



REC MAY 19 2021

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TOWN CLERK

BOARD OF SELECTMEN REGULAR MEETING MINUTES

290 Main Street
Millville, MA 01529

Monday April 20, 2021

Zoom Meeting

**Residents and meeting participants can also follow the Zoom Technology directions on the
Town Website at:
www.millvillema.org**

PRESENT:

Chairperson Jennifer Gill, Vice Chairperson Andrew Alward, Member, Adrienne Pettit, and Todd Trottier.

ALSO PRESENT:

Town Administrator, Peter Caruso

The Chairperson opened the meeting at 7:00 p.m.

ANNOUNCEMENTS:

- There were no announcements.

APPROVAL OF MINUTES:

- The minutes will be tabled to the end of the meeting.

CORRESPONDENCE:

- There was no correspondence

DEPARTMENTS/BOARDS:

Board of Health:

The Town Administrator informed the Board of Selectmen that the town hall will go back to regular hours on April 26, 2021 through the "ice cream" window.

NEW BUSINESS:

Board of Selectmen Goals:

This Board of Selectmen discussed goals they would like to achieve over the next year. Some of the ideas include:

- Facilities Plan, Town and BMR
- Quarterly meeting with the Finance Committee review actuals to budgets. Schedule a meeting in August 2021.
- Updates from the Chairs of the Departments Bi-Annually.
- Update Board of Selectmen policies and procedures. Last updated 2014.
- Update the Town policies and procedures.
- Annual goals for town administrator.
- Working with the school on OPEB funding program and plan.
- MES Water game plan

Resignation:

The Board are in receipt of the resignation from Derek Geser.

On a motion made by Jennifer Gill, seconded by Adrienne Pettit, the Board voted by roll call vote to accept the resignation of Derek Geser as Town Accountant.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Adrienne Pettit	aye
Todd Trotter	aye

Annual Town Meeting Planning:

The Town Moderator was present to discuss the planning of the Annual Town Meeting. The Board of Selectmen at the last meeting discussed having an outdoor meeting. Some of the key players involved were not able to attend the suggested dates. The Town Moderator explained that due to the various safety protocols which can be put in place, it is recommended to hold the town meeting in the MES auditorium. There can be safety maintained by keeping the seating separated. The facial masking will be mandatory. There will be a plan for the entrance and exit of the building. There will be a plan in place for overflow. The goal is to hold the meeting on Monday May 10, 2021 at 7:00 pm.

Police Chief Presentation:

The Police Chief explained the plan for a new police vehicle. It was recommended to follow the two-year plan. The plan is to replace the 2015 vehicle in FY 22, but the department will keep it as a spare for such things as details. The Town Administrator noted that there is leftover money allocated in 2017 for a cruiser (approx. \$20,000). There is also money which was not used for the tasers paid from a grant (\$10,000). In addition, there is money left over for ambulance needs (\$20,000). With these funds the cruiser purchase would not use current stabilization funds from this fiscal year. The cruiser the chief hopes to get in May 2022 would come from a lease to buy agreement which is already part of the police operating budget. The Chairperson does not want to touch the public safety stabilization. The goal would be to not touch the public safety stabilization until 2024. A representative from the Capital Planning Committee was present to agree with what was presented. The Town Administrator will work with town counsel drafting a motion to include using the above noted available funds for ATM.

Review FY 22 budget:

The Board of Selectmen discussed the FY22 budget.

The Town Administrator made some reductions:

- Reduction of highway \$10,000 (level funded)
- Reduction of town hall by \$4,000.00

The current snow and ice budget is about \$70,000 over than what was budget. There will not be free cash available so the town will have to take money out of general stabilization. There will be a meeting on May 3, 2021 with the Board of Selectmen and the public hearing with the Finance Committee will be on May 4, 2021.

There was a question about the increase of the Town Accountant line item of \$3,000.00. The Town Administrator communicated that number was to reflect the arrangement with the previous Town Accountant as an outside service provider. There may be flexibility with this number with the next candidate. The goal is to get an employee hired and to us any excess amounts over what By Laws restrict from Town Hall Admin salary. Selectman Alward would like to see this level funded. The Town Administrator would like to have some flexibility to fill the position. The Board recommends level funding this line item. The Zoning Board/Planning Board budget has increased by \$10,000.00 for a shared position. There are other items which are contractual which have been included but need to be discussed in executive session. The line item for the MES water was discussed. This line item was increased since the DEP requires more testing. There was an increase in the Board of Health line item of \$1,000.00 noted.

ATM Warrant finalization:

The Board of Selectmen discussed the finalization of the Annual Town Meeting Warrant. The Articles 1 through 6 are the standard articles. There was a recommendation to pull Article #7 since this is a contractual item. It is not needed.

Article #9:

The Board of Selectmen discussed the issue with having two articles written about the police cruiser. The concern is that if both articles remain, the town could approve two cruisers. There was a recommendation to put the funding source. Member Alward would like to have both Articles to remain.

Article #13:

Town Counsel has communicated that Article 13 is not necessary. The stipend is appropriated in Article #6.

On a motion made by Adrienne Pettit, seconded by Andrew Alward, the Board voted by Roll Call vote to remove the article regarding the ratification of the union contract.

Roll Call Vote:

Jennifer Gill aye

Andrew Alward	aye
Adrienne Pettit	aye
Todd Trotter	aye

Article #9:

On a motion made by Adrienne Pettit, seconded by Todd Trotter, the Board voted by Roll Call vote to remove Article #9 regarding the police cruiser.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye <i>nay</i>
Adrienne Pettit	<i>nay</i> <i>aye</i>
Todd Trotter	aye

Article #14:

Article #14 was discussed. This is for a change to the elections. The costs for an election is about \$2,500 to \$3,000.00. The cost for this would need to be covered by the School Committee.

On a motion made by Jennifer Gill, seconded by Adrienne Pettit, the Board voted by Roll Call to amend and allow the Chairperson to sign the warrant. *Pettit*

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	nay (does not want to vote until budget is finalized)
Adrienne Pettit	aye
Todd Trotter	aye

OLD BUSINESS:

- No old business

PUBLIC FORUM:

- No comments

BOARD OF SELECTMEN FORUM:

- The Board was informed that the ambulance will be delivered to town.
- Chairperson Gill would like to recommend increasing the three-minute limit for public comments to 10 minutes. There was also a recommendation to not limit this.

ADMINISTRATOR REPORT:

- The Town Administrator report was covered in the previous reports noted above.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Adrienne Pettit	aye
Todd Trottier	aye

NEXT MEETING:

- Monday, May 3, 2021

ADJOURN:

On a motion made by Andrew Alward and seconded by Todd Trottier, the Board of Selectmen voted by Roll Call to go into Executive Session and will only return to adjourn in the open session to comply with, or act under authority of, any general law, specifically Section 21 (a)(3) to discuss strategy with respect to collective bargaining with the Teamsters Union Local 170 and where the chair declares that an open meeting may have a detrimental effect on the negotiating position of the town.

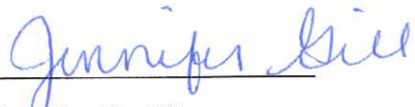
Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Adrienne Pettit	aye
Todd Trottier	aye

The regular meeting ended at 8:26 pm.

Respectfully Submitted

Amy Sutherland
Recording Secretary



Chair, Jennifer Gill

Vice Chairwoman, Andrew Alward

Clerk, Adrienne Pettit

Member, Todd Trottier