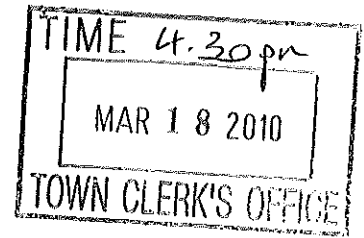


**TOWN OF MILLVILLE  
BOARD OF SELECTMEN  
MINUTES OF MEETING**

**March 1, 2010  
7:00 p.m.**



**Board of Selectmen Present:** Chairperson Jackie Lima, Secretary Charles Poulin, Selectmen John Laura and Roland Barrett

**Board of Selectmen Absent:** Selectman Tom Petrowicz

**Others Present:** Executive Secretary Helen Coffin

The meeting is called to order at 7:05 p.m. at the Millville Town Hall.

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**ANNOUNCEMENTS**

- Finance Committee released its Budget Meeting Schedule. If your Board or Department can't make a meeting, please reschedule.
- Annual Reports are due. If your Board of Department hasn't submitted yet, please do so immediately.
- Board received an email from the Library thanking John Dean for his work clearing the parking lot recently.

**Fire Chief Mullaly**

Chief Mullaly explains that the third possible used truck is no longer an option as it is only a 3-man cab and would not be suitable for Millville. The second option, the used demo is still available and comes with the warranties; however, it is now not available until August.

The Board would like a picture and the specs of the truck as well as a list of the items and other upgrades that will be required. The Board would like to know the cost of the same truck brand new and the cost for a trip to examine the truck. The Executive Secretary will look into the requirements regarding the bid process.

**Veterans Agent Lincoln Barber**

Mr. Barber provided an update of his annual training. Massachusetts law requires the

Veterans Agent hold open office hours in a private area. He will also need a computer and prefers a Macintosh. The Town is responsible for our veterans and should be much more involved. His expense budget was cut last year but he will now need those funds. He will come back in a month to get an update from the Board.

### **Bob Ferrari - Northeast Water Solutions**

Bob Ferrari speaks on reducing the backwashing...each filter is now being done twice per week (for 4 weeks) and he would like to go to once per week (for 4 weeks). Because the onsite septic system became overloaded they now use hoses to discharge but this is not desirable. DEP approves of a dry well and he estimates the installation at between \$5,000-7,000 plus an additional \$1,200 for his engineering. This well would have to be cleaned once per year. Discussion follows regarding the location of the dry well and ledge in the area. Bob will send along an estimate for his services assisting with the bid process on the water tanks. The Board will meet with FinCom and Capital Planning on March 15<sup>th</sup> at 6:30 to discuss the water tanks.

### **MINUTES**

#### **February 11, 2010**

***On a motion made by Poulin and seconded by Laura, the Board of Selectmen votes unanimously to sign the Minutes of February 11, 2010.***

#### **February 22, 2010**

The Minutes will be held until the next meeting due to the absence of Selectman Petrowicz.

### **WARRANTS**

***On a motion made by Laura and second by Poulin, the Board of Selectmen votes unanimously to approve and sign the payroll and vendor warrant as read.***

### **APPOINTMENTS/RESIGNATIONS** None.

### **PUBLIC FORUM**

- John Dean informs the Board of the following: he received a recent letter from George Sergi regarding the ball field at the MES; Mass Highway has approved the request for the additional funds for chip sealing Chestnut Hill Road; and FEMA has announced funding for the recent rain/wind event...he will complete the paperwork.

### **CORRESPONDENCE**

- The Board will send a condolence letter to Mrs. Szlosek on the recent passing of her husband, Joseph Szlosek, who was very active in Millville. Our thoughts are with the family.

- The Board received information that the charitable organization, Braking the Cycle, will be riding through Town again in the fall.

**On a motion made by Poulin and second by Barrett, the Board of Selectmen votes unanimously to authorize the Chairperson to sign the authorization form.**

### **EXECUTIVE SECRETARY REPORT**

**Mark's Garage - Class II License.** The Registry of Motor Vehicles requires the name of the company to be identical to that on the registration. The minor revision was made but the Board must now resign a new License form.

**On a motion made by Poulin and second by Laura, the Board of Selectmen votes unanimously to sign the revised License.**

**Performance Evaluations.** The evaluation process has begun. The Executive Secretary's evaluation form has been distributed for the Board's completion. The forms for the Police and Fire Chiefs will follow soon. The Board should give some thought as to whether they wish to re-negotiate with the Executive Secretary as her contract is up in June. If so, an Executive Session should be scheduled to discuss.

**Website.** The staff watched a demonstration of new website software today which was very user-friendly. It is still the hope that the website will be updated before the end of the fiscal year.

**Nomination Papers.** The Town Clerk miscalculated the due date for nomination papers. Town Counsel is working with the Governor's Office to have a special bill prepared. This will require the Board's approval. The Board set a tentative meeting date for Monday, March 8<sup>th</sup> to review this information.

**Elected to Appointed Positions.** The Executive Secretary inquires as to whether the Board wishes to include articles on the Town Meeting Warrant to have the Highway Surveyor and Town Clerk positions become appointed.

**On a motion made by Barrett and second by Laura, the Board of Selectmen votes unanimously to include these articles on the Town Meeting Warrant.**

John Dean does not agree with an appointed Highway Surveyor. Selectman Barrett explains at length that this is being done solely to protect the Town in the future after Mr. Dean retires - it is not being done to hurt Mr. Dean or any other elected official. This also gives the Town the opportunity the interview and hire qualified people.

Paulette Mercure feels it is time to change these positions to be appointed as many people do not wish to run anymore as evidenced by the lack of a Town Clerk candidate on this year's ballot.

## **LIAISON REPORTS/UPDATES**

### **Board of Assessors**

Selectman Laura advises that they are in the process of having properties reviewed for abatements and then they will deal with the newest building permits.

Betsy Cournoyer will no longer be assisting the Assessors Office but Cheryl, the Assessors Assistant in Bellingham, is willing to help by training Gail at \$25 per hour. Marilyn feels this would be an excellent idea.

***On a motion made by Barrett and second by Poulin, the Board of Selectmen votes unanimously to authorize the Executive Secretary to hire Cheryl of the Bellingham Assessors Office to assist as needed. (Laura abstains)***

As requested by the Board, the Executive Secretary drafted a letter to Mrs. Dean-Wing regarding her interference in the Assessors Office.

***On a motion made by Laura and second by Barrett, the Board of Selectmen votes unanimously to authorize the Chairperson to sign the letter as written and send to Mrs. Dean-Wing.***

### **Cable Committee**

Selectman Barrett advises that the Cable Committee is moving along with the choice of equipment. Due to the high price, this will likely need to go out to bid.

Unfortunately, it will take a little longer to get the system up and running due to the delay with the ordering of the equipment. The new cable room is near completion. Discussion follows regarding relocating the thermostat - it was decided to leave it for now and see what happens.

### **Town Clerk**

Chairperson Lima advises that the Town Clerk, with the assistance of Susan Winstanley, will soon begin binding hard copies of the revised by-laws. The Town Clerk also provided a listing of candidates running for office which was read aloud.

**OLD BUSINESS/UPDATES** None.

**NEW BUSINESS** None.

### **FINAL PUBLIC FORUM**

Paul Ouellette asks for an update on the Ryan litigation. The Executive Secretary explains that this matter is ongoing with the next hearing scheduled for the end of the month.

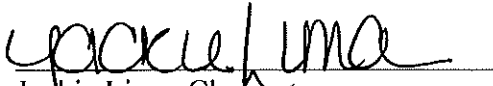
### **NEXT REGULAR MEETING**

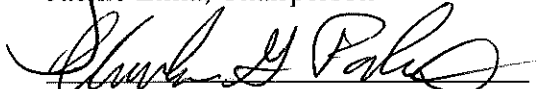
March 15, 2010 at 7:00 p.m.

**ADJOURN**

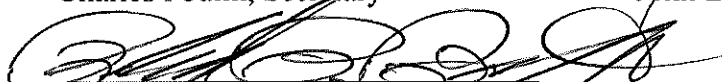
***On a motion made by Barrett and second by Poulin, the Board of Selectmen votes unanimously to adjourn the Regular Meeting at 9:00 pm.***

Respectfully Submitted,  
Helen M. Coffin

  
Jackie Lima, Chairperson

  
Charles Poulin, Secretary

  
John Laura, Selectman

  
Roland Barrett, Selectman