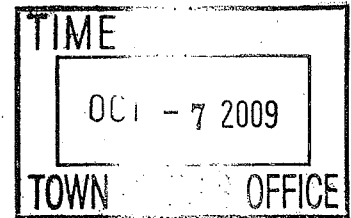


**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

Minutes of Meeting

**September 28, 2009
6:00 p.m.**



Board Members Present: Chairperson Jackie Lima, Secretary Charlie Poulin and Selectman Roland Barrett

Others Present: Executive Secretary Helen Coffin; Cable Committee Members Jennifer Dean-Wing, Margaret Carroll and Colleen Curis

Chairperson Lima opens the Meeting at 6:00 p.m. at the Millville Town Hall.

The Board meets with the Cable Committee as a follow-up to the August 3, 2009 meeting.

Camera Installation. Jennifer advises that a new technician is still in the process of being hired by Charter. There has been no further communication with Christine from Charter. It is suggested that the Executive Secretary contact Charter advising of the Town's frustration and discouragement that our Cable Committee has not been acknowledged, we have had equipment to install for nearly a year and we did not receive notification that Kevin no longer worked for Charter. Executive Secretary will speak with either Tom Cohan or Bill Adrian.

PEG Channels. Margaret Carroll provides a sheet of information regarding a start-up kit for Community Access Television PEG and suggests visiting the Town of Uxbridge to get a better idea of the set-up and space requirements. The information does include the measurements of the required cabinet. Lengthy discussion follows regarding the various possibilities of use of the Assessors Hallway. Lima suggests that the Cable Committee have Charter or a related vendor come to the Town Hall and have them review the space with which we have to work and give us some ideas as to how to proceed. This should be done/scheduled with the Executive Secretary as the facility manager.

The Executive Secretary will check with the Building Inspector and Fire Chief with respect to the fire exits and the needs to determine the egress.

Message Board. Lima has not seen the slide which contains the air times of Board meetings. The slide information has been updated and will be brought to the Dispatch Office. It must be further revised to reflect revised air times as of November 1, 2009 due to the regional dispatch. Margaret Carroll has concerns about the bulletin board and feels a policy or procedure should be in place for the Dispatchers with respect to posting messages....she finds them difficult to read at times.

Handbook. The Committee is going through the final editing stages of the Handbook...this should be completed within two months, or by the year's end.

Minutes of Meetings. Selectman Barrett would like copies of all meeting minutes. Margaret Carroll will personally delivery these to Mr. Barrett. The Executive Secretary reminds that copies of Minutes should be provided to the Town Clerk.


Tapes. The status of the tapes at the Library is raised. Jennifer advises that a new deck will be purchased for the Town Hall and the Tape to DVD burner will be returned to the Library so that the tapes can be transferred to DVD. It is uncertain as to who will do the work.


Motion by Poulin, second by Barrett, to recess in order to reconvene at the Mendon Town Hall for a 7:15 Meeting. Motion passes by unanimous vote.

Respectfully submitted,

Helen M. Coffin


Jackie Lima, Chairperson


Charles Poulin, Secretary


Roland Barrett