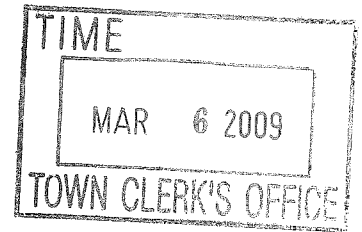


**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**Minutes of February 2, 2009  
7:00 p.m.**



**Board of Selectmen Members Present:** Chairman Paul Savage, Vice Chairman Tom Petrowicz and Members Charlie Poulin, Jackie Lima and John Laura.

**Others Present:** Executive Secretary Helen Coffin.

The meeting was called to order at 7:00 pm at the Millville Town Hall.

**Announcements**

- The Town is faced with a \$43,000 deficit this fiscal year.
- Election papers are available and must be turned in by February 19, 2009.

**Minutes/Warrants**

**January 20, 2009: (6:00 pm):**

- On a motion made by Jackie Lima and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to sign the minutes from January 20, 2009 at 6:00 pm. (Selectman Savage abstained).

**January 20, 2009: (7:00 pm):**

- On a motion made by Jackie Lima and seconded by John Laura, the Board of Selectmen voted unanimously to sign the minutes from January 20, 2009 at 7:00 pm. (Selectman Savage abstained).

**Warrants:**

- On a motion made by Jackie Lima and seconded by John Laura, the Board of Selectmen voted to sign the town warrants.  
**Roll Call Vote:** Jackie Lima, aye; Charlie Poulin, aye; Tom Petrowicz, nay; John Laura, aye; Paul Savage, aye

Selectman Petrowicz wants to know why the log sheet is not submitted with the timesheet and voucher for the payment by the Board of Assessors as previously requested by this Board. Ms. McNamara feels that this has been straightened up with the Board of Assessors and the liaison. Selectman Petrowicz wants to know how this time-off sheet is justified. Selectman Lima wants to request the vouchers and see how this is documented. The Board of Selectman may set up another workshop to address this issue after a review of the requested documentation.

### **Town Account Marilyn Mathieu**

The Town Accountant provided a memo about the State revenues and the impacts on towns. The Town needs to take action and quickly. The fiscal 2009 budget was reduced for local aid in the amount of \$43,000. This money must be made up. First, either put in a spending freeze, or have a Town Meeting and have the Town vote to reduce the budget. The suggestion by the Town Accountant is a spending freeze. The town is \$92,000 in the deficit in the town snow and ice budget. The certified free cash will cover the \$92,000 so far. FY10 will be even more challenging and a loss of \$64,000 for the Town based on the Governor's budget. The total loss could be \$113,000. The minimum contribution to the school reform is increasing 33% in 2010 to BMR. The Chapter 70 money is not reduced. The budget process must start soon. There is \$150,000 in stabilization. The recommendation is to start the budget process. Selectman Lima recommended possibly using the spreadsheets similar to those provided from the School Committee. The Town Accountant was in agreement that she could supply such spreadsheets.

### **Spending Freeze:**

- On a motion made by Paul Savage and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to institute a spending freeze effective immediately.
- On a motion made by Jackie Lima and seconded by Charlie Poulin, the Board of Selectmen voted **unanimously** to base the spending freeze from the memo 1/28/09 with the exception of #5 with the change being \$250.00.

### **Dispatch Regionalization:**

Chief Landry is looking into dispatch regionalization with Mendon and Hopedale. This could save the Town money. The offer from Blackstone/Uxbridge would not be as appealing as with Mendon/Hopedale. The Selectmen would like Chief Landry to further explore the possibility of regionalization with Blackstone before any decision is made. A feasible study would need to be done. Chairman Savage suggests setting up a meeting with the Town of Blackstone. Helen will contact the Town Administrator in Blackstone to discuss this further.

### **Public Forum**

#### **Highway Surveyor, John Dean:**

The Highway Surveyor provided an overview of the projects. Mr. Dean warns residents to go slow since there are some potholes in Town. Mr. Dean will be submitting a reserve fund transfer in the amount of \$6,000. This needs to be signed by Finance.

#### **Appointments/Resignations:** None

### **Correspondence:**

- The Millville Conservation Commission will hold the Annual Town Clean-up on Saturday April 25, 2009.

### **Executive Secretary Report**

#### **Finance Committee:**

The Executive Secretary has received three additional candidates who are interested in being appointment to the Finance Committee. If they are all sworn in there will be a full Finance Committee.

#### **Town Reports:**

The deadline for the town reports is February 12, 2009. The Chairman will write the entry on behalf of the Board of Selectman for review. The Board needs to think about who this Report may be dedicated to.

#### **Business Retention Grant:**

A letter was received informing the Town that the signs per the original contract will be installed. The Board would like to wait to release the remaining \$2,000 until the remainder of the signs are put in place. The design engineer for the landscape plans has since left Heritage Design. The Chamber of Commerce wants the Board of Selectmen to appoint one contact person.

- On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectman voted **unanimously** to appoint Jackie Lima as the liaison for the Business Retention Grant with the Chamber of Commerce and other involved parties.

Selectman Lima would like the Executive Secretary to set up a meeting which would include inviting all residents who may be interested to discuss how the \$31,000 can be spent.

#### **Special/Annual Town Meetings:**

- On a motion made by Jackie Lima, and seconded by Tom Petrowicz, the Board of Selectmen voted **unanimously** to call the Special and Annual Town Meetings for May 11, 2009 at 6:30 pm and 7:00 pm respectively and open the warrants effective immediately.

All board and departments are reminded that any warrant article submitted to the Board of Selectman must be on the board and department letterhead. The Executive Secretary will research bylaws about adult districts and cell towers. The Executive Secretary will also draft a bylaw amendment regarding procurement for formal bidding.

**Letter to Residents:**

To save costs, it was suggested that this be placed in the Millville Elementary School and Senior Center Newsletters.

**Personnel Policies (6,7,8 & 10):**

The Executive Secretary has provided personnel policies 6,7,8 & 10 for review. The Board will hold a meeting to discuss the policies on Monday, March 2, 2009 at 6:00 pm.

**Town Hall Egress Report (visual aids)**

There have been signs posted around the building, which note what needs to be done to remove the fire escape. The Executive Secretary will contact the sheriff's office to see if they can help. This is an emergency situation and must be moved on quickly. The electrical estimates will come from another source.

**Prospect/Hope survey:**

The report was received from Guerriere and Halnon in regards to the Prospect/Hope property. The report was forwarded to Town Counsel and Margaret Carroll. The comments and questions from Margaret were given to the Board of Selectman and Counsel. This topic may possibly have to go into Executive Session due to litigation. It was suggested another meeting be scheduled. The meeting has been posted for Wednesday February 4, 2009 at 6:00 pm.

**Trench Regulations:**

The Town voted to authorize and to appoint the regulatory procedures which need to be outlined. A meeting will be set up for Wednesday, February 18, 2009 at 6:00 pm. Attendance from the Board of Health, Building Inspector, and Highway Surveyor will be needed.

**Town Hall Hours:**

A meeting to discuss Town Hall hours will be scheduled for Wednesday, February 18, 2009 at 7:00 pm.

**MES Lease amendment:**

The amendment to the MES lease agreement is proceeding and one change was recommended by Town Counsel. This will be available for the next meeting.

**Custodian position:**

A Town resident will be doing some community service for the Town. This will be starting next week. This is not costing the town anything.

**Housing Rehab Loans:**

A situation has come up where a house is being foreclosed and the Executive Secretary needs advice on how to proceed. There is money in the program income account to cover this. This situation is beyond the scope of knowledge of Community Opportunity Group.

### **Collective Bargaining Negotiations:**

The Executive Secretary received word that the unions have met and the Town is waiting to hear about the status of the proposals. The documents are dated but there is no deadline date. Another call will be placed to the union rep. These have not been ratified yet. Hard copies have been provided to Mr. Fiori. The Fire negotiations will be starting soon and Selectman Petrowicz and Laura will stay as the Selectmen to work on this.

### **Performance Evaluations:**

The self assessments have gone out. The evaluations for the BOS department heads will be on Tuesday, March 17, 2009 starting at 5:30 pm. Selectman Lima suggested that the performance evaluations be done through the Chairman of each Board rather than through the Executive Secretary.

### **Earth Removal Board:**

The Earth Removal Board will need to hold another meeting. It will be tentatively scheduled for March 18, 2009 at 6:00 pm.

### **State of Emergency**

- On a motion made by Tom Petrowicz, and seconded by Jackie Lima, the Board of Selectmen voted **unanimously** to allow the Chairman to sign the notification list should the town be declared as State of Emergency

### **Ambulance Issue:**

The Board of Selectman was informed that the ambulance is having problems with the brakes and ball joints. The Board would like more information about the recent accident involving the ambulance.

### **Liaisons:**

The Executive Secretary provided a list of the current liaisons for the various boards and departments. The business retention grant liaison will be added.

### **Liaison Reports:** None

### **Old Business**

#### **Water System:**

Selectmen Laura and Poulin met with Mrs. Tetreault and Tighe and Bond about the water. The representative will get his findings back to Helen. He understands the urgency.

#### **Senior Center Water:**

There was a water with the drinking water. The solution was a water filter system. Quote from A.J Well was given to the Selectman Laura. The Board of Health is working with Selectman Laura. There is no money in the Senior Center budget for

the \$1,700 quote which was provided. Selectman Savage wants to see another test sample be done.

**Library Water:**

The water filter system at the library will be fixed tomorrow.

**Cable Committee:**

Correspondence was sent to Jennifer Dean Wing and a meeting will be set up.

**New Business**

**Pellet Stoves:**

The Fire Department would like to inform all residents who have pellet stoves to make sure if you have any questions about how to operate, please call the Fire Department.

**Bottled Water:**

Selectman Lima was wondering if the contract for water should be stopped. Helen will contact the Board of Health to ask them about the water quality. It was mentioned that a possible bottomless water filter system could be used.

**Telephones:**

Selectman Lima would like a list of all the telephone lines that the Town is paying for including cell and fax lines. Helen will provide this. The cell phones have increased the bill significantly.

**Good & Welfare:** None

**Executive Session (MGL c.39, Section 23B, paragraph 2)**

- On a motion made by Jackie Lima and seconded by Charlie Poulin, the Board of Selectmen voted to go into Executive Session under MGL c.39, Section 23B, paragraph 2, and will return to open session only to adjourn the meeting.

**Roll Call Vote:** Jackie Lima, aye; Charlie Poulin, aye; Tom Petrowicz, aye; John Laura, aye; Paul Savage, aye

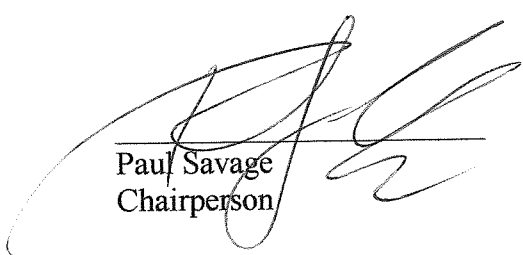
**Next Regular Meeting:**

The next Board of Selectmen meeting will be **Tuesday, February 17, 2009 at 7:00 p.m.** to be held at the Longfellow Municipal Center. The Town Offices will be closed in honor of Presidents Day – Monday, February 16, 2009.

**ADJOURN:**

- On a motion made by John Laura, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to adjourn the Regular meeting at 12:00 am. Motion passes by unanimous vote.

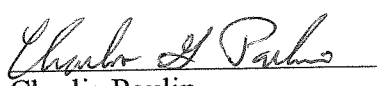
Respectfully Submitted,  
Amy Sutherland



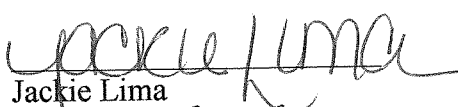
Paul Savage  
Chairperson



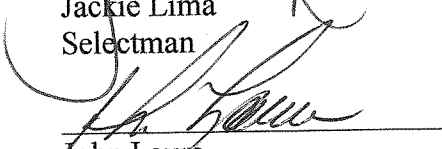
Tom Petrowicz  
Vice Chairman



Charlie Poulin  
Selectman



Jackie Lima  
Selectman



John Laura  
Selectman