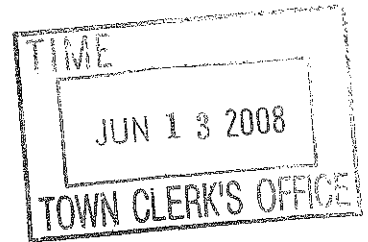


**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**Minutes of May 5, 2008**



**Board of Selectmen members in attendance were:**

Chairman Paul Savage, Vice Chairman Tom Petrowicz, Members: Charlie Poulin, Jackie Wheeler, and John Laura.

Executive Secretary Helen Coffin was also present.

The meeting was called to order at 7:00 pm at the Millville Town Hall.

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**Announcements:**

- Congratulations to the BMR guard for their recent championship.
- Congratulations to Evelyn McNamara for the recent award.
- Thank you to the Board of Health and the Conservation Commission for a 2<sup>nd</sup> successful Earthday Clean-up.

**Minutes/Warrants:**

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept the meeting minutes from April 8, 2008 (6:00 pm).
- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to sign the minutes from April 8, 2008 (7:00 pm).
- On a motion made by Tom Petrowicz and seconded by Jackie Wheeler, the Board of Selectmen voted unanimously to sign the minutes from April 23, 2008. Selectman Poulin abstained.

**Public Forum:**

**Highway Surveyor. John Dean:**

**Landfill:**

The Highway Surveyor met with DEP representative Wally Hack, Ron Pong from Tata & Howard and Alan Duncan from BATG in regards to the landfill. The recommendation was to place a fence around the detention basin. This will be paid for by funds in the Board of Health budget. It was also recommended that new rip rap be added.

**Bridge.:**

The project is moving along and the new section of the road will be worked on over the next two weeks. Residents need to know that the portion of the road will be dirt until the road is brought up to grade.

**Chapter 90 Monies:**

- On a motion made by Tom Petrowicz and seconded by Jackie Wheeler, the Board of Selectmen voted unanimously to sign the paperwork for Chapter 90.

**Street Sweeping:**

This will be started and finished by the end of the week.

**Susan McNamara, Town Clerk:**

Town Clerk, Susan McNamara sent a letter to the Board of Selectmen about information in the Town Report, which she feels should not be in it. The town clerk wrote another letter asking for a request for public records. The executive secretary informed Mrs. McNamara that the town has ten days to formally answer the request for public records. The executive secretary has begun compiling the required information. A letter was sent from the executive secretary informing Mrs. McNamara of the cost involved in gathering this information. Chairman Savage feels that the attorneys must look through this information before it is released.

Selectman Wheeler asked if the town has a back up town counsel in cases where there may be a conflict of interest. It was also suggested that another attorney be used on this matter.

The Executive Secretary suggested bringing in Attorney Brackett to speak to all Board of Selectmen. All questions in regards to conflict of interest and also the appearance of impropriety can be discussed.

**Norman Thuot, 25 Ironstone St.:**

Mr. Thuot wanted clarity on the issues. He asked if Attorney Brackett is filing an appearance as a main attorney on this case. He wanted to know if the town insurance would be defending the five individuals, which are being sued by Mrs. McNamara. He stated that there is no reason why the town should pay for Attorney Brackett's defense of the other members.

Mrs. McNamara wants to make sure that it is a public meeting.

**Appointments/Resignations:**

**Animal Control Resignation:**

- On a motion made by Tom Petrowicz, and seconded by John Laura, the Board of Selectmen voted unanimously to authorize up to a 60-day leave

of absence for Camille Campbell from the assistant animal control position.

**Temporary Appointment:**

- On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to appoint Nancy Massi to fulfill the appointment as temporary animal control through June 30, 2008.

**Police Department:**

- On a motion made by Tom Petrowicz, and seconded by Jackie Wheeler, the Board of Selectmen voted unanimously to accept the resignation from William Hawkes from the Police Department.

**Police Department Appointments:**

- On a motion made by Charlie Poulin, and seconded by John Laura, the Board of Selectmen voted unanimously to appoint Greg Palmer and Keith Lanagan to the Police Department as part-time dispatchers through June 30, 2008.

**Correspondence:**

- Mr. Lange sent a letter of interest for the MEMA director position. Chairman Savage noted that he is not ready to make this appointment. It was recommended that a workshop be set up to discuss this matter further. Chairman Savage would like a written letter from Chief Mullally stating that he is in support of this possible appointment.

**Executive Secretary Report:**

**Police Department Policies 26 through 30:**

The Massachusetts Police Association has reviewed these policies.

- On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to approve the police policies 26 through 30.

**Economic Meeting:**

The Executive Secretary attended a meeting, which discussed regionalizing some staffing. It also provided information about creating economic development maps for the town. The next meeting will be September.

**The Welcome Signs:**

There are concerns that the signs are not placed in a desirable location. Vice Chairman Petrowicz will check into this and find out the reasoning behind the site locations. The warranty on the quality of the signs will be looked into.

**Signature Authorization on Vouchers:**

- On a motion made by Charlie Poulin, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to allow the Executive Secretary authorization to sign the vouchers on behalf of the Board of Selectmen for the following budgets:

Selectmen, tree warden, town counsel, town hall, town reports, insurance, education, street lighting, capital projects. This is a one signature required voucher.

**21 Hope St.:**

The town Attorney has had no luck dealing with the resident's attorney. The Board of Selectmen discussed the two options in dealing with this situation being filing suit and beginning the process of filing a formal complaint, or giving the resident two weeks to offer the Board of Selectmen a proposal.

- On a motion made by Tom Petrowicz, and seconded by Jackie Wheeler, the Board of Selectmen voted unanimously to give two weeks for a response and proposal regarding a resolution by May 19, 2008.

**52 Orchard St.:**

The home at 52 Orchard St. is half in Millville and half in Blackstone. There were concerns about this. It was forwarded to the Board of Assessors. The memo was dated April 4, 2008. Susan McNamara informed the Board that the Board of Assessors is willing to work with the resident. An up to date inspection will be needed.

Chairman Savage would like a letter sent to the Board of Assessor's and would like an updated written assessment about the status of this issue. There should also be a letter written to the resident.

**Knights of Columbus Toll Road:**

- On a motion made by Jackie Wheeler, and seconded by Thomas Petrowicz, the Board of Selectmen voted unanimously to give permission to the Knights of Columbus to hold the Toll Road on Saturday May 10, 2008 from 9:00 – 1:00 or 10:00 – 2:00 at their discretion.

**Animal Control Officer:**

Mr. Fagan has been filling in for the Animal Control Officer in Blackstone. The Board feels he should continue this practice for another month unless it is a burden.

- On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to table the matter for further review until next month making sure that Mr. Fagan is documenting his time.

Vice Chairman Petrowicz feels that the cooperation with the towns is important.

**Town Bylaws:**

The Executive Secretary would like to set up a meeting with the town clerk, Board of Selectmen and town attorney in regards to the Town Bylaws.

**Landfill Grass Cutting:**

The Executive Secretary received a quote to cut the landfill for \$2,000. This would cover one cutting. The grass needs to strengthen for another year before any cutting can be done.

**Building Inspector:**

A letter was received from the Building Inspector asking to increase his fee from \$30.00 to \$35.00 per inspection retroactive. The reasoning was that the plumbing and electrical inspectors are receiving \$35.00.

Chairman Savage wants to table this until after budget season. This will be revisited in July.

**Public Records Request:**

The Executive Secretary wanted to know what the Board of Selectmen wants to do when public records are requested from the Board of Selectmen. More specifically, do all Board of Selectmen members want a copy of everything?

Selectman Poulin indicated that he wants copies of the public record requests. All Board of Selectmen indicated that they would like to know about public record requests. Selectmen Poulin, Laura, and Wheeler want a copy of the proposal of Town Counsel for Legal Services.

**Finance Committee Public Hearing**

There will be a finance meeting on Wednesday May 7, 2008 at 7:00 pm.

**Community Opportunity Group:**

Community Opportunity Group will be closing the office. The state audit has been postponed, but will take place next week. The space will be made available for Mr. Dean.

**Board of Selectmen Meeting:**

The Board of Selectmen was in agreement that the first meeting in July could be Tuesday July 8, 2008 rather than Monday, July 7, 2008 due to the popular vacation week before.

**Tata and Howard:**

Tata and Howard sent a letter to the town in regards to an amendment to the contract. They are looking for another \$3,000. Chairman Savage suggested getting information about the outstanding issues from Board of Health and the Town

Highway Surveyor. It was recommended that a meeting be held with Tata and Howard after July.

## **Old Business:**

### **BOS Wed. Office Hours:**

The Board of Selectmen feel that this should be discontinued since the response was not good.

### **Selectmen Meeting Locations:**

The Board of Selectmen discussed having their meeting at different buildings around town. They were in agreement that this was successful and would like to continue this practice. The Executive Secretary will arrange a schedule for this after July.

### **Performance Reviews:**

The only departments which have not completed the performance reviews for administrative staff are the Planning Board and the Board of Assessors. The Chairman wants a memo sent to the Board of Assessors and the Planning Board to make sure that this is completed.

### **Board of Assessors Liaison:**

Chairman Savage is not able to fulfill his position as liaison and he would like another member of the Board to take on this responsibility.

- On a motion made by Jackie Wheeler, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to appoint John Laura as a liaison for the Board of Assessors.

### **Water at MES:**

The DEP wants an engineering write up on the canister. The town will need to get a quote on getting the tank evaluated. All of these items must be in compliance with the DEP.

### **Tree Warden Inventory:**

Vice Chairman Petrowicz would like the equipment from the tree warden position to be housed somewhere other than his residence. The Highway Surveyor is willing to take this equipment from the Tree warden. He has use for some of the equipment. There is an issue with the pole saw. It has been not repaired. This will cost \$1,000 to have repaired. There is already \$225.00 placed into this for repairs. This is a high-end piece of equipment. The board discussed the options.

## **New Business:**

### **Employee Grievance:**

The Board of Selectmen received an employee grievance in regards to the town report. There needs to be a scheduled Executive Session about this. The Chairman suggested Monday, May 19, 2008. at 6:00 p.m.

**Norman Thuot 25 Ironstone St.:**

Mr. Thuot was wondering if the town could hold the annual report until there is an opinion from counsel.

Chairman Savage informed the board that he did check with Attorney Brackett and it was his opinion that nothing should be held back.

- On a motion made by Jackie Wheeler and seconded by John Laura, the Board of Selectmen voted to hold the annual report until the meeting on May 19, 2008.

Chairman Savage	nay
Vice Chairman Petrowicz	nay
Selectman Poulin	aye
Selectman Laura	aye
Selectman Wheeler	aye

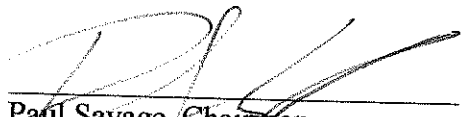
**Good & Welfare:**

**ADJOURN:**

- On a motion made by Jackie Wheeler and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to adjourn the meeting at 10:15pm.

Respectfully Submitted,

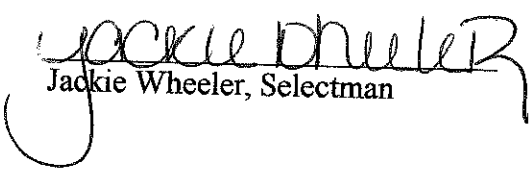
Amy Sutherland

  
Paul Savage, Chairman

  
Charlie Poulin, Selectman

  
John Laura, Selectman

  
Tom Petrowicz, Vice Chairman

  
Jackie Wheeler, Selectman