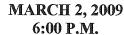
BOARD OF SELECTMEN

MINUTES OF MEETING





Board Members Present: Ch. Paul Savage, Charlie Poulin, Jackie Lima and John Laura

Board Members Absent: Vice Chairman Tom Petrowicz

Others Present: Executive Secretary Helen Coffin

The meeting opens at 6:05 p.m. at the Millville Town Hall.

The purpose of the meeting is to review the last few sections of the revised Personnel Policies and Procedures Manual. The Board reviews Sections 6, 7, 8 & 10.

The Board discusses the Leave Policies.

Motion by Laura, second by Lima, to update the vacation time policy to reflect that employees having worked 1-5 years earn 2 weeks vacation and employees having worked 5+ years earn 3 weeks vacation. <u>Motion passes unanimously.</u>

{Ch. Savage arrives late}

The Board discusses Operational Procedures.

Motion by Savage, second by Laura, that the Executive Secretary draft a by-law for Town Meeting indicating that all Town officials, whether appointed or elected, shall have Town ID badges per the Town Policy. Motion passes by unanimous vote.

Motion by Poulin, second by Lima, to recess until the 7:00 meeting.

Respectfully submitted,

Helen M. Coffin

Paul Savage, Chairman

Jackie Lima

Charles Poulin

Jóhn Laura