

TIME 2:30 pm
JAN 19 2006
TOWN CLERK'S OFFICE

MINUTES OF THE MEETING

**BOARD OF SELECTMEN MEETING
DECEMBER 20, 2005 @ 5:00 P.M.**

WORKSHOP WITH FIRE CHIEF

Members Present: D. McCutcheon, Chairperson; B. Dicks, Selectman;
K. Gikas, Selectman

Members Absent: P. Savage, Vice Chairman; T. Petrowicz, Selectman

Others Present: Fire Chief J. Mullaly; H. Coffin, Executive Secretary

The purpose of this Meeting is to follow-up on the Workshop with the Fire Chief and Dispatch held on December 6, 2005. The Board wants to review and discuss the status of the updated Dispatch policies and procedures as well as other related matters discussed at that Meeting.

J. Mullaly provides evidence of the Mutual Aid Calls for 2005. He clarifies that there were 22 and not 14 as previously stated. He provides a breakdown of the different reasons for the Mutual Aid Calls.

J. Mullaly explains the new Shift Schedule he presented to his staff. The staff can pick and choose the shifts they would like to cover, rather than just having them assigned. The staff was receptive to the change. The Board discussed different options to increase weekend coverage; such as possibly increasing the pay of the on-call staff or hiring either a third full-time or two additional part-time employees. These options all need to be discussed with the Finance Committee.

J. Mullaly provides evidence of updated Dispatch Procedures. The Board is pleased with the progress made on updating the Policies and Procedures. The Board verifies that all dispatchers will be retrained and that all parties will sign off on training, including the training officer.

The Board advised that any problems or issues between the Departments should be discussed between the two Chiefs (Fire and Police). The Chiefs

should, in turn, discuss same with Jim Ryan and Steve Furno to be sure they are on board.

J. Mullaly is to send the Board copies of the updated and final revised versions of the Policies and Procedures, including having the date on each page. The Board would also like a copy of the entire updated Policies and Procedures Manual before the end of March 2006.

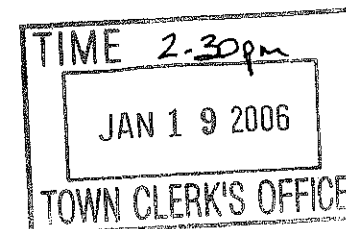
Respectfully Submitted,

Helen M. Coffin
Helen M. Coffin

Diane O. McCutcheon
Diane O. McCutcheon, Chairperson

Brian Dicks
Brian Dicks, Selectman

Kenneth Gikas, Selectman



MINUTES OF THE MEETING

**BOARD OF SELECTMEN MEETING
DECEMBER 20, 2005 @ 6:00 P.M.**

WORKSHOP WITH POLICE CHIEF, HIGHWAY SURVEYOR AND SNOWPLOWS CONTRACTOR

Members Present: D. McCutcheon, Chairperson; P. Savage, Vice
Chairman; B. Dicks, Selectman; K. Gikas, Selectman

Members Absent: T. Petrowicz, Selectman

Others Present: T. Ryan, Police Chief; J. Dean, Highway Surveyor;
J. Lemay, Snowplow Contractor; S. Horne, Executive
Secretary; H. Coffin, Minutetaker

The purpose of this Meeting is to review issues and procedures previously raised when the snowplowing bid was awarded to J. Lemay. The Board wants to be sure all parties involved are on the same page with respect to Policies and Procedures.

J. Dean distributes a current Emergency Contact List for the Highway Department.

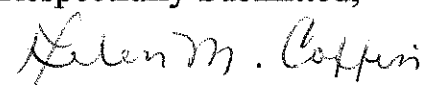
J. Lemay explains previous problems he has encountered with the Police Chief. The Board addresses the concerns and emphasizes that there are no exceptions made for the truck drivers with respect to the driving laws.

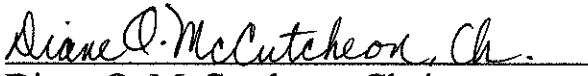
Chief Ryan expresses concern relating to the truck drivers and suggests being given a list of current drivers in order to follow-up on any reported road damage. The Board advises that all damages should be reported by J. Lemay to J. Dean, and J. Dean is to advise the Police. If residents report damage directly to the Police Department, John Dean should be made aware and then inform J. Lemay. J. Dean is to handle any repairs and related reimbursements from the state.

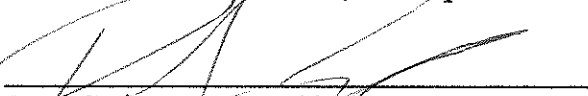
Chief Ryan complains that J. Dean does not answer his pager or his home telephone. J. Dean explains that he does not bring his pager to bed and that he has had some trouble with his home telephone. The Board reminds the Chief that if he does not get an answer from J. Dean he should follow the current procedure and call J. Lemay. If Chief Ryan has any problems, he can also email T. Petrowicz as Highway Liason.

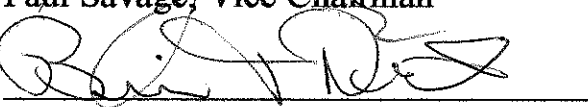
All parties present agreed that the current Snowplow Policy and Procedure is working well and its use will be continued.

On a Motion made by P. Savage and seconded by K. Gikas, the Board voted unanimously to hold another Meeting in April with all involved parties to review the outcome of the winter season. Specifically, the Board would like to discuss any issues, damages and accidents that occurred due to snow storms.

Respectfully Submitted,

Helen M. Coffin


Diane O. McCutcheon, Chairperson


Paul Savage, Vice Chairman


Brian Dicks, Selectman


Kenneth Gikas, Selectman

**TOWN OF MILLVILLE
BOARD OF SELECTMEN MEETING
Tuesday, December 20, 2005**

TIME 2:30 pm
JAN 19 2006
TOWN CLERK'S OFFICE

The meeting duly posted with the Town Clerk, opened at 7:15 PM

Present were: Chairperson Diane McCutcheon, Vice Chairman Paul Savage, Brian Dicks, and Ken Gikas
Also present were Executive Secretary Suzanne Horne, Executive Secretary In-Training Helen Coffin,
Scriber Amy Sutherland
Not Present: Tom Petrowicz

Thank you to those who attended the Town Meeting.

Sympathy goes out to the family members of Clifton Gaunt who was a World War I Veteran.

The Town is happy to welcome back the two patrolmen who served in Iraq. These heroes are back working for the Police Department. The Town thanks these men for their service to the country.

ANNOUNCEMENTS

The Board of Selectmen would like to congratulate Leanne Woods who is a senior at the Blackstone Millville School System. She recently received an Academic Excellence Award.

Congratulations to Chief Ryan for receiving a Special Recognition Award from MADD in 2005.

The Blackstone Town Administrator, Ray Houle, came to the Board of Selectmen to discuss his interpretation of the recent meeting in Boston. The meeting focused on the impact of school aid and the 40 B project. The following were topics of discussion.

- Increase of Chapter 90 Money
- No increase of Chapter 70 monies.
- There will be more transportation money
- Discussed how the 40 B laws ignore the local land use bylaws
- The negative effects of the infrastructure.

CORRESPONDENCE

The Central Mass Regional Planning Commission is looking for an alternate representative to their Board. If interested contact Helen Coffin.

The Board of Selectmen received a thank you note to from Onnies and Nonnies.

The Central Massachusetts Regional Planning Commission supplied conclusions about the 2005 traffic counting program.

PUBLIC FORUM/GOOD & WELFARE

Mary Lou Anderson wanted to say how grateful she is to Executive Secretary, Sue Horne for her service and support to the Planning Board. Sue was always there to listen. The Town has certainly benefited from her service.

EXECUTIVE SECRETARY REPORT

The Board of Selectmen meetings will be changed to Monday evenings with the exception of Monday Holidays which the meetings will take place on Tuesday.

Town Website:

Thank You to Mark Morton for setting up the new town website and assisting with the Assessor's Computers.

Helen Coffin will create forms for any members who want anything specific information on the Website.

Sand Availability:

John Dean wanted all to know that sand is available for all residents at the Town Hall and Senior Center.

Resignation:

The Board of Selectmen received a resignation letter from Roberta Carpenter from the Zoning Board of Appeals.

On a motion made by Brian Dicks, seconded by Ken Gikas the Board of Selectmen voted unanimously to accept the resignation of Roberta Carpenter. The town will provide a thank you to her. She has served on the committee for 10 years.

Appointments:

The Zoning Board of Appeals would like to appoint Jeffrey Sutherland through June 30, 2007.

On a motion made by Ken Gikas, seconded by Brian Dicks, the Board of Selectmen voted unanimously to appoint Jeffrey Sutherland to the Zoning Board of Appeals position through June 30, 2007

Horsley & Witten Contract:

A copy of the contract for Horsely & Witten Group in the amount of \$2,550. This will be paid by BATG.

On a motion by Ken Gikas, seconded by Brian Dicks, the Board of Selectmen voted unanimously to accept this contract from Horsley & Witten.

Insurance:

On a motion made by Paul Savage, seconded by Brian Dicks, the Board of Selectmen voted unanimously to grant the approval for Insurance change.

Cable Committee:

Helen Coffin spoke with Margaret Carroll from the Cable Access Committee and they are still ordering equipment and things are progressing. The Committee currently has the capability to use DVD.

Bridge:

There was a meeting about the bridge. Due to the flaws in the design, the completion date for the bridge has been pushed to 2007. Senator Moore sent a letter to Mass Highway about the many Design Flaws, which he finds unacceptable. Selectmen Dicks would like a letter sent to Senator Moore thanking him for his support.

End of the Year Report:

- There are Bylaws in town that are being reviewed by Lauren Goldberg. There are other Bylaws which need to be addressed.
- The Personal Bylaw is a work in progress.
- The town is having research done on local acceptances.
- There was a meeting at the landfill. The base coat has been completed. The recent freeze has stabilized any erosion. Tata & Howard will monitor this. Mike Ball from Horsley & Witten will provide recommendations and findings. The three parties agree to use an excavator to replicate the wetlands that have been harmed minimally. BATG will mobilize the site in the Spring.
- Millville Elementary School Water Issue: Sue provided the BOS with a written narrative about a recommendation resolution to this project. Any questions, call the consultant.

- The Town Hall Ramp has been completed and the claim will be submitted to the insurance company for the estimated damages.
- Town Hall Ceiling is still an issue. The Scope and Sequence will be revised.
- The LPG Grant : The Computer purchases are complete but the training has been the problem. Sergeant Ryan wants Selectmen Dicks to be a part of an implementation team to get all the data put into the system.

On a motion made by Paul Savage, seconded by Ken Gikas , the Board of Selectmen voted unanimously to appoint Brian Dicks as the liaison for the computer system grant.

- Land Monuments: Normand Gamache from Guierriere & Halnon established control points. The surveying will take place next week. The stone identification will take place the first week in January.
- Senior Center Van: There are currently seats are air marked for the Milville Residents. The development of policies and procedures will be developed.
- The 46 Hope St. is still a work in progress.

OLD BUSINESS

NEW BUSINESS

The Board of Health addressed the Dump Stickers. There has been 154 Dump Stickers sold. Those totaled \$3,080.00.

Sue believes there is a grant available for the removal of underground tanks. Brian Dicks feels that this tank is on the town property.

The MEMA meeting is scheduled for January 24, 2005.

The Board of Selectmen discussed appointing Helen Coffin and will discuss the contract at a later date during Executive Session on January 3, 2005. The Board of Selectmen would like Helen to finish out Sue's term through June 30, 2006.

On a motion made by Ken Gikas, seconded Paul Savage, the Board of Selectmen voted unanimously to appoint Helen Coffin as the Interim Executive Secretary Position effective January 3, 2006.

On a motion made by Brian Dicks, seconded by Ken Gikas, the Board of Selectmen voted unanimously to appoint Helen Coffin as the Chief Procurement officer

On a motion made by Ken Gikas, seconded by Brian Dicks, the Board of Selectmen voted unanimously to appoint Helen Coffin to the Designer Selection Committee.

Vice Chairman, Savage wanted to thank Helen Coffin for the performance assessments provided to the Board. He recommended a date and signature page be added. Selectmen Savage liked the self-assessment portion. This will be on the January agenda.

Selectmen Dicks wants to discuss putting money into Capital for the heating system at the Town Hall.

Liquor Licenses:

All the information is back from the Chief of Police and the tax assessor's. The forms need to be signed and sent back to the State.

On a motion made by Brian Dicks, seconded by Paul Savage, the Board of Selectmen voted unanimously to sign the license pending the fire department and building inspector visits.

Pot Belly Pub
Polish

On a motion made by Brian Dicks, seconded by Paul Savage, the Board of Selectmen voted unanimously to approve the license as read.

Onnies & Nonnies
Millville Liquor Mart
Century Liquors

Class II Licenses:

1. Uxbridge Auto
2. Millville Motors
3. Mark's Garage
4. Rudy Service Station

On a motion made by Brian Dicks, seconded by Ken Gikas, the Board of Selectmen voted unanimously to issue the licenses pending that there are no issues noted by the Board of Health.

The Board of Selectmen would like to thank the businesses for having no violations.

The School Committee meeting will be Monday, January 23, 2006. Mr. Campbell would like the Board of Selectmen to email any items to be covered on the agenda.

Landscaping at the Millville Elementary needs to be on the agenda.

A letter went to Council on Aging to see if there is any interest in Blackstone for regionalization. Regionalization of Departments and Committees will be researched.


GOOD & WELFARE

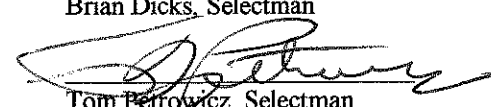
On a motion made by Brian Dicks, seconded by Paul Savage, the Board voted unanimously to adjourn the meeting at 9:00 PM.

Respectfully Submitted,
Amy Sutherland


Diane McCutcheon
Chairperson


Paul Savage, Vice Chairman


Brian Dicks, Selectman


Tom Petrovich, Selectman

Ken Gikas, Selectman