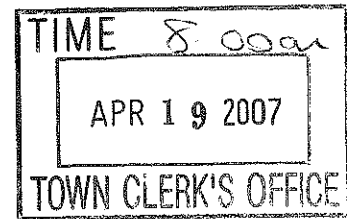


**TOWN OF MILLVILLE  
BOARD OF SELECTMEN  
Minutes of April 3, 2007**



Board Members Present: Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Charles Poulin and Karin Furno.  
Board Members Absent: Tom Petrowicz

Others Present: Executive Secretary Helen Coffin, Minutetaker Amy Sutherland

Chairperson McCutcheon called the meeting to order at 7:00 p.m.

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**ANNOUNCEMENTS:**

The Board of Selectmen would like to welcome the newly appointed Selectmen, Charles Poulin and Karin Furno.

Thank you to the residents of Millville who took the time to vote in the recent election.

**REORGANIZATION:**

- On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to appoint Diane McCutcheon as the Chairman of the Board of Selectmen.
- On a motion made by Diane McCutcheon, and seconded by Karin Furno, the Board of Selectmen voted unanimously to appoint Paul Savage as the Vice Chairman for the Board of Selectmen.
- On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to appoint Karin Furno as the Secretary for the Board of Selectmen.

**BUSINESS RETENTION GRANT:**

The Board of Selectmen reviewed that there is a business retention grant that the Town has received from the Blackstone Valley Chamber of Commerce for \$75,000. The Board wants to explore with the residents how to spend the money and letters were sent out inviting several residents/business owners to the Meeting for their input.

Anne Laplume – Onnies and Nonnies:

She was inquiring if the Town could allocate the money to assist in starting up the kitchen at Onnies and Nonnies. The conservative estimate of needed money would be \$15,000.

Gerry Finn, Grove St.

He felt that it would be great to have a listing of all the businesses indicating all craftsmen in Town. The website could provide a list of services and talents of members of the community. He also noted that the money could be used for the downtown revitalization possibly for lighting on the bridge. He felt that it would be great to have the BVT students see how they could use the water to create enough energy to light the bridge.

Planning Board: Jim Hull

The Chairman of the Planning Board wanted to inform all that \$75,000 is really not a lot of money. The Town should figure out how to address the downtown, Central St, and 146. The town should look into possibly setting up an overlying district.

Chuck Singleton – 164 Main St.

He felt that some money should be allocated to Onnies and Nonnies. It was also brought up that possible have picnic tables behind Onnies and Nonnies where residents could view the river.

Chuck Augat – 30 Fisher St.

Mr. Augat stated that the bike trail will offer many benefits to Millville and the Town could look into putting money into a canoe ramp and possibly walking trails.

#### **Snowplowing Season Review:**

The Board of Selectmen wanted to address some of the problems with Brad LaFontaine who is the contractor for snowplowing. One of the issues involved Chestnut Hill Rd. and Estes St. Mr. LaFontaine stated that he was never told about that street. He agreed that the road was an issue. There were some issues with culverts and flooding.

The Board of Selectmen wanted to address a problem on Granite Circle. The snow was plowed over the catch basin and the water had no place to go which caused flooding in a resident's basement. Mr. Lafontaine suggests that all the catch basins be marked.

The Board of Selectmen suggested that John Dean provide Mr. LaFontaine with a plan with all the catch basins in Town.

#### **Complaint about Snowplowing:**

Resident, Mr. Dennis Green, had sent a letter and left a message to the Highway Surveyor about the fact that his basement and rug was damaged by not having the catch basins cleared. The previous year, the Highway Department used a front-end loader to clear the catch basins. The resident wants to have the Town submit to their insurance the estimate for the damage and replace the rug for the basement.

- On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to send a claim to the town insurance company for the damage on Granite Circle.

**Complaint from Mr. Berthelette:**

He believes there is a liability with the rocks and the water on the corner of Oak and Chestnut Hill Rd. The Highway Surveyor explained that the riprap was acting as a filter. John feels he needs a fence on his property and suggested putting in a catch basin into a manhole and pipe from Chestnut Hill Rd. to Oak. The Board of Selectmen would like John to prepare a plan for a resolution. Selectmen Savage recommended that the Board could hold a workshop to address this issue.

**RESIGNATIONS/APPOINTMENTS:**

- On a motion made by Paul Savage, and seconded by Charles Poulin, the Board of Selectmen voted unanimously to accept the resignation of Laure Kloczkowski from the Senior Center Building Committee.
- On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to appoint Pat Finn as a regular member of the Senior Center Building Committee.
- On a motion made by Paul Savage, and seconded by Charles Poulin, the Board of Selectmen voted unanimously to appoint Leo Gauthier as the alternate on the Senior Center Building Committee.
- On a motion made by Karin Furno, and seconded by Paul Savage, the Board of Selectmen voted unanimously to accept the resignation of Bill Newton from the Town Planner position.

**CORRESPONDENCE:**

Earth Day is scheduled for April 22, 2007.

There was a memo from Charter Communications, which provided the total number of complaints within the last year. Charter keeps a running log about complaints. This is available to any residents for view at the Town Hall.

Millville Elementary School principal, Eileen Tetreault, wanted to thank the police department for providing radios for the teachers to use on recess duty and in the case of an emergency lock down.

Diane would like Helen to make copies of proposed amendments pertaining to Chapter 40 T monies for the Board members.

**MINUTES:**

- The minutes will be held until the next meeting until Tom Petrowicz is present to vote on them. There was no quorum.

**GOOD & WELFARE:** None

**EXECUTIVE SECRETARY:**

**Keys:**

Executive Secretary Helen Coffin provided an estimate for replacing the locks and keys throughout the Town Hall. This item will be held until the next meeting so all members can read the estimate. The estimate provided was for \$1,653.00 .

**Town Meeting Warrants:**

On a motion made by Karin Furno, and seconded by Paul Savage, the Board of Selectmen voted unanimously to accept and sign the warrants.

**Surplus Vehicle Bid:**

On a motion made by Karin Furno, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to accept the bid for \$226.00 from Woonsocket Motors.

**B&M Landscaping Contract:**

On a motion made by Paul Savage, and seconded by Karin Furno, the Board of Selectmen voted unanimously to accept the contract with B & M Landscaping for \$4,895.00.

**Alcohol License for Onnies and Nonnies:**

On a motion made by Paul Savage, and seconded by Charlie Poulin, the Board of Selectmen voted unanimously to authorize and sign the License.

**Board of Assessors:**

Executive Secretary is attempting to schedule a workshop session with the Board of Assessors for April 17, 2007.

**Special and Annual Warrants:**

Helen provided the Board of Selectmen a draft of the Special and Annual Warrants to be voted on at the next meeting.

**National Grid:**

National Grid is to be conducting a tree-by-tree investigation to determine which trees may be hanging over the wires. They will be working with the tree warden to arrange for cutting and removing of the trees.

**Blackstone Valley Technical:**

The budget from Blackstone Valley Tech will be provided to the new members.

**OLD BUSINESS:**

**Landfill Update:**

The Board of Selectmen met with BATG about the Landfill. The Attorney will be providing a timeline for BATG.

**NEW BUSINESS:**

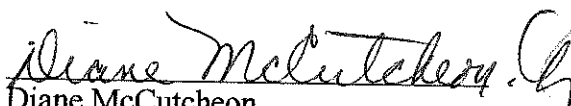
**Parade:**

The Board of Selectmen is seeking volunteers to assist with the Memorial Day Parade. If interested call Helen Coffin.

On a motion made by Karin Furno and seconded by Paul Savage, the Board of Selectmen voted unanimously to adjourn the meeting at 9:25 pm.

Respectfully Submitted,

Amy Sutherland

  
Diane McCutcheon  
Chairperson

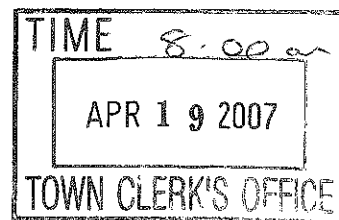
  
Paul Savage  
Vice Chairperson

  
Charles Poulin

  
Karin Furno

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**Longfellow Municipal Center  
Minutes of Meeting  
Tuesday, April 3, 2007**



Board Members Present: Diane McCutcheon, Charles Poulin and Karin Furno

Also Present: Helen Coffin, Executive Secretary; Judy Pickett, Town Counsel; Ron Pong, Tata & Howard; David Stanley, Board of Health; John Dean, Highway Surveyor; Alan Duncan and Mike Donato, BATG Environmental

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Meeting called to order at 9:05 a.m.

The Board meets to discuss matters relating to the closure of the Landfill, outline the work to be done and the timetable that should be followed for completion.

Pong states that the basin needs to be cleaned up and increased in size. McCutcheon asks BATG about the mitigation/remediation plan that hasn't been received. Donato claims he has not heard from Conservation but will call Amy Sutherland this week. Donato was provided with a copy of Horsley & Whitten's proposal.

Pong explains that the remaining work to be done by BATG will take about three weeks and his final report will take an addition six weeks. The parties review some pictures relating to the replacement of hay bales and cleaning out of the trench. Pong further explains that the tires and metals on the north side still need to be removed when the trench is cleaned out.

Stanley asks that the green storage container be moved off the site. Duncan agrees to move it out today, if possible. Stanley would like the Town's electrical inspector to inspect the electrical service on the site. Coffin will contact Romeo Ethier to schedule.

Discussion as to whether the Town wants to keep the shed at the site – the building does not affect the drainage. Coffin will contact DEP for a determination on the use of the shed by Animal Control.

The following is the Timetable the parties agreed upon:

1. The green container will be removed from the site. April 6, 2007 (at the latest).

Steps 2, 3 & 4 - Start date of April 15 – May 1 (weather permitting). A total of three weeks will be required to complete these steps:

2. BATG to begin preparing the drainage trench for installation – clean out materials in and around the trench.
3. BATG to install vegetative layer.
4. BATG to construct basin.

**Worst case scenario – work should be complete by June 1<sup>st</sup>.**

BATG agrees to contact Horsley & Whitten by April 13 to have the proposal changed into their name and to put a schedule in place for a new NOI. BATG agrees to copy the Town on all documentation. Donato understands the sense of urgency and agrees to the timetable set forth.

Dean requests that the barrel and chain be replaced by the workers when leaving the site.

Duncan explains that there will be more work to be done in the fall... this is normal. McCutcheon asks that the Town be notified of any work that will need to be done. Pong advises that pursuant to the terms of the Contract, there is a one-year Warranty on the work from the date of closure.

McCutcheon asks that the Board of Health and Highway Surveyor keep up with the site visits and advise the Board of Selectmen immediately of any issues that arise.

Motion to adjourn the meeting made by McCutcheon and second by Furno. Unanimous.

Meeting adjourns at 10:10 a.m.

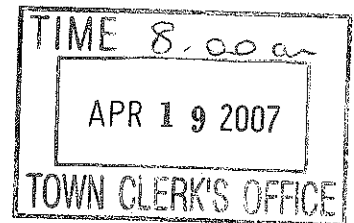
Respectfully submitted,

Helen M. Coffin

Diane O. McCutcheon Charles G. Poulin  
Diane O. McCutcheon, Chairperson Charles G. Poulin

Karin L. Furno  
Karin L. Furno

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**



**Longfellow Municipal Center  
Minutes of Tuesday, April 3, 2007  
6:00 p.m. w/Police Chief**

Board Members Present: Diane McCutcheon, Paul Savage, Charles Poulin and Karin Furno

Others Present: Helen Coffin, Executive Secretary; Ronald Landry, Police Chief

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The Board meets with Chief Landry ("Chief") to review and discuss the Organizational Assessment of the Police Department (the "Report") prepared by Municipal Resources, Inc. ("MRI").

Chief indicates that he has read the Report and most of the recommended improvements were completed before he read it. He feels most of the items are common sense and should have been taken care of years ago.

Chief explains that the Report stresses Community Policing and advises the Board of some of the programs he has already implemented, such as: Senior Citizen Advocate, DARE Program, Citizens Police Academy, Car Seat/Seatbelt Program and more involvement with the schools.

Chief touches on the 4/2 schedule recommended in the Report. He explains that for the Town to proceed with this schedule, he would need to hire more full-time staff at a significant increase to his budget. He does not feel this is feasible for the Town.

Chief indicates that some of the officers are not adequately trained and he is currently working on providing more in-house training and outside training when possible.

Some of the facility improvements that are recommended in the Report have been completed, such as: the prisoner bench and handcuff rail. He will be looking into small repairs down the road to maintain the facility, but feels there aren't any major problems with the facility and it should be adequate for another 10-15 years. He is hoping to acquire new surveillance equipment/security cameras with grant monies.

Chief appointed a Fleet Maintenance Officer to insure the proper maintenance of the cruisers. With proper maintenance, the vehicles should last several years. He does not feel the computers in the cruisers were necessary but due to a signed lease, he will need to pay for them for the next five years from the Community Policing monies.



The Report recommends that the Department become accredited. Chief explains that this is a costly process and that for the Town to become accredited he would need to hire another full-time officer. He does not believe this is feasible for the Town, but explains that he will work towards implementing as many of items on the accreditation list as possible.

Chief has hired a part-time female officer. He recently held interviews for a Sergeant and a new full-time officer. He explains that he would like to appoint the new full-timer and Sergeant immediately but the budget does not allow for it. He proposes appointing the Sergeant early and allowing for the use of compensatory time in lieu of wages until July 1<sup>st</sup>. The newly appointed Sergeant will be on a 1-year probation. The Board would like to schedule the appointment on the Agenda for the next Meeting.

Chief is working on the Policies and Procedures and is closely monitoring the spending and budget. He feels there needs to be more accountability with the overtime and comp time.

There are plenty of applicants looking for positions in Town. He would like to hire more seasoned professionals in the future.

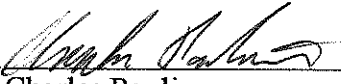
There isn't much out there in the way of grants. Most grants are homeland security-related and since Millville isn't a terrorist target, there isn't much that the Town qualifies for. Chief will continue applying for the local grants and training grants as they become available.


Brief discussion regarding the appointment of part-time officers. Chief explains that in order for the part-time officers to only have authorization to act in their capacity as officers while on duty, they would need to be appointed "with restrictions." The Board has no knowledge of this and asks the Chief look into this further and provide a written recommendation to the Board.

Respectfully Submitted,

Helen M. Coffin

  
Diane McCutcheon, Chairperson

  
Charles Poulin

  
Vice Chairman, Paul Savage

  
Karin Furno