



BOARD OF SELECTMEN REGULAR MEETING MINUTES

290 Main Street
Millville, MA 01529

Monday December 21, 2020

Zoom Meeting

**Residents and meeting participants can also follow the Zoom Technology directions on the
Town Website at:
www.millvillema.org**

PRESENT:

Chairman Erica Blake, Vice Chairman Jennifer Gill, Member, Andrew Alward and Kevin Surette.

ALSO PRESENT:

Town Administrator, Peter Caruso

The Chairwoman opened the meeting at 7:00 p.m.

ANNOUNCEMENTS:

- There are no announcements.

APPROVAL OF MINUTES:

December 7, 2020:

The minutes from December 7, 2020 will be tabled until the next meeting.

CORRESPONDENCE:

- There was no correspondence received.

DEPARTMENTS/BOARDS:

Board of Health- COVID-19:

The Board of Selectmen were updated on COVID-19. The cases in Millville have increased which has resulted in the closing of the Town Hall. The appointments will be limited since there will only be two employees allowed in the building at a time.

NEW BUSINESS:

Annual License Renewals – Review/Approval:

At the last meeting, the Board of Selectmen voted to discuss the Annual License Renewals. The Chairman suggested that the licenses be provisionally renewed subject to the completion of the submittal requirements. It was also suggested that the Chairman be authorized to sign the licenses which have the required documentation. Those applications which are not complete will not be issued.

On a motion made by Jennifer Gill, seconded by Kevin Surette, the Board of Selectmen voted by roll call to authorize the Chairman to provisionally sign the Annual License Renewals contingent upon completion of the application requirements.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Kevin Surette	aye
Erica Blake	aye

Cares Act Funding:

The Town Administrator informed the Board of Selectmen at the last meeting that he is in receipt of an email from Matthew Ehrenworth dated November 24, 2020 seeking additional COVID CARES funding. The request was for \$44,806.00. The Town of Millville currently has \$117,000 left in funds. The Town Administrator recommended authorizing a limited amount of funds (approximately \$11,000) or holding off on additional funds until there is more information provided to the town by the state/federal government about whether or not there will be additional funds coming or if there is to be an extension of use of funds previously granted beyond December 30, 2020. The Board of Selectmen took no action. The Board of Selectmen discussed that if there is clarity about the extension, then another meeting could be held on December 29, 2020. The Town Administrator was to set up a tentative meeting for that date.

Budget FY22:

The Town Administrator provided the Board a final draft of the FY2022 budget guidance with which the Board concurred. He stated there will need to be further discussion with the Planning Board about the shared Town Planner position and their related budget. There was paperwork from the Town of Uxbridge about this shared position previously provided. The 2021 Budget Guidance included specific guidance reference that BMR's budget includes a meaningful contribution toward their OPEB liability.

2021 Board of Selectmen Meeting Schedule:

The Board of Selectmen are in receipt of the Calendar 2020 meeting schedule with Town Administrator notes for consideration at their January 4th meeting for finalization of the 2021 meeting Calendar.

Declaration of Emergency Parking Ban

The Board of Selectmen declared an emergency snow parking ban.

On a motion made by Andrew Alward, seconded by Jennifer Gill, the Board of Selectmen voted by Roll Call to declare an emergency parking ban during snow events.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Kevin Surette	aye
Erica Blake	aye

OLD BUSINESS:

Road Acceptance:

On a motion made by Andrew Alward, seconded by Jennifer Gill, the Board of Selectmen vote by roll call to accept the order of taking as follows:

MOVED: That the Board of Selectmen vote to issue an Order of Taking to acquire permanent easements for Hurteau Road, Ronden Road, and a portion of Albert Drive, and drainage easements in the subdivision each as shown on a plan entitled "Roadway Acceptance Plans of Hurteau Road, Ronden Road & Albert Drive (STA 0+00-4+67.26) in Millville Massachusetts" dated 11/2/2017, for purposes of the acceptance of said roads as public ways."

and authorized the Chairman to sign the related mylar and required paperwork when provided.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Kevin Surette	aye
Erica Blake	aye

20 Depraitre Street:

The Board of Selectmen are in receipt of the paperwork relating to the release of all claims with Auctioneer Zekos who is reimbursing the Town \$8000 on this matter.

On a motion made by Erica Blake and seconded by Jennifer Gill, the Board of Selectmen voted by roll call to authorize the Town Administrator to sign the paperwork for 20 Depraitre Street.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Kevin Surette	aye
Erica Blake	aye

PUBLIC FORUM: No comments

BOARD OF SELECTMEN REPORTS:

- Selectmen Surette thanked Representative Soter for his assistance with the Wreaths Across America.
- Selectmen Gill will provide an email she received to the Town Administrator regarding cable.
- The Town was also informed that thanks to Representative Fattman the town is included in the Governor' FY 21s budget for an earmark of \$250,000 for an ambulance.
- Selectmen Blake would like the Town Administrator to formalize thoughts about the Senior Work off Program, for which he updated current status and plan.

TOWN ADMINISTRATOR REPORT:

The Town Administrator updated the board on the following items;

1. MECC Board Meeting on December 9th.
2. Planning Board Meeting he observed.
3. Visits to and status of Garden Wonders and Lifted Luxury.
4. MES Roadway Considerations ZOOM meeting with Chief Landry and BMR Asst. Superintendent Ehrenworth.
5. Town Hall Closure to Public and related Staffing given current pandemic environment.
6. Zoom call with Superintendent DeFalco regarding latest school changes from in person to fully remote for next few weeks.

NEXT MEETING:

- Monday, January 4, 2021

ADJOURN:

On a motion made by Jennifer Gill and seconded by Andrew Alward, the Board of Selectmen voted by Roll Call to adjourn the meeting.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Kevin Surette	aye
Erica Blake	aye

The regular meeting ended at 8:05 pm.

Respectfully Submitted

Amy Sutherland

Recording Secretary

A handwritten signature in cursive script, appearing to read "E. Blake", is written over a horizontal line.

Chairwoman, Member, Erica Blake

Vice Chairwoman, Jennifer Gill

Member, Jennifer Dean Wing

Member, Andrew Alward

Member, Kevin Surette