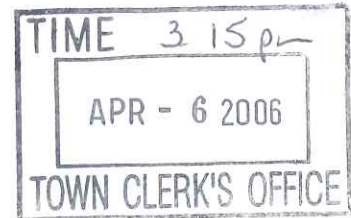


**BOARD OF SELECTMEN
MINUTES OF THE MEETING**

**WORKSHOP w/Animal Control
Longfellow Municipal Center
Selectmen Meeting Room
March 22, 2006
6:00**



Members Present: D. McCutcheon, Chairperson; B. Dicks and T. Petrowicz, Selectmen
Others Present: H. Coffin, Executive Secretary; G. Fagan, Animal Control Officer

The Meeting opens at 6:30 p.m.

The purpose of the Workshop is to discuss the current Animal Control situation. The Board members review the Animal Control 2005 Log Book, the number of calls taken as well as the day and time of the calls. Brief discussion regarding same follows.

The Board members discuss the different possibilities concerning increasing the Animal Control stipend to entice more people to apply for the Assistant Animal Control position.

The Board questions G. Fagan on raising the fine fees. G. Fagan agrees the fine for Failure to License should be increased to \$50 and Failure to Leash should increase to \$35. The Animal Control By-laws will need to be updated at the Annual Town Meeting.

G. Fagan asks if it is possible to get a cell phone for use as Animal Control Officer. He often finds himself scurrying for a telephone when he is paged. He could do away with the beeper if he was provided with a cell phone. H. Coffin will look into the matter.

G. Fagan informed the Board he has a License to Carry a Firearm and is sometimes required to use his rifle. He asks the Board about acquiring a tranquilizer gun. The Board advises he should obtain an estimate for a tranquilizer gun for the Board to consider. The Board also verifies that G. Fagan is acting within his powers as Animal Control Officer in using his rifle. He should be sure to follow all pertinent laws.

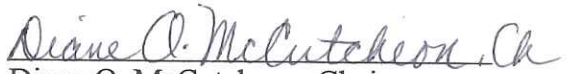
The matter of stipend increases was revisited. It was agreed by all parties that an increase of \$500 for both the Animal Control Officer and Assistant Animal Control Officer would be appropriate as well as a \$25 payment for each call taken, which would be paid every 2 weeks. The Board needs to check with the Town Accountant about setting up a revolving fund for the incoming monies. The parties agree these would be the figures taken to Finance Committee for consideration.

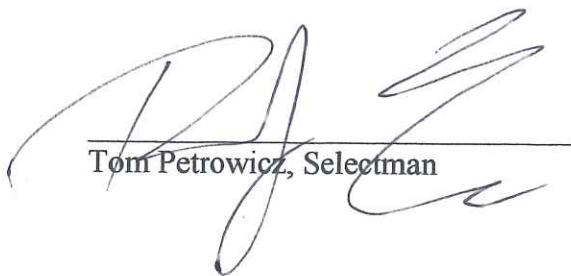
The parties all agreed that purchasing a large kennel crate for the Police Station would be appropriate. H. Coffin will look into this matter.


The parties briefly discussed the Job Description of the Animal Control Officer.
G. Fagan will prepare a list of his duties and give them to H. Coffin. Mass General Laws
regarding Animal Control should be attached to the job description.

Respectfully submitted,

Helen M. Coffin


Diane O. McCutcheon, Chairperson


Tom Petrowicz, Selectman


Brian Dicks, Selectman