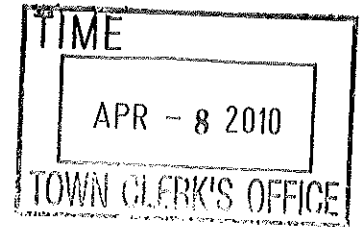


**TOWN OF MILLVILLE  
BOARD OF SELECTMEN  
MINUTES OF MEETING**



**March 29, 2010  
6:00 p.m.**

**Board of Selectmen Members Present:** Chairperson Jackie Lima, Vice Chairman Thomas Petrowicz, Secretary Charles Poulin, Selectman John Laura and Selectman Roland Barrett

**Others Present:** Executive Secretary Helen Coffin

The meeting is called to order at 6:00 p.m. at the Millville Town Hall.

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The Board meets with Chief Landry to review and discuss his 2009 Performance Evaluation. Chief Landry received an overall score of 4.25.

Chairperson Lima feels the Chief played an important role in the regionalization of dispatch and the Chief is very professional and an advocate for the Town at all times. She feels he has excellent communication with the Board, Town officials and residents and is fair and consistent with his employees. Vice Chairman Petrowicz has received positive feedback from residents and business owners regarding the Chief. It is obvious that the Chief can handle many varied situations due to his past experience. He feels the Chief has a great deal of self-confidence and strongly feels he deserves this excellent score. Selectmen Poulin and Laura agree with all previous comments...they feel the Chief has done a great job and it is appreciated.

Chief Landry extends his appreciation to his police staff, the Board of Selectmen and Executive Secretary for their assistance...he could not do his job without the support received. He enjoys his job very much and appreciates the kind words. The Chief asks if the Board would consider revisiting his contract to re-negotiate to a fiscal year term, rather than calendar year, so that he is on track with the Union contract. The Board does not have a problem with this...the Chief will get his information to the Executive Secretary.

***{Chief Landry leaves the Meeting}***

***{Selectman Barrett arrives}***

The Board meets with Executive Secretary Helen Coffin to review and discuss her 2009 Performance Evaluation. Helen received an overall score of 3.8.

Chairperson Lima feels Helen has a good understanding of the needs of the Town. She has strong problem-solving skills and can handle any situation that comes across her desk. She feels Helen must delegate more work to her subordinates and should continue to foster and develop

her staff and set higher expectations for the business office. Helen should make every effort not to let her personal feelings interfere with her ability to work with other town officials and boards. Vice Chairman Petrowicz believes the morale of the employees has improved considerably. He feels Helen has saved the Town a great deal of money by taking over many additional responsibilities. Selectman Laura appreciates the assistance provided regarding the Assessors Office...Helen has always been most helpful to him. Selectmen Poulin and Barrett feel Helen has done a good job. The Board looks forward to working with Helen for three more years.

Helen thanks the Board for their support and feels her evaluation was very fair and accurate; however, admits that some of the goals suggested may be challenging given the current circumstances in the Town Hall.

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The Board briefly reviews and discusses the proposal received from Bob Ferrari of Northeast Water Solutions regarding the design engineering for the MES water tanks. The Board would like more detailed information as to how these figures were arrived at as well as an estimate of the time commitment. This matter will be tabled until the next meeting.

*{Vice Chairman Petrowicz leaves}*

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The Board meets with Chief Mullaly to review and discuss his 2009 Performance Evaluation. Chief Mullaly received an overall score of 3.3.

Chairperson Lima feels the Fire Department is an asset to the community. She appreciates the time the Chief has invested on reviewing the needs of the department and she feels he has done a good job with his budget. She feels the Chief needs to maintain a sense of unity within the department and set examples for his employees. The Chief's overall score has increased from last year's which is good. Selectman Laura feels that the Chief must work on his leadership, such as with the issue of filling shifts. The Chief should motivate his employees to help him run the department more smoothly. Selectmen Poulin and Barrett feel the Chief has excellent communications with the Board and also that Section 1 was scored lower than they feel it should have been.

Chief Mullaly acknowledges the comments and understands the suggestions made.

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- Chief Mullaly advises that he received an agreement from Mendon regarding paramedic intercept which he provided to the Executive Secretary --- he now feels that the Board can disregard it.

- Chief Mullaly believes the Town should warn the residents of the possibility of an evacuation should the Blackstone River flood. He suggests the Board draft language for a flier, to be

prepared by the Executive Secretary and hand delivered by the Police Officer on duty, to the residents on Main Street (both sides), Bow Street and Fletcher Street. He agrees that utilizing Reverse 911 is a good idea and putting announcements on cable as well.

Warrants. *Motion by Barrett, second by Laura, the Board votes to approve and sign the Warrants as read. Motion passes by unanimous vote.*

CDBG Grants. Community Opportunity Group has asked for the Chairperson's signature on the Close Out forms for the 2003 grant as well as a transfer of funds on the 2005 grant.


*Motion by Poulin, second by Barrett, the Board votes to authorize the Chairperson to sign the forms as required. Motion passes by unanimous vote.*

Annual Town Report. The Executive Secretary delivers a copy of the Annual Town Report for review and approval. The Chairperson will review and return next week so that the binding of the copies can begin.


Adjourn. *Motion by Barrett, second by Poulin, the Board votes to adjourn the meeting at 8:25 p.m. Motion passes by unanimous vote.*


Respectfully Submitted,  
Helen M. Coffin

  
Jackie Lima, Chairperson

  
Charles Poulin, Secretary

  
Roland Barrett, Selectman

  
Thomas Petrowicz, Vice Chairman

  
John Laura, Selectman