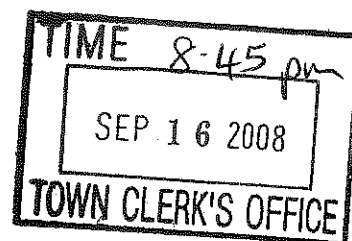


**TOWN OF MILLVILLE
BOARD OF SELECTMEN**



Minutes of September 2, 2008

Board of Selectmen Members in attendance: Chairman, Paul Savage, Vice Chairman Tom Petrowicz, Members: Charlie Poulin, Jackie Lima, and John Laura.

Others Present: Executive Secretary Helen Coffin.

The meeting was called to order at 7:00 pm at the Millville Town Hall.

Announcements:

- The Millville Police Department recently received a \$5,000 grant.
- The Millville Police Department will be having a child carseat safety day on September 30, 2008.

Minutes/Warrants:

- The minutes of the last meeting will be voted on at the next meeting.

Warrants:

- On a motion made by Tom Petrowicz and seconded by John Laura, the Board of Selectmen voted unanimously to sign the warrants as presented.

Public Forum:

Fire Chief Mullaly:

New Fire Truck:

The Fire Department has been working with five different vendors in pursuit of a new fire truck. This hopefully can go out to bid very soon and can be put on the warrant for the special town meeting. A committee has been formed to work on this. The request for this has been submitted to Capital Planning. Chief Mullaly will follow-up with Capital Planning.

Illegal Burns:

The Fire Department does have the right to write out a ticket for illegal burning. The initial violation fine is \$100.00. Chairman Savage suggested that something be written and placed on the town website to inform residents about the rules when burning.

Appointments:

Historical Commission

- On a motion made by Tom Petrowicz and seconded by John Laura, the Board of Selectmen voted unanimously to appoint Jean Poulin to the unexpired term on the Historical Commission. Selectman Poulin abstained from vote.
- On a motion made by Charlie Poulin and seconded by John Laura, the Board of Selectmen voted unanimously to appoint Jose Lima to the unexpired term on the Historical Commission. Selectman Lima abstained from vote.

Custodian of Tax Possessions:

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to appoint Lisa Larue as the Custodian of Tax Possessions through June 30, 2009.

Correspondence:

- A letter was sent from the Building Inspector, Mike Giampetro about mutual aid to surrounding towns. The Town currently does not offer mutual aid to other towns. Helen will look into this.

Executive Secretary Report:

Special Town Meeting:

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to open the warrant effective immediately and have the special town Meeting held Monday, December 8, 2008 at 7:00 p.m.

181 Main St. building:

The Executive Secretary met with the insurance representative and evaluation of the site was completed. The property has not been on the town insurance, therefore no money assistance will be provided for demolishing or boarding the building up. It was discovered that the building may possibly have a significant amount of asbestos and will need a certified asbestos contractor to do the work. Helen will follow up with the state.

Resident. Mr. Thuot 25 Ironstone St.:

Mr. Thuot wants to know if the building inspector has declared this building condemned. He feels that if the State were involved, it would be determine that the site is a hazard. It is his opinion that the building inspector must determine that this

building condemned and unsafe. A written report should be provided from the building inspector.

- On a motion made by Tom Petrowicz and seconded by Charlie Poulin the Board of Selectmen voted unanimously to declare the building at 181 Main St. an emergency and public safety hazard and proceed to seek approval from DOR to demolish without the appropriation and vote for the appropriation at town meeting.

The Executive Secretary will petition the Department of Revenue if the town can go out to bid and delay the appropriation for funds since this is an emergency.

- On a motion made by Jackie Lima, and seconded by Charlie Poulin, the Board of Selectmen voted to notify the appropriate state office and before the next meeting the Executive Secretary will provide an update before the next Board of Selectmen meeting.

Vote Passes

Selectman Lima	aye
Selectman Poulin	aye
Selectman Laura	aye
Chairman Savage	nay
Selectman Petrowicz	nay

Resident, Paul Oullette, 382 Chestnut Hill Rd.:

Mr. Ouellette believes the town could benefit from having mutual aid from other towns. He was also inquiring about if a date for completion was noted in the letter. He also wanted to inform the executive secretary that he knows of a contractor that specializes in asbestos removal.

Energy Forum:

The Executive Secretary attended an energy forum and it was suggested that all towns set up and put together a task force for individuals who do not have heat and may need shelter this winter. The Executive Secretary suggested that Blackstone might have more information about this.

Highway Surveyor:

Projects:

Received a letter that the projects have been approved. The bids will be going out. The goal is to get the money back to the town in May.

Signs:

The department is replacing and adding signs, which were damaged throughout town.

Fax Line:

The Board of Health would like to install a fax line. The board received a grant and has the equipment. The Board of Selectmen indicated that any additional costs would have to be covered through the Board of Health. This will be tabled until the Board of Health provides an estimated cost.

Town Clerk:

- On a motion made by Tom Petrowicz, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to sign the September State Primary Warrant.

Upcoming Dates:

The executive secretary reviewed with the Board of Selectmen the upcoming meetings.

Liaison Reports:

Selectman Laura has a Board of Assessors meeting on September 30, 2008. Selectman Petrowicz would like to be provided with an updated list of what assessment and field visits have been done.

Old Business:**Town Hall Hours:**

There has been no feedback and this will be tabled until next week.

Animal Control By-laws:

Mr. Fagan, the animal control officer reviewed the local bylaws along with bylaws from surrounding towns. All of researched towns with the exception of Blackstone and Millville have a barking fine schedule. Mr. Fagan is planning on drafting an article for town vote.

Snowplowing:

- On a motion made by Jackie Lima, and seconded by John Laura, the Board of Selectmen voted unanimously to award the bid for snowplowing to Brad LaFontaine through 2011, provided the necessary forms are submitted.

Banigan City Project:

Margaret Carroll provided a preliminary report and the Banigan City project is complete. Residents are invited to use this destination. It was discussed having signs placed indicating the closing time and also no smoking. The Board of Selectmen would like to have Ryan Fish attend a Board of Selectmen meeting to thank him for his dedication and completion of this project.

- On a motion made by Paul Savage and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to prepare a letter of recognition to Ryan Fish to his work on the Banigan City project.

Pumpkin Party:

Millville Dispatcher Cindy Mercier will be running the pumpkin party. This event will take place on Sunday October 26, 2008.

Landfill:

The Board of Health has not provided information about the landfill complaint. The Executive Secretary will follow-up on this.

New Business:**Meeting Broadcasts:**

The Board of Selectmen discussed setting up a procedure for boards and departments who may be interested in taping their meetings. There are some security issues with equipment, which will need to be addressed.

Parking at Town Hall:

Selectman Lima would like a reminder notice sent out to all boards and departments reminding all that the parking in the front is for those individuals who will be in the town hall under 30 minutes.

Bylaws:

A memo was received from the Town Clerk informing the board that the bylaws were mailed to the Attorney General. The Executive Secretary informed all that as of last Thursday, the Attorney General did not receive the bylaws. There will be a meeting tomorrow night to discuss this further.

Executive Session Posting:

Selectman Lima posted and wanted to have an Executive Session in regards to an employee's job performance. Chairman Savage addressed that the other members of the board were not aware of this posting and the past procedure is to go through the Chairman to schedule Executive Session. The Executive Secretary contacted legal and it was communicated back that this was an insufficient legal notification. The board will get clarity on this at a meeting with Town Counsel tomorrow evening.

Next Regular Meeting:

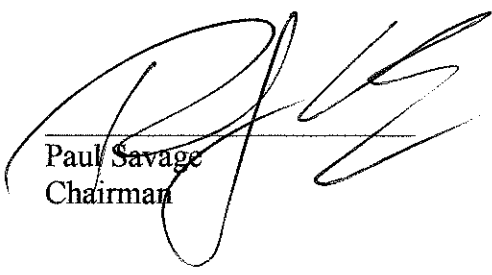
The Board of Selectmen will meet again on **Monday, September 15, 2008 at 7:00 p.m.** at the Longfellow Municipal Center.

ADJOURN:

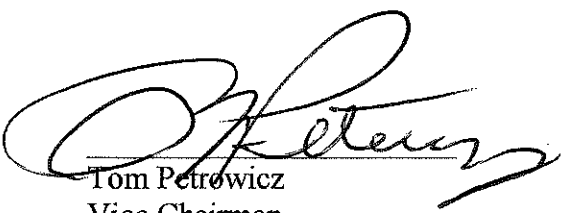
- On a motion made by John Laura and seconded by Jackie Lima, the Board of Selectmen voted unanimously to adjourn the meeting at 9:30pm.

Respectfully Submitted,

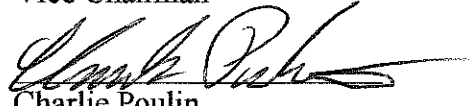
Amy Sutherland



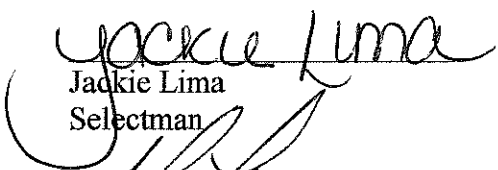
Paul Savage
Chairman



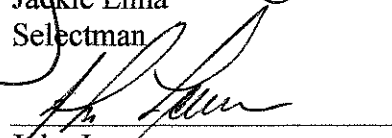
Tom Petrowicz
Vice Chairman



Charlie Poulin
Selectman

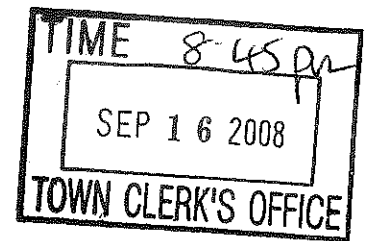


Jackie Lima
Selectman



John Laura
Selectman

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**



**Minutes of September 2, 2008
6:00 p.m.**

**Members Present: Chairman Paul Savage, Vice Chairman Tom Petrowicz,
Selectmen Charlie Poulin, Jackie Lima and John Laura**

Others Present: Executive Secretary Helen Coffin

The meeting is called to order at 6:00 pm at the Millville Town Hall.

The Board meets to review the first three sections of the proposed Personnel Policy. Chairman Savage explains that most of the document is standard.

Selectman Lima reviews the sections and asks questions and proposes edits to the sections. Executive Secretary advises that the template document was taken from the Town's insurance company. Selectman Petrowicz cautions that some of the language may be included for legal reasons.

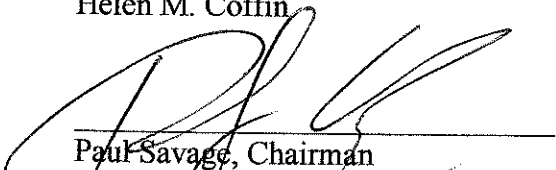
The Executive Secretary takes note of all questions and requested edits, and will make the necessary changes or return with reasons why information must be included.

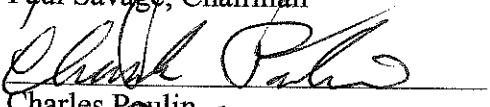
Selectman Lima suggests Section 9, the Forms, be the next section presented to the Board.

The Board takes a five minute break before continuing into its Regular Meeting.


Respectfully submitted,

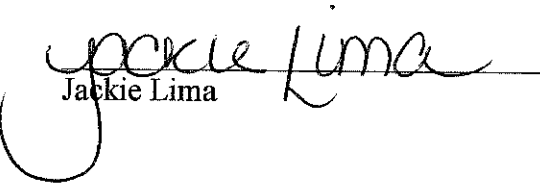
Helen M. Coffin


Paul Savage, Chairman


Charles Poulin


John Laura


Thomas Petrowicz, Vice Chairman


Jackie Lima