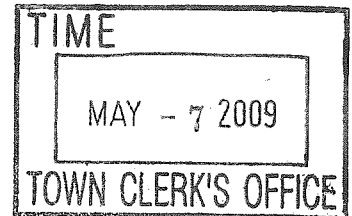


**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**Minutes of April 7, 2009  
7:00pm**



**Board of Selectmen Members in attendance:** Jackie Lima, Tom Petrowicz, John Laura, Charlie Poulin, and Roland Barrett

Others Present: Executive Secretary Helen Coffin.

The meeting was called to order at 7:00 pm at the Millville Town Hall.

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**Reorganization**

**Chairman:**

Thomas Petrowicz and Jackie Lima were both interested in seeking the Chairman position.

- On a motion made by John Laura and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to appoint Jackie Lima as Chairman to the Board of Selectman.

**Vice Chairman:**

John Laura and Tom Petrowicz were both interested in the Vice Chairman position.

- On a motion made by Jackie Lima and seconded by Roland Barrett, the Board of Selectmen voted unanimously to appoint Tom Petrowicz as Vice Chairman to the Board of Selectman.

**Secretary:**

- On a motion made by Tom Petrowicz and seconded by Roland Barrett, the Board of Selectmen voted unanimously to appoint Charlie Poulin as the Secretary to the Board of Selectman.

**Announcements**

None

**Minutes/Warrants**

**March 9, 2009 (7:00 pm):**

- On a motion made by Charlie Poulin and seconded by John Laura, the Board of Selectmen voted unanimously to sign the Minutes from March 9, 2009 at 7:00 pm. (Selectman Barrett abstained)

**March 12, 2009 (7:00 pm):**

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to sign the Minutes from March 12, 2009. (Selectman Barrett abstained)

**March 16, 2009 (6:00 pm):**

- On a motion made by Charlie Poulin and seconded by John Laura, the Board of Selectmen voted unanimously to sign the Minutes from March 16, 2009 at 6:00 pm. (Selectman Barrett abstained)

**March 16, 2009 (7:00 pm):**

- On a motion made by Charlie Poulin and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to accept and sign the Minutes with the revisions as noted. (Selectman Barrett abstained)

**Public Forum**

None

**Appointments and Resignations**

Chief Landry presented a list of employees for re-appointment.

- On a motion made by Tom Petrowicz and seconded by John Laura, the Board of Selectmen voted unanimously to reappoint the employees as listed in the correspondence from Chief Landry and to send notification per the collective bargaining agreement to those not re-appointed.

**Correspondence**

- The Memorial Day parade will be on Monday, May 25, 2009 at 2:00 pm.

**Executive Secretary Report**

**Animal Control Vehicle**

The vehicle has severe body rot and will not get an inspection sticker unless the vehicle is fixed. The Executive Secretary presented three quotes. This may need a Reserve Fund Transfer.

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept the estimate as presented with the donation noted, to proceed looking at the animal control budget to determine whether more funds are needed, and to move forward with a Reserve Fund Transfer, if necessary.

### **Town Hall Landscaping**

A letter came from an employee in Town who would like to do the grass cutting at the Town Hall and Veterans Park at a reduced rate. The Executive Secretary recommends that the Town stay with the current landscaping company since the Town employee does not have liability insurance.

- On a motion made by Tom Petrowicz and seconded by Roland Barrett, the Board of Selectmen voted unanimously to award the Town Hall and Veterans Park landscaping to B&M Landscaping. (Selectman Poulin abstained)

### **Millville Elementary Grass Cutting**

The Executive Secretary presented the estimates for MES grass cutting.

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to appoint Ken's Lawn & Yard to perform the law maintenance at the elementary school.

### **Request for Toll Road**

The Executive Secretary presented a request for a toll road.

- On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to allow the request for a toll road based on the present guidelines for Lincoln and Central Streets.

### **Unregistered Motor Vehicle Complaint**

A complaint was written about unregistered motor vehicles. The Board of Selectmen reminded residents that the Town By-law states that not more than one unregistered vehicle is allowed on a resident's property.

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to send a certified letter to the property owner in regards to the unregistered motor vehicle.

### **Bridge Dedication**

The bridge dedication will take place on Friday, May 15, 2009 at 11:00 am.

An invitation list will be created. A reception will be held after the dedication in the Town Hall. The Board of Selectmen gave permission to the Executive Secretary to use some expense money to set up refreshments/food for the reception.

### **Town Hall Fire Escape**

The work concerning the Town Hall fire escape is ongoing. The Executive Secretary will contact the insurance company to see if a loss control assessor could come out before proceeding further.

### **Highway Department**

John Dean asked that residents be that street sweeping would commence next week. Chapter 90 money allocated was received and has been reduced for next year.

### **Trench Permits**

Thank you to Board of Health member Dave Stanley for keeping the Town in the loop about potential issues with trenches in Town.

### **Century Liquors**

The Board of Selectman discussed the sewer situation at Century Liquors. The business is working with the Board of Health on the septic issue and with the possibilities of hooking up to North Smithfield.

### **Building Inspector**

The Board of Selectmen approved the Building Inspector to seek legal advice on the sign By-law. However, there was some confusion about whether Town Counsel and the Building Inspector had the most recent version of the Town By-laws. The Board of Selectmen would like to make sure that 2008-updated version of the Town By-laws is available. Chairman Lima will work with the Town Clerk.

### **Liaison Reports/Updates**

#### **Business Retention Grant**

There will be a meeting on April 13, 2009 with Mark Anderson from Heritage Design noting the status of the plans. The Historical Commission is working on where the signs will go. The sign price has increased to \$400.00. Sunshine wants to move on this. Joe Deliso has not communicated back to the Executive Secretary as to the remaining funds.

#### **Board of Assessors**

Selectman Laura had a meeting with the Board of Assessors and they do not want to change the language noted in the Annual Report.

- **On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to delete the noted sentence from the Board of Assessors annual report. The Board gives the Executive Secretary authority to do this so the Reports can be assembled.**

#### **Town Hall Hours**

There was further discussion about the Town Hall hours. Assistant Assessor Susan McNamara noted that the hours are 9:00 –1:00. The Board of Assessors wants the hours to stay as is. The Board of Selectman reminded Ms. McNamara that it was voted that the new hours are 8:30 to 2:00. Selectman Laura will go the Board of Assessors meeting and will let them know about the new hours voted by the Board.

#### **Payroll with the BOA**

There was discussion about the Assistant Assessor's timesheet. The new form should be utilized. There have been no inspection logs because there have been no inspections. Clarification of the hours will also be discussed at the next BOA meeting.

## Old Business

### Millville Elementary School Water Tank:

There were two estimates presented. The money has been allocated by Capital Planning. This is strictly do an inspection of the water tank. Fire truck standby would be needed. The estimates do not include fire detail. Selectman Poulin noted that possibly conservation should be notified. The Board of Selectmen would like to table this until the summer due to the new filter system being installed in April.

### Hope Street

The one estimate for fence removal has been provided and others are still coming in. Town Counsel has indicated that the fence can be removed. Chief Landry would need documentation that the Town has the portion of property in question in case his department needs to intervene. The Executive Secretary will get the appropriate documentation forwarded to Chief Landry if/when the time comes. The title and survey have been provided to the Town.

## New Business

### Dispatch Regionalization:

The Town received a letter from Uxbridge about the proposal for regionalization. Chief Landry feels that the best proposal at this point is with Mendon. Chief Mullaly wants to make sure that the radios will be fully operational with whatever proposal the Town decides to go with. Chief Mullaly indicated that more radio testing would need to be done. If the radio system works efficiently, he will be comfortable going with Mendon. There was a lengthy discussion about looking at an upgrade to the high band and equipment. A feasibility study will be done to report about the financial allocation to the Town. This study will not cost the Town money. The town will move forward with the feasible study. The results should be in at the end of June.

- On a motion made by John Laura and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to send letter of intent to Mendon which will indicate that the Town wishes to move forward with regionalization with Mendon/Hopedale pending a favorable feasible study including risk management and service technology and making sure that the radio system is addressed.

A letter will also be sent to Uxbridge informing them of our intentions to move forward with Mendon at this time.

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to set up an Ad Hoc Dispatch Regionalization Committee.

### Appointment to Regional Dispatch Committee:

Chief Mullaly, Chief Landry, Member from Capital Planning, Member from Finance Committee, two members of the Board of Selectmen (Charlie Poulin and Roland Barrett will serve with Tom Petrowicz serving as alternate) and Executive Secretary.

The Finance Committee Chairman indicated that it was premature to vote on this since there were no financial numbers presented. Chairman Lima noted that no contract has been signed, and it will be reviewed carefully when presented.

Resident Thuot feels that the Board of Selectmen should use the Town attorney to draft a letter of intention.

#### **Police and Fire Department liaison**

- On a motion made by Roland Barrett and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to appoint Charlie Poulin as liaison for the Police and Fire Departments ("Public Safety Liaison").

Mr. Poulin will remain as the liaison to the Highway Department.

#### **Town Meeting Warrants**

The draft Town Meeting Warrants were presented to the Board of Selectmen. The Chairman read each Warrant. The Warrants will need to be signed on April 21, 2009.

#### **MIA Insurance Discussion**

Mrs. Mercure, 31 Afonso Way communicated that she believes that this \$10,000 bill from MIA must be paid but she wanted to know what would happen if the Town does not vote to pay the bill. The Executive Secretary informed the public that it may be breach of contract and MIA could possibly drop us. Finance Chairman Adam Menard wanted to know if the Town could recoup the funds for this?

Resident, Mr. Thuot wanted to know if the Town could lower the deductible. Mr. Thuot clarified how the law works in regards to cases involving insurance deductibles.

#### **Parking at the Library**

The Library wants to purchase two no parking signs and have sent a letter to Mr. Dean indicating this. The signs would need to be installed by the Highway Department. Resident Singleton communicated that he understands why people need to park at the library at times. There is no public parking in Town. He is not in favor of putting signs there. The Library Board of Trustees will be invited to a meeting to clarify the issues regarding parking and to discuss a possible resolution.

#### **Fire Truck – Estimate for Refurbishment**

The price quote for refurbishment of the fire truck came in at \$200,000. Selectman Laura would like a more detailed breakdown. The quote cost \$800.00. The Board wants to have the Chief possibly look into a used vehicle. The Chairman feels that a new truck would offer the compressed air foam truck and would be an asset to the Town. Chief Mullaly noted that new air bottles and hoses would be provided with a new vehicle. The Executive Secretary cautions about leaving the voting decision about the refurbishment to the Town.

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to strike Article 9 regarding refurbishment.

The Finance Chairman noted that he does feel that a fire truck is needed but the way it is to be funded needs to be worked out. He would like to see a financial plan of where the money is and how it is covered. Selectman Petrowicz suggests having the Executive Secretary draft a letter to the State Representatives about receiving no money from the state. Chairman Lima recommended adding the word "new" to Article 10 and table it until next week.

#### **Eagle Scout**

There will be an acknowledgement for Eagle Scout Ryan Fish on Sunday, May 3, 2009 at St. Augustine at 3:00. A letter of commendation will be signed and presented in person by Selectman Barrett at the ceremony.

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to sign the commendation letter on behalf of the Board.

#### **Request for Legal Services - Board of Health**

The Executive Secretary explained the information she received from Board of Health member Dave Stanley regarding the reasons behind the legal request.

- On a motion made by Tom Petrowicz and seconded by Roland Barrett, the Board of Selectmen voted unanimously to authorize the Board of Health to utilize legal.

#### **Railroad Grant**

Chairman Lima suggests that a committee be set up to look into the Railroad Modernization Grant. The Executive Secretary noted that the federal grants are a little different and more time consuming and usually those are submitted through agencies working on behalf of the Town. The Executive Secretary noted that the access to the property is a big area of concern. Chairman Lima will look into writing the grant. Also, the grant indicates it is for urban areas. Selectman Lima is happy to assist with any grants.

The Executive Secretary noted that possibly a new heating system could be obtained for the Town Hall through an Energy Grant. The Finance Committee Chairman wanted to know why the Town does not have a professional grant writer. It was communicated that the Town does not have the money to pay someone.

#### **Animal Control Officer**

The Animal Control Officer has recently been called to Blackstone and has been servicing their community with the Town of Millville's vehicle and equipment. The Executive Secretary recommended that the Animal Control Officer charge the Town of Blackstone for his services at \$25.00 a call. It was suggested that if our Animal Control Officer is called to service Blackstone, then he should be able to use their

vehicle and equipment. The Executive Secretary will send a letter in regards to this issue. The Board of Selectmen would like the Animal Control Officer to hold off on answering the calls from Blackstone until an agreement is reached.

### **Heating Issues**

The Executive Secretary informed the board that the heating timer is not working properly. The cost to fix this is approximately \$1,000. This will have to be addressed by the next season.

### **Administrative Issues**

The Executive Secretary discussed with the newly elected members how they would like the weekly internal administrative documents disseminated.

The Board would like to continue meeting in different locations. The Executive Secretary will send out a memo out to the various building managers.

The agenda will be set by 2:00 on Wednesday. The Chairman will meet with the Executive Secretary Wednesday evenings.

The Board discussed how it would like complaints and Executive Sessions handled. The Board would like the Chairman to be notified first, and then the other members will be informed. Any member of the Board can request the Executive Session, but it must be requested at an open meeting and the Board would vote hold it.

### **Onnies and Nonnies**

Onnies and Nonnies has requested to change their liquor license to sell all kinds of liquor as opposed to just beer and wine. A Public Hearing will be scheduled for April 21, 2009. The Board discussed waiving the \$500.00 application fee, but will have the applicant pay for the advertising.

- **On a motion made by John Laura and seconded by Roland Barrett, the Board voted unanimously to waive the \$500.00 fee for Onnies and Nonnies, but will have the applicant pay for the advertisement fee.**

### **Public Forum**

#### **Resident. Chuck Singleton. 164 Main St.:**

Mr. Singleton congratulated the newly elected members. He suggested that the Town look into having a designated area/parking lot for public parking. He also mentioned that grant writing falls under the Executive Secretary job description. He also communicated that he does not support putting \$200,000 into fixing the fire truck. The Board was asked to get three quotes at the last meeting and this was not done. He hopes that the Board votes to take this Article off the warrant and questions if the Town really needs two trucks. It is his hope that all options are explored before a new vehicle is purchased.



**Resident, Paul Ouellette, 382 Chestnut Hill Rd:**

Mr. Ouellette reminded all that the ambulance receipts are available to balance the budget at the approval of the Town. Mr. Ouellette also wanted clarity about the earlier mentioned septic hook-up with North Smithfield. He understands that there is some legality with purchasing water from other towns and he wonders if this could be the same with septic. He believes that only one entity can supply water. The Executive Secretary will have Town Counsel look into this if/when the time comes.

**Next Regular Meeting**

The next Regular Board of Selectmen meeting will be **Tuesday, April 21, 2009 at 7:00 p.m.** to be held at the Longfellow Municipal Center.

**Executive Session**

On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted by roll call vote to go into Executive Session under Chapter 39, section 23 B (3) to discuss strategy with respect to collective bargaining, to discuss strategy with respect to ongoing litigation, to conduct strategy session in preparation for negotiation with non-union personnel, and also to review, accept and release the minutes from previous Executive Sessions, the Board will return to Open Session only to adjourn the Meeting.


**Roll Call Vote:**

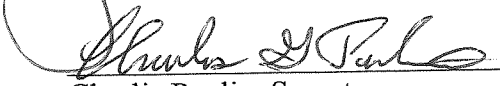
Roland Barrett	aye	Charlie Poulin	aye
John Laura	aye	Tom Petrowicz	aye
Jackie Lima	aye		

**ADJOURN**

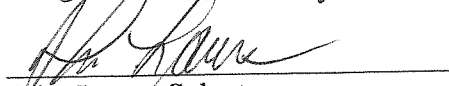
On a motion made by Tom Petrowicz and seconded by John Laura, the Board of Selectmen voted **unanimously** to adjourn the meeting at 1:20 am.


Respectfully Submitted,  
Amy Sutherland

  
Jackie Lima, Chairperson

  
Charlie Poulin, Secretary

  
Tom Petrowicz, Vice Chairperson

  
John Laura, Selectman

  
Roland Barrett, Selectman