



BOARD OF SELECTMEN REGULAR MEETING MINUTES

**290 Main Street
Millville, MA 01529**

Monday March 15, 2021

Zoom Meeting

**Residents and meeting participants can also follow the Zoom Technology directions on the
Town Website at:
www.millvillema.org**

PRESENT:

Chairperson Erica Blake, Vice Chairperson Jennifer Gill, and Member, Jennifer Dean Wing.

ALSO PRESENT:

Town Administrator, Peter Caruso

The Chairperson opened the meeting at 7:00 p.m.

ANNOUNCEMENTS:

- There Town of Millville is saddened to learn of the passing of Margaret Carroll.
- Representative Sotor is working to provide Easter meals for residents.

APPROVAL OF MINUTES:

- The minutes will be accepted at next meeting.

CORRESPONDENCE:

- There was no correspondence.

DEPARTMENTS/BOARDS:

Board of Health:

The Board of Selectmen were informed that there will be a local distribution center for the COVID vaccine in the Town of Uxbridge. The amount of vaccinations will be limited. Thank you to the local representatives for making this happen for the local communities.

NEW BUSINESS:

Election Warrant:

The Board of Selectmen are in receipt of the election warrant. The election will take place on April 5, 2021.

On a motion made by Jennifer Gill, seconded by Jennifer Wing Dean, the Board voted by roll call to approve the election warrant.

Roll Call Vote:

| | |
|--------------------|-----|
| Jennifer Gill | aye |
| Jennifer Dean Wing | aye |
| Erica Blake | aye |

Appointments:

Associate Planning Board Position:

On a motion made by Jennifer Gill, seconded by Jennifer Wing Dean, the Board voted by roll call to approve the appointment of Preston Juskavitch as the Associate Planning Board member through June 30, 2021.

Roll Call Vote:

| | |
|--------------------|-----|
| Jennifer Gill | aye |
| Jennifer Dean Wing | aye |
| Erica Blake | aye |

FY 2022 Budget:

The Town Administrator presented the preliminary budget to the members. Based on the most recent figures, there is a \$45,000 deficit based on revenue projections. The \$45,000 deficit is going to change since there is new information on Tri County needs for \$25,000.00. There are still some items that need to be refined further. The BVT number has increased by \$32,000.00. Norfolk Aggie will also be going up \$25,000.00. The Finance Committee will be reviewing the numbers at their March 24, 2021 meeting. The Department Heads will be able to speak on behalf of their budgets at this meeting. The incremental increases are for the Town Planner budget, building repair and maintenance budget, police patrol, staffing and negotiations with police union are ongoing. The BMR budget came in and there was an increase less than a % and a half. The Town Administrator has budgeted enough money for all the streetlights on which will be converted to LED. The Council on Aging budget shows an increase with having the full salary coming out of the director budget rather than a portion paid by grant as in past years. The library budget is also increasing to include an assistant librarian. The town debt services is down and the Worcester Retirement allocation is up 14%. There are certain contractual needs which

need to be addressed and remain unknown. The revenue from the marijuana sales will need to be accounted for. The budget was done on the conservative side.

Annual Town Meeting Warrant Draft:

The Town Administrator presented the Board of Selectmen with the draft Annual Warrant. There Articles 1-6 are the standard articles.

- Article 1. Monetary Articles
- Article 2. Bills of Prior Fiscal Year
- Article 3. Snow and Ice Deficit
- Article 4. Highway Department – Chapter 90
- Article 5. Cable License Fees
- Article 6. Fiscal Year FY 2022 Budget
- Article 7. Union Contract Ratification
- Article 8. Capital Items- Fire Department turnout gear
- Article 9. Capital Items – Police Department Cruiser
- Article 10. Capital Items – Senior Center Improvements
- Article 11. Capital Items – Library Improvements
- Article 12. Highway Department Street Sweeper
- Article 13. BMR School Committee Stipends
- Article 14. Town Bylaw – Elections
- Article 15. Zoning Bylaw Amendments
- Article 16. Cable Appropriations
- Fund other post employment benefits (OPEB)
- Capital Stabilization Fund
- General Stabilization Fund
- the draft Standard articles 1-6 always there

Final Audit Report 2019:

The Board of Selectmen were presented with the Audit Report. The Town Administrator pointed out the disclosure he had added regarding the unfunded OPEB and Pension Liabilities of BMR. The Board of Selectmen would like a formal presentation from the auditors. The management letter has not been issued. Once this is issued the town will have the auditors in for a presentation.

Resignation:

The Board of Selectmen is in receipt of the resignation from Mary Gauvin from the Historical Commission effective March 10, 2021.

On a motion made by Jennifer Gill, seconded by Jennifer Wing Dean, the Board voted by roll call to accept the resignation of Mary Gauvin from the Historical Commission.

Roll Call Vote:

| | |
|--------------------|-----|
| Jennifer Gill | aye |
| Jennifer Dean Wing | aye |
| Erica Blake | aye |

Appointment:

On a motion made by Jennifer Gill, seconded by Jennifer Wing Dean, the Board voted by roll call to appoint Diane Hadley to the Historical Commission for a term through June 30, 2022.

Roll Call Vote:

| | |
|--------------------|-----|
| Jennifer Gill | aye |
| Jennifer Dean Wing | aye |
| Erica Blake | aye |

OLD BUSINESS:

- No old business

PUBLIC FORUM:

- No comments

TOWN ADMINISTRATOR REPORT:

- The items were covered in the other part of the agenda.

BOARD OF SELECTMEN FORUM:

- The Chairperson communicated that she is still in need to the Executive Session minutes from Selectmen Alward which were to be presented at the meeting tonight but were not provided. There will be an additional meeting scheduled for March 29, 2021 at 7:00 pm.

NEXT MEETING:

- Monday, April 6, 2021

ADJOURN:

On a motion made by Jennifer Gill and seconded by Jennifer Dean Wing, the Board of Selectmen voted by Roll Call to go into Executive Session and will only return to adjourn in the open session to comply with, or act under authority of, any general law, specifically

G.:c.30A, Section 21(a) (3) and (g), to discuss strategy with respect to collective bargaining with the Teamsters Union Local 170 and Section 21(a)(6) to consider the purchase, exchange, lease or value of real property where the chair declares that an open meeting may have a detrimental effect on the negotiating position of the town.

Roll Call Vote:

| | |
|---------------------------|------------|
| Jennifer Gill | aye |
| Jennifer Dean Wing | aye |
| Erica Blake | aye |

The regular meeting ended at 8:03 pm.

Respectfully Submitted

Amy Sutherland
Recording Secretary

A handwritten signature in black ink, appearing to read "EBlake", is positioned above a horizontal line.

Chairwoman, Member, Erica Blake

Vice Chairwoman, Jennifer Gill

Member, Jennifer Dean Wing

Member, Andrew Alward