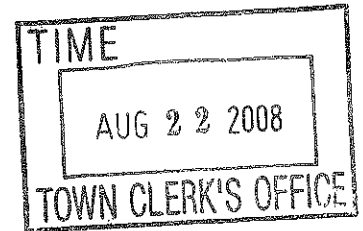


**TOWN OF MILLVILLE
BOARD OF SELECTMEN**



Minutes of July 8, 2008

Members Present: Chairman Paul Savage, Vice Chairman Thomas Petrowicz, Charles Poulin, Jackie Lima and John Laura

Others Present: Executive Secretary Helen Coffin

The Meeting is called to order at 7:08 p.m. at the Millville Town Hall.

Announcements: None.

Correspondence: None.

Minutes/Warrants:

- On a motion made by Tom Petrowicz and second by John Laura, the Board of Selectmen votes unanimously to accept the Minutes of the Meeting of 6:30 p.m. on June 16, 2008.
- On a motion made by Tom Petrowicz and second by Charlie Poulin, the Board of Selectmen votes unanimously to accept the Minutes of the Regular Meeting of June 16, 2008.
- On a motion made by Tom Petrowicz and second by Jackie Lima, the Board of Selectmen votes unanimously to accept the Payroll Warrants as read by the Executive Secretary.
- On a motion made by Tom Petrowicz and second by Charlie Poulin, the Board of Selectmen votes unanimously to accept the FY08 and FY09 Vendor and Payroll Deduction Warrants as read by the Executive Secretary.

Public Forum: None.

Appointments/Resignations:

Tree Warden Appointment

- On a motion made by Tom Petrowicz and second by John Laura, the Board of Selectmen votes unanimously to appoint John Dean as the Temporary Tree Warden.

Selectman Petrowicz has transferred the Tree Warden equipment to Mr. Dean.

BMRSB Resignation

The Board is informed of the resignation of Thomas Conlon from the Blackstone-Millville Regional School District Committee. Correspondence is received from the Committee asking for a joint meeting of the Board of Selectmen and the Millville members. The Executive Secretary will confirm the interest of an individual and invite the Committee members to the July 21st Board Meeting, if appropriate.

Executive Secretary Report:

ID Badges

The Executive Secretary reviews the feedback received from the Town Departments and Boards concerning the necessity of ID Badges. It is agreed that all Boards and Departments should have ID Badges issued. The Board would like to revisit setting a timeframe for issuance of badges as it gets closer to the next Town election. The Board discusses amending the existing Badge Policy.

- On a motion made by Tom Petrowicz and second by Charlie Poulin, the Board of Selectmen votes unanimously to amend the existing Badge Policy to include the language: "current cost of replacement as determined by the Executive Secretary."

McNamara – Public Record Request

In response to questions raised by Mrs. McNamara at the last Regular Board Meeting, the Executive Secretary contacted the Secretary of State's Office for further advice concerning the documents withheld and/or redacted from the Public Record Request. From the information provided, the attorney felt that it was appropriate to withhold the documents and advised that Mrs. McNamara may appeal to the Supervisor of Public Records for determination. Brief discussion follows regarding exemptions. Selectman Lima advises that an indexed list of withheld documents along with the specific exemption may be requested.

Lengthy discussion follows concerning the timeframe by which Public Records Requests should be honored by the Town, including whether to use calendar days or business days.

- On a motion made by John Laura and second by Tom Petrowicz, the Board of Selectmen votes to adopt a Policy whereby the initial acknowledgement letter is sent out within ten (10) calendar days and after payment of the request, the request should be filled within a reasonable amount of time. Motion passes by majority vote. (Lima, nay)

In response to the accusation made by Mrs. McNamara that there was a copy of a medical prescription within the packet of documents, the Executive Secretary explains that further review of an exact duplicate packet was done by both Town employees and Town Counsel, and there was no evidence of any such documentation.

Attorney Robert Strand

In response to allegations made by Attorney Strand at the last Regular Board Meeting concerning Attorney Brackett's knowledge and possession of a Motion, the Executive Secretary informs the Board that Attorney Brackett has reviewed the tape of the Meeting and has provided a written response. Additionally, Mr. Brackett will address the matter further when he meets with the Board on July 21st. The Board members would each like a copy of the entire packet provided by Attorney Brackett.

In response to Mr. Strand's allegations regarding somebody sending a Circuit City receipt to the Police Department, the Executive Secretary consulted with the Police Chief and he has no knowledge of any such receipt.

In response to Mr. Strand's allegations that someone from Town went to Circuit City to convince them not to provide copies of the tapes, the Executive Secretary advises that she checked with the Business Office staff and was assured that none of the staff went to Circuit City or followed Mr. Strand to Circuit City.

Videotape Procedures

The Chairman advises that the Cable Committee is in the process of preparing policies and procedures concerning the distribution and maintenance of videotapes. The Cable Committee will be responsible for getting the videotapes from Dispatch to the Library on the Thursday after each Regular Board Meeting.

Town Moderator Joe Kelleher

In response to Mr. Singleton's and Mrs. Lima's concerns/letters regarding a vote taken at the Annual Town Meeting, the Executive Secretary did receive both a telephone call and email from Mr. Kelleher indicating that he would be happy to meet with the Board to answer any questions. The Board would like to meet on Wednesday evening, July 16th at 7:30 ... the Executive Secretary will check with Mr. Kelleher's on availability.

Grievance Procedures

At the request of the Board, the Executive Secretary questioned several Towns as to whether they had a grievance procedure in place for residents to address Town Meetings. None of the Towns that responded had any such procedure. It was suggested residents contact the Inspector General or the Ethics Commission, or attempt to recall the elected official. The Board will address this issue with Town Counsel at the next Meeting.

Budget Transfer Request - Adjustments:

The Executive Secretary explains that a few adjustments need to be made to the Budget Transfer Requests previously approved by the Board. There is also an additional Budget Transfer Request for Town Counsel services.

- On a motion made by Jackie Lima and second by John Laura, the Board of Selectmen votes unanimously to approve the transfer adjustments as read by the Executive Secretary.
- On a motion made by Tom Petrowicz and second by Jackie Lima, the Board of Selectmen votes unanimously to approve the Budget Transfer Requests for Town Counsel for \$2,220.

MES Water Update

A response to the DEP Sanitary Survey was received from Deb Bray of Small Water Systems. The Town is awaiting preparation of certain documentation by the engineer to be provided to DEP. Selectman Petrowicz is working with the engineer on this matter.

Bridge Update

The Fire Department ramp will be cemented all at once by a contractor other than B&E. Mass Highway advises that it should be done by September 1.

Landfill Update

The Final Closure documentation packet was received from Tata & Howard. The Board of Health will receive a copy, another copy is on file with the Executive Secretary.

Liaison Reports:

Fire Department

Chairman Savage reports that the Fire Chief has received an \$18,000 grant, with the assistance of Representative Callahan, for the funding of the intermediate ambulance service training program

Board of Assessors

Selectman Laura reports that the Assessors Office computer is now working and printing double-sided. The property record cards will be updated shortly.

The Board will be placing their Minutes on the Town's website.

Town Hall

The Executive Secretary was approached by an employee who asked if the Town Hall employees could have a liaison to discuss matters that may be a conflict with the Executive Secretary and Treasurer. Selectman Laura agreed to act in this regard.

Old Business:

Agendas

Selectman Lima would like to see the Board's Agenda on the website and cable since the posted version is not accessible to the public over the weekend. Executive

Secretary will email the Agenda to Mark Morton each Thursday afternoon and will consult with the Cable Committee and Dispatch concerning emailing to Dispatch.

New Business:

Town Hall Closed

Selectman Lima inquires as to who authorizes the closure of Town Hall. Discussion follows regarding the individual closure of each department and availability of staff for Wednesday evenings. Due to the limited staff, it cannot be guaranteed that the Business Office will always be open on Wednesday evenings. A wrench will be provided to the Town Clerk so she may open/close the back door if she is alone.

Millville Signs

Selectman Lima asks for a status update on the signs. Selectman Petrowicz indicates he is working on this matter.

Public Records Requests

Selectman Lima questions if we are charging the appropriate amount for search/segregation of Public Records Requests...she feels we may be overcharging. The Executive Secretary will look into this further.

Ethics Commission

Selectman Lima believes that any legal opinions received from Town Counsel must be on file in the Town Clerk's office and sent to Ethics for confirmation. The Executive Secretary believes this may be true of ethics opinions but not all legal opinions. The Executive Secretary will look into this further. Brief discussion follows regarding the use of the State Ethics Commission for free legal advice.

Public Forum:

Kathy Ouellette

Mrs. Ouellette requests that BOS meeting times be placed on the website and cable.

Chuck Singleton

Mr. Singleton would like to be present for the Meeting with Town Moderator Joe Kelleher. He further advises that he was aware of his options but chose to handle the matter locally with the Board. He suggests the Board review the By-laws and generate an avenue for these types of grievances.

Susan McNamara

Mrs. McNamara would like the Meeting with the Town Moderator taped and on cable. Selectman Savages feels we could air it live, but it is not necessary to tape it.

Mrs. McNamara wants the Board to know that though she is often criticized, she managed to have the preliminary tax file done on time, with no assistance in the office.

- On a motion made by Tom Petrowicz and second by John Laura, the Board of Selectmen votes unanimously to enter Executive Session under MGL c.39 section 23B (3) to discuss ongoing litigation matters, only to return to Open Session to adjourn.

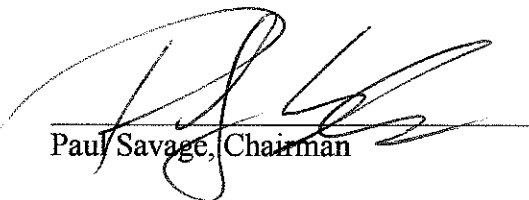
Roll Call: Savage/aye; Petrowicz/aye; Poulin/aye; Lima/aye; Laura/aye

[Executive Session from 8:50 p.m. to 9:00 p.m.]

- On a motion made by Tom Petrowicz and second by Jackie Lima, the Board of Selectmen votes unanimously to adjourn the Regular Meeting at 9:00 p.m.

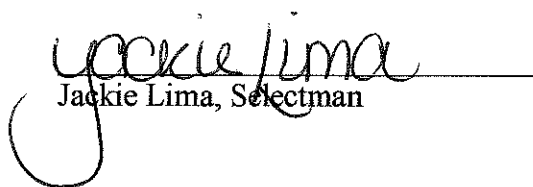
Respectfully Submitted,

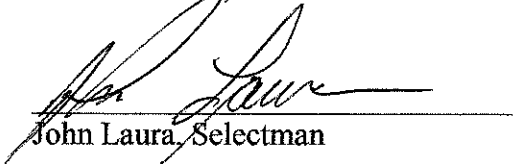
Helen M. Coffin


Paul Savage, Chairman


Thomas Petrowicz, Vice Chairman

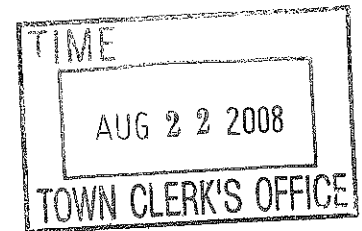

Charles Poulin, Selectman


Jackie Lima, Selectman


John Laura, Selectman

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

**Minutes of July 8, 2008
6:00 p.m.**



Members Present: Chairman Paul Savage, Vice Chairman Tom Petrowicz, Charles Poulin, Jackie Lima and John Laura

Others Present: Executive Secretary Helen Coffin and Building Inspector Mike Giampietro

The meeting is called to order at 6:00 p.m. at the Millville Town Hall.

The purpose of the Meeting is to address the Building Inspector's request made earlier this year for an increase in his inspection fee rate.

The parties review and discuss at length a presentation prepared by Mr. Giampietro regarding the functions and requirements of the Building Inspector's office. At the conclusion of the presentation, Mr. Giampietro respectfully requests an increase of the inspection fee rate from \$30 to \$35 per inspection.

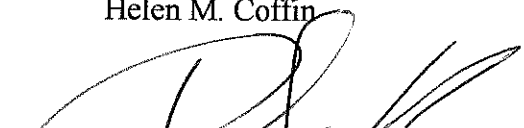
Selectman Laura questions the estimated legal fees associated with the Building Inspector for FY08. Mr. Giampietro explains that he seeks the approval of the Board prior to contacting legal counsel and only uses legal counsel as a last resort.


Ch. Savage comments on the excellent job with the presentation and commends Mr. Giampietro on the good work he has done for the Town over the past several years.

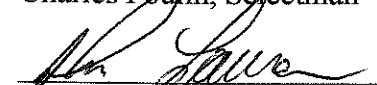
The Board agrees to review the information provided by Mr. Giampietro and revisit the issue at a meeting scheduled for Wednesday, July 16th at 7:00 p.m. In the meantime, the Executive Secretary will ask the Treasurer to provide information regarding the rate history of the Electrical and Plumbing Inspectors stipends/fees.

The Meeting adjourns at 7:05 pm.

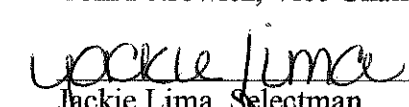
Respectfully Submitted,
Helen M. Coffin


Paul Savage, Chairman


Charles Poulin, Selectman


John Laura, Selectman


Tom Petrowicz, Vice Chairman


Jackie Lima, Selectman