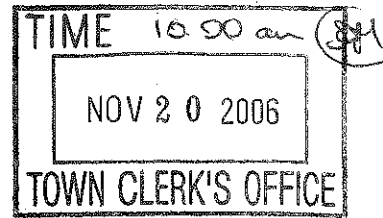


**TOWN OF MILLVILLE  
BOARD OF SELECTMEN MEETING  
Monday, October 16, 2006**



The meeting duly posted with the Town Clerk, opened at 7:00 PM

Present were: Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Brian Dicks, Tom Petrowicz

Also present were Executive Secretary Helen Coffin and Scribe Amy Sutherland

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**APPOINTMENTS:**

- On a motion made by Brian Dicks and seconded by Paul Savage, the Board of Selectmen voted unanimously to appoint Regina Wilson and Janice Cann for the part-time dispatchers through June 30, 2007.
- On a motion made by Brian Dicks and seconded by Paul Savage, the Board of Selectmen have voted unanimously to appoint Brian Crater, Thomas McDonald, Thomas Sampson, and Jarrod Woeller as part-time police officers through June 30, 2007.
- On a motion made by Brian Dicks, and seconded by Paul Savage, the Board voted unanimously to appoint Cindy Mercier and Megan Gentile as Matrons for the police department through June 30, 2007.

**ALL BOARD MEETING:**

**Police Department Report:**

Officer Steven Sinko provided the report on behalf of Chief Healey.

**The Department has currently achieved the following:**

- Appointment of two part-time dispatchers.
- Appointment of four part-time officers.
- Appointment of two police matrons.
- Interacting with other area towns through the computer system

**Goals:**

- The town must plan on replacing the town vehicles.
- Installing laptops in each vehicle.
- Providing maintenance to building.
- Continue seeking grants.

### **Fire Department Report:**

- Staffing for calls is an issue.
- Issue with the truck pump. A new portable is estimated at \$10,000.

### **Emergency Management:**

- The department needs volunteers.
- The training is intense and it is getting more difficult and the town must put a cost value on this and possibly have staff be compensated for training time.
- Communications Control Center is in the basement of town hall
- The NIMS requirements are extremely comprehensive and mandated and if the town does not comply, it will lose federal funding.

Selectmen Dicks feels that the Board of Selectmen should discuss this with our State Representatives.

### **Highway Department:**

- The signs are 50% complete.
- The painting of the stop signs in the road will begin this week.
- Cleaned the catch basins with vacuums. The basins on Lincoln and Central St. need to be repaired.
- Waiting for a bill for the cracked ceiling waiting for bill to submit for reimbursement.
- Met with a stormwater rep. to check the basins. The town is in good shape.
- Essex and Preston St. have been repaved.

### **Tree Warden:**

- Inventory on the equipment is completed.
- Quality of equipment needs to be checked.
- The problematic trees have been marked
- Looking for storage space.

### **Finance Departments:**

Town Accountant, Marilyn Mathieu:

- Fiscal 2006 closed on a positive note with a small margin. \$30,000 was turned back.
- The audit is complete and it will be presented at a future date. There were no findings.
- The cash was in perfect order and submitted.
- Free Cash came in at \$ 367,000. There were no chapter 90 funding monies. The strap grant will require upfront money.
- The Town Accountant made reference to the fact that Millville was noted in the newspaper as having the highest tax rate.
- The quarterly reports are not complete yet.
- Gerry Labonte sent a letter on behalf of the Finance Committee and the executive secretary read this to the Board of Selectmen.

### **Capital Planning:**

- There is \$125,000 to allocate.
- The committee will start meeting this week.
- A form was sent out for all departments to fill out indicating any capital projects. These need to be returned to Capital Planning.
- The replacement water tank was estimated at \$50-\$60,000, but the paperwork was not submitted yet.

### **Assessors:**

- The committee is running smoothly. Members have finished the classification classes and soon members will be certified.
- Patriot Properties did the assessment.
- The maps have been updated.
- The next meeting is Monday, October 23, 2006 at 5:30 p.m.

### **Soldiers Trustees Park:**

- The park will celebrate its 60<sup>th</sup> year.
- The 22<sup>nd</sup> celebration of Caroling and the Christmas tree lighting will take place in December.
- The Community Day in the park was a success.
- The monuments have been cleaned and sealed.
- The benches have been power washed and cleaned.
- There is a drainage problem and received a quote, the paperwork will be provided to capital.
- New sound system.

### **Cable Commission:**

- Met with Charter and Dispatch to discuss the equipment and its use at the police department.
- Presented with a 13-page document of what equipment and training would be needed for the camera equipment.
- The second goal is to come up with a production plan indicating where the equipment will be used.
- The third goal is to provide training for the editing. This will be an 8-week training.
- Looking for updated DVD and equipment.

### **Historical Commission:**

- Historical St. acceptance for Main St.
- Placement of the Honor Rolls
- Restoration on the Longfellow hall
- Concerned about the front of the building
- Granite post on Fletcher Ave. with engraving.
- Goal is to have sidewalks replaced and put on both sides of the street.

- Wants to review the plans for the lighting on the bridge.
- Configuration of the intersection on Main, Central, and Lincoln.
- Wants a sign directing people to the landmarks added to the intersection.

#### **Board of Health:**

- Water testing will be done in all the town buildings.
- Organizing flu clinics.
- Worked with MASS Mosquito.
- Fourth Phase of allowing residents to upgrade septic repairs. There are three active applicants.
- Mercury recovery program has expanded.
- Recycling program at the Elementary School.
- No Blast Zone in the Kempton Area.
- Working to put in a town bylaw about blasting. There is no well restriction on that area.
- Emergency Dispensing plan looking for 30 to 40 volunteers.
- Revising the nuisance laws.
- Researching municipal aide with other communities.
- Thank you to John Dean for stenciling the storm drains.
- Attending meetings about epidemics.
- Attended training seminars.
- The DEP will perform spot-checking last week on Kempton Rd. on the Uxbridge side.
- Sticker Program is not helping the town to make money.

#### **Planning Board:**

- Presented a memo to the Board of Selectmen for review. The memo covers the current work completed by the Planning Board. This is available for all to review.

#### **Senior Center Building Committee: John McNamara:**

- The committee choose the builder for the Senior Center.
- Raised \$125,000 from fundraising.
- Need \$50,000 to furnish the building.
- It will be pre-built and will have a pitched roof.
- The ground breaking will begin as soon as possible.
- The structure will be put together on site.
- The inside will be done during the winter.
- The well is donated by JD Darling and Afonso has donated the septic. These donations have been coordinated through Richard Mercure.
- Lynch may do the hardtop.
- The vocational school is building the cabinets.
- Gerry Finn has been a huge help.
- Hopefully the seniors can move in by midsummer.

- The plan is for another town wide mailing asking for help with the pitch roof.
- The contractor is William Scotsman.

#### **Community Development: Beverly Estes -**

- CBG Funds can be used for Blight
- Active grants - Senior Center CDBG \$805,000.
- Had an active housing rehab program.
- The funds are depleted for that program.
- NOFA - 2007 grant funds are available. The town may want to apply for the housing rehab program. The funding can go to demolishing a building or to assist low-income families.
- The town would like to sit with a representative of COG to discuss the grant applications. Helen will set up a date.
- Hope St. Project is a six-unit project. The town has been working with the DEP for what they will accept for credit land. This is now acceptable. The developers engineered a designed the project by the credit standards.  
The number one problem is accessing the well. This is possibly encroaching into the Senior Center area land. There may be a solution to address this. When the deed is done, the language needs to be correct for the possible pathway. The Board of Selectmen discussed the triangle of land that could possibly be used with the area.

#### **Librarian:**

- The main focus is programming.
- The summer program was successful.
- Need to update the computers.
- The library will need a new roof.
- Need a friends group.

#### **Senior Center Director:**

- The executive secretary read a letter on behalf of the Senior Center Director.
- Awarded three grants.

#### **Cultural Council:**

- Three new members have been appointed.
- Grant amount is \$3,000.
- Three of the five have taken and passed this test.

#### **Town Hall Business:**

- Continues working with Electrical and Plumbing Inspectors.
- Continues to maintain the dog licenses and works with ACO.
- Updated the payroll system to track time-off.

**Parks and recreation:**

- There are two new members: Jeff Sutherland and Chris McNamara.
- The soccer fields are housing 400 children.
- The members are looking into irrigating this system at the fields.
- The soccer league will pay for fertilization for the fields.

**Conservation Commission:**

- Steady flow of Notice of Intent.
- Goal is to cap the landfill.
- Create a monument for Mark Reich.
- Seeking new members.

**Bylaw Committee:**

- Recently appointed 5 member board.

**Board of Selectmen:****Accomplished:**

- Implemented parking tickets.
- Established employee tracking.
- Reinforced the policies of no pets in the town hall.
- Reinforced ID badges.
- Reinforced timesheets.
- Addressed complaints and concerns received to Police, Fire Departments and Assessor's office.
- Addressed junk vehicles on streets.
- Addressed complaints to Charter Communication.
- Negotiated with Police, Dispatch and Fire Departments.
- Contracted with MRI for the interim Police Chief.
- Voted to hire a new town planner.
- Assisted with animal control.
- Created a welcome packet.
- Created new boards.

**Issues Addressed/Goals:**

- Grants
- Website updating ongoing.
- Monument issues resolved.
- Repairs to the town hall.
- Elevator has been repaired.
- Water at the elementary school.
- Senior Center moving along.
- Drainage issues on Lincoln St.
- Annual Report on Town meeting.

- Bylaws successfully submitted.
- Improve communication and centralizing.
- Make elected positions appointed.
- Keep communication open with community.

## **OLD BUSINESS:**

### **Subordination Agreement:**

- On a motion made by Brian Dicks, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to accept the subordination agreement.

### **Pavement:**

- On a motion made by Tom Petrowicz, and seconded by Brian Dicks, the Board of Selectmen voted unanimously to award the bid to Lynch for the Berm bid request.

### **Lincoln St. Project:**

- On a motion made by Paul Savage, and seconded by Brian Dicks, the Board of Selectmen voted unanimously to reject the bid for the wall.

### **Handicap Ramp:**

- The Handicap ramp at the Elementary School must be completed. John Dean will remove a section on the curb.

### **Providence/Central St.**

- The Chief doesn't recommend the four way stop sign. John suggests painting a white area and placing a marked there.

### **Board Business:**

- Vice Chairman Savage will at the Town Hall to meet with any residents.
- The next off site Board of Selectmen meeting will be November 6, 2006 at 7:00 p.m. at the Fire Station.
- There are positions available in town. Please call if interested.

### **Minutes:**

- On a motion made by Brian Dicks, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to accept the minutes from the regular meeting on October 2, 2006.
- On a motion made by Brian Dicks, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to accept workshop minutes from October 2, 2006.

- Selectmen Savage will be at the Town Hall on Wednesday Evening at 7:00 p.m.
- Blackstone Millville Regional received grant money for \$174,000.
- The Board of Selectmen would like to thank Brian Dicks for his service to the town.

### **CORRESPONDENCE:**

- A letter came from Blackstone Valley Tech informing the town of our payment schedule.
- The Board of Health is starting to recycle florescent lights. They are looking for an 8 X 8 shed spot. Selectmen Petrowicz suggested Blackstone. Helen thinks that this may be for only Millville.
- The public safety letter indicated that there is a grant in the amount of \$10,000. All the relevant departments will get the information.
- A letter from Rep. Callahan explaining the Community Action Grant. This can be used in a variety of ways. The town would like to get together with Rep. Callahan to discuss this grant.
- The Town of Millville needs a representative to serve on the Public Transportation Committee. The meetings are once a month. This committee decides how the transportation money will be allocated.
- Letter came from the City of Woonsocket informing us about a meeting on October 26, 2006 to discuss the feasible for rail service from Providence to Worcester. The Board of Selectmen would like to send a letter of support.

### **Executive Secretary Report:**

#### **Contract Manager:**

- On a motion made by Tom Petrowicz, and seconded by Brian Dicks, the Board of Selectmen voted unanimously to allow Helen Coffin to be the contract manager and signer of the Earmark Grant for the Senior Center.

#### **License Agreement:**

- On a motion made by Brian Dicks, and seconded by Tom Petrowicz, the Board of Selectmen voted unanimously to sign the agreement allowing access to Mr. Harpin's property which was prepared by Town Counsel.

#### **Election Warrant:**

- On a motion made by Tom Petrowicz, and seconded by Paul Savage, the



Board of Selectmen voted unanimously to sign the election warrant.

**Special Town Meeting:**

- The Special Town Meeting is schedule for December 4, 2006 at 7:00 p.m.  
The regular meeting is scheduled at 6:00 p.m.

**Closing the Warrant:**

- On a motion made by Tom Petrowicz, and seconded by Brian Dicks, the Board of Selectmen voted unanimously to close the warrant effective October 23, 2006 at 9:00 am.

**Council on Aging Grant:**

- On a motion made by Brian Dicks and seconded by Paul Savage, the Board of Selectmen voted unanimously to sign the grant amendment.

**Reserve Fund Transfer:**

- On a motion made by Brian Dicks and seconded by Tom Petrowicz, the Board voted unanimously to do a reserve fund transfer for approximately \$4,000 for a new furnace.

**Policies and Procedures:**

- Chief Healey provided Chapter Three and Four of the Policies and Procedures for the Board to review.

**Millville Elementary School Water System: -**

- The water operator had encouraging news. The water is now in compliance with the lead and close with the copper. This will hopefully be acceptable by next week.

**New Police Chief:**

- The candidate poll has been narrowed to 12. The next step will be narrowing this down to 6.

**Landfill:**

- The liner will be installed in the next few weeks.

**Board of Selectmen Meeting:**

- The next meeting will be on November 6<sup>th</sup> at the Fire Station.

On a motion made by Brian Dicks and seconded by Tom Petrowicz, the Board of Selectmen voted to go into Executive Session for Ch39 Section 29 B for Contract Negotiations to finalize the fire contract.

**Roll Call Vote:**

**Paul Savage aye, Tom Petrowicz aye, Brian Dicks aye, and Diane McCutcheon aye.**

The Board will return to open session. The regular meeting adjourned at 10:15 p.m.

Respectfully Submitted,  
Amy Sutherland

  
Diane McCutcheon, Chairperson

  
Paul Savage, Vice Chairman

  
Brian Dicks, Selectman

  
Tom Petrowicz, Selectman