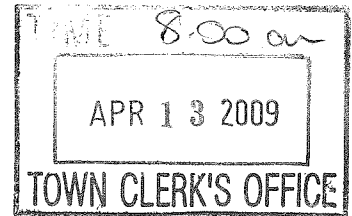


**BOARD OF SELECTMEN
MINUTES OF MEETING**

**MARCH 12, 2009
7:00 P.M.**



Board Members Present: Vice Chairman Tom Petrowicz, Charlie Poulin, Jackie Lima and John Laura

Board Members Absent: Chairman Paul Savage

Others Present: Executive Secretary Helen Coffin, Fire Chief Mullaly, Police Chief Landry, Finance Committee Chairman Adam Menard

Being a quorum of members present, Vice Chairman Petrowicz asks for a motion to open a meeting of the Board of Selectmen at 7:04 p.m. at the Uxbridge Police Department.

Motion by Poulin, second by Lima, to open the meeting of the Millville Board of Selectmen for the purpose of discussing regional dispatch. Motion passes by unanimous vote.

The Board meets with town officials of Uxbridge to discuss the possibilities of regionalization of dispatch services.

After introductions of all parties are made, Uxbridge Police Chief Freitas explains that the goal is to provide top notch dispatch services to the Towns of Uxbridge and Millville. Chief Freitas also provides a brief history of the Uxbridge dispatch services.

Uxbridge Police Sergeant Emerick provides an overview of the current Uxbridge dispatch services including specifics of the staffing and facility. He also reviews and discusses statistical data of both towns.

Chief Freitas speaks at length concerning the feasibility of regionalizing dispatch services between the towns. He emphasizes that serious consideration must be given before combining the two centers. He feels that the recent grant received by the Town of Millville should be utilized to determine feasibility of such a regional service. He feels that it would behoove both towns to utilize the feasibility study to get an outside opinion. He explains that Fire Chief Ostroskey is looking into consultants on the state contract list so that a bid process would not be required. He feels the timeline should be aggressive and we should get the study going as soon as possible.

Chief Freitas further provides a brief overview of the grant funding projections. Chief Landry asks for clarification as to whether operating expenses for the Uxbridge station

would be paid from the grant monies. Chief Freitas indicates that it is not his intent to use the funds in such a manner. Chief Landry asks for confirmation from the Uxbridge Board of Selectmen. Uxbridge Selectman Baghdasarian believes Uxbridge would give a competitive price, such a regional agreement would need to make sense for both towns, but it is quite possible that operating expenses would be paid from the grant monies. Lengthy discussion follows among the parties regarding operating costs.

Selectman Petrowicz questions whether the radio frequencies are compatible and feels this would also need to be taken into consideration. Brief discussion follows regarding radio frequencies. Chief Freitas believes that at least one-third of the first year's grant would go towards this equipment.

Chief Freitas indicates that a Committee of the stakeholder communities would be created to determine how the grant funds would be spent.

Uxbridge Chairman Kuros feels that both towns are looking for a win/win. The goals are to save money and maintain services.

Chief Landry would like to know if he could play an active roll in collective bargaining negotiations. He feels that he should be included in anything that affects the costs to Millville. Brief discussion follows concerning negotiations. Matters such as this would need to be reviewed when preparing a regionalization agreement.

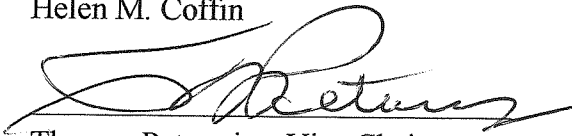
The parties are given a tour of the Uxbridge Police Department and dispatch area where they are able to ask questions concerning the equipment and building.

At the conclusion of the tour, the Selectmen assemble with Chief Landry for brief discussion and comment concerning the evening's presentation. Chief Landry reviews the potential grant funding for Uxbridge and funding already received by Millville. The members will give the matter of regionalization thought over the next couple of weeks.

Motion by Poulin, second by Lima, to adjourn the Meeting at 9:00 p.m. Motion passes by unanimous vote.

Respectfully submitted,

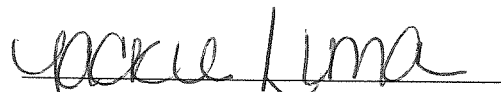
Helen M. Coffin



Thomas Petrowicz, Vice Chairman



Charles Poulin



Jackie Lima, Secretary

John Laura

Dispatch Overview

- Two positions capable of receiving and transmitting all calls of emergency and general business.
- Currently configured as:
 - 8 Radio channels
 - 4 General Business Telephone lines
 - 2 911 positions
 - 2 CAD System positions
 - 1 CJIS Terminal

Services

- Police/Fire/EMS/Animal Control/Emergency Management/ Records Management
- Walk-in Service
- Prisoner/Housing/Surveillance/Transport
- RU Okay

Staffing

- 4 Full time employees
- 8 Part time employees
- 12 Police officers cross trained for call handling
- IT support Computer/Radio

Facility

- Constructed in 2002
- 3 Adult male cells
- 2 Female/Juvenile/Handicap cells
- Booking room w/BT and Live Scan Fingerprint
- Training room
- EOC

Statistical Data

- | Uxbridge | Millville |
|---------------------------------|---------------------------------|
| • Population:12,070 | • Population: 2943 |
| • 55,000 General business calls | • 16,000 General business calls |
| • 1799- 911 Calls | • 180- 911 Calls |
| • 342 Arrests | • 200 Arrest |
| • 1394 EMS | • 251 EMS |
| • 565 Fire | • 157 Fire |

Feasibility

- Transitional Costs
- Sustaining Costs
- Contingency Costs
- Timeline
- Quality of Services

Current FY2010 Projections

ENTITY*	Total Grant Funding	Support RECC	
		Training	25% 2%
Uxbridge	\$29,674	\$5,000	\$24,674 \$ -
Uxbridge w/Milville	\$194,927	\$5,000	\$30,724 \$ 159,203

(projections are based on projected revenues and are subject to change)

Scott Freitas

From: Ashe, Tom (EPS) [Tom.Ashe@state.ma.us]
Sent: Friday, February 27, 2009 11:59 AM
To: Freitas, Scott J.
Cc: Wingfield, Christine (EPS)
Subject: FW: Millville - Uxbridge
Attachments: Uxbridge Millville Summary.xls

Chief Freitas,

Please see attached for the projected numbers if Uxbridge takes on Millville. These numbers assume that Uxbridge will dispatch all services for both communities. Please remember these are only projected numbers! Keep in mind that once you're a regional emergency communications center, you are eligible to purchase/maintain radio systems. You may also apply for development grant money which you can apply for this spring for FY2010. That money can be used for equipment and bricks and mortar type needs to build or expand a regional PSAP.

Let me know if you have any further questions.

Tom Ashe
Deputy Director
State 911 Department
1380 Bay Street, Building C
Taunton MA, 02780-1088
508.828.2911 (p)
508.828.2585 (f)

Kindly remember that the Secretary of State has deemed e-mail a public record

From: Robitaille, Karen (EPS)
Sent: Friday, February 27, 2009 11:44 AM
To: Ashe, Tom (EPS)
Subject: Millville - Uxbridge

Tom,

Here are the figures for Uxbridge - Millville.

Thanks,

Karen

Karen M. Robitaille
Finance Director
State 911 Department
1380 Bay Street

3/9/2009