## STATEMENT OF NET POSITION

JUNE 30, 2013

	<u>Governmental Activities</u>
<b>ASSETS</b>	
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	\$ 2,039,724
Receivables, net of allowance for uncollectables--Note 4	<u>1,256,855</u>
<b>TOTAL CURRENT ASSETS</b>	<b>3,296,579</b>
<b>NONCURRENT ASSETS</b>	
Capital assets	16,061,223
Less: Accumulated depreciation	<u>(7,437,578)</u>
<b>NET CAPITAL ASSETS</b>	<b>8,623,645</b>
<b>TOTAL ASSETS</b>	<b><u>11,920,224</u></b>
<b>LIABILITIES</b>	
<b>CURRENT LIABILITIES</b>	
Due to Fiduciary Funds	4,648
Warrants payable and accrued expenses	446,416
Current portion of long-term obligations	<u>40,436</u>
<b>TOTAL CURRENT LIABILITIES</b>	<b>491,500</b>
<b>NON-CURRENT LIABILITIES</b>	
Net OPEB Liability--Note 9	31,687
Advances from Commonwealth of Mass--Note 7	105,000
Noncurrent portion of long-term obligations	<u>456,593</u>
<b>TOTAL LIABILITIES</b>	<b><u>1,084,780</u></b>
<b>NET POSITION</b>	
Net investment in capital assets	8,126,616
Restricted	473,796
Unrestricted	<u>2,235,032</u>
<b>TOTAL NET POSITION</b>	<b><u>\$ 10,835,444</u></b>

See Accountants' report and notes to the financial statements.



**TOWN OF MILLVILLE, MASSACHUSETTS**

**STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED JUNE 30, 2013**

Functions/Programs	Expenses	Program Revenues		Net Expense (Revenue) and Changes In Net Assets
		Charges for Services	Operating Grants and Contributions	
<b>Expenditures:</b>				
General government	\$ 640,155	\$ 21,796	\$ 3,815	\$ 614,544
Public safety	692,652	80,134	25,065	587,453
Education	2,714,538	-	-	2,714,538
Highway/public works	279,673	-	5,448	274,225
Health and human services	374,245	45,216	184,743	144,286
Culture and recreation	27,042	760	4,399	21,883
State and county assessments	21,539	-	-	21,539
Interest expense	1,800	-	-	1,800
Capital outlay	57,656	-	-	57,656
Depreciation unallocated	469,154	-	-	469,154
<b>Total Activities</b>	<u>\$ 5,278,454</u>	<u>\$ 147,906</u>	<u>\$ 223,470</u>	<u>4,907,078</u>
<b>General Revenues</b>				
Real estate and personal property taxes				3,956,546
Tax liens				15,108
Motor vehicle and other excise taxes				352,169
Penalties and Interest on taxes				44,368
State aid not restricted to specific programs				427,272
Licenses, fines and permits				64,344
Interest income				2,953
Departmental and other				2,139
		<b>Total General Revenues</b>		<u>4,864,899</u>
Excess/(deficiency) of revenues over expenditures				(42,179)
Use of other reserves				40,435
Operating Transfers in				200,771
Operating Transfers out				<u>(200,771)</u>
Change in Net Position				(1,744)
Net Position - Beginning of Year				10,837,188
		<b>Net Position - End of Year</b>		<u>\$ 10,835,444</u>

See Accountants' report and notes to the financial statements.

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**BALANCE SHEET – GOVERNMENTAL FUNDS**

**JUNE 30, 2013**

	<u>General Fund</u>	<u>Stabilization Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Current Assets				
Cash and cash equivalents	\$1,573,213	\$ 154,028	\$ 312,483	\$ 2,039,724
Receivables, net of allowance for uncollectables:				-
Real estate and personal property taxes	273,976			273,976
Tax liens and foreclosures	579,440			579,440
Motor vehicle excise taxes	62,298			62,298
Title V betterment loans	341,141			341,141
Due from other funds	41,446	62,378	219,189	323,013
Total Assets	<u>\$2,871,514</u>	<u>\$ 216,406</u>	<u>\$ 531,672</u>	<u>\$ 3,619,592</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities				
Warrants payable and accruals	\$ 446,416			\$ 446,416
Due to other funds	327,661			327,661
Deferred revenues	1,218,745		\$ 57,876	1,276,621
Total Liabilities	1,992,822	-	57,876	2,050,698
Fund Balances				
Restricted	-		473,796	473,796
Committed	241,704	\$ 216,406		458,110
Unassigned	636,988			636,988
Total Fund Balances	878,692	216,406	473,796	1,568,894
Total Liabilities and Fund Balances	<u>\$2,871,514</u>	<u>\$ 216,406</u>	<u>\$ 531,672</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds--Note 14.

8,623,645

Liabilities, including bonds and notes payable and other Post-employee benefits, are not due and payable in the current period and therefore are not reported in the funds--Note 14.

642,905

**Net Assets** \$ 10,835,444

See Accountants' report and notes to the financial statements.

# TOWN OF MILLVILLE, MASSACHUSETTS

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2013

	General Fund	Stabilization Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Taxes	\$4,305,804			\$ 4,305,804
Intergovernmental	427,272		\$ 219,376	646,648
Interest and investment income	46,120	\$ 322	878	47,320
Local revenues	64,344			64,344
Departmental and other	2,139		151,999	154,138
<b>Total revenues</b>	<u>4,845,679</u>	<u>322</u>	<u>372,253</u>	<u>5,218,254</u>
<b>Expenditures:</b>				
General government	649,361		30,799	680,160
Public safety	730,390		45,856	776,246
Education	2,784,405		13,659	2,798,064
Highway/public works	474,935		-	474,935
Health and human services	294,208		80,037	374,245
Culture and recreation	16,846		10,196	27,042
State and county assessments	21,539			21,539
Debt service/interest	41,954			41,954
Capital outlay	57,656			57,656
<b>Total expenditures</b>	<u>5,071,294</u>	<u>-</u>	<u>180,547</u>	<u>5,251,841</u>
Excess (deficiency) of revenues over expenditures	<u>(225,615)</u>	<u>322</u>	<u>191,706</u>	<u>(33,587)</u>
<b>Other financing sources (uses):</b>				
Use of other reserves	40,435			40,435
Operating Transfers in	138,393	62,378		200,771
Operating Transfers out	<u>(62,794)</u>		<u>(137,977)</u>	<u>(200,771)</u>
<b>Total other financing sources (uses)</b>	<u>116,034</u>	<u>62,378</u>	<u>(137,977)</u>	<u>40,435</u>
Net change in fund balance	(109,581)	62,700	53,729	6,848
Fund balance, beginning of year	<u>988,273</u>	<u>153,706</u>	<u>420,067</u>	<u>1,562,046</u>
Fund balance, end of year	<u>\$ 878,692</u>	<u>\$ 216,406</u>	<u>\$ 473,796</u>	<u>\$ 1,568,894</u>

See Accountants' report and notes to the financial statements.

**TOWN OF MILLVILLE, MASSACHUSETTS**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

**FOR THE YEAR ENDED JUNE 30, 2013**

Net changes in Fund Balances – Total Governmental Funds \$ 6,848

Amounts reported for governmental activities in  
the statement of activities are different because:

Revenues in the statements of activities that do not provide current financial resources are fully deferred in the statement of revenues, expenditures and changes in fund balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e. real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue. 18,021

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense:

Capital outlay reported in governmental fund statements	\$ 419,504	
Depreciation expense reported in the statement of activities	<u>(469,154)</u>	(49,650)

Bond and Note proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond, Note principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount by which repayments exceeded proceeds. 40,154

Change in other post-employment benefits obligation. (17,117)

**CHANGE IN NET ASSETS \$ (1,744)**

See Accountants' report and notes to the financial statements.

TOWN OF MILLVILLE, MASSACHUSETTS

STATEMENT OF REVENUES AND EXPENDITURES OF THE GENERAL FUND – BUDGET AND ACTUAL – BUDGETARY BASIS

FOR THE YEAR ENDED JUNE 30, 2013

	General Fund				Variance
	Original Budget	Transfers	Final Budget	Actual	Favorable (Unfavorable)
<b>Revenues:</b>					
Taxes	\$ 4,382,455	\$ -	\$ 4,382,455	\$ 4,311,817	\$ (70,638)
Intergovernmental	421,298	-	421,298	427,272	5,974
Interest and investment income	1,500	-	1,500	46,120	44,620
Licenses, fines and permits	79,500	-	79,500	64,344	(15,156)
Miscellaneous	-	-	-	2,139	2,139
<b>Total revenues</b>	<b>4,884,753</b>	<b>-</b>	<b>4,884,753</b>	<b>4,851,692</b>	<b>(33,061)</b>
<b>Expenditures:</b>					
General government	781,131	(37,200)	743,931	649,361	94,570
Public safety	787,994	2,800	790,794	730,390	60,404
Education	2,803,276	32,000	2,835,276	2,784,405	50,871
Highway/public works	469,467	2,000	471,467	474,935	(3,468)
Health and human services	318,075	400	318,475	294,208	24,267
Culture and recreation	20,629	-	20,629	16,846	3,783
Debt service	50,435	-	50,435	41,954	8,481
Capital outlay	30,250	-	30,250	57,656	(27,406)
State aid county assessments	22,179	-	22,179	21,539	640
<b>Total expenditures</b>	<b>5,283,436</b>	<b>-</b>	<b>5,283,436</b>	<b>5,071,294</b>	<b>212,142</b>
<b>Revenues over/(under) Expenditures</b>	<b>(398,683)</b>	<b>-</b>	<b>(398,683)</b>	<b>(219,602)</b>	<b>179,081</b>
<b>Other Financing Sources</b>					
Use of other reserves	-	-	-	40,435	40,435
Operating transfers in, net	40,272	-	40,272	75,599	35,327
Unreserved fund balance:					
(Free cash)	358,411	-	358,411	358,411	-
<b>Total other financing sources</b>	<b>398,683</b>	<b>-</b>	<b>398,683</b>	<b>474,445</b>	<b>75,762</b>
<b>Revenues and other financing sources over/(under) expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 254,843</b>	<b>\$ 254,843</b>

See Accountants' report and notes to the financial statements.

**TOWN OF MILLVILLE, MASSACHUSETTS**

**STATEMENT OF FIDUCIARY NET ASSETS**

**JUNE 30, 2013**

	<u>Private Purpose Trust</u>	<u>Agency</u>
<b>ASSETS:</b>		
Cash and cash equivalents	\$ 122,278	\$ 290,711
Due from General Fund	4,648	-
	<u>126,926</u>	<u>290,711</u>
<b>Total assets:</b>	<u>126,926</u>	<u>290,711</u>
<b>LIABILITIES:</b>		
Accrued Expenses	831	-
Funds held in escrow	-	290,711
	<u>831</u>	<u>290,711</u>
<b>Total liabilities:</b>	<u>831</u>	<u>290,711</u>
<b>NET POSITION:</b>	<u>\$ 126,095</u>	<u>\$ -</u>

See Accountants' report and notes to the financial statements.

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS**  
**FIDUCIARY FUNDS**

**JUNE 30, 2013**

	<u>Private Purpose Trust Funds</u>
<b>Additions:</b>	
Interest earnings	\$ 153
Gifts	6,651
<b>Total Additions</b>	<u>6,804</u>
<b>Deductions:</b>	
Benefits	1,831
<b>Total Deductions</b>	<u>1,831</u>
<b>Change in Net Position</b>	4,973
Net position, beginning of year	<u>121,122</u>
<b>Net position, end of year</b>	<u><u>\$ 126,095</u></u>

See Accountants' report and notes to the financial statements.

# TOWN OF MILLVILLE, MASSACHUSETTS

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Millville, Massachusetts (“the Town”) was incorporated on May 1, 1916 under Special Acts 1916-Chapter 282 of the Commonwealth of Massachusetts. The Town operates under a Board of Selectmen form of government as authorized by its By-laws.

The accompanying basic financial statements of the Town of Millville, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB is recognized standard-setting body for establishing governmental accounting and financial reporting principles). The following is a summary of the more significant Town accounting policies:

#### A. Reporting Entity

##### Primary Government

The Town is a municipal corporation that is governed by a five member Board of Selectmen (the Board). The Board is responsible for appointing an Executive Secretary whose responsibility is to manage the day-to-day operations. For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, board commissions and institutions. The Town has also considered all potential component units, blended or discretely presented, for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. Blended and discretely presented component units are reported in a separate column in the Government-wide financial statements to emphasize that they are legally separate from the government. It has been determined that there are no component units (blended or discretely presented) for inclusion in the primary government’s financial reporting entity.

##### Joint Ventures

Municipal joint ventures pool resources to share the costs, risks and rewards of providing services to their participants, the general public or others. The Town is a participant in the following joint ventures:



TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

A. Reporting Entity--Continued

Joint Ventures--Continued

<u>Name</u>	<u>Purpose</u>	<u>Address</u>	<u>Fiscal 2013 Assessment</u>
Blackstone Millville Regional School District	To provide Kindergarten through High School	175 Lincoln Street Blackstone, MA 01504	\$ 2,267,707
Blackstone Valley Regional Vocational School District	To provide vocational education	65 Pleasant Street Upton, MA 01568	\$ 285,562

The Blackstone-Millville Regional School District (the District) is governed by an eight (8) member school committee. The Town is indirectly liable for debt and other expenditures of the District and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing to the Treasurer of the District at the above address. The Town has approximately 24% equity interest in the joint venture.

The Blackstone Valley Vocational-Technical School District (the District) is governed by a school committee. The Town is indirectly liable for debt and other expenditures of the District and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing to the Treasurer of the District at the above address. The Town has an approximately 3.1% equity interest in the joint venture.

TOWN OF MILLVILLE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

B. Basis of Presentation

Government-wide Financial Statements

The statement of net assets and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities.

Governmental activities generally are financed and supported through taxes, intergovernmental revenues, and other nonexchange revenues. The Town does not report any business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town does not allocate indirect expenses to functions in the Statement of Activities. Program revenues included (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the Government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

As a general rule, the effect of interfund activity has been eliminated from the Government-wide financial statements.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds each of which are considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, fund equity, revenues and expenditures.

TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

B. Basis of Presentation--Continued

*Fund Financial Statements--Continued*

Funds are organized as major funds or non-major funds within the governmental and fiduciary statements. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

- a. Total assets, liabilities, revenues or expenditures of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- b. Total assets, liabilities, revenues or expenditures of the individual governmental fund are at least 5 percent of the corresponding total for all governmental funds combined.
- c. In addition, any other governmental fund that the Town believes is particularly important to financial statement users may be reported as a major fund.

*Governmental Activities*

Governmental funds are identified as either general, special revenue, capital projects or permanent funds based upon the following guidelines:

*General Fund*

- The General Fund is the general operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

*Special Revenue Funds*

- Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

B. Basis of Presentation--Continued

Governmental Activities--Continued

Capital Projects Funds

- Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Permanent Funds

- Permanent funds are used to account for resources legally held in trust. All resources of the fund, including any earnings on invested resources, may be used to support the organization.

Fiduciary Funds (Not included in Government-wide statements)

Private-Purpose Trust Funds

- Private-Purpose Trust Funds are used to account for resources legally held in trust.

Agency Funds

- Agency Funds are used to account for assets held by the Town as an agent for individuals, private organizations, and/or other governmental units.

Major Funds

The Town reports the following major governmental funds:

- The *general fund* is the primary operating fund of the Town. It is used to account for all financial resources, except those that are required to be accounted for in another fund.
- The *stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves.
- Community Development block grant is a special revenue fund used to account for federal grant revenues and expenses relating to low income housing rehabilitation.

TOWN OF MILLVILLE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

B. Basis of Presentation--Continued

*Non-major Funds*

The Town reports the following non-major funds:

- The *special revenue funds* are used to account for the proceeds of specific revenue sources (other than permanent funds or capital project funds) that are restricted by law or administrative action to expenditures for specific purposes.

*Fiduciary Funds*

The Town reports the following fiduciary funds:

*Fiduciary fund* financial statements are reported using the flow of economic resources measurement focus and the accrual basis of accounting. Fiduciary funds are used to account for assets held by the Town in a trustee capacity for others that cannot be used to support the governmental programs. The following fiduciary fund types are reported:

- The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the nonmajor governmental funds, under which principal and investment exclusively benefit individuals, private organizations or other governments.
- The *agency fund* is used to account for assets held in a purely custodial capacity.

C. Basis of Accounting

The Governmental-wide Statement of Net Assets and Statement of Activities are presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

The modified accrual basis of accounting is followed by the governmental funds and agency funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

# TOWN OF MILLVILLE, MASSACHUSETTS

## NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

#### C. Basis of Accounting--Continued

Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on long-term debt, claims, judgments, compensated absences and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

#### Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are based on values assessed as of each January 1 and are normally due on the subsequent November 1 and May 1. Property taxes that remain unpaid after the respective due dates are subject to penalties and interest charges. By law, all taxable property in the Commonwealth must be assessed at 100% of fair market value. Once levied, which is required to be at least 30 days prior to the due date, these taxes are recorded as receivables in the fiscal year of levy. Based on the Town's experience, most property taxes are collected during the year in which they are assessed. Liening of properties on which taxes remain unpaid occurs annually. The Town ultimately has the right to foreclose on all properties where the taxes remain unpaid.

A statewide property tax limitation statute known as "Proposition 2 ½" limits the amount of increase in property tax levy in any fiscal year. Generally, Proposition 2 ½ limits the total levy to an amount not greater than 2 ½ % of the total assessed value of all taxable property within the Town. Secondly, the tax levy cannot increase by more than 2 ½ % of the prior year's levy plus the taxes on property newly added to the tax rolls. Certain provisions of Proposition 2 ½ can be overridden by a Town-wide referendum.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is reported.

Personal property taxes cannot be secured through the lien process. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

#### Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

C. Basis of Accounting--Continued

*Motor Vehicle Excise--Continued*

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

*Departmental and Other*

Departmental and other receivables consist primarily of ambulance receivables and are recorded as receivables in the fiscal year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

*Intergovernmental*

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recognized as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recognized when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

D. Measurement Focus

On the Governmental-wide Statement of Net Assets and Statement of Activities governmental activities are presented using the economic resources measurement focus. Under this concept, revenues and expenses are matched using the accrual basis of accounting.

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED**

**D. Measurement Focus--Continued**

The measurement focus of all governmental funds is the flow of current financial resources concept. Under this concept, sources and uses of financial resources, including capital outlays, debt proceeds and debt retirements are reflected in operations. Resources not available to finance expenditures and commitments of the current period are recognized as deferred revenue or a reservation of fund equity. Liabilities for claims, judgments, compensated absences and pension contributions, which will not be currently liquidated using expendable available financial resources, are included as liabilities in the Government-wide financial statements but are excluded from the governmental fund financial statements. The related expenditures are recognized in the governmental fund financial statements when the liabilities are liquidated.

**E. Long-Term Obligations**

All long-term debt to be repaid from governmental resources is reported as liabilities in the Government-wide statements. The long-term debt consists primarily of notes, bonds or loans payable, capital leases and accrued compensated absences.

Long-term debt for governmental funds is not reported as a liability in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest are reported as expenditures.

**F. Capital Assets**

**Government-wide Statements**

In the Government-wide financial statements, fixed assets are accounted for as capital assets. All fixed assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation.



TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED**

**F. Capital Assets--Continued**

Depreciation of all exhaustible fixed assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

▪ Buildings and improvements	20-40 years
▪ Machinery and equipment	5-10 years
▪ Vehicles	5 years

**Fund Financial Statements**

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Fixed assets are not capitalized and related depreciation is not reported in the fund financial statements.

**G. Interfund Receivables and Payables**

During the course of operations transactions occur between individual funds that may result in amounts owed between funds. Short-term interfund loans are reported as "due to and from other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Assets.

**H. Budgets**

Pursuant to Chapter 44, Section 32 of the Massachusetts General Laws, the Town adopts an annual budget for the general fund. The budgets for all departments and operations of the Town are prepared under the direction of the Board of Selectmen. The level of expenditures may not legally exceed appropriations for each department or undertaking in the following categories: (1) salaries and wages; (2) ordinary maintenance; and (3) capital outlays.

**TOWN OF MILLVILLE, MASSACHUSETTS**

**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED**

**H. Budgets--Continued**

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Original and supplemental appropriations are enacted upon by a Town Meeting vote. Management may not amend the budget without seeking the approval of the governing body. The Town's Finance Committee can legally transfer funds from its reserve fund to other appropriations within the budget without seeking Town Meeting approvals. The original fiscal year 2013 approved operating budget authorized \$4,842,240 in current year appropriations and other amounts be raised. Supplemental appropriations of \$115,650 and \$198,699 were approved at two Special Town Meetings on December 10, 2012 and May 13, 2013, respectively for fiscal year 2013.

The Town Accountant has the responsibility to ensure that budgetary controls are maintained and monitored through the accounting system.

**Budgetary--GAAP Reconciliation**

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for fiscal year ended June 30, 2013, is presented below:

<b>Net change in fund balance - budgetary basis</b>	<b>\$ 254,843</b>
Basis of accounting differences:	
Net increase in property tax revenue receivable	(6,013)
Use of free cash and designated funds (fund balance)	<u>(358,411)</u>
<b>Net change in fund balance-Governmental Funds (modified accrual basis)</b>	<b><u>\$ (109,581)</u></b>

**TOWN OF MILLVILLE, MASSACHUSETTS**

**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED**

**I. Compensated Absences and Other Employee Benefit Amounts**

Vacation is granted to all full time employees up to a maximum of 20 days. Vacation leave, which is determined on a calendar year basis, may not be carried over unless there are special circumstances and approval of the Board of Selectmen.

The Town's policies allow employees to earn and accumulate 5 days of sick leave for each year of service. When an employee separates from service the accumulated sick days are lost.

**J. Post-Retirement Benefits**

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's to 50 percent share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ending June 30, 2013, there was no expenditure. There was 1 participant and spouse eligible to receive benefits at June 30, 2013.

**K. Deferred Revenue**

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the Government-wide (full accrual) financial statements.

**L. Investment Income**

Investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

TOWN OF MILLVILLE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

M. Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. If they are not to be liquidated with expendable available financial resources, no liability is recognized in the governmental fund statements. The related expenditure is recognized when the liability is liquidated. Claims and judgments are recorded in the Government-wide financial statements as expense when the related liabilities are incurred. There were no significant claims or judgments at year end.

N. Equity Classifications

Government-wide Statements

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt.
- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, laws or regulations of other governments or, (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net assets – All other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED**

N. Equity Classifications--Continued

**Government-wide Statements--continued**

Governmental fund equity is classified as fund balance. Fund balance is classified as reserved and unreserved, with unreserved further split between designated and undesignated. Reserved fund balances represent amounts not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designated fund balances represent tentative management plans that are subject to change. Undesignated fund balance amounts represent amounts available for use in future periods.

Encumbrances and continuing appropriations represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

**Fund Statements**

Governmental fund equity is classified as fund balance. In February 2009, the Governmental Accounting Standards Board (GASB) issued Statement No. 54 *Fund Balance Reporting and Governmental Fund Type Definitions*. This Standard becomes effective for periods beginning after June 15, 2010 with early implementation permitted.

The Town of Millville implemented this standard effective July 1, 2012.

Statement No. 54 revises the classification of fund equities for Governmental Fund financial statements into five categories as described below:

- Nonspendable: Fund balances that cannot be spent because they are either:
  - Not in Spendable Form: Generally, amounts that are not expected to be converted to cash, such as inventories or prepaid amounts. This classification would also include some long-term amounts such as property acquired for resale or the long-term portion of loans receivable.
  - Legally or Contractually required to be maintained intact. Amounts that are required to be maintained intact, such as the principal of a permanent fund.
- Restricted: Amounts that can be used only for specific purposes because of (a) constitutional provisions or enabling legislation or (b) externally imposed constraints. (External constraints might be imposed by creditors, grantors, contributors, or even the laws or regulations of other governments.)

TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

N. Equity Classifications--Continued

**Fund Statements--continued**

- Committed: Amounts that can be used only for specific purposes because of a formal action by the government's highest level of decision-making authority (School Committee). This classification might also include contractual obligations if existing resources have been committed for use in satisfying those contractual requirements.
- Assigned: Amounts intended to be used for specific purposes but that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body, another body (such as a finance committee), or by an official to whom that authority has been given. This is the residual fund balance classification for all governmental funds except the general fund.
- Unassigned: This is the residual classification for the general fund – that is, everything that is not in another classification or in another fund. The general fund is the only governmental fund that can report a positive unassigned fund balance. Other governmental funds might have a negative unassigned fund balance as a result of overspending for specific purposes for which amounts had been restricted, committed, or assigned.

O. Use of Estimates

**Government-wide and Fund Statements**

The preparation of the accompanying financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could vary from estimates that were used.

P. Total Column

**Government-wide Statements**

The total column presented on the Government-wide financial statements represents consolidated financial information.

# TOWN OF MILLVILLE, MASSACHUSETTS

## NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

### NOTE 2 – POOLED CASH AND CASH EQUIVALENTS

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels unless collateralized by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreement guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase, and units in the Massachusetts Municipal Depository Trust (MMDT).

The composition of the Town's bank recorded deposits and investments fluctuate depending primarily on the timing of tax collections and local receipts, proceeds from borrowings, collections of state and federal aid, and capital outlays throughout the year.

Short-term investments and investments are classified as to collateral risk into the following three categories:

- Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.
- Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the Town's name.

As of June 30, 2013, the carrying amount of the Town's deposits totaled \$2,452,713 and the respective bank balances totaled \$2,486,399. Of the Town's bank balances, all funds covered either by Federal Depository Insurance, the Depositors Insurance Fund or collateralization. No funds were uninsured or uncollateralized. The following details the carrying amount of cash and cash equivalents as reported in the basic financial statements at June 30, 2013:

<u>Cash and investment balances at June 30, 2013:</u>	<u>Cash and Short-Term Investments</u>	<u>Investments</u>	<u>Total</u>
Checking, savings and NOW accounts	\$ 603,311		\$ 603,311
Money market deposits	1,726,744	\$ 122,278	1,849,022
Petty cash	380	-	380
<b>Total carrying amount of cash</b>	<b>\$ 2,330,435</b>	<b>\$ 122,278</b>	<b>\$2,452,713</b>

**TOWN OF MILLVILLE, MASSACHUSETTS**

**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 3 – CAPITAL ASSETS**

Capital asset activity for the year ended 2013 was as follows:

	<u>Balance 6/30/12</u>	<u>Additions</u>	<u>Transfers/ Deletions</u>	<u>Balance 6/30/13</u>
Capital assets not being depreciated:				
Land	\$ 854,738	\$ -	\$ -	\$ 854,738
Construction in progress	662,965	83,526	-	746,491
<b>Total capital assets not being depreciated:</b>	<u>\$ 1,517,703</u>	<u>\$ 83,526</u>	<u>\$ -</u>	<u>\$ 1,601,229</u>
Capital assets being depreciated:				
Buildings and improvements	\$ 11,671,836	\$ 19,541	\$ -	\$ 11,691,377
Machinery and equipment	366,684	91,296	-	457,980
Vehicles	1,266,253	29,879	-	1,296,132
Infrastructure	819,243	195,262	-	1,014,505
<b>Total capital assets being depreciated:</b>	<u>\$ 14,124,016</u>	<u>\$ 335,978</u>	<u>\$ -</u>	<u>\$ 14,459,994</u>
Less: Accumulated depreciation for:				
Buildings and improvements	\$ 5,819,751	\$ 297,115	\$ -	\$ 6,116,866
Machinery and equipment	214,202	36,248	-	250,450
Vehicles	822,310	82,911	-	905,221
Infrastructure	112,161	52,880	-	165,041
<b>Total Accumulated Depreciation:</b>	<u>6,968,424</u>	<u>\$ 469,154</u>	<u>\$ -</u>	<u>7,437,578</u>
<b>Net Capital Assets</b>	<u>\$ 8,673,295</u>			<u>\$ 8,623,645</u>

Depreciation expense was not charged to various functions but was shown as a separate line item as unallocated in the statement of activities.



TOWN OF MILLVILLE, MASSACHUSETTS

NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

**NOTE 4 – RECEIVABLES**

The receivables at June 30, 2013 for the Town's individual major governmental funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>Governmental Activities</u>
<u>Receivables:</u>	
Real estate and personal property taxes	\$ 273,976
Tax liens	500,753
Motor vehicle excise taxes	62,298
Tax foreclosures	78,688
Special assessments - Title V	<u>341,141</u>
<b>Total</b>	<b><u>\$ 1,256,856</u></b>

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with revenues that have been received, but not yet earned. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

<u>Deferred Revenue Analysis</u>	<u>General Fund</u>
<u>Receivable Type:</u>	
Real estate and personal property taxes	\$ 235,865
Tax liens	500,753
Motor vehicle excise taxes	62,298
Tax foreclosures	78,688
Special assessment - Title V	<u>341,141</u>
<b>Total</b>	<b><u>\$1,218,745</u></b>

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 5 – SHORT-TERM FINANCING**

Under state law, and with the appropriate authorization, the Town is authorized to borrow funds on a temporary basis as follows:

- To fund current operations prior to the collection of revenues by issuing revenue anticipation notes (RANS).
- To fund grants prior to reimbursement by issuing grant anticipation notes (GANS).
- To fund Capital project costs incurred prior to selling permanent debt by issuing bond anticipation notes (BANS).
- To fund current project costs and other approved expenditures incurred that are anticipated to be reimbursed by the Commonwealth, through the issuance of State anticipated notes (SAANS).

Short-term loans are general obligations of the Town and maturity dates are governed by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund.

**NOTE 6 – LONG-TERM OBLIGATIONS**

The Town is subject to a dual-level, general debt limit: the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively; of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit however require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general long-term debt, which are exempt from the debt limit but are subject to other limitations.

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 6 – LONG-TERM OBLIGATIONS--CONTINUED**

Long-term liability activity for the year ended June 30, 2013 was as follows:

	<u>Balance 7/1/12</u>	<u>Additions</u>	<u>Decreases</u>	<u>Balance 6/30/13</u>	<u>Amounts Due Within One Year</u>
General Obligation Bonds:					
School Improvement Loans:	\$ -	\$ -	\$ -	\$ -	\$ -
General obligation septic system repair loan bond due August 1, 2020	93,401	-	10,400	83,001	10,401
General obligation septic system repair loan bond due August 1, 2022	104,308	-	9,228	95,080	9,509
General obligation septic system repair loan bond due July 26, 2027	150,000	-	10,000	140,000	10,000
General obligation septic system repair loan bond due July 15, 2029	189,474	-	10,526	178,948	10,526
<b>Total Bonds, Notes and Loans     Payable</b>	<u>\$ 537,183</u>	<u>\$ -</u>	<u>\$ 40,154</u>	<u>\$ 497,029</u>	<u>\$ 40,436</u>

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 6 – LONG-TERM OBLIGATIONS--CONTINUED**

General obligation bond debt service requirements for principal and interest in future years are as follows:

<b>Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Total Net Due</b>
2014	\$ 40,436	\$ -	\$ 40,436	\$ 40,436
2015	40,436	-	40,436	40,436
2016	40,436	-	40,436	40,436
2017	40,436	-	40,436	40,436
2018	40,437	-	40,437	40,437
Thereafter	294,848	-	294,848	294,848
	<u>\$ 497,029</u>	<u>\$ -</u>	<u>\$ 497,029</u>	<u>\$ 497,029</u>

<b>Type</b>	<b>Date of Issue</b>	<b>Final Maturity</b>	<b>Interest Rate</b>	<b>Balance Outstanding 6/30/13</b>
Title V Septage Program	08/01/02	08/01/20	Non-interest	\$ 83,001
Title V Septage Program	08/01/04	08/01/22	Non-interest	95,080
Title V Septage Program	12/14/06	07/15/26	Non-interest	140,000
Title V Septage Program	11/22/10	07/15/29	Non-interest	178,948
<b>Total Bonds, Notes and Loans Payable</b>				<u><u>\$ 497,029</u></u>

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

JUNE 30, 2013

**NOTE 6 – LONG-TERM OBLIGATIONS--CONTINUED**

**Overlapping Debt**

The Town pays assessments under formulas, which include debt service payments to other governmental agencies providing services to the Town, (commonly referred to as overlapping debt). The following summary sets forth the long-term debt of such governmental agencies and the estimated share being financed by the Town as of June 30, 2013.

<u>Entity</u>	<u>Debt Outstanding</u>	<u>Town Share %</u>	<u>Towns Indirect Debt</u>
Blackstone-Millville Regional School District (State House Note)	\$ 784,642	23.0%	\$ 180,467
(Middle School General Obligation Bonds)	\$ 1,980,000	23.0%	\$ 455,400
Blackstone Valley Vocational Regional School District-Bond	\$ 4,860,000	3.0%	\$ 146,286

The above amounts represent debt outstanding without consideration for State Aid reimbursements, which range from 70% to 83%.

**NOTE 7 – TITLE V BETTERMENT LOAN PROGRAM**

In each of the years 1998, 2000, 2004, 2006, 2008 and 2009, the Town authorized the borrowing of \$200,000 in general obligation sewer system repair loan bonds under Chapter 111, Section 127B1/2 and Chapter 29C of the general laws of the Commonwealth of Massachusetts. The Town received advances from the Commonwealth under these agreements and has permanently financed \$800,000 as discussed in Note 6, with 20 year bonds issued as follows:

General obligation septic  
system repair loan bonds:

	<u>Original Indebtedness</u>
Due August 1, 2020	\$ 200,000
Due August 1, 2022	\$ 200,000
Due July 26, 2027	\$ 200,000
Due July 29, 2029	\$ 200,000

The bonds are repayable over 20 years with interest subsidized by the Commonwealth of Massachusetts.

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 7 – TITLE V BETTERMENT LOAN PROGRAM--CONTINUED**

A fifth loan agreement was approved by the Town in November 2008. An advance of \$105,000 was (interim loan) received by the Town in April 2009. Interim loans outstanding total \$105,000 at June 30, 2013.

**Loans to Town Residents**

<b>Balance at June 30, 2013</b>	<b><u>\$ 341,141</u></b>
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**Receipts-Reserve Account (Funds Held in Escrow)**

<b>Balance at June 30, 2013</b>	<b><u>\$ 189,885</u></b>
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**NOTE 8 – RETIREMENT SYSTEM**

The Town is a member of Worcester County Retirement System, a multi-employer public employee retirement system, which provides for the pension benefits of substantially all personnel through a contributory retirement system established under the Massachusetts Contributory Retirement Law. Retirement contributions constitute an annuity fund from which a portion of the retirement allowance is paid. The remaining portion is paid by the Town on an actuarial computed basis as directed by the Commonwealth of Massachusetts, Division of Public Employee Retirement Administration, determined by allocation of the contribution due for the whole system in proportion to salaries of each unit within the system. The Town's payroll for employees covered in the system for the year ended June 30, 2013 was \$500,194.

Members of the System become vested after 10 years of creditable service. A retirement allowance may be received upon reaching age 62 or upon attaining twenty years of service. The plan also provides for early retirement at age 55 if the participant (1) has ten years creditable service, (2) voluntarily leaves District employment on or after that date, (3) was on the Town payroll on January 1, 1978 and (4) left accumulated annuity deduction in the Fund. The system also provides death and disability benefits.

**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 8 – RETIREMENT SYSTEM--CONTINUED**

Covered employees are required to contribute either 5%, 7%, 8% or 9% of their gross compensation depending on the date upon which they became members of the System. The Town is required to contribute the remaining amounts necessary to pay benefits when due. The Town's contribution required for the year ended June 30, 2013 was \$65,477.

The "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of the projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of the credited projected benefits, is intended to help assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligation for individual employers. The pension benefit obligation at January 1, 2002 for the system as a whole, determined through an actuarial valuation performed as of that date, was \$408,570,066. The System's net assets available for benefits on that date (valued at market) were \$316,389,108, leaving an unfunded pension benefit obligation of \$92,180,958. The Town's contribution represented .18% of total contributions required of all participating entities under the pay as you go method.

Ten-year trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is presented in the System's December 31 annual financial report.

**NOTE 9 – OTHER POST EMPLOYMENT BENEFITS PAYABLE**

The Town implemented GASB statement No. 45 for the year ended June 30, 2013, Accounting and Financial Reporting by Employers for Post-Employment Benefits other than Pensions, for certain post-employment health care and life insurance benefits provided by the Town. The requirements of this statement are being implemented prospectively, with the actuarially accrued liability for benefits of \$127,873 at July 1, 2013, date of transition, amortized over 30 years. Accordingly, for financial statement purposes, no liability is reported for post-employment benefits at the transition date.

Plan Description

Type of Coverage:	Medical Insurance: Medex 2 or Managed Blue both plans include Blue Medicare Rx.
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Eligibility:	Must be a retired employee of the Town of Millville or surviving Spouse of the employee. Must also be enrolled in Medicare parts A&B.
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For the fiscal year ending June 30, 2013 there were 2 participants. The Town's expenditure was \$ 1,771.

# TOWN OF MILLVILLE, MASSACHUSETTS

## NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

### NOTE 9 – OTHER POST EMPLOYMENT BENEFITS PAYABLE--CONTINUED

#### Plan Description--continued

Cost Sharing: Town Employee – town pays 50%  
Surviving Spouse – town pays 0%

Annual Medical Premiums: Plan

	<u>2012</u>	<u>2013</u>
Medex 2	\$4,544.76	\$4,299.90
Managed Blue	\$4,292.64	\$3,987.60

#### Annual OPEB Cost and Net OPEB Obligation

The Town's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC). The Town utilized a software package "A COPEB" to calculate the ARC and related information in accordance with the parameters of GASB Statement No 45 an actuarial report is not required because there are fewer than 100 participants. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfounded actuarial liabilities (or funding excess) over a period not to exceed thirty (30) years.

The following table shows the components of the Town's annual OPEB costs for the fiscal year, the amount actually contributed to the plan and changes in the School District's net OPEB obligation to the plan at June 30, 2013:

#### Annual OPEB Cost

Annual required contribution (ARC)	\$ 18,965
Interest on OPEB obligation	583
Adjustment to annual required contribution	<u>(660)</u>
Annual OPEB cost (expense)	18,888
Net OPEB contributions made during the fiscal year	<u>(1,771)</u>
Increase in Net OPEB obligation	17,117
Net OPEB obligation, beginning of year	<u>14,570</u>
Net OPEB obligation, end of year	<u>\$ 31,687</u>



**TOWN OF MILLVILLE, MASSACHUSETTS**  
**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 9 – OTHER POST EMPLOYMENT BENEFITS PAYABLE--CONTINUED**

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation as of June 30, 2013 is as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost</u>	<u>Net OPEB Obligation</u>	<u>Covered Payroll</u>	<u>OPEB Cost % of Payroll</u>
6/30/12	\$14,570	0%	\$14,570	\$155,704	9.36%
6/30/13	\$18,888	0%	\$31,687	\$218,986	8.66%

**Funded Status and Funding Progress**

As of July 1, 2013 the most recent valuation date, the actuarial accrued liability for benefits was \$147,523, and the actuarial value of plan assets was \$0, resulting in an unfunded actuarial liability of \$147,523. The covered payroll (annual payroll of active employees covered by the plan) was \$218,986 for fiscal year 2013, and the ratio of the unfunded actuarial accrued liability to the covered payroll was 0 %.

The projection of the future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of the events far into the future. Examples include assumptions about future employment, mortality, and the health care cost trend. Amounts determined regarding the funded status of the plan and the annual required contribution of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

**Actuarial Methods and Assumptions**

The Town's OPEB actuarial valuations as of July 1, 2012 and 2013 used the projected unit credit actuarial cost method to estimate both the unfunded actuarial liability as of June 30, 2013 and to estimate the Town's Fiscal Year 2013 annual required contribution.

The OPEB liability is currently unfunded and the actuarial assumptions include a 4% rate of return on invested assets. The actuarial assumptions also include an expected payroll growth of 2% per year, and a medical trend rate of 0% for Fiscal 2013.

TOWN OF MILLVILLE, MASSACHUSETTS  
NOTES TO FINANCIAL STATEMENTS--CONTINUED

JUNE 30, 2013

**NOTE 10 – LEASE DISCLOSURES**

**Lessee – Operating Leases**

The Town has no material operating leases with a remaining noncancellable term exceeding one year.

**Lessee – Capital Leases**

The Town has no capital leases.

**Lessor – Operating Leases**

The Town leases the Millville Elementary School to the Blackstone - Millville Regional School District. The School District has the use of these facilities through June 30, 2013. The Town charges no minimum rentals, however, the lessee is responsible for all occupancy and operating costs.

**NOTE 11 – STABILIZATION FUND**

At June 30, 2012, \$114,973 has been set aside in the stabilization fund, which is classified as a major fund and may be used for general and/or capital purposes as approved by Town Meeting vote.

**NOTE 12 – GOVERNMENTAL ACTIVITIES NET ASSETS**

Governmental activities net assets reported on the Government-wide Statement of Net Assets at June 30, 2013 includes the following:

***Governmental Activities***

Invested in capital assets, net of related debt	
Capital assets, net of accumulated depreciation	\$ 8,623,645
Less: related debt outstanding	<u>(497,029)</u>
<b>Total Invested in Capital Assets</b>	<u><b>8,126,616</b></u>
 Restricted	
Other Governmental Funds	473,796
Unrestricted	<u>2,235,032</u>
<b>Total Governmental Activities Net Assets</b>	<u><b>\$10,835,444</b></u>

**TOWN OF MILLVILLE, MASSACHUSETTS**

**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 13 – GOVERNMENTAL FUND BALANCES**

Governmental fund balances reported on the fund financial statements at June 30, 2013 include the following:

Restricted:	
Revolving and grant funds	\$ 473,796
Committed:	
Continuing articles	213,926
Encumbrances	27,778
Stabilization funds	216,406
Unassigned:	
Petty Cash	380
Unreserved fund balance	<u>636,608</u>
<b>Total Governmental Fund Balances</b>	<b><u>\$1,568,894</u></b>

**NOTE 14 – EXPLANATION OF CERTAIN DIFFERENCES BETWEEN THE  
GOVERNMENTAL FUND BALANCE SHEET AND THE STATEMENT OF  
NET ASSETS**

Capital assets used in governmental funds are not financial resources and, therefore, are not reported in the funds.

Capital assets, net of accumulated depreciation	<u>\$8,623,645</u>
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Liabilities applicable to the Town's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities - both current and long-term - are reported in the statement of net assets.

Other post-employment benefits	\$ (31,687)
Bonds, notes and loan payable	(497,029)
Advances-Community Septic Management Program	(105,000)
Deferred revenues	<u>1,276,621</u>
<b>Combined Adjustment</b>	<b><u>\$ (642,905)</u></b>

**TOWN OF MILLVILLE, MASSACHUSETTS**

**NOTES TO FINANCIAL STATEMENTS--CONTINUED**

**JUNE 30, 2013**

**NOTE 15 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; workers compensation and health care of its employees. All of these risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded insurance coverage. There were no significant reductions in coverage compared to the prior year.

**NOTE 16 – COMMITMENTS AND CONTINGENCIES**

From time to time, the Town is party to various pending claims and legal proceedings. Although the outcome of such matters cannot be forecasted with certainty, it is the opinion of management and the District's legal counsel that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Town's financial position or results of operations.

The Town has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. Management believes such disallowances, if any, would be immaterial.

**NOTE 17 – FISCAL 2014 BUDGET**

On May 13, 2013 the Town authorized a fiscal 2014 operating budget totaling \$5,031,356, which will be financed from the following sources:

2013 tax levies, state grants, departmental receipts, etc.	\$4,976,356
Available surplus and transfers in from other funds	<u>55,000</u>
	<u>\$5,031,356</u>

In addition, the Town has encumbered funds and carried over appropriations totaling \$241,704 from fiscal year 2013 for projects authorized at annual Town Meeting but not yet completed.

TOWN OF MILLVILLE, MASSACHUSETTS

SCHEDULE OF TREASURER'S CASH

JUNE 30, 2013

Composition of Cash at June 30, 2013

Interest bearing accounts:

Banknorth, N.A. (7 accounts)	\$ 830,889
Bank of America (2 accounts)	846,755
Unibank for Savings (6 accounts)	295,503
Citizens Bank (2 accounts)	74,366
Mass Municipal Depository Trust	40,132
Milford National Bank	242,410
Savers Bank	122,278

Non-interest bearing accounts:

Petty cash accounts	380
Total	<u>\$ 2,452,713</u>

Presentation of Cash in Accompanying Statements:

Governmental funds	\$ 2,039,724
Fiduciary funds	412,989
Total	<u>\$ 2,452,713</u>

**FINANCE COMMITTEE**  
**2013 ANNUAL REPORT**

Budgeting for Fiscal Year 2014 once again presented itself to be a continuum of the fiscal challenges the Town has faced in recent years. Once again, cost increases in education, unfunded mandates, maintaining the Town's eroding infrastructure, and inflationary cost increases encountered in the work to bring a balanced budget to Annual Town Meeting, continued to outpace the Town's ability to raise revenue as constrained by Proposition 2½. As an example, the adopted FY2014 education budget of \$2,845,120.00 represented an increase 3.34% over FY2013's adopted education budget of \$2,753,276.00, an increase of \$91,866.00 over the previous year, which just about approximates the amount allowed by Proposition 2½.

The FY 2014 education budget represents 57.2% of the Town's FY2014 total budget of \$4,976,355.85 (Note: This budget, as adopted and submitted by the Finance Committee, represented a 2.77% increase over the FY2013's adopted budget of \$4,842,239.53).

It is significant to note that the Stabilization Fund was increased by \$55,000 for a total in that account as of December 31, 2013 of about \$271,000. Also in the FY14 budget, the "Snow and Ice" expense was increased to \$60,000 from \$32,000. This expense line item was increased to provide a better representation of the actual costs incurred in this category.

The Finance Committee continues to follow the new budget submittal procedures instituted two years ago which appears to work well. The Committee will continue its due diligence to make responsible budget recommendations that serve the best interest of all Town residents, and in submitting a balanced budget to Annual Town Meeting.

The Committee wishes to acknowledge and thank all Town officials, both appointed and elected, and all Town employees for their cooperation during the budget season.

Respectfully submitted,

Richard V. Crivello, Chairman  
Kelli A. Capozzoli, Vice Chairman  
Mary L. Ryan, Secretary  
Brooks Herrick, Member  
Michael Foster, Member

Financial Summary:	Adopted FY2013 Budget:	\$4,842,239.53
	FY2013 Net Expense Total (Revenue):	\$4,907,078.00
	FY2013 Total General Revenues:	\$4,864,899.00
	Certified Free Cash as of June 30, 2013:	\$ 295,945.00

**BOARD OF ASSESSORS**  
**2013 ANNUAL REPORT**

The Board of Assessors is required by Massachusetts Law to annually assess taxes to cover the cost of running the Town, along with State appropriations assessed to the town, and once every three years, undergo a state recertification audit. The recertification audit occurred during this past year and was successfully completed. Assessed values in Massachusetts, as per the Department of Revenue, are based on "full and fair cash value," or 100 percent of fair market value. The Assessors' primary responsibility is to determine the "full and fair cash value" of the taxpayer's property. Each year, the Office reviews sales and the market, so that the property taxpayer pays only his or her fair share of the cost of local government, in proportion to the value of the property.

While the tax rate is set by the Assessors, it is actually determined by all the Boards and Departments within the town, when they arrive at the total budget needed to provide for services such as schools, fire, law enforcement, roads, trash collection, etc. The tax rate is simply the rate which provides funds to pay for these services. The Assessors Office must appraise and assess approximately 1,334 parcels for real estate and 40 personal property accounts. The current Tax Rate for Millville is \$17.18 per thousand for real and personal property.

In addition to its appraisal duties, the Assessors Office responsibilities include the processing of real and personal property tax abatements, personal exemptions, the administration of motor vehicle excise taxes, the maintenance and annual updating of the Town maps, the processing of abutters' lists and other requested reports, as well as, various real estate and motor vehicle excise related inquiries.

This year we have several accomplishments to report. The Assessors Maps have had all building data updated, which has not been done for a number of years and all of the Assessors Maps are now available on our webpage of the Town's website. Also, magnetic "Assessors" car door signs have been obtained for use by the field appraiser and Board members when performing property valuations or other duties, so that our vehicles can be easily identified.

As to the board itself, the Board of Assessors meets once a month, which has been on the last Tuesday of each month. During the course of the year, Board member Gail Marquedant resigned and the Board of Selectmen appointed Judith Monroe to fill the vacated seat. As always, the Board of Assessors and Assessors Office look forward to serving the Town of Millville in the coming year.

Respectfully submitted,

Karin Furno, Chair  
Judith Monroe  
Natalia Alward

## **MILLVILLE FIRE RESCUE**

### **2013 ANNUAL REPORT**

It is our pleasure and honor to submit to you the 2013 Annual Report for Millville Fire Rescue. The Department's mission is to provide quality and professional service to the community. The Fire Department continues to improve and serves the community admirably. The face of the Department has changed and we have added new personnel. Many of our Firefighters and Emergency Medical Technicians are experienced and have been an important part of the organization for several years.

#### Roster:

Ronald S. Landry	Fire Chief
Captain Steven B. Furno	Full-time / EMT Firefighter
Lieutenant Roy Liard Jr.	Full-time / EMT Firefighter

#### On-Call Firefighters:

Lieutenant Brian Mullaly	FF Keith Harper
FF Douglas Bartlett	FF Charles Landry
FF Keith Mercure	FF Jonathan Mercure
FF Mary Gilmore	FF Joshua Murdock
FF Michael Cournoyer	FF Joshua Montesi
FF Philip Franzen	FF Alex Mullaly
FF Melissa Furno	FF Paul Mullaly
FF Daniel Finch	FF James Perron
FF Jonathan Guilbeault	FF Jake Petrowicz
FF Joseph Guilbeault	FF Joseph Sheehan
FF John Hadley	FF Michael Williams

#### On-Call EMTs:

Douglas Bartlett	Mary Gilmore
Britney Caouette	Joshua Montesi
Cindy Dalpe	Joshua Murdock
Karin Furno	Jake Petrowicz



This year was very productive, and the Department accomplished many of our goals and objectives. The Fire Department was in desperate need of new protective turnout gear and self-contained breathing apparatus, SCBA. The costs to replace the equipment were estimated to be more than \$140,000.00. Our current fiscal crisis obviously prevented the Department from purchasing the equipment. The Department applied for two competitive grants, known as the Assistance to Firefighters Grant through FEMA, and the Security Trust Fund Grant through the Massachusetts Executive Office of Public Safety.

We were overjoyed when we learned that we were successful and awarded two grants, Security Trust Fund for \$20,000 to cover the cost of new protective turnout gear; and the AFG for \$151,572.00 to cover the costs of the SCBA equipment, as well as a new computer server, valued at \$8,000.00 dollars, which was needed to replace an outdated computer; and approximately \$12,000 to send members to Firefighter I/II training at the Fire Academy. The Fire Department also applied for an Educational Grant, known as the S.A.F.E. Grant, which is administered through the MA Department of Fire Services. The Department received approximately \$5,700.00 to promote fire prevention in the schools and smoke and carbon monoxide detector education and purchase for our elderly population.

The Department worked with National Grid and successfully finished the installation of a new radio tower, located behind the elementary school, to enhance radio communications within the Town. Several members of the Fire Department donated their time to construct a building to house the radio equipment. The Department also purchased several radios to replace noncompliant radios, which were subsequently installed in fire apparatus.

Engine 2 was found to have a defective fuel tank and faulty rear springs; after extensive repairs, the vehicle returned to service. Both Department engines have been certified, according to NFPA standards, and have many serviceable years remaining. The Department's ladder truck, which was certified last year, required no repairs and remains a valuable asset to the department and the community.

Our mandatory training program, which was implemented last year, continues to improve. This program assures that our firefighters have proper knowledge and training to effectively perform their duties.

Our Emergency Medical Service ambulance responded to 224 calls for service, an increase of eighteen percent from the prior year. This year the department has experienced difficulty maintaining an adequate number of EMTs, which I attribute to low wages and the reduced number of technicians living in the area. Fortunately, the department maintains a core group of dedicated technicians that cover most of the shifts. Our EMS program provides a basic level of care, which often necessitates the need to rely on mutual aid to treat serious injuries or illnesses. The ambulance is now three years old and is well maintained. I expect the ambulance to be serviceable for several additional years.

Fire Station 1, located on Main Street, is structurally sound, but is inefficient. The cost to heat Station 1 continues to rise, which can be attributed to the construction of the building, lack of insulation and rising heating costs. The boiler is inefficient and should be replaced. The bathrooms have aged and will need to be refurbished soon.

Station 1 is too small for all the apparatus, which requires the Town to lease a private garage to store two vehicles. The cost of the lease for Station 2, especially with the current economic climate, is rapidly becoming financially prohibitive for the Town. The Town should investigate the feasibility of erecting one larger facility in the future that will accommodate all the needs of the Fire Department and eliminate increasing recurring costs to the Town.

### STATISTICS FOR 2013

Structure	23	Wire down	1
Brush fire	7	Lockout	2
Assist ambulance	4	Smoke Investigation	7
Hazardous Materials	2	Search	1
Water emergencies	1	Fire alarms	18

### Fire/EMS Mutual Aid:

Uxbridge	10	Northbridge	1
North Smithfield	3	Lincoln	1
Blackstone	3	Princeton	1
Burrillville	3	Quincy	1
Mendon	2	Woonsocket	1

**EMS Calls: 224**

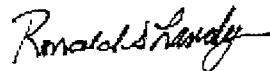
**Motor Vehicle Accidents: 12**

Money collected and turned over to the treasurer for 2013:

**Permit Fees: \$ 3,655.00**

**Ambulance Receipts: \$78,046.37**

Respectfully submitted,



Ronald S. Landry  
Fire Chief

**MILLVILLE POLICE DEPARTMENT**  
**2013 ANNUAL REPORT**

Honorable Board of Selectmen and Citizens of Millville:

The Millville Police Department is committed to providing exceptional public safety services and taking a leadership role in building community partnerships. The members of the Department subscribe to core values such as honesty, integrity, and accountability. The Department is staffed with experienced officers, who are dedicated in providing the best possible service to town residents. The mission of the Department has not changed: we are committed to building and maintaining a resilient partnership with the community.

Roster:

<u>Full-time Officers</u>	<u>Part-time Officers</u>	<u>Full-time Clerk</u>
Chief Ronald S. Landry	Officer Roy Sullivan	Trish Benoit-Rudden
Sergeant William Coupe	Officer Steve Dehestani	
Officer Blaine Sheppard	Officer Tom Michniewicz	
Officer Shawn Kerrigan	Officer Gregg Tappan	
Officer Michael Martinsen	Officer Scott Gould	

This year two full-time officers left the Department in pursuit of other endeavors. Officer Kerrigan decided to retire from law enforcement, and accepted a job with a private entity. Officer Martinsen left the Department to become of a member of the Woonsocket Police Department, where the opportunity to advance is more prevalent.

Our Department's training program meets or exceeds training requirements imposed by the Executive Office of Public Safety. The Commonwealth requires every Police Officer to receive forty hours of training yearly. Failure to complete the required hours can result in the revocation of the Officer's certification.

The regional dispatch agreement between the Towns of Millville and Mendon has drastically reduced the yearly operating costs of the Department. The Department is still staffed with a clerk during normal business hours and monitored after hours by an audio/visual conferencing system linked directly to the Mendon Police Department.

The Police Department maintains three uniform cruisers and one unmarked four-wheel drive, which are regularly serviced to maintain their longevity. Each vehicle is equipped with a medical bag, oxygen, and an automated emergency defibrillator, as our officers are trained first responders.

The Police Department continues to aggressively seek grant opportunities. This year the department obtained a grant from Homeland Security, which allowed the acquisition of public safety equipment. Through this grant, the Police Department secured, among other

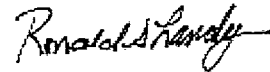
pieces, a new portable generator for the Fire Department; a portable lighting and power generator trailer for the Highway Department; new cages for the Animal Control Officer; and several first aid kits which were distributed to Town Hall and the education department. The Police Department also applied for and received a grant which offered child safety car seats, valued at \$1,500.00. The seats are distributed to those individuals in need, or in an emergency.

The Police Department continues to aggressively seek programs and funding that will benefit the community. We continued our partnership with the Senior Citizens Center and offered several Firearms Safety classes in their building. The program was a success and generated many donations to the Center. Our program was so successful that a neighboring community has implemented the same program.

Our Police Officers are committed to working hard every day to enhance the quality of life in Town. Through their perseverance, our community remains safe.

I am truly honored to serve the citizens of the Town of Millville as their Police Chief. I effectively and efficiently perform my job by surrounding myself with dedicated and responsible officers who subscribe to a community-oriented philosophy. Each and every day I lead our Police Department in a professional direction. I thank everyone for their support and assistance during this past year.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald S. Landry", with a stylized flourish at the end.

Ronald S. Landry  
Chief of Police

## MILLVILLE POLICE DEPARTMENT

### 2013 STATISTICS

Animal Issue	51	Missing Person	4
Arrests	214	Motor Vehicle Accident	44
Assault	3	Motor Vehicle Complaint	12
Assist other Agency	105	Motor Vehicle Lockout	16
Breaking & Entering	12	Moto Vehicle Stops	2132
Burglar Alarms	57	Neighbor Dispute	9
Business Checks	8985	Notice of Trespass	3
Citations Issued	1959	Property Watch	249
Criminal Damage/Vandalism	18	Restraining Order Action	11
Death	3	Selective Enforcement	229
Disabled Motor Vehicle	58	Summons Service	40
Disturbance	47	Theft/Larceny	29
Domestic	20	Threats	3
FID/LTC Applications	105	Trash Complaint	2
Harassment	13	Traffic Complaint	54
Harassment Prevention Order	1	Traffic Hazard	48
Illegal Parking	6	Tree Damage	18
Incidents	379	Trespassing	2
Intoxicated Persons	2	Warrant Service	9
Keep the Peace	22	Well-being Check	52

### Arrest Offenses

Aggravated Assault	1	Larceny/Burglary/Theft	27
Carrying/Possessing Weapon	2	Motor Vehicle Violations	130
Disorderly Conduct	3	Receiving Stolen Property	1
Driving under Influence	10	Simple Assault	4
Drug Abuse/Possession	9	Vandalism	1
Fraud	1	Violation of Liquor Laws	4
		All Other Offenses	24

**MILLVILLE EMERGENCY MANAGEMENT**  
**2013 ANNUAL REPORT**

It is with great pleasure that I submit to you, the Townspeople of Millville, my year-end report.

2013 started off with the February blizzard. During that storm Millville incurred a lot of expenses but with the help of the Federal Government we were able to get reimbursed for seventy-five percent of the monies spent for the Highway Department, Public Safety Departments and various contractors.

The Emergency Management Department received a grant totaling \$2,000.00 from MEMA. We were able to replace the older computers in the Emergency Operations Center with new and more efficient systems that will enhance our ability to participate in many webinars which are held throughout the year, and to network with the many federal, state and local agencies that assist us annually. These new computers also assist us in writing reports and keeping us up to date on weather reports and e-mail alerts to and from these same agencies. The grant also assisted us with making all of our radios FCC compliant with the new narrow band requirements. We replaced our older one channel low band radio with a new multichannel radio. With this new radio, we can now monitor the surrounding towns to our north and west when the need arises.

We had an issue in the Emergency Operations Center with mold and mildew from the moisture under the floors. With the support of the Town's insurance company and the Town Hall custodial staff, we now have freshly painted walls and a new floor. The Emergency Operations Center looks fantastic.

Respectfully submitted,  
Steven B. Furno  
Millville Emergency Management Director

**HIGHWAY DEPARTMENT**  
**2013 ANNUAL REPORT**

Honorable Board of Selectmen and Townspeople:

The calendar year 2013 started out very busy with a lot of snow and ice. We made our way through a blizzard in early February, where both the Highway Department and the Town's snow plow contractor, Northeast Auto, were out for four days straight. This was a very large expense to the Townspeople but we worked with the Emergency Management Director who has filed for reimbursement.

Projects completed in 2013 include: the installation of one new drop inlet and the reconstruction of a spillway along Chestnut Hill Road, and one new catch basin on Ironstone Street. New pavement was placed around eight catch basins and the spillways on the north side of Town were reconstructed.

General maintenance on all Town roads was performed, including catch basin cleaning, street sweeping, line painting, and general road repairs.

The summer crew did very well with cutting back of the brush and grass along all Town roads.

We received our new Ford 550 dump truck, fully equipped with a stainless steel plow and sander. This truck, along with the Ford 350, will be playing a very large role in the maintenance of our Town roads.

The winter of 2013-2014 has been very busy with a lot of snow and ice. Sanding and salting of the roadways has been done daily. I hope we can end on a positive note but it's not looking too good. Northeast Auto continues performing as our snow and ice contractor and is doing a great job.

Projects anticipated to be completed in 2014 include: resurfacing of Lincoln Street at Chestnut Hill Road to Preston Street, resurfacing of Lincoln Street at Thayer Street to the Town line, and resurfacing of Ironstone Street. I feel that the Chapter 90 funds will be able to fund these projects with a 100% reimbursement. Additionally, I am looking into replacing more of the sidewalks along Central Street.

I would like to thank the Townspeople for their patience and cooperation throughout the year. If you have any questions or concerns, please feel free to contact me by telephone at 508-883-0977, or email at [highway@millvillema.org](mailto:highway@millvillema.org).

Respectfully submitted,  
Brian Mullaly, Highway Surveyor

**ANIMAL CONTROL OFFICER**  
**2013 ANNUAL REPORT**

Dog Licenses Issued	455
Dog License Fees	\$5,070.00
Violations	\$ 255.00
Complaints Received	91
Dogs Impounded	6
Animals Euthanized	1
Persons Bitten	2
Lost Animal Reports	24
Animals Struck by Motor Vehicles & Removed	3
Wild Life Complaints	21
Animals Returned to Owners	4
Calls Requesting Information	4
Quarantines Issued	6

Respectfully submitted,

Gary W. Fagan  
Animal Control Officer



**BOARD OF HEALTH**  
**2013 ANNUAL REPORT**

To the Board of Selectmen and the Residents of the Town of Millville:

**The Millville Board of Health consists of 3 elected members, serving 3-year terms.**

Dustin Ciccarelli - Chairman	Term: 2014
Catherine Robinson - Member	Term: 2015
Robert Marks – Member	Term: 2016

**The Board of Health issued the following permits:**

<u>Permit Type</u>	<u>Number Issued</u>
Septic Construction Permit	9
Well Construction	6
Permit to Sell Tobacco	2
Disposal Works Installer's License	9
Percolation	9
Food Establishment	10
License to Pump and Transport Sewerage	7

**The Board of Health contracts with the following companies:**

- Visiting Nurse's Association of Milford:  
Communicable Disease Follow-Up, Seasonal  
Flu Clinics, and EDS Preparedness Assistance
- Allied Waste/Republic Services:  
Trash Pick-Up & Recycling
- Wheelabrator Millbury:  
Trash Disposal
- EST Associates:  
Landfill Testing

**Flu Clinics:**

In October, there were (2) Seasonal Flu Clinics held by the Visiting Nurse's Association. Both clinics were held at the Senior Center on the same day.

**Inspections:**

The Board of Health inspects all food establishments, garages, barns and retail tobacco sellers in Millville, as well as reviews all Title 5 Inspection Reports and septic plans.

**Mercury Program:**

Millville continues to participate in the Mercury Recovery Program which includes fluorescent lamp recycling and batteries.

**Central Massachusetts Mosquito Control Project:**

The Town continues to spray high risk areas for mosquitoes and resident properties. Any resident who wishes not to have their property sprayed must put in writing to the Board of Health a request **not** to spray. This will then be forwarded to the Central Mass. Mosquito Program.

**Municipal Water Quality Testing:**

Water quality testing was completed for all town buildings. All tests passed satisfactorily.

**Septic Betterment Loan Program:**

The Board of Health continues to offer residents of Millville the Septic Loan Betterment Program to upgrade failed septic systems. This loan program currently offers a 2 % loan of the total repair costs over (20) years which is added to the taxes on the property.

**Emergency Preparedness:**

The Emergency Dispensing Site Plan and the Continuity of Operations Plan continue to be updated frequently. The Board recruits residents to volunteer their services in the event the EDS is activated, as well as from the Worcester Regional Medical Reserve Corps.

All Board members have completed necessary Emergency Management Institute training courses.

Respectfully submitted,

Dustin Ciccarelli  
Catherine Robinson  
Robert Marks

**ELECTRICAL INSPECTOR**  
**2013 ANNUAL REPORT**

To the Town of Millville:

The mission of the Electrical Inspector's department is to contribute to the protection of the public through the enforcement of electrical codes.

The Electrical Inspector enforces the National Electric Code (NEC) as amended by the Commonwealth of Massachusetts. Many of the functions of the department are mandated by the Commonwealth of Massachusetts, including enforcement and implementation of the code. Staff issue permits, inspect construction sites and initiate enforcement actions when necessary to obtain code compliance.

Total inspection performed: 52

All electrical work was inspected and approved or corrected for approval according to the NEC and the Commonwealth of Massachusetts.

Respectfully submitted,  
Jack Grenga  
Electrical Inspector

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**GAS AND PLUMBING INSPECTOR**  
**2013 ANNUAL REPORT**

To the Town of Millville:

There was a decrease in the gas and plumbing permits from the previous year.

Gas Permits: 6

Plumbing Permits: 11

Total Inspections: 17

All the work was approved or corrected for approval.

Respectfully submitted,  
Richard Wunschel  
Plumbing and Gas Inspector

**BUILDING INSPECTOR**  
**2013 ANNUAL REPORT**

The Building Inspector did not submit an Annual Report.

**ZONING BOARD OF APPEALS**  
**2013 ANNUAL REPORT**

To the Board of Selectmen and the Residents of the Town of Millville:

During the Fiscal Year 2013 the Zoning Board of Appeals did not receive any requests for Petitions for Variance in accordance with the Millville Zonings Requirements. Subsequently, no Public Hearings were held for Petitions for Variance.

During the Fiscal Year 2013 the Zoning Board of Appeals did not receive any requests for Special permits in accordance with the Millville Zoning Requirements. Subsequently, no Public Hearings were held for Special Permits.

Total fees collected for Fiscal Year 2013 for both Petition for Variance and Special Permit totaled \$0.00.

The Zoning Board of Appeals coordinated with other Town Boards during the fiscal year to ensure the Millville Zoning requirements were met and not infringed upon.

In closing, the Zoning Board of Appeals would like to take this opportunity to thank the Town Residents, Town Officials and the Board of Selectmen for their assistance and support.

Respectfully submitted,

Tom Mulvey  
Jeff Sutherland  
Lincoln Barber

## **PLANNING BOARD**

### **2013 ANNUAL REPORT**

#### **Introduction**

The Planning Board is responsible for administering the Town's Zoning By-laws, Subdivision Rules and Regulations, and Stormwater Management Regulations. Duties of the Planning Board include the review and acceptance of "Approval Not Required" (ANR) lots, the approval of land subdivision plans, the granting of special permits for specific uses of residentially zoned property, and the granting of storm water management permits for projects that will disturb more than one acre of land.

The Planning Board meets twice a month, on the second and fourth Mondays of each month at 7:00 p.m. All meetings of the Planning Board are open to the public.

#### **Membership**

The Planning Board is comprised of five members elected to five year staggered terms. Current members include Brian Carroll, Chairman; John Hadley, Vice Chair; Claudette Barrett, Clerk; Richard Hurteau, and Steven Furno. Ms. Barrett was re-elected to the Planning Board in 2013.

#### **Community Involvement**

As a member municipality of the Central Massachusetts Regional Planning Commission (CMRPC), Claudette Barrett has been appointed as the delegate representing the Millville Planning Board. Members periodically participate in meetings of the Blackstone River Valley National Heritage Corridor, and are represented on the Town's Community Planning Committee, Historical Committee and its Capital Planning Committee. Steve Furno serves with the Millville Fire Rescue Department and is the Board's representative on the Earth Removal Board. Richard Hurteau serves on the Capital Planning Committee and Council on Aging. Mr. Hadley and Mr. Hurteau also serve on the Trustees of Veterans Memorial Park.

#### **Town Planner**

Mr. Laydon continues work as the Town Planner and is available on a two-day per week basis, including attendance at all Planning Board meetings. He is available to advise residents and developers who have an interest in developing in Millville. Office hours are Mondays by appointment and Wednesday evenings from 6:00 p.m. to 8:00 p.m.

#### **Planning Board Actions**

This again, was an active year, with the Planning Board completing a number of project reviews and public hearings resulting in decisions on the following projects:

- Worked with developers of subdivision under construction to ensure construction activities continue moving forward.
- Adopted amendments to the Town's Subdivision Regulations.
- Began work on updating the Town's Master Plan.
- Continued to work with the Town Clerk and Board of Selectmen's Office on a permit compliance process whereby applicants for a Business Certificate must

provide information regarding the business in order for the Town to determine whether appropriate permits are in place.

- Planning Board members attended various meetings including CMRPC quarterly/annual meetings, training sessions, and the Mass. Smart Growth Conference.
- Participated in regional efforts to promote and support the Blackstone Valley Bikeway through attendance at public hearings and on a staff level through collaboration with planners from the Blackstone Valley.
- Approved the renewal of the Special Permit for Go-Mini's Storage at 171 Lincoln Street.
- Endorsed one Approval Not Required (ANR) plan, no additional building lots were created.
- Reviewed construction activity at Carriage Estates I and II including the release of lots and supervision of paving activities at Carriage Estates II.
- Discussed the submission of subdivision plans with the developer of Millville Estates and Thayer Estates (both off Thayer Street).

### **Annual and Special Town Meetings**

The 2013 Annual Town Meeting approved the recodification of the Town's General and Zoning By-laws. The Planning Board, who co-sponsored the article, recommended adoption of the re-codified Zoning Bylaw because there were no substantive changes to the by-laws, no changes to the existing zoning districts, no changes to permitted uses, and no changes to administrative and enforcement procedures.

For the Fall Special Town Meeting, the Planning Board submitted an article proposing modifications to the Renewable Energy Overlay District Bylaw, which was adopted in 2012. The article, which was approved, clarified the permitting process in order to meet the state requirements for expedited permitting.

A second article, Temporary Moratorium on Medical Marijuana Treatment Centers, was also approved by Special Town Meeting. The purpose of this article is to allow time for the Planning Board to examine the Town's By-laws and determine if changes are necessary for regulating medical marijuana facilities which were authorized by Massachusetts voters on November 6, 2012.

All of the above activities required the coordination and cooperation of other boards, commissions and officials throughout Town government. The Planning Board would like to acknowledge the willing participation and commitment of all who have participated.

Respectfully submitted,  
Brian Carroll, *Chairman*  
John Hadley, *Vice Chairman*  
Claudette Barrett, *Clerk*  
Richard Hurteau  
Steven Furno

## **CONSERVATION COMMISSION**

### **2013 ANNUAL REPORT**

Currently serving on the Conservation Commission are the Chairman, Eric Olson, Member Peter Murray and Member Amy Sutherland. The Commission does not have a full complement of board members. We continue to seek members who are willing to serve the community. Amy Sutherland also serves as the Commission's clerk/secretary.

The Commission was saddened by the passing of its previous Chairman, Dan Gilmore, in February 2013. Dan served on the Commission for five years and was such a positive member of the Commission.

The Conservation Commission's budget has been level funded for the past four years. The Chairman receives a \$300.00 stipend annually. Each of the two members receive a \$100.00 stipend. The secretarial budget is \$2054.00. The budget for expenses has been decreased from \$500.00 to \$400.00. The annual budget of the Conservation Commission totals \$3,154.00.

Fees collected by the Conservation Commission from Notice of Intent and other applications are deposited into a Conservation Commission Reserve Fund. The use of the Conservation Commission Reserve Fund is limited to Wetland Protection-related activities. There were no reserve account expenditures in the last fiscal year.

The Commission had another successful Earth Day Clean-Up. Patrick Gilmore did a fantastic job assisting with the planning of this event.

The Conservation Commission seeks the support of citizenry of Millville. We urge you to get involved and help to enact an Open Space Plan.

The Conservation Commission is working in the best interests of you and your environment. We meet the first Wednesday of every month at the Longfellow Municipal Center.

We appreciate your input and invite you to attend our meetings.

Respectfully submitted,  
Eric Olson, Chairman  
Peter Murray  
Amy Sutherland



## **VETERANS SERVICES** **2013 ANNUAL REPORT**

The Veterans Service Officer (VSO) met with veterans who have served our community and country during four different wars this past year, from WWII through Desert Storm. They face a variety of issues and needs. The Town of Millville presently has 3 veterans receiving some form of aid through this office at a state and local level. There are numerous other veterans receiving assistance through the Veterans Administration.

I once again attended the annual training seminar held in the Town of Leominster by Mass Veterans Services, this year it was condensed into three days. I also attended several regional VSO meetings and trainings. As the Massachusetts Department of Veteran Services evolves, the access available in local, state and national program benefits to veterans, their families, and dependents has grown. There are numerous web sites up and running today with guidance on almost any question or concern a veteran might have.

The Veterans Services Department was able to obtain an electric wheel chair for one of our veterans this year, at no cost to the Town through a VSO network throughout the state. This was picked up in my personal truck and delivered to the veteran. I also made several trips to the UMass Medical Center to get veterans and their dependents to appointments. I would like to thank Martinelli Oil for providing oil at a one-time discounted rate for a veteran's family in need.

Once again, Senator Richard Moore came to Town at Christmastime to present a wreath for all veterans who served our country who came from Millville. It was a short ceremony attended by veterans, police, fire and local government personnel.

Millville Veterans Services received a newer laptop computer from the Millville Police Department which replaced the older, now defunct, laptop.

The Veterans Services Department is a local resource which enables all veterans and their dependents to get access and help finding programs available to them. If you have a question related to your veteran status, need some help in these difficult times, or know of a veteran who might, please contact the Veterans Services Department at the Town Hall. My office hours are usually Wednesday evenings from 6:00-8:00 p.m., or by appointment.

Thank You.

Respectfully submitted,

Lincoln E. Barber III, Veterans Service Officer

## **GREEN ENERGY COMMITTEE**

### **2013 ANNUAL REPORT**

Honorable Board of Selectmen and Residents of Millville:

The Green Energy Committee (GEC) is a Committee of the Town of Millville appointed by the Board of Selectmen to research alternative energy options and energy efficiency for the Board's consideration and direction for the GEC to act upon.

The Green Energy Committee Members in 2013 were: Les Davis, Chairman; Joseph Rapoza, Vice Chairman; Gerald Finn, Secretary; Joseph Laydon, Member; Kristin Anderson, Member; Ronald Landry and Trish Benoit, Alternates.

Mission. To identify, investigate, prioritize, and recommend to the Board of Selectmen a financially viable "Green Energy" plan for energy efficiency and conservation for the Town of Millville.

Summary of Accomplishments. The single most important accomplishment of the Green Energy Committee in 2013 was getting closer to completing our application for "Green Community Status" for the Town of Millville. As of this date we are closing in on the end of this process. We have asked the state to look at what has been done and give us guidance on the final criteria to be completed. We are about to complete the scheduling of audits of energy efficiency and assessments of heating and electrical systems at all Town buildings in order to obtain the efficiency ratings for each.

Goals. The Green Energy Committee has made progress on all of our goals for last year. We will continue to make recommendations to the Board of Selectmen and look into energy efficiency for all buildings. All findings will be presented to the Board of Selectmen for their consideration. We will continue to provide policy input, help set goals and objectives, and offers complimentary support/advocacy to implement and promote the GEC's mission.

We continue working towards Green Community status for the year of 2014 or 2015. The Town has signed a Memorandum of Understanding with Guardian Energy Management Solutions to provide the Town with an energy study for each of the Town-owned buildings. They will also assist the Town in completing our application for Green Community status. Obtaining Green Community status will allow the Town of Millville to obtain grants for equipment, labor and material to upgrade our buildings and allow us to run our buildings in a more efficient manner, thereby saving the Town money as well as help us move forward with suggestions to Selectmen concerning green sustainable development on Town-owned land.

Responsibilities: The responsibilities of the GEC are to identify the needs of Millville's buildings' energy needs and develop suggestions, programs and services to meet those needs. The GEC promotes and helps educate the community on energy issues, as needed. There are approximately 1,029 homes in our community and we would like to encourage

all to participate and avail themselves of services available through MassSave and the Commonwealth of Massachusetts.

Budget and Staffing. The Green Energy Committee has no budget or grants to note. All actions thus far have been made at no cost to the Town of Millville.

Meetings: The GEC meets in the Selectmen's Meeting Room at the Millville Town Hall, as posted. Any action by the Green Energy Committee will be conducted under the guise of the Board of Selectmen and at their request.

Respectfully submitted,

Les Davis, Chairman  
Gerald Finn, Secretary  
Joseph Rapoza, Vice Chairman  
Joseph Laydon, Member  
Kristin Anderson, Member  
Ronald Landry, Alternate Member  
Trish Benoit, Alternate Member

**COUNCIL ON AGING**  
**2013 ANNUAL REPORT**

Honorable Board of Selectmen and the Residents of the Town of Millville:

The mission of the Council on Aging is to assist in identification, development, planning and evaluation of programs for the seniors living in our community. In addition, we act as an advisory board to the Board of Selectmen. The ongoing support of the Board of Selectmen is truly appreciated by the COA, the seniors and disabled.

The Council is a seven-member board made up of individuals dedicated to supporting the seniors of Millville. The Council meets on the 2nd and 4<sup>th</sup> Wednesdays of the month at 6:30 p.m. at the Millville Senior Center located at 40 Prospect Street.

It was with much sadness that we bid a somber farewell to Kevin Blanchard, who passed away July. Kevin volunteered at the Center a minimum of 2 days per week. In addition, he joined the COA and dedicated numerous hours weekly to advocate for supportive services for the seniors and disabled of Millville. Kevin was an inspiration to all. Although his daily grind required him to deal with renal disease and its complications, he always had a kind word and smile for everyone he encountered. Kevin is truly missed.

Since the reopening of the Senior Center, the COA and its volunteers have been hard at work. The COA would like to express its sincere gratitude to the volunteers who support our efforts to provide services to the seniors and disabled of Millville. We welcomed Jill Anderson, a semi-retired Senior Center Director who resides in Blackstone. Without the support of Jill and other volunteers, the COA would be unable to provide support services at the level the seniors and residents of Millville deserve.

While Jill is on site 2½ days per week, she accomplishes much in that time. In addition, she attends the COA meetings on a regular basis. Jill manages the Fuel Assistance and SNAP programs. Many believe that these two program serve only the seniors and disabled in Town and may be surprised to learn that Jill also assists individuals and families struggling in this difficult financial climate.

In addition to the two assistance programs mentioned above, the following programs and activities are also offered at the Senior Center:

- Millville Senior Club - Monthly Meeting and Luncheon
- Tri-Valley Weekly Luncheon
- Weekly Blood Pressure Clinic
- Weekly Exercise Class
- Line Dancing with instruction
- Pitch League
- Arts & Crafts Class
- Entertainment & Lectures
- Monthly BINGO
- Flu Clinic (in conjunction with Salmon VNA)

Another individual who served as the Center's volunteer maintenance/plant manager is Mr. Robert Bowen. We would like to thank Mr. Bowen for his time and service in keeping the Center clean and operational. Mr. Bowen was at the Center almost daily until November, at which time Mr. Robert Laflamme assumed the volunteer position. Rob has worked hard to carry on the great job previously done by Mr. Bowen.

The newsletter remains a valuable tool in communicating services and activities to the seniors and disabled of Millville and participants that reside in surrounding towns.

One of the Council's objectives last year involved enhancing the working relationship with the Millville Senior Club, increasing the hours of operation, attracting seniors back to the Center, and new programming. We've achieved those goals. In December, the COA hosted a Holiday Party for over 50 area seniors, which included gifts, a visit with Santa, DJ and karaoke, and a delicious meal.

The COA would like to thank Chief Landry for his department's assistance in securing the funding for the van and their ongoing support of the Millville Senior Center. We appreciate the proceeds from the Gun Safety classes that have been donated by the Police Department to the Van Fund account.

The COA has applied for 4 grants this year. Most may recall that the Transportation Grant was awarded and the Town supported the 20% match in November 2013. Additionally, the COA has applied for and received 3 other grants that will support the operations, programming, and activities at the Senior Center. We continue to work to identify grants that can benefit the Senior Center and the residents of Millville.

The grounds of the Senior Center required much attention this past year. The COA would like to express its appreciation to the volunteers who donated their time and hard work landscaping the grounds.

As Chair of the Millville Council on Aging, I would like to thank the past and present members of the Council for their focus and dedication to the seniors of Millville.

Vice Chair - Ellen Bowen  
Treasurer - Claudette Barrett  
Secretary - Lois Laflamme  
Member - Susanne Robbins

Member - Judy Monroe  
Member - Richard Hurteau  
Alternate - Robert Bowen

Respectfully Submitted  
Pat Leja, Chairperson

## **CABLE ACCESS COMMITTEE**

### **2013 ANNUAL REPORT**

The Millville Cable Access Committee provides a link with the community through the use of three individual public access channels. Channel 11 is dedicated to Public Events and Activities with service programs from three churches aired weekly. Channel 12 presents Town Government announcements and programs. The Education Channel 13 has increased its coverage of the Blackstone-Millville Regional School District School Committee meetings and a range of activities at the High School. All programs are produced by Camera Operators Roland M. Barrett, Tim Labonte and Jesse Dufault.

Board of Selectmen Meetings, Special and Annual Town Meetings, Community Christmas Tree Ceremony, Memorial Day Parade and Park Ceremonies continue as popular programs brought to the residents of Millville. Installation of additional equipment has offered a wider coverage of Selectmen's bi-monthly meetings. Finance Committee meetings are aired at appropriate times during the Annual Budget discussions.

Other programs aired include the Historical Commission's Dedication of Interpretive Signs in the Longfellow School Yard and the Centennial Celebration Kick-Off Event. A joint meeting with the Board of Selectmen and the Council on Aging at the Senior Center was also included in the Channel 12 programming.

Cable Coordinator Labonte provided monthly updates on the maintenance and addition of equipment, providing vouchers for all purchases. He is responsible for posting messages and announcements and in-putting audio-video programs.

A major 2013 project initiated plans for increased security measures at the Millville Elementary School. Member Joe Rapoza, Chief Ronald Landry, Tom Cohen and Mike Feeny, Charter Communications, have worked extensively in covering the wide range of preparations involved in this effort. We acknowledge the Blackstone-Millville Regional School Committee for their support of the security improvements.

Meetings of the Committee are held in the Selectmen's Room, Longfellow Municipal Center as posted. Your Cable Access Committee contributes many hours in achieving its goal of providing the best coverage of Town activities as possible.

We appreciate the public's interest and welcome your suggestions and comments.  
[accesscable@millvillema.org](mailto:accesscable@millvillema.org)

Colleen A. Curis, Chairman  
Margaret M. Carroll  
Roland M. Barrett  
Timothy Labonte  
Joseph G. Rapoza

## **HISTORICAL COMMISSION**

### **2013 ANNUAL REPORT**

#### Twenty-fourth Annual Report

"The Local Historical Commissions is the agency responsible for identifying and recording the historical aspects of the community and for developing and implementing a program of preservation," according to William F. Galvin, Secretary of State, Massachusetts. The Commission serves the Town of Millville under Massachusetts General Laws, Section 8D.

A major goal of the Commission was met with the installation of descriptive signs mounted on the Longfellow School Grounds in May. This signage presents the historical development of the Village of Millville from the first grist mill at the Great River to the last two mills of Millville. That history spans the time from 1727 to 1978 when the last mill was destroyed by fire.

The first panel provides information on the Udor Tower, the stone structure that stands adjacent to the Longfellow School Municipal Center. A description of the tower provides information about this unique piece of town history. A brief account of the development of the south side of town attests to the importance of the river and its impact on the little village at the mills in what is now the Main Street National Register of Historic Places. Eight individual sites in this area are suggested for personal visits to these historical places in our community.

Four other panels present a time-line of the development of Millville as seen in the expansion of mills, churches, schools, businesses and residences on the south side of the river. The Central Street National Register of Historic Places developed around the large mill complexes at the river in this area, highlighted on map inserts to guide interested residents and visitors to their locations.

Two plaques were placed at The Raceway and the Blackstone Canal on Central Street with brief explanations of the influence of these waterways on industry in Millville. These are positive additions to the Central Street landscape providing information regarding each site and the role it played in the town's history.

Members acknowledge the support of Executive Secretary, Helen M. Coffin, and Chief Ronald Landry for their valuable assistance they provided the day of the Preservation Celebration.

The Commission participated in the Centennial Celebration Committee Kick-Off in September when the Longfellow Municipal Center was open to visitor with displays throughout the building. A large number of people viewed the exhibits with positive responses and comments. Viewed for the first time were two collages, Millville in Early Times, donated to the Commission in 2012 by Richard Kollett, a former resident.

Also on view for the first time was a Diorama of Millville, 1887, created by Commission member, Emile Berthelette. His work visually presents the landscape of the village many years ago. Included are the river, roadways, waterways and replicas of each structure standing at that time. The mills, businesses and houses are clearly presented in this Diorama in very fine detail. It is a bird's eye view of Millville one hundred and seventeen years ago.

The production is split into two 4' x 4' sections. The lower section consists of Millville proper and the upper section is of Chestnut Hill. The large 4' x 8' exhibit is on display in The Classroom on the second floor, Longfellow Municipal Center.

The Historical Commission meets in the Veterans Room, Longfellow Municipal Center, on the first Tuesday of the month or as posted with the Town Clerk. We welcome all suggestions and support of our efforts to preserve Millville's History in formats that can be shared with residents and others. Your comments are always welcome.

The Commission looks forward to Millville's 100th Anniversary of Incorporation to be celebrated in 2016.

Margaret M. Carroll, Chairman  
Emile L. Berthelette  
Mary T. Gauvin  
Leonel E. Clement



**MILLVILLE CULTURAL COUNCIL**  
**2013 ANNUAL REPORT**

The Annual Voting Meeting of the Millville Cultural Council was held on November 20, 2013 at 6:30 p.m. at the Millville Town Hall. Members present were: Jennifer Hull, Jackie Lima and Jane Reggio. Members absent were: Corinne Barber and Heather Olson.

The following is an outline of the Millville Cultural Council Account Balances:

**Account Balances**

0030-000-5800-05 (FY2012)	\$2101.80
0030-000-5800-06 (FY2013)	<u>\$1497.00</u>
	\$3598.80
Less Amount Paid for FY2013 grants:	- <u>\$2223.00</u>
	\$1375.80
Plus Fiscal Year 2014 Grant Award:	+ <u>\$4250.00</u>
	\$5625.80
Admin fees (postage, etc.):	- \$ <u>25.80</u>
<b>Amount to grant out FY2014:</b>	<b><u>\$5600.00</u></b>

Revolving Account Balance: \$7323.40 – To Remain in Account

**FY2014 Grant Review Cycle** – completed September through December 201. There were 19 applications received for FY2014. Nine applications were approved by a unanimous vote of 3-0, as follows:

<b>FY2014</b>	<b>Grant Applications</b>	<b>Cost</b>	<b>Amt. Requested</b>	<b>Amt. Approved</b>
2014-02	Trustees of Veterans Memorial Park	\$400	\$200	\$200
2014-03	Millville Library, Southwicks Zoomobile	\$425	\$425	\$425
2014-04	Millville Library, Reading with Santa	\$150	\$150	\$150
2014-06	MESPA, Arithmetickles	\$1985	\$1985	\$1985
2014-07	Ed the Wizard, Reading is Magic	\$450	\$450	\$450
2014-10	Millville Senior Center, Activities Program	\$3250	\$2000	\$1200
2014-12	Centennial Comm., Fall Festival Music	\$500	\$500	\$500
2014-13	Brownie Troop 327, Painting Badge	\$200	\$200	\$200
2014-14	Blackstone Valley Comm. Concert Band	\$6825	\$600	\$490
			<b>\$12,175</b>	<b>\$5,600</b>

**Balance Remaining in Accounts: \$0.00**

Respectfully submitted,  
Jennifer Hull, Chairperson  
Millville Cultural Council

**MILLVILLE FREE PUBLIC LIBRARY**  
**2013 ANNUAL REPORT**

The Millville Free Public Library continues a commitment to provide free, easy, equal, and confidential access to information for all patrons. From January 1, 2013 to June 30, 2013 the Library circulated 1460 items, issued 37 new cards, and was opened 282 hours. Patrons have free access to books, DVD's, CD's, and books on CD. The Library currently has five computers, two in the children's room and three for adult access, all of which have internet access. The Library is also equipped with wireless internet access. Patrons also have access to a copy machine and a fax machine.

The Library uses social media to promote library happenings. We use the Town's web page which is found at [www.millvillema.org/pages/departments/publiclibrary](http://www.millvillema.org/pages/departments/publiclibrary). This page is updated frequently. We also use the cable local access channel 12 to post happenings and Facebook. Our Facebook page can be found at [www.Facebook.com/The-Millville-Free-Public-Library](http://www.Facebook.com/The-Millville-Free-Public-Library).

With the generous help of the Millville Friends Group we were able to provide programs for the Library. These programs include, but are not limited to, an Easter Egg Hunt, our "Dig into Reading" Summer Kick Off, and story time. We were also the recipient of a grant from the Beginning Years Network for our story time. The National Junior Honor Society held a book drive for the Library, collecting approximately 2,000 books.

The Library was also the recipient of two Cultural Council Grants. These grants allowed the Library to fund two programs: Drumming Away the Blues with Craig Harris, and Reading with Santa. The Library also offers many passes such as: Mass Parks Pass, U.S.S. Constitution, Mystic Aquarium, Providence Children's Museum, Roger Williams Park, and RISD Museum. These passes allow reduced admission to all these places.

The Library Board of Trustees wrote a long-range plan that was submitted to the Massachusetts Board of Library Commissioners. An action plan must be submitted yearly to meet all the goals and objectives outlined in the Long Range Plan.

The current Board for the Friends Group is Cindy Jolicoeur, Cindy Walsh, Jane Reggio, Tanya Morin and Lynn Foley. They had a successful year with two book sales and a walk-a-thon at Southwick's Zoo. They continue to come up with new fundraisers and exploring ways to benefit the Library and its patrons.

Respectfully submitted,  
Kristen Webb  
Library Director

## **TRUSTEES OF VETERANS MEMORIAL PARK**

### **2013 ANNUAL REPORT**

"On March 25, 1945, residents of Millville voted to establish a Memorial Park to commemorate the services of veterans of all wars. Work on the park was completed on November 12, 1946 and dedication ceremonies took place on May 5, 1947."

Elaine A. Ethier, a retired Air Force Veteran, was named a Trustee to replace Margaret M. Carroll who served for many years as a Trustee. Margaret's service to the Board and to the Town of Millville was gratefully acknowledged when she was named Honorary Trustee.

The Trustees of Veterans Memorial Park continually work to implement plans for the appearance and upkeep of the Park. Thanks to previous and current trustees, important positive changes have occurred over the past sixty-six years of its existence.

The most recent change was the removal of the large maple tree that stood at the entrance walkway. This action was reluctantly approved but since it blocked all light from the street side, the monument was no longer visible. Lack of light also created a problem for the Annual Tree Lighting Ceremony when children and families gather to participate. No other independent light source could be funded by the Veterans Memorial Park annual budget of \$500. The tree will be replaced with two mature maple trees at the front of the Park.

Extensive work has begun to provide a walkway around the monument allowing visitors to read the inscriptions on the back of the focal point of Veterans Memorial Park. The removal of two large shrubs, trimming the large pine tree, and excavation of the proposed walkway at the monument was completed. Mulch was spread in all those areas.

With the assistance of the Worcester County Sheriff's Community and Work Release Program, the cannon was painted, new planking for the park benches was installed, and the bench supports and flag pole were repaired.

Activities in the Park include the placement of a wreath by Veteran's Agent, Lincoln Barber for Memorial Day and the presentation of a wreath in December by Senator Moore, in observance of the Wreaths Across America custom.

The 30th Annual Tree Lighting was held on December 2nd with Veteran Paul F. Donnelly presiding. Refreshments were served by Trustees, entertainment was provided by Kindred Spirit, and Millville Fire and Rescue planned and provided transportation for Santa Claus. We acknowledge the assistance of Trustee John Hadley and the Fire Department for their roles in making the Tree Lighting Ceremony an exciting event for the youngsters in the community.

A giant Yard Sale was sponsored by The Centennial Celebration in the spring and the Centennial Kick-Off was held in the Park on September 29th with a second location at the Longfellow Municipal Center Grounds. It was a major event that offered Veterans Memorial Park as a suitable background for events of that size.

Residents and Church, Social and Veterans groups and others are encouraged to use the Park for activities. Necessary application forms for such use are available on the Veterans Park webpage on the Town's website, or by contacting any Trustee.

Meetings of the Trustees of Veterans Memorial Park are held in the adjacent Fire Station, Main Street, at 10:00 A.M. on the last Friday of the month, or as posted to accommodate necessary changes.

Respectfully submitted,  
Richard R. Hurteau, Chairman  
Ellen A. Bowen  
Elaine A. Ethier  
John R. Hadley  
Norman A. Thuot

**FLAG WARDEN**  
**2013 ANNUAL REPORT**

Honorable Board of Selectmen and Residents:

My name is Philip Clark and I am the Flag Warden for the Town of Millville. My duties for this position are to replace and properly dispose of flags that have reached the end of their service life. The end of a flag's service is when the flag becomes faded, worn, or tattered. The position also entails lowering and raising the flags to and from half-mast when the Governor or the President of the United States orders them. This would happen if a soldier has been killed in an active war zone, or if a Congressman, Senator, Secretary of a cabinet position, or a Supreme Court Justice dies.

Services of the Flag Warden have been called upon 24 times this year. Since last year's Annual Report I have replaced all flags in Town at least once. My plan is to continue to replace these flags as needed.

I would like to thank the Town of Millville for this opportunity. This position means more to me than just helping the Town. This position means so much to me and on so many levels, as I know the sacrifices that our men and women make who serve in our Armed Services to ensure that a crisp and bold flag flies from every flag pole in our country and abroad on our military installations.

Respectfully submitted,

Philip Clark, Flag Warden

## **CENTENNIAL CELEBRATION COMMITTEE**

### **2013 ANNUAL REPORT**

The Centennial Celebration Committee gratefully acknowledges those members who served the Committee in the past through their time, dedication and input: Marcia Davis, Jean Poulin, Ellen Bowen, Robert Bowen, Michael Buckley and Heather Olson. Adjustments were made to the membership to assure a quorum of members at meetings. Town officials Helen Coffin and Chief Landry serve as Ex-officio members and consistently attend, participate, and work diligently during our meetings and events.

This Committee learned, grew, and raised funds during the year. Margaret Carroll donated a banner to identify our group at all events. Fundraising activities in 2013 included a Toll Day, spring Yard Sale and fall Kick-off Event. Revenue was received from raffles, food sales and vendor payments. T-shirts and bracelets were also sold.

The Millville Elementary School Variety Show on April 26th and 27th offered the opportunity for Committee members, along with residents and former residents, to perform the song "My Home Town" on both evenings. It was the perfect way to introduce newer members of the community to this old-time Millville song, and provide awareness of the upcoming 2016 Centennial Celebration Event.

The Banquet and Parade Sub-Committees have begun discussions. These two events are planned as main celebratory attractions in 2016. Some Centennial Committee members and their families appeared on a decorated float in the Memorial Day Parade; featured was the 75th Anniversary Logo of 1991.

The Kick-off Event was held on September 29th and introduced one goal of the Committee: to make the community-at-large aware of all that Millville has to offer. The event ran from 11:00 a.m. to late afternoon and included food vendors, community groups, crafters, artisans, performers, clowns, Southwick's Zoo Mobile, raffles, children's games, horse-drawn wagon rides, scarecrow contest, magician, disc jockey, BMR music groups, tours of Longfellow Municipal Center, public safety vehicles, fire safety smoke house, National Guard, and youth activities with Father Dan of St. Augustine's Church. It was a day of smiles and laughter for all.

The Centennial Celebration Committee is excited about the upcoming year as it begins to focus on essential fundraising to finance the events anticipated for the celebration of the 100th Anniversary of the Town of Millville's Incorporation in May 1916

Millville Centennial can be found on Facebook and Twitter as part of our publicity. We continue to reach out to local newspapers to promote and report on our events. We thank Millville Cable Access for their coverage of events.

Respectfully submitted,

Keith Wing and Jennifer Dean Wing, Co-Chairs

Members: Margaret Carroll, Lois Salome, Les Davis, Jackie Lima,  
Tina Cook, Caryn Vernon, Cathy Robinson and Ashley Rivera

**UDOR TOWER PRESERVATION AND RESTORATION PROJECT**  
**NOTE OF THANKS AND GRATITUDE TO THE INITIAL SUPPORTERS**

The year 1989 saw the beginning efforts to save, preserve and restore a treasure in the Town of Millville; the Udor Tower. Udor is the Greek word for water, and thus, this Tower collected and stored water for the adjoining structures.

The year 2013 saw the finalization of the efforts to preserve and restore the Udor Tower. Celebrations were sponsored by the Historical Commission to mark this accomplishment, and honorable mention was given to Jose Lima and Sean Scungio, who completed the long-awaited and final stages of the restoration work.

The Board of Selectmen also wish to honor all the fine citizens of the Town of Millville who gave of their treasure, goodwill, and support to initiate the beginning efforts of the preservation in 1989, and made possible the fruition of this restoration project.

Thank You to the Board of Selectmen of that time, for putting on hold several attempts to demolish the Udor Tower: Ellen Bowen, John McNamara, Normand Gamache, Edward Czarn, Robert Weaver, Gary Shea, Primo Zachilli, Joseph Scungio, Sr. and Thomas Hite.

Thank You to Paul Donnelly for his vision and art work in the preparation of flyers and signs which were placed about Town during the initial fundraising efforts for the project.

Thank You to Thomas Hite, Udor Tower Chairman Emeritus. Mr. Hite conducted door-to-door and person-to-person fundraising efforts in order to save the Udor Tower, raising approximately Six Thousand Dollars for the initial preservation and restoration efforts.

Special Thanks is extended to the following honorable citizens and loyal supporters:

Charles Anderson	Donald & Gladys Frost	Clare Powers
Mary Lou Anderson	Normand Gamache	Stella Rainville
Laurie Berthelette	Hector & Madelyn Gauthier	Vern Rainville
Frank & Jenny Borack	Mary Gauvin	William Robbins
Robert & Ellen Bowen	Gertrude Hite	John & Mary Ryan
Richard & Carol Burgoyne	Thomas Hite	Jim & Tim Ryan
Maureen Carey	Richard Hurteau	Lois Salome
Margaret Carroll	John Laura	Joseph Scungio
Rev. Roland Chenier	Henry & Rosalie Levitre	Margaret Sullivan
Lionel & Grace Clement	Peter Limanick	Norman & Carol Thuot
Lucianne & Andy Cody	Catherine Maloney	Rev. Martha Vaguener
Edward & Althea Czarn	Margaret Maloney	Charles Valacer
John & Betty Dean	John & Evelyn McNamara	Catherine Valacer
Mrs. Leonard Desjardin Sr.	Richard & Paulette Mercure	Robert Weaver
Robert Fitzgerald	Mary Norden	Joseph Baca, masonry work in the early stages to stabilize the Tower

***ETERNAL GRATITUDE***  
***1989 - 2013***

# BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT

*For the Year Ending December 31, 2013*

## **Interim Superintendent of Schools**

Perry P. Davis, Ed.D

## **Superintendent's Office Staff**

Donna M. Scungio, Office Manager

Tina M. Lacroix, Financial Assistant

Monique F. Simard, Financial Assistant

Brigitte B. Walsh, Secretary

## **BLACKSTONE-MILLVILLE REGIONAL DISTRICT SCHOOL COMMITTEE**

### **Blackstone Members**

William F. Chaplin, Jr., Chair  
Wendy L. Greenstein, Treasurer  
Michael J. Buckley  
Diane C. Robin

### **Term Expires**

2017  
2016  
2014  
2015

### **Millville Members**

Steven J. Tringali, Vice Chair  
Erin P. Vinacco, Secretary  
Catherine A. Robinson, Assistant Treasurer  
Brian T. Faulkner

2017  
2016  
2014  
2015

### **Assistant District Treasurer**

Donna M. Scungio

2014

### **District Counsel**

Harold D. Gould, Jr., Esquire

2014

The Chairman, William F. Chaplin, Jr., and Vice Chairperson, Steven J. Tringali, elected at the Committee Organizational Meeting held at a regular scheduled meeting on April 4, 2013 in accordance with Section 1 (E) of the Agreement as amended.



**BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT**  
**2013 ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Dear Community Members:

The Blackstone-Millville Regional School District is deeply appreciative of the support it receives from the families and citizens of the Towns of Blackstone and Millville.

The Mission of the School District is: Schools and Community Working in Unity.

The Vision of the District is: The Blackstone-Millville Regional School District embodies an appreciation of life-long learning; excellence in individual and educational programs; and shared accountability among students, staff, parents and citizens of the community. Everyone works together in an environment founded upon trust, integrity, fairness, open-communication and the belief that all individuals can learn.

Ms. Shaver-Hood resigned July 2013 as the Superintendent of Schools to take another position. I was appointed to serve as the Interim Superintendent of Schools for the 2013-2014 school year. The Blackstone-Millville Regional School District School Committee is conducting a search for a new Superintendent of Schools and is scheduled to appoint a candidate in the spring of 2014.

On behalf of the District I want to acknowledge the work of Ms. Shaver-Hood and her many years of service to the District.

The administrators, faculty and staff are engaged in the difficult work of ensuring that all students are given the opportunity to reach their full potential. The students continue to excel in both academic and extra-curricular activities and everyone in the communities of Blackstone and Millville should be proud of their success.

Respectfully submitted,  
Perry P. Davis, Ed.D  
Interim Superintendent of Schools

**BLACKSTONE-MILLVILLE REGIONAL HIGH SCHOOL**  
**2013 ANNUAL REPORT OF THE PRINCIPAL**

The 2013 school year was highlighted by the Forty-third Commencement Exercises which were held in the high school gymnasium on Friday evening the thirty-first of May. Class advisor, Mr. Russell Arnold led the one-hundred thirty-six graduating seniors to their ceremony. Superintendent Kim Shaver-Hood presented diplomas to the new graduates. Class Valedictorian, Jennifer Morrison, Salutatorian, Anna Franciosa, and Class President Kevin Gautreau delivered timely messages to the graduates, family and friends. The Class of 2013 has distinguished themselves as a hardworking class with many selecting prestigious colleges and universities including Northeastern University, Ohio State University, UMass Amherst, Syracuse University, Boston College, Worcester Polytechnic Institute, and Savannah College of Art and Design.

The National Honor Society members continued to actively work within the school and greater community. Several members volunteered time in the local food pantry, the Blackstone Nursing Home and the Verry Family Cemetery. Honor Roll students from each quarter were recognized and honored by a breakfast organized by the NHS members. Students of the month were also recognized by the Society.

The High School Student Council was also active in the school and community. The Council ran Homecoming Day events which were greatly enjoyed by parents, students, and alumni. Student Council members also spearheaded several fundraising drives during the school year. The highlight of the year was the much anticipated Winter Pep Rally. The season-themed lip sync contest put on by each class plus the faculty entry made the day truly memorable. Additionally, events including the annual community bon fire, “under the lights” soccer games, and powder puff football game, established spirited memories for all.

The Music Department had a very successful year in 2013. The Marching Band received a gold medal at MICCA State Finals, 1<sup>st</sup> Place at the Bands of America Regionals held at Towson University and 1<sup>st</sup> Place at the NESBA Championships. The Wind Ensemble and Concert Band both received a silver medal at the MICCA Music Festival. The Jazz Band received a Gold medal at the District Jazz Festival and a Silver medal at the State Jazz Band Festival. The Winter Guard placed 5<sup>th</sup> at the NESBA Championships and the Winter Percussion placed 1<sup>st</sup> at the NESBA Finals.

Many other departments and student clubs supported our students with various events and leadership opportunities. Student leaders attended several conferences including Girls State and Boys State, as well as the Hugh O’Brien Leadership Conference. Our guidance and physical education department welcomed agencies that allowed students to experience outdoor climbing walls and driving simulations. Additionally, our SADD group hosted an assembly with speakers stressing the importance of making good choices.

BMR athletics welcomed both girls' volleyball and football to the High School. Our new athletic programs added fifty new student participants to our fall athletic season. BMR continued its strong representation in Central Mass. competition. Our boys' basketball and tennis teams both made the district tournament. "Charger Pride" t-shirts and spirited fans filled home and away games in support of all our athletic teams.

Entering my second year here at BMR, it is my honor to serve the community as High School Principal. The faculty and support staff works tirelessly on behalf of our students. It amazes me to see and experience the many talents of our students. My goal is to continue the great efforts of our district, while also setting higher goals for all of the BMR community to reach.

Respectfully submitted,  
Michael E. Dudek, Principal

**FREDERICK W. HARTNETT MIDDLE SCHOOL**  
**2013 ANNUAL REPORT OF THE PRINCIPAL**

The Frederick W. Hartnett Middle School proudly opened for the school year on September 5, 2013. As of October 1, 2013 the student enrollment was as follows:

Grade 6:150 students    Grade 7:153 students    Grade 8:148 students    Total:454 students

The Middle School curriculum provides students with a well rounded academic program. Students in grade 6 are enrolled in ELA, Math, Science, Social Studies, Reading, Art, PE, Wellness, Spanish, Science Technology Engineering Math (STEM) and Math Skill Building. Band is an elective class for sixth grade students as well as Fitness for Life and Exploring the Arts.

Students in grade 7 are enrolled in ELA, Pre-Algebra or Standard Math, Science, World Geography, Reading, Art, PE, Wellness, Spanish, Science Technology Engineering Math (STEM) and Math Skill Building. Band is an elective class as well as Fitness for Life and Exploring the Arts.

Students in grade 8 are enrolled in ELA, Extended Algebra/Algebra, Science, World Geography, Skill Building, PE, Wellness, Art, Spanish, Science Technology Engineering Math (STEM) and Math Skill Building. Band is an elective class as well as Chorus.

Our students are privileged to have dedicated teachers and staff working with them on a daily basis. Our staff is dedicated to provide our students with a quality education.

Working closely with the Director of School Nutrition, the Middle School has piloted a second chance breakfast program that has led to a 500% increase in students eating breakfast at the Middle School.

We are extremely fortunate at the Middle School to have a very active and supportive Parent/Teacher Organization. Starting in September, the FWHMS began funding the following after school programs: Lego Robotics Club, Volleyball Club, Hiking Club, Hularobics Club, Flag Football Club, Debate Club, PBIS Heroes for Change Club, Cooking Club, Art Club, Photography Club and Homework/Study Club. In the mid-winter and spring sessions staff and students have expressed interest in the following clubs: Dance Club, MineCraft Club, French Club and Reading Club. The funding sources have come from very successful PTO fundraisers.

In October, FWHMS hosted the Harlem Wizards of New York to play against the BMR Dribblers in an exciting fundraising basketball game that drew a crowd of over 500 spectators.

Student Council has been active in providing community service opportunities for our students as well as sponsoring monthly dances for our students.

National Junior Honor Society Members have provided tutoring services as well as other community services for our school community.

This has been an exciting year for students and staff at the Frederick W. Hartnett Middle School. Everyone feels extremely fortunate for the support which the communities have graciously extended to our school family. We offer our sincere appreciation to the communities and the school administration for their support and assistance.

Respectfully submitted,  
Justin A. Cameron, Principal

**JOHN F. KENNEDY/AUGUSTINE F. MALONEY ELEMENTARY SCHOOLS**  
**2013 ANNUAL REPORT OF THE PRINCIPAL**

The 2013-2014 school year began on September 5, 2013 with 602 students in kindergarten through grade five and 96 staff in attendance. Students and staff were welcomed by Principal Brown and Assistant Principal Staples. The year began with a continued commitment to the Blackstone-Millville Regional School District's Mission Statement: School and Community Working Together.

Literacy instruction and teacher professional development continues as a focus for the 2013-2014 school year. A phonemic awareness program was implemented for students in kindergarten through grade 2. The Foundations program is a phonics and spelling program which targets phonemic awareness instruction. It is a supplemental program which compliments the Houghton-Mifflin Reading Program and consists of a daily 30-minute lesson. Teachers participate in four professional development days. In collaboration with consultants from Teachers for Teachers, faculty in grades 3-5 participated in professional development imbedded throughout the school year. Benchmark assessments kits were purchased to aid in efforts to tailor instruction to student need and assess student growth. The commitment to literacy is long term and will continue to be a main focus of learning and teaching.

After much planning, the roof project at the complex became a reality. The roof was replaced while school was in session, making it necessary to move classrooms to other locations within the complex. Students and staff were extremely flexible as teaching and learning continued through the process. The support of the community, students and staff helped make the transitions through the duration of the project run smoothly.

The Blackstone Elementary Parent Organization (BEPO) continues to be committed to our students and staff. Their efforts to provide our students with educational experiences have not waned, as this year they are generously offering to cover the cost of field trips for our students. During any given month there are after school and evening activities for our students and their families provided by BEPO. This organization is a vital part of our school community and we continue to be very grateful for the dedication to our students.

We continue to be appreciative of the support from Police Chief Atstupenas and Fire Chief Sweeney for their support and partnership in ensuring the safety of our students.

Under the leadership of Interim Superintendent Dr. Perry Davis, our efforts to provide a quality education for our students have been encouraged and supported. The commitment of the School Committee is vital and much appreciated. As we look to the future, we are committed to the District's initiatives as we move forward united in our vision to provide a rigorous education and a healthy and safe environment for our students.

Respectfully submitted,  
Carol A. Brown, Principal

**MILLVILLE ELEMENTARY SCHOOL**  
**2013 ANNUAL REPORT OF THE PRINCIPAL**

Three hundred smiling students arrived back to school on September 5, 2013.

Literacy was our overarching focus this year. All K-2<sup>nd</sup> grade staff attended conferences and Professional Development for “Foundations” a phonological/phonemic awareness, phonics and spelling program for the regular education classrooms. Teachers in grades 3-5 had yearlong literacy professional development training provided by “Teachers for Teachers.” “Teachers for Teachers” created a customized literacy plan for our district.

Millville Elementary School took a green initiative by posting the “Principal’s Newsletter” on the Blackstone-Millville Regional School District website. Parents who do not have access to the internet receive a hard copy. In an effort to reach out to parents, the Principal calls some parents each month for feedback on their child’s experiences.

Our staff took steps to support our community. The Millville Elementary School Parent’s Association (MESPA) supported the reading specialist’s initiative by facilitating book donations. Using these book donations, Mrs. Allard, reading specialist, created a customized lending library to provide students with books at their reading and interest level. Books that were appropriate for preschool level reading skills were donated to the preschool classes. Mrs. Smith, 3<sup>rd</sup> grade teacher, hosted a “Williamsburg Christmas” program which raised more than \$2,500 for the Kyle Connors College Foundation.

Staff acknowledged the good deeds and efforts of our students by presenting them with “Give Em a Big Hand” certificates. Students were recognized during morning announcements and the Principal called home to share the good news. We also have monthly goals for all students and teachers select students who achieve these goals. Selected students enjoy a Student of the Month Lunch with the Principal which is generously supported by MESPA that provides the lunch.

MESPA continues to support our staff and community. This year, MESPA appreciated MES teachers each month throughout the year by providing treats, lunch, and customized notepads, rather than a “once a year” teacher appreciation event. MESPA also hosted a very successful Holiday Shop and held several fundraisers. The Town of Millville Cultural Council arranged for an interactive presentation by the Plimoth Plantation for all grade level students. Our community is very lucky to have their support.

Special thanks to Dr. Davis, Interim Superintendent of Schools, for providing guidance and support this year. I truly appreciate the hard work by all staff members who help each student put forth his/her personal best effort. And, finally, we are blessed to have parents who volunteer and support our school.

Respectfully Submitted,  
Varsha B. Desai, Principal

**BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT***December 31, 2013***SALARY LISTING**

Abisla, Stephanie P	\$75,223	Blackburn, Rebecca L	\$15,203
Abrams, Amy L	\$73,978	Blanchard, Michele M	\$77,079
Adamz, Elizabeth M	\$76,976	Blomstedt, Rachel O	\$64,450
Ahearn, Kate E	\$23,131	Boisvert, Kathy A	\$76,576
Aicardi, Kathleen M	\$18,581	Borges, Ann L	\$4,750
Alfonso, Christina D	\$15,650	Bostock, James T	\$28,958
Allaire-Adams, Pauline	\$2,250	Bourassa, Susan D	\$15,045
Allard, Denise L	\$33,183	Bourgery, Patricia A	\$70,568
Allard, Pamela J	\$49,358	Boyan, William J	\$42,821
Almquist, Gail D	\$69,951	Boyko, Michael	\$40,243
Amatucci, Sarah M	\$728	Brandin, Frances	\$4,088
Anderson, Jillien L	\$42,536	Breault, Karen J	\$50,254
Anderson, Stefanie A	\$77,074	Brown, Carol A	\$103,970
Andrade, Denise M	\$16,082	Burke, Dana D	\$18,056
Angelini, Stephen T	\$21,115	Buskey, Danielle F	\$525
Archetto, Joann H	\$37,586	Buteau, Karen E	\$17,232
Arnold, Russell P	\$62,451	Buurma, Ann P	\$27,732
Atstupenas, Hillary J	\$18,135	Caldarone, Jessica M	\$7,988
Ayotte, Sharon E	\$11,957	Cameron, Justin A	\$102,242
Azevedo, Elizabeth A	\$10,220	Campbell, Everett B III	\$4,577
Bacon, Paul M	\$41,124	Campopiano, Erin F	\$3,405
Bacon, Wilfred R Jr	\$45,675	Campopiano, Mark E	\$67,329
Bak, Tracy J	\$6,678	Carroll, Deborah A	\$72,423
Baker, Kelsey T	\$728	Carter, Nadine L	\$26,625
Barbato, Jessica A	\$825	Chaplin, Victoria A	\$16,564
Barber, Wendy S	\$18,567	Chase, Louise W	\$71,365
Barrette, Katherine M	\$49,239	Church-Smith, Kathleen M	\$1,920
Bartusek, Karen E	\$25,208	Cignoli, Anne	\$46,253
Basal, Linda	\$76,207	Clark, Sarah T	\$420
Beard, Bruce J	\$9,650	Colahan, Elizabeth T	\$55,946
Beauchemin, Felice J	\$15,006	Coleman, Benjamin J	\$6,300
Beaven, Donna M	\$6,809	Colgan, Susan M	\$52,089
Beech, Lona M	\$8,372	Collamati, Laura A	\$6,265
Begnoche, Louise M	\$20,296	Conklin, Samuel AJ	\$54,280
Benoit, Michael G	\$3,000	Connor, Carol L	\$2,551
Bergin, Jennifer A	\$22,586	Connors, David S	\$1,275
Bergman, Lisa M	\$63,977	Conrad, Eleanor M	\$76,380
Bibeault, Ronald	\$93,837	Conti, Carol M	\$69,994



Corbeille, Megan L	\$46,737	Donovan, Erin B	\$358
Costa, Maria	\$71,579	Dorfman, Sarah P	\$44,839
Costantino, Paul J	\$40,975	Doyle, Casey E	\$1,092
Costello, Diane L	\$21,925	Doyle, Cecilia C	\$69,707
Cote, Esther H	\$76,649	Dube, Darcie L	\$5,810
Cotton, Daniel M	\$29,040	Dubois, Katharine E	\$56,466
Croteau, Leslie A	\$21,215	Ducharme, Keith A	\$94,007
Cunningham, Lori J	\$248	Ducharme, Leona M	\$198
Cunningham, Marcia D	\$73,099	Ducharme, Tracey L	\$72,310
Curran, Jeffrey M	\$73,355	Dudek, Michael E	\$105,743
Curran, Mary H	\$35,944	Duncan, Jenny L	\$17,471
Cusack, Sharon K	\$22,150	Dursin, Elizabeth A	\$60,760
D'Angelo, Daniela M	\$900	Dutremble, Carolyn	\$4,942
Daignault, Denise C	\$72,841	Dwyer, Lauren M	\$62,392
Dailey, Kimberly J	\$35,042	Dwyer, Nancy A	\$5,134
Dansereau, Linda A	\$53,816	Dwyer, Sarah L	\$7,575
Davia, Janine M	\$70,057	Eskeli, Michell J	\$5,805
Davidge, Debra A	\$19,006	Euglow, Joshua M	\$17,229
Davies, Mary F	\$16,068	Fanelli, Vicky A	\$71,715
Davis, Karyn A	\$15,825	Fanning, Kevin T	\$35,932
Davis, Perry P	\$49,000	Faulkner, Edie A	\$74,137
Day, Susan G	\$56,403	Finn-Campopiano, Barbara	\$38,062
Day-Lewis, Lisa A	\$9,051	Finnegan, Kathryn E	\$63,274
DeAngelo, Francis P	\$25,720	Fitzgerald, Margaret M	\$488
DeAngelo, Gary H	\$30,528	Folan, Nicole E	\$42,409
Demers, Lisa M	\$70,191	Foley, Brian P	\$17,541
Denomme, Elise A	\$45,860	Foley, Cassie L	\$73,916
Denomme, Thomas S	\$1,591	Franceschi, Tanya A	\$16
DePippo, Elizabeth A	\$23,250	Franzosa, Tara K	\$66,864
Dery, Diane M	\$19,059	Frend, Doreen C	\$4,962
Desai, Varsha B	\$96,567	Frend Mark, Christine P	\$75
Deschamps, Lisa A	\$18,093	Gallagher, Jason E	\$36,829
Desilets, Mellissa S	\$4,137	Ganis, Elizabeth	\$41,229
Desilets, Susan J	\$21,743	Gariepy, Amy C	\$450
Desjardin, Jamie M	\$49,303	Gaudet, Damien W	\$15,182
Dewolf, Mark A	\$60,336	Gauthier, Patricia A	\$8,012
Dewolfe, Lynn M	\$10,120	Gentile, Charlsey L	\$16,274
Dextraze, Michelle D	\$44,871	Gniadek, Christine M	\$38,202
Diaz, Safia M	\$6,291	Gomes, Lynne M	\$72,147
DiCecco, Dawn M	\$67,297	Gordon, Kimberly A	\$31,371
DiCecco, Kristie J	\$69,876	Gordy, Ryan	\$31,293
Dilibero, Christine	\$72,359	Gorham, Jennifer A	\$75
Dill, Nicholas R	\$1,427	Goulet, William M	\$37,397

Grace, Caroline Ann	\$49,158
Graham, Selena T	\$1,393
Greene, Roy E	\$70,123
Greer, Christina A	\$70,215
Griffiths, Kimberly M	\$48,132
Grube, Lynnell	\$31,568
Guilbeault, Holly B	\$18,897
Hagan, Maribeth	\$105
Haggas, Lory J	\$24,284
Haig, Darin W	\$21,080
Halacy, Margaret E	\$11,217
Hand, Donna M	\$3,006
Hannon, Heather M	\$43,655
Hardy, Natalie A	\$52,195
Harpin, Aimee L	\$4,619
Harpin, Rebecca E	\$59,621
Hartmann, Patrick D	\$16,988
Haughey, Paul S	\$105,404
Healy, Brendan M	\$42,317
Hebert, Debra A	\$17,055
Hebert, Ethan J	\$36,014
Hebert, Rosalind A	\$73
Hebert, Scott A	\$45,660
Hickman, Anne	\$108
Highcove, Dawn	\$71,536
Holihen, Amy M	\$71,472
Hook, David C	\$46,359
Houatchanthara, Terry L	\$563
Hughes, Karen A	\$22,705
Ireland, Mickey G	\$19,499
Isenberg, David	\$75,686
Jacene, Sara A	\$5,290
Jackson, Lynnea D	\$16,463
Jaros, Kimberly M	\$11,740
Jennings, Carrie A	\$1,175
Jerome, Geraldine M	\$1,736
Johnson, Catherine M	\$13,118
Johnson, Timothy R	\$48,525
Jones, Kathleen M	\$70,766
Juba, Mark P	\$64,794
Karolyshyn, Anna D	\$55,264
Kearnan, Julie A	\$12,483
Keefe, Lauren	\$54,416

Keefe, Lucille A	\$8,599
Keller, Amy L	\$50,270
Kennedy, Mary Ellen	\$34,760
Kiely, Kevin P	\$71,865
King, Kenneth L	\$15,203
Kosciak, Cynthia	\$2,495
Kozlowski, Rosann M	\$63,607
Labonte, Tracy L	\$555
Labrecque, Diane F	\$50,938
Labrie, Lauri A	\$17,447
Lachance, Constance	\$9,779
Lacroix, Tina M	\$49,542
Laliberte, Jeanne M	\$35,452
Lanari, Joann E	\$31,349
Lanctot, Richard J	\$42,725
Landry, Mary J	\$2,766
Landry, Richard N	\$41,342
Landry, Susan A	\$26,437
Lane, Margaret I	\$37,220
Langone, Kerri	\$73,008
Laporte, Janis H	\$83,082
Laren, Norma C	\$70,845
LaRose, Dennis J	\$42,976
Laskowski, Cynthia L	\$994
Latraverse, Debra	\$21,201
Lauzon, Karen E	\$76,997
LeBallister-Dudka, Jill L	\$47,777
Leclerc, Jennifer Marie-	\$4,875
Lee, Linda P	\$39,712
Leger, Claire	\$20,285
Leonard-Waterman,	\$76,223
Levitte, Suzanne E	\$42,009
Liard, Linda M	\$18,022
Liard, Roy J Sr	\$69,686
Lipsett, Edward F	\$40,984
Loynds, Marissa A	\$8,050
Lynch, Timothy A	\$5,453
MacMillan, Maureen	\$76,250
Maguire, Karen E	\$1,000
Mailloux, Jennifer M	\$9,088
Maloney, Deborah A	\$27,344
Maloney, Mary Beth	\$4,180
Mandeville, Karen E	\$38

Marchand, Kimberly A	\$15,182	O'Dowd, Alanna J	\$2,775
Marcotte-Beale, Arlene T	\$75,291	O'Melia, Rebekka A	\$12,372
Marlborough, Carrie A	\$16,973	O'Neil, Priscilla J	\$41,344
Marshall, Tammara L	\$7,522	Olbrys, Maria S	\$61,560
Martineau, Estelle L	\$58,968	Oliveira, Rachel R	\$20,834
Martinelli, Christine J	\$19,616	Oliver, Robert A	\$2,563
Martufi, Caitlin P	\$46,754	Olson, Kerry A	\$19,562
Maurice, Jamie A	\$61,802	Osorio, Jennifer R	\$31,074
Maynard, Robin A	\$1,839	Park, Jennifer L	\$9,870
McCall, Candace M	\$18,324	Parrotta, Susanna M	\$13,034
McClelland, Rebecca J	\$29,086	Perier, Amanda L	\$350
McCormick, W John	\$74,169	Petrozzi, Deborah	\$60,380
McCourt, Kevin M	\$75,184	Pilibosian, Carol A	\$3,838
McGill, Linda	\$67,445	Pilla-Gallerani, Jill M	\$9,871
McGillicuddy, Susan L	\$1,200	Pilling, Christopher S	\$16,448
McKinley, Katie E	\$3,000	Plante-Goldstein, Sharon	\$76,201
McLean, Marianne J	\$76,062	Plouffe, Nicole D	\$15,152
McNamara, Keith M	\$57,082	Plukas, Rachel L	\$150
Medeiros, Jessica S	\$49,795	Poirier, Tina M	\$24,352
Menard, Jacqueline A	\$20,439	Poisson, Doris A	\$76,906
Mignanelli, Barbara	\$64,682	Porter, Richard A	\$15,509
Miller, Karen J	\$3,967	Porter, Ryan D	\$2,036
Monroe, Bradford A	\$41,520	Powers, Lisa M	\$2,240
Montague, Barbara A	\$66,737	Powers, Patricia J	\$75,313
Moran, Seana M	\$29,711	Pratt, Amy E	\$4,538
Moreau, Linda A	\$62,172	Privitera, Torie L	\$4,468
Morell, Denise J	\$47,590	Quinn, Kenneth M	\$2,460
Morgan, John H	\$5,417	Rampino, Kristen	\$825
Morin, Diane M	\$76,572	Ranger, Monica M	\$15,650
Morocco, John A	\$49,360	Ranieri, Christina M	\$71,918
Morrisson, Kelly L	\$750	Rayos, Lora J	\$26,865
Morse, Steven A	\$14,551	Reilly, Linda A	\$1,209
Moulder, Donna L	\$9,046	Renz-Jones, Christine E	\$39,902
Mowatt, Alexander S	\$1,125	Reynolds, Caryn M	\$274
Najarian, Robin A	\$71,472	Rielly, Susan S	\$61,801
Nerbonne, Jean M	\$19,664	Roberts, Kathryn P	\$50,915
Nerbonne, Richard E	\$23,716	Robertson, Christine R	\$61,516
Newman, Colette L	\$73,249	Robinson, Lynn A	\$9,276
Normandin, Vanessa P	\$19,390	Robinson, Patricia A	\$29,062
Nosiglia, Bruno L	\$42,434	Roche, Jessica L	\$16,274
Notz, Amanda P	\$74,551	Rodrigues, Patricia A	\$13,068
Nyberg, Deirdre F	\$46,504	Roe, Ethan	\$77,458
O'Brien, Sean D	\$563	Romano, Ann M	\$25,977

Rondeau, Jill A	\$38,273	Stanley, Patricia A	\$46,360
Rosborough, Kelly A	\$8,715	Staples, Janet D	\$3,137
Rose, Maureen	\$72,972	Staples, John C	\$85,006
Ross, Gillian M	\$300	Stearman, Kathy L	\$6,825
Roudabush, Thomas R	\$38	Stefanik, Karen M	\$19,642
Rounds, Lisa A	\$18,109	Sugden, Kimberley F	\$1,080
Rousselle, Linda A	\$77,759	Sullivan, Timothy J	\$5,543
Rousselle, Renee	\$75,189	Swanson, Gwyn J	\$34,437
Ruscitti, Ann V	\$73,981	Swenson, Ann M	\$16,680
Ryan, Michelle J	\$5,353	Sztabor, Mary Beth E	\$837
Ryan, Paula M	\$52,459	Takessian, Brenda L	\$10,086
Ryder, Wendy H	\$2,400	Tanzi, Cynthia A	\$2,144
Sacco, Jamie L	\$15,182	Tasick, Lori A	\$69,844
Sacco, Nicole L	\$16,331	Taylor, Nancy E	\$77,348
Salome, Linda A	\$49,400	Tenenholtz, Karl N	\$16,743
Salome, Stefanie A	\$75,268	Tessier, Catherine D	\$52,177
Santoro, Dorothy P	\$68,104	Tessier, Maureen R	\$79,320
Savignano, Joseph M	\$75	Tetreault, Jovanna M	\$26,776
Schandelmayer-Davis,	\$568	Thibeault, Catherine E	\$760
Scott, Lynne S	\$53,587	Thomas, Kathleen M	\$2,975
Scott, Sean P	\$36,948	Thompson, Karen P	\$69,969
Scungio, Donna M	\$80,992	Tibert, Fletcher L	\$75
Shafer, Todd L	\$77,751	Tocci, Meredith N	\$41,327
Shaver-Hood, Kimberly	\$80,092	Torvi, Janice A	\$73,008
Sheehan, Chester D	\$43,293	Toupin, Nicholas M	\$147
Sheridan, Jeanne H	\$32,869	Toupin, Philip R	\$75,448
Sherman, Mary B	\$72,888	Towle, Leslie G	\$16,687
Silva, Steven K	\$22,475	Tracey, Eric F	\$58,711
Simard, Joshua L	\$960	Trottier, Lisa A	\$72,372
Simard, Monique F	\$50,849	Turgeon, Emily E	\$54,795
Simonetti, Pamela J	\$4,191	Tympanick, Stacia M	\$400
Skorupa, Dana J	\$17,574	Vallee, Lynne M	\$71,536
Slate, Steven H	\$63,428	Varon, Regina N	\$62,655
Smith, Daria L	\$225	Vaughan, Maryalice	\$15,182
Smith, Marie G	\$74,849	Venkataraman, Suzanne M	\$31,349
Solari, Jennifer A	\$71,297	Volk, Kari M	\$49,724
Soscia, Nicole S	\$7,834	Walker, Matthew B	\$39,134
Soule, Patricia E	\$69,844	Walsh, Brigitte B	\$23,699
Spont, Anne M	\$50,915	Warren, Maureen L	\$71,975
Spont, Anne Miriam	\$3,207	Weber, Marielle B	\$245
St. Germain, Kelli S	\$1,650	Wenrich, Hayley L	\$5,275
St. Laurent, Jillian S	\$2,195	Wethey, Elaine M	\$3,465
Stalnaker, Carrie M	\$753	Whittemore, Janice A	\$22,867

Woelflein, Elizabeth B	\$29,797
Wolfgang, Lea D	\$18,098
Wolford, Julianne C	17, 860.72
Young, Karen M	\$12,102
Zisiades, George E	\$2,750

# **BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

## **FISCAL YEAR 2013 ANNUAL REPORT**

**July 1, 2012 - June 30, 2013**

### **STORIES OF SUCCESS**

#### ***Our Mission:***

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

To understand the depth of our commitment to this mission, simply turn the page, meet three of our students, and get to know their stories of success. Each one came to us with unique challenges, talents, and interests. During their four years they had very different high school experiences, and graduated with the skills and strength of character required for lifelong learning and career success.

The success of our mission wouldn't be possible without the support of our district. Blackstone Valley Regional Vocational Technical High School is based in Upton, Massachusetts and proudly serves: Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton and Uxbridge.

#### **Andrew's Story**

Meet Andrew Desjardin of Uxbridge...recently named USA's best welding student, although it was far from his mind when he entered BVT. He had no idea that he loved welding, but he did know that he wanted to work with his hands.

"I was looking for a trade that would get me somewhere in life. I wasn't sure that college was in my future, so coming to BVT and focusing on a trade seemed like a perfect fit for me."

Entering the ninth-grade exploratory program, Andrew expected to enroll in either Auto Tech or Auto Body. But as he explored the various career paths, he was surprised at his growing interest in welding. "Welding was almost entertaining. It's cool that you can bond metal together so easily. You have to have a steady hand and be able to really concentrate, almost like a surgeon."

Motivated by his emerging passion, Andrew enrolled in Manufacturing and Engineering Technology, and displayed a natural aptitude for welding. Andrew's instructors encouraged him to put his skills to the test in the SkillsUSA competition. In his third year competing, Andrew earned a gold medal at the state level and became the first Massachusetts student to win the national gold medal in welding.

The accomplishment, according to Andrew, would not have been possible without a lesson in dedication from BVT. "At times, it was difficult to keep motivated, when I

might rather be out doing something with my friends. But instead, I came in after school and on the weekends, and I put in the extra time. I'm glad I did. It's true what they say...hard work really pays off."

For Andrew, hard work paid off not only in gold medals, but also in the form of career opportunities. Following graduation, Andrew began working as a welder on government contracts and remains confident in his future.

"My new employers were impressed by what I've accomplished at BVT and by how well I present myself. Blackstone Valley Tech prepared me for the real world. I'm grateful I ended up taking the path that I did."

**CAREER PLANS** - Upon graduation Andrew received numerous job offers and was hired as a welder by Randolph and Baldwin Inc., in Ayer, MA.

### **Alex's Story**

Say hello to Alex Delmore of Milford...our wicked smart 2013 Valedictorian whose career plans changed from C.P.A. to M.I.T.

Attracted to BVT by its offer of a rigorous academic and vocational technical education, Alex's goal of becoming a certified public accountant led her to enroll in the Business Technology program. But as she gained a sound understanding of accounting principles and skills, Alex began looking for new challenges through her academic studies and extracurricular activities. She enrolled in various AP courses, joined the Leo Club and took part in SkillsUSA and robotics competitions. The more she experienced, the more Alex realized that accounting was not the field for her.

"What I loved the most was math and science, especially physics. Physics was the class that made me study the most and work the hardest. I loved it! I wanted to go above and beyond."

Encouraged by her BVT teachers, Alex embraced her new found love of math and science and soon knew for sure that she wanted to pursue a career in physics. When it came time to apply to colleges, Alex's teachers encouraged her to "go above and beyond" by applying to the country's best schools. Although hesitant, Alex took her teachers' advice and was accepted to the Massachusetts Institute of Technology, as well as her backup schools of Rensselaer Polytechnic Institute, Worcester Polytechnic Institute and UMass Amherst.

Heading into her first semester at M.I.T. (which has an undergraduate admissions rate of 9%), Alex is grateful to BVT for helping her discover her true passion and proper career path. In her Valedictorian's speech, Alex encouraged her fellow BVT grads to join her in embracing the school's lasting impact on their lives.

“If I hadn’t gone to BVT and hadn’t explored so many different options, career paths and clubs, I wouldn’t have ended up so certain that I want to pursue math and science. My experience at BVT contributed so much to my certainty going forward.”

CAREER PLANS - Following graduation from M.I.T., Alex hopes to someday attain her PhD and become a college professor.

### **Cody’s Story**

This is Cody Saucier of Sutton...by the time he started first grade, he had already overcome more obstacles than many people face in a lifetime. Born four months premature, Cody weighed in at a mere one-pound and was unlikely to live, but he proved the doctors wrong. Facing the effects of his premature birth and mild cerebral palsy, Cody embarked on a childhood full of various surgeries and procedures.

Perhaps his early ability to overcome the odds explains why Cody loves a good challenge. In elementary and middle school, Cody took pride in his perfect attendance and good grades. Cody’s passion for learning led him to enroll in BVT.

“I came to BVT because it offers an academic program and a vocational technical program. It’s like getting two educations at once.” For Cody, however, getting two educations wasn’t quite challenging enough. “I wanted to make the BVT Commendation List every year. That’s what I set out to do.”

As a freshman, Cody struggled with the rigor of BVT, but his teachers united and formed a plan to help him adjust. Cody’s academic performance improved and he earned a spot on the Commendation List in eleven of his twelve trimesters. As for the one trimester in which he missed his goal, Cody was only one GPA point shy of completing his perfect Commendation List streak.

Amazingly, the streak of perfect attendance that Cody began in elementary school continued at BVT. At the annual Senior Awards Ceremony, Principal Anthony Steele informed the audience that Cody’s perfect attendance included not only his time at BVT but also his entire educational career. The crowd of over 600 people honored Cody with a standing ovation.

No matter what challenges the future brings, Cody has already proven that his perseverance will lead him to success, and he remains admirably humble. “I just really like school. Blackstone Valley Tech has provided me with a sense of independence, leadership, and dedication to my work. If I wasn’t dedicated, I wouldn’t be here.”

CAREER PLANS - Following his graduation from the BVT Business Tech program, Cody has enrolled at UMass Dartmouth, where he plans to put the 21st century skills he acquired at BVT to good use.



## **Nurturing an Aptitude for Lifelong Learning**

### ***Bigger, Better, Stronger***

Andrew, Alex, and Cody are just three of the 270 members of the Valley Tech Class of 2013 who successfully completed our rigorous program of studies this year and earned both a high school diploma and technical credentials in their chosen career field. Their stories are noteworthy, but are certainly not unique. Ask any of the talented and hard-working students from our diverse thirteen member communities about their Valley Tech high school experience, and you will hear similar messages of determination, pride, interest, and accomplishment. They are the reason we can say with certainty that Valley Tech is bigger, better, and stronger than ever.

As we look back over the most recent fiscal year, we have grown not only as a school but as a community, yet we remain ever cognizant of our responsibility to operate within the resources available. Our School Committee and our 126 district-based finance committee members expect us to pursue every appropriate method of accessing non local tax resources. This may explain why we received unanimous support of our FY14 budget from our member towns. We continually seek alternative modes of financing and achieve this through numerous grants and in-kind donations. We continue to reach out to our district members to collaborate with them and constantly seek new opportunities to engage in cooperative and cost-saving ventures which provide hands-on learning experiences for our students.

We have reached new heights in our vocational and academic achievements and continue to strive for excellence in all we do. In a constant improvement approach, our dedicated leadership team reviews what we have learned over the past year and will integrate those experiences to continually advance our school system for the benefit of each and every student who will attend for years to come.

With your support, we continue to strive to achieve the ideal platform for teaching and learning in an educational environment that blends challenging vocational technical workplace competencies with integrated academic concepts. The future is bright as we remain diligent in our quest to ensure students such as Andrew, Alex, and Cody are equipped with an aptitude for lifelong learning that will allow them to quickly grasp the skills and knowledge needed to meet today's demands and adapt to tomorrow's challenges.

**Dr. Michael F. Fitzpatrick**  
**Superintendent-Director**

## **FY2013 - Another Stellar Year of Vocational and Academic Achievements**

Blackstone Valley Regional Vocational Technical High School continues to receive accolades for its outstanding performance in both academic and vocational programs.

### **Top Ten**

Valley Tech was named to the top 10 schools in the GoLocalWorcester's 2nd Annual Massachusetts' Top High Schools 2013. The proprietary ranking system compiled and evaluated data from 345 public, charter, and technical schools throughout the Commonwealth. Out of 60 central Massachusetts high schools in the survey, Valley Tech placed number nine.

### **100% Placement**

The Class of 2013 departed in May with 100% placement. Of the 270 graduates, 72% will further their education, 23% directly entered the workforce, and 5% joined one of the branches of the military or civil service. The class also amassed nearly \$2 million in merit scholarships and awards that will substantially assist them with future education and career expenses.

### **213 AP Students**

During the 2012-2013 school year, the number of Valley Tech students taking AP classes in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Computer Science A, Biology, or Physics B jumped from 122 to **213**. The District earned distinction as an AP Honor Roll District, demonstrating that Valley Tech has successfully identified students most likely to benefit from rigorous AP course work. Valley Tech was the only vocational school in Massachusetts, and one of a choice few CVTE systems in the nation, to receive this honor.

### **11 Years**

The Massachusetts Comprehensive Assessment System (MCAS) spring 2012 test results confirmed improvement by Valley Tech students for the **11<sup>th</sup> straight year**, with incremental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with **98%** doing so in **English** and **92%** in **Math**, which compares favorably to statewide rates of 88% and 78% respectively.

### **87%**

The Department of Elementary and Secondary Education (DESE) also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. **87%** of Valley Tech students scored Advanced or Proficient, compared to 69% statewide.

## Historical Valley Tech MCAS Results

Test Date	Class	Math			English Language Arts (ELA)			Science and Technology/Engineering		
	YOG	A/P	NI	F	A/P	NI	F	A/P	NI	F
Spring 2012	2014	92%	7%	1%	98%	2%	0%	87%	12%	2%
Spring 2011	2013	90%	8%	1%	91%	9%	0%	84%	15%	1%
Spring 2010	2012	89%	10%	0%	89%	10%	0%	65%	16%	1%
Spring 2009	2011	84%	13%	3%	86%	13%	1%	61%	21%	3%
Spring 2008	2010	78%	19%	3%	79%	20%	0%	57%	32%	3%
Spring 2007	2009	74%	23%	3%	73%	26%	1%	Testing Not Then Required by the Department of Elementary and Secondary Education (DESE)		
Spring 2006	2008	70%	21%	9%	66%	33%	2%			
Spring 2005	2007	62%	30%	8%	55%	41%	4%			
Spring 2004	2006	55%	40%	6%	58%	39%	3%			
Spring 2003	2005	36%	45%	20%	42%	51%	8%			
Spring 2002	2004	34%	41%	27%	34%	55%	13%			
Spring 2001	2003	34%	45%	21%	29%	53%	18%			
YOG – Year of Graduation		NI – Needs Improvement								
A/P – Advanced/Proficient		F- Failure								

This chart illustrates the dramatic improvement in Advanced/Proficient performance by Valley Tech students over the past 11 years.

### What's New on Campus?

#### Valley Tech's Academic & Vocational Programs Adapt to New Technologies

##### State-of-the-Art Science Labs

In a ribbon cutting ceremony attended by Massachusetts School Building Authority Executive Director Jack McCarthy and others, school officials publicly announced the planned August 2013 opening of two new state-of-the-art science laboratories. Students returning in August will be the first to utilize the new classrooms, which were constructed by retrofitting existing space. They have been designed to serve both lecture and lab functions across multiple academic and technical disciplines in alignment with goals to expand science, technology, engineering and math, or STEM programs. The addition of these labs will allow for a safe work environment for students and provide appropriate storage and prep space for the science program. Our new science labs will provide additional opportunities for students to link scientific exploration with the higher technical skill sets necessary for success in 21<sup>st</sup> century career paths.

The District was able to avoid incurring debt for the construction by self-funding with available E&D funds, inter-fund borrowing, and timely reimbursement of 52.5% of the costs under the Massachusetts School Building Authority's \$60 Million Science Labs Initiative. This innovative, competitive grant program was touted by the state agency as a unique opportunity for districts to invest in otherwise-sound high school facilities by focusing capital spending on prototype designs for science labs. Valley Tech was one of only eight high schools to receive capital funding under this program. To contain costs,

wiring was completed by the school's staff electrician, and a 3-inch drain line was installed by students in the plumbing program. These efforts provided a solid foundation and necessary infrastructure which allowed the project to remain on time and on budget.

### **New Branding for the Design & Visual Program**

To remain competitive in a highly networked, technology-savvy environment, the curriculum of the *Graphic & Multimedia Communications* program is being upgraded to include new internet applications and media tools. The shift to a Design and Visual program from a predominantly pre-press and print production program will give students many more career and college opportunities in large and growing sectors of the communications market, including front end design, marketing and production. The new program will also embrace traditional media such as print and television along with digital photography and digital animation.

This course will emphasize visual design and production from a problem-solving and strategic point of view utilizing the latest technologies and techniques. Students will receive training in visual design, web design and development, photography, animation, videography, illustration, and advertising, as well as business, marketing, concept development, design theory, color theory, typography, outsourcing techniques and digital print production. Using state-of-the-art digital imaging, video, illustration and page layout software, students will learn to apply their creativity to communications media. Students will also become familiar with research related to the marketing and branding of products and services. With these skills, students will have the opportunity to pursue careers in advertising design, business of art and design, computer animation, digital filmmaking, fine arts, game art and design, graphic and interactive communication, illustration, interior design, motion design, photography, and digital imaging.

### **Cutting Edge Partnerships with Industry**

Thanks to business and industry partnerships, students in the Construction Technology program now have access to a heavy equipment operator license simulator and lift operator certification. This new piece of equipment will allow our students to gain valuable skills which will prepare them for gainful employment as heavy equipment operators.

### **Best of the Best**

#### **SkillsUSA**

Valley Tech students competed in 41 categories at the 2013 SkillsUSA District V competition in March, capturing a total of 62 medals, including 14 gold, 23 silver, and 25 bronze. The students swept the district competition in six events, including Culinary Arts, Diesel Equipment Technology, Major Appliance Technology, Photography, Practical Nursing, and Technical Drafting.

At the SkillsUSA State Championship, hosted in April by Valley Tech for the sixth year, the team garnered a total of 27 medals. During the day-long intense presentation of their skills, Valley Tech students earned 15 gold medals, 12 silver, and 5 bronze.

A showcase of career and technical education for students, the 49th annual SkillsUSA National Leadership and Skills Conference took place in Kansas City June 24-28, 2013, where a 15-member team from Valley Tech joined a strong Massachusetts contingent. Valley Tech students brought home 4 national gold medals, and 1 bronze, besting their peers in Welding, Urban Search & Rescue, Technical Drafting, and Plumbing, and coming in 3rd in Commercial Baking. Medalists included senior Andrew Desjardin of Uxbridge (Welding), junior Robert Silberberg of Mendon and sophomore Dillon Arnold of Northbridge (Urban Search & Rescue), junior Jake Rivard of Northbridge (Technical Drafting), junior Anthony Collari of Upton (Plumbing), and senior Anthony Young of Milford (Commercial Baking).

In a testament to the effectiveness of the state's vocational technical system, Team Massachusetts returned from this national competition with the second-highest medal count in the nation, second only to the state of Florida, and the highest percentage (71%) of top-ten finishers in the high school division. Clearly, we are doing something right!

### **Learn & Live Well**

#### **Our Students Embrace Healthy Living Choices**

Students from every corner of the school participated in some capacity throughout the year in a variety of health related initiatives, demonstrating the desire to maintain healthy lifestyles.

Culinary students competed in the Rhody Fresh Butterkase Cheese Bowl, creating their own healthy, cheese-based recipes for a chance to be named Top Chef. First place winners were seniors Mary Antanavica of Upton and Andrew Turbesi of Millville for their Blackberry Fennel Pizza. This event was sponsored by Rhody Fresh, the Rhode Island Dairy Farms Cooperative, and the New England Dairy Promotion Board (NEDPB) and was judged by a team of notable experts that included New England Patriots Executive Chef Brad Ozerdem, Johnson & Wales University Culinary Department Chair Chef Bill Idell, and Henry's Farm to Table Restaurant Executive Chef Michele Stone.

Health Services and Culinary students, along with visiting students from Milford's Woodland Elementary School, participated in a first-ever teleconference directly with the White House. Communicating on-screen, students were given an opportunity to discuss healthy food choices and ask questions of Sam Kass, White House Senior Policy Advisor on Nutrition, who works with First Lady Michelle Obama's Let's Move! initiative to inspire a healthier generation and ensure kids have the opportunity for long, healthy lives.

The competition center was transformed into a Health & Wellness Fair where numerous booths offered resources and demonstrations on the importance of making healthy lifestyle choices. The Health & Wellness Fair provided information on safe driving habits (distracted driving), healthy snack choices, the importance of hydration and healthy beverage choices, oral hygiene, stress reduction, bullying and diversity, concussions, healthy immune systems, and healthy relationships.

Worcester County Sheriff Lew Evangelidis brought an innovative and effective substance abuse prevention program to the students. With over 1,200 in attendance, the sheriff's Face2Face program used video clips and before and after photos of students to demonstrate the potential long term impact of drug and alcohol abuse on a person's appearance and health. This powerful message was well-received by the entire student body.

## **Athletics**

### **Football**

Under the tutelage of head coach Jim Archibald and defensive coordinator Matt Blood, the 2012 varsity football team proved its all-star champion status by winning the Central Mass Division VI Super Bowl. Valley Tech defeated Bay Path with a final score of 6 to 0 to close out its 12-1 season. Multi-talented quarterback Dan Avery of Milford helped advance the team to the playoff with his remarkable accuracy and tenacity. Making his two biggest plays in a Valley Tech uniform was Shawn Wilkins of Uxbridge with spectacular interceptions that turned the tide for the team.

### **Girls' Basketball**

Second-year coach Britt Kahler emphasized the varsity girls' basketball team's main strength - toughness. The team had a tightly-knit blend of sophomores, juniors and seniors, led by co-captains Kelly Ney of Milford, Meghan Ferschke of Uxbridge, and Kaitlin Hannan of Blackstone. Junior Ashley Thompson of Bellingham emerged as one of the best players in all of central Mass. Her dominance helped pace Valley Tech for a season few teams in the state were able to match. Over the team's career, it has improved every year, from 13-9 in 2011, to 17-6 in 2012, and 18-2 in 2013, with a second straight appearance in the Central Mass Division 3 district semifinals and two regular season league championships.

### **Ice Hockey**

Varsity coach Brian Lehtinen led the Grafton-Valley Tech cooperative hockey team all the way to the Division 3A State Championship finals, ending the season as Coughlin Conference Champions with a valiant 18-5-1 effort. Captains Michael Moran of Milford, Cory Hetu of Sutton, and their teammates had a tremendous run to the tournament and gave an all-out effort throughout the entire season.

### **Baseball**

In three years at the helm of the varsity baseball team, head coach Anthony Leonelli has delivered two Colonial Athletic League championships, leading the team to a perfect 14-0 regular season record this year. Seniors and three-year starters Dan Avery and Chris Kowalik of Milford and Cam Fiorentino of Uxbridge were major contributors to the team's success, which centered around building depth and being aggressive on the mound, at the plate, and on the base paths.

### **Softball**

Valley Tech's varsity softball team won the school's first state vocational softball championship in a win over Worcester Tech in May. Under the direction of Coach

Denise Medaglia, all-star shortstop Bella Picard of Upton and winning pitcher Alycia Wagner of Uxbridge led the team to a victorious reign over the season. Bella, who had the nation's best batting average at .904 in her junior year, continued to demonstrate her stellar athletic ability and dominate the field and Alycia eclipsed the 400 strike-outs mark. The team had a phenomenal 12-2 stretch to win the Central Mass Division 3 quarterfinal round and claim additional awards for the trophy display in the school's main lobby.

### **Golf**

Valley Tech successfully appealed an MIAA decision to move the golf program from Division 3 to Division 2. Although our total student enrollment prompted the step up, school officials argued that student participation levels and other factors warranted maintaining the program at Division 3.

### **We're Breaking Records ...**

Cross Country (8-4)

Fall Cheerleading - CAL and Central District 2 Champions

Field Hockey (7-9)

Football (12-1) Div. VI Super Bowl Champions

Golf (7-9)

Boys Soccer (15-2-1) CAL Conference Champions

Girls Soccer (10-3-3) CAL Conference Champions

Boys Volleyball (2-14)

Girls Volleyball (16-4) CAL Conference Champions

Boys Basketball (13-7)

Girls Basketball (18-2) CAL Conference Champions

Ice Hockey (18-5-1) Coughlin Conference Champions

Baseball (16-4) CAL Conference Champions

Softball (15-3) State Vocational Champions

Lacrosse (12-4) State Vocational Finalists

Track & Field (6-2)

Winter Cheerleading – CAL and Central District 2 Champions

### **Shaping Policy**

#### **Influencing Federal and State Policy, Regulations, and Legislation**

As the District's influence has spread, your vocational technical experts have had a hand in shaping federal and state educational policy. On the national front, Superintendent-Director Fitzpatrick was selected to serve on the Executive Committee of the American Association of School Administrators (AASA), where his input impacted federal Carl D. Perkins Act funding and helped to shape the organization's position on school safety. Closer to home, the superintendent lobbied successfully for the repeal of Outside Section 89 of the FY2013 State Budget. This legislation would have shifted the burden of out-of-district vocational school tuition from municipalities to their regional vocational technical partners, potentially resulting in increased tuition costs for our member towns. The superintendent also served on the state's Commission on Regionalization & Collaboration, and the CVTE Task Force, charged with making recommendations to

improve relations between career technical systems and their sending schools. He continues to advocate for quality education via roles with the Massachusetts Association of School Superintendents (MASS), the Massachusetts Association of Vocational Administrators (MAVA), and the Massachusetts Association of Regional Schools (MARS).

Appealing to State Representative John Fernandes of Milford, who successfully filed legislation to address the issue, Valley Tech lobbied for a change in state unemployment claim policy. While state law allows teachers who do not have reasonable assurance of returning to work in the fall to collect unemployment assistance during the summer months, they now will lose eligibility for such benefits as soon as they have been extended an offer of comparable employment. In the past, school districts and municipalities were subject to continuing unemployment costs when laid-off teachers delayed notifying the Department of Unemployment Assistance of subsequent employment until actually returning to work in the fall. This change has the potential to reduce Unemployment Insurance costs for school districts and towns across the Commonwealth.

### **Global Connections**

#### **Valley Tech Hosts Guests from Around the Globe**

##### **Making Global Connections & Friends**

We encourage visitors at Valley Tech and continue to reach out, not just locally, but globally, to maintain and strengthen the school's standing as a model system for innovative educational programs and as a test site for incorporating the latest new technologies to support the workforce of the future. Over the year, Valley Tech hosted groups from the United States and abroad who expressed interest in learning more about the school's integrated approach to academic and vocational instruction as well as its innovative design for revitalizing an older structure with high performance, energy-savings measures.

### **US Connections**

A group from Metro Technology Centers in Oklahoma was interested in discerning how the school transformed the structure of its building, incorporating old with the new while maintaining integrity throughout. The visiting team sought the superintendent's perspective on the changes made to the campus, especially in the area of energy conservation, and the school's career and technical education programs.

A group from Wisconsin, which included 20 state representatives, senators, superintendents, teachers, and leaders from business and industry, toured the school in December. The group's objective was to obtain a first-hand look at the Massachusetts model of high school vocational technical education.

### **Global Reach**

Two academic groups from Asia visited Valley Tech in January. Several Chinese students from Beijing visited as part of a two-day immersion program to experience "a day in the life" of a vocational technical student in the United States. Valley Tech



students from Mendon, Tyler and Zachary Leung and Samantha and Jennifer Morin , accompanied the students for an entire day in order for them to understand the daily activities in a vocational and academic high school. Another group of ten community and junior college administrators from Japan visited to learn about the school's vocational technical instruction at the secondary level as many of their programs replicate a similar curriculum. These visitors reported that they were impressed by the maturity level of the Valley Tech students and how the school provides vocational trade education starting in ninth grade.

### **Return on Investment**

#### **Fiscal Austerity a Priority**

The District's operating budget for FY13 was developed to ensure career and technical success as well as academic rigor. As a "Race to The Top" school, Valley Tech continues efforts to procure the necessary resources required to meet the new Common Core Standards. This ongoing initiative is being accomplished over several fiscal years in an effort to be responsive to the financial challenges faced by of our 13 member towns. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech's priority. To that end, the total budget was held to a modest 2.77% increase.

The District's FY13 operating budget of \$19,862,213 was funded primarily by State Aid and Member Assessments as indicated in the historical budget data below. In recent years, many of our member towns have experienced increases in state-mandated minimum contributions. Valley Tech is committed to identifying an appropriate mix of cost savings, additional revenue sources, and the use of its unreserved fund balance to help mitigate those increases.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and other green school initiatives that will generate realized savings to replenish the District's unreserved fund balance while providing valued services to our member communities. In FY13, these efforts resulted in direct member credits of \$250,759.

Student work projects, which afford real world application of skills acquired in the vocational technical programs, realized \$580,000 worth of savings during the 2012-2013 school year.

A total of 880 projects were undertaken, including 242 completed in-house, for the benefit of local citizens, civic organizations, municipalities, and the school district.

BUDGETED REVENUE REQUIRED TO SUPPORT OPERATIONAL EXPENDITURES						
Revenue Category	FY11	% Incr	FY12	% Incr	FY13	% Incr
Member Town Assessments:						
Minimum Contribution	8,592,069	5.01%	8,881,138	3.36%	9,269,607	4.37%
*Non Net School Spending Items	1,422,458		1,405,543		1,457,476	
Member Credits	(307,946)		(213,000)		(250,759)	
Debt Service	658,232		639,394		625,220	
Total Member Assessments	10,364,813	2.99%	10,713,075	3.36%	11,101,544	3.63%
State Aid:						
Chapter 70 - Regional Aid	7,631,018		7,614,352		7,790,890	
Transportation Reimbursement	586,914		577,094		625,279	
Total State Aid	8,217,932		8,191,446		8,416,169	
Other Revenue Sources:						
Miscellaneous Income	130,000		122,761		94,500	
Unreserved Fund Balance	236,500		300,000		250,000	
Total Other Revenues	366,500		422,761		344,500	
<b>GRAND TOTALS</b>	<b>18,949,245</b>	<b>2.68%</b>	<b>19,327,282</b>	<b>1.99%</b>	<b>19,862,213</b>	<b>2.77%</b>
<b>*Non NSS Items Include: Transportation (over state aid), Capital Equipment &amp; Retiree Medical</b>						

### Grants - Additional Funding to Support Our Mission

Valley Tech continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. Federal and state entitlement grant funding, coupled with MSBA funding for our new science labs and large and small competitive grant acquisitions, provided valuable additional resources to help us prepare students for today's high-demand, high-skill, and high-paying jobs.

In FY2013, the District received nearly \$100,000 in a Massachusetts Life Sciences Center grant for robot arms and CNC lathes, which will be used by students in three target career-tech areas, Drafting and Engineering Technology, Electronics and Engineering Technology, and Manufacturing and Engineering Technology. This equipment will familiarize our students with the equipment they will find when they walk onto the job in any of the many precision bio-manufacturing companies in Central Massachusetts.

The school was also one of 25 across the Commonwealth to receive State House Vocational Equipment Grants. This \$25,000 grant will support our Dental Assisting program with the purchase of new rear delivery dental work stations which will allow more students to observe dental procedures and help better prepare them for success in dental office or other health related workplace environments.

We acknowledge and appreciate a variety of corporate and private donations to bolster student participation in regional and national robotics competitions. This year, students were able to compete in both FIRST Robotics and VEX Robotics competitions, gaining valuable real world engineering experience and honing teamwork and critical thinking skills in contests in NH, CT, and MA.

The District also receives substantial donations in the form of cash, tools, raw materials, and technology; including an annual gift from a local charitable golf tournament, which was designated this year to add a heavy equipment operator component to the curriculum of the Construction Technology program.

FY13 Grant Listing			
Fed - Title 1	\$ 79,850.00	MA Life Sciences - Robot Arms & CNC Lathes	\$ 99,984.00
Fed - Title II A	\$ 20,170.00	A&F (Gov) Voc Equip - Dental Assisting	\$ 25,000.00
Fed - Title I Carryover	\$ 6,948.00	Blissful Meadows - Carpentry Program	\$ 5,000.00
Fed - SpEd 240	\$ 279,427.00	Waters Corp - FIRST Robotics	\$ 5,000.00
Fed - SpEd Program Improvement	\$ 8,459.00	MA Dental Society - Project SMILE	\$ 1,000.00
Fed - Race to the Top	\$ 16,283.00	KenMark - MASBO	\$ 1,000.00
Fed - Perkins	\$ 166,765.00	National Robotics Competition	\$ 10,000.00
Fed - Perkins Post-Secondary (LPN Program)	\$ 1,023.00	Merrill Lynch - Murray Project	\$ 10,000.00
<b>Federal Entitlement Grants Subtotal:</b>	<b>\$ 578,925.00</b>	VTEF - Aviation Club	\$ 1,000.00
		VTEF - Watch Your Mouth	\$ 1,000.00
State - Academic Support	\$ 720.00	BVCCEF - VEX Robotics	\$ 7,000.00
State - MSBA Science Lab Initiative	\$ 443,678.00	<b>Competitive Grants Subtotal:</b>	<b>\$ 165,984.00</b>
<b>State Entitlement Grants Subtotal:</b>	<b>\$ 444,398.00</b>	<b>FY13 Grant Total:</b>	<b>\$ 1,189,307.00</b>

### Class of 2013: Millville Residents

The graduating Class of 2013 included the following students from Millville (National Honor Society members are indicated by NHS and National Technical Honor Society are indicated by NTHS): Joseph M. Angelini, Plumbing (NTHS); Roland P. Barrett, Jr., Manufacturing & Engineering Technology; Jacob P. Belanger, HVAC/R; Stephanie C. Coffin, Health Services; Dillan E. Constantineau, Dental Assisting (NHS; NTHS); Courtney A. Haggas, Culinary Arts; Padraic M. Shaw, HVAC/R; Andrew J. Turbesi, Culinary Arts.

### Our School Committee ...

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

**Chairman** - Joseph M. Hall of Bellingham

**Vice Chairman** - Gerald M. Finn of Millville

**Assistant Treasurer** – Paul M. Yanovitch of Hopedale

Williams J. Pontes of Blackstone

Anthony M. Yitts of Grafton

Arthur E. Morin, Jr. of Milford

Jeff T. Koopman of Northbridge

Kenneth M. Pedersen, Jr. of Upton

John C. Lavin, III of Douglas

Michael D. Peterson of Mendon

Chester P. Hanratty, Jr. of Millbury

Mitchell A. Intinarelli of Sutton

James H. Ebbeling of Uxbridge

**Superintendent-Director** – Dr. Michael F. Fitzpatrick

**District Treasurer** – Barbara Auger

**Secretary** – Diana Pedersen

### **50 Years of Quality Vocational & Academic Success**

The Blackstone Valley Vocational Regional School District was established in 1964. The first graduating class in 1970 consisted of 102 eager candidates who received technical training in eight trade areas: auto body, auto mechanics, carpentry, drafting, electronics, machine shop, metal fabrication, and plant maintenance. By 1975, the choice of vocational technical study areas had been expanded to include culinary arts, electrical, graphic arts, air conditioning and refrigeration, painting and decorating, and plumbing. The 1978 graduating class consisted of 175 students, including the first females. Since then, health services, business technology, cosmetology, dental assisting, information technology, and a post-secondary practical nursing program have been added to the system's program of studies, with total student enrollment reaching 1,153. Our programs have evolved in response to the needs of business and industry, ensuring that our graduates have the skills, credentials, and technical knowledge to keep Massachusetts and our nation in the forefront of innovation and global competitiveness.

2014 will mark our 50<sup>th</sup> year. Stay tuned for details of the District's upcoming 50<sup>th</sup> Anniversary celebration! We hope you can join us!

## **NOTES/COMMENTS**