



BOARD OF SELECTMEN REGULAR MEETING MINUTES

**290 Main Street
Millville, MA 01529**

Monday July 12, 2021

Zoom Meeting

**Residents and meeting participants can also follow the Zoom Technology directions on the
Town Website at:
www.millvillema.org**

PRESENT:

Chairperson Jennifer Gill, Vice Chairman Andrew Alward, Member, Adrienne Pettit and Todd Trottier.

ALSO PRESENT:

Town Administrator, Peter Caruso

The Chairwoman opened the meeting at 7:00 p.m.

The Finance Committee was also part of the meeting. The Chairperson of the Finance Committee opened the meeting for the Finance Committee.

All members were provided with the FY2021 transfer sheet and the ledger. There were seven items which were over budget. Those items were reviewed by both the Board of Selectmen and the Finance Committee. The total amount over is \$36,725.00.

On a motion made by Andrew Alward, seconded by Adrienne Pettit, the Board of Selectmen voted by Roll Call vote to unanimously approve the year end transfers in the amount of \$36,725.00 as presented.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

On a motion made by Aubrey Bueno, seconded by Gary Gill, the Finance Committee voted unanimously to approve the year transfers in the amount of \$36,725.00 as presented.

The Chairperson of the Finance Committee will sign the year end transfer paperwork on behalf of the Finance Committee.

ANNOUNCEMENTS:

- There are no announcements.

APPROVAL OF MINUTES:

June 7, 2021:

On a motion made by Andrew Alward, seconded by Todd Trottier, the Board of Selectmen voted by roll call to approve the minutes from June 7, 2021.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	abstained

June 21, 2021:

On a motion made by Andrew Alward, seconded by Jennifer Gill, the Board of Selectmen voted by roll call to approve the minutes from June 21, 2021.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	abstained
Adrienne Pettit	aye

CORRESPONDENCE:

- An invoice was received from Metacomet Emergency Communications Center. The invoice is in the amount of \$82,116.00. This invoice amount will be paid 100% by the FY2022 State 911 Department transition award credit (Development Grant Award).

DEPARTMENTS/BOARDS:

Thayer Street Widening Plans:

The BMR school district representative Matthew Ehrenworth was present during the zoom meeting to discuss the road widening plans for Thayer Street. Highway Surveyor will be an integral part of this project. There will be portable sign placed in this location to notify the

Thayer Street residents. The Engineer on this project will be Stephen O'Connell from Turning Point Engineering. There was a completed land survey to confirm the locations of the sidelines of Thayer Street. The trees in this area were identified. Trees not located within the layout of Thayer Street that fall on private property have been discussed with respective property owners, specifically #89 and #93 Thayer Street.

Board of Health Intermunicipal Agreement:

Board of Health representative Dustin Ciccarelli was present to recommend the Board of Health Agent Intermunicipal Municipal Agreement. This is basically a 1/8 annual deal with the other surrounding municipalities. This agreement is no cost to the town. The term of the agreement is three years. This document does require that the Chairpersons of the Board of Selectmen and Board of Health need to sign the agreement and commitment letter. The Board of Selectmen recommend supporting the agreement and commitment letter.

On a motion made by Andrew Alward, seconded by Todd Trottier, the Board of Selectmen voted by roll call to authorize the Chairperson to sign the agreement as presented.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

On a motion made by Jennifer Gill, seconded by Andrew Alward, the Board of Selectmen voted by roll call to authorize the Town Administrator to sign the commitment letter as presented.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

Conflict of Interest Disclosure:

The Building Inspector Lincoln Barber was present to discuss his intent to disclose a conflict of interest relating to property located on Thayer Street. Mr. Barber as the Building Inspector for the Town of Millville and abutter to this property would like to not be part of any discussions or action on this piece of land. Mr. Barber did call ethics and filled out the required form. The Board asked that Mr. Barber prepare a written narrative of the history of this property so that the Town Administrator can answer any questions on this matter.

The Chairperson will sign the disclosure form as presented. It was suggested to get the language from Town Counsel.

NEW BUSINESS:

One Year Appointments:

The Chairman read the list of one-year appointments.

The following one-year appointments were held:

- Building Inspector – Selectmen Trottier held
- Treasurer Collector/Tax Collection – Selectmen Alward held
- Veterans Agent – Selectmen Trottier held

On a motion made by Adrienne Pettit, seconded by Andrew Alward, the Board voted to approve the one-year appointments with the exception of those held as presented.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

The Board of Selectmen discussed the building commissioner position. There was a concern raised about his professionalism. There was a comment from the Town Administrator that without a building commissioner, the town is open to liability. The State could step in but there is no guarantee that this would happen immediately. The Board was informed that there have been no complaints received since the last appointment. It was noted that he did a good job with the MES situation regarding the propane tank. It was suggested that there be a temporary reappointment and the Board will create a committee with members of Board of Selectmen, Planning Board, Zoning Board, Town Administrator and 3 community representatives to see if this building commissioner should be reappointed or if there is another recommended person. The current commissioner does have a good knowledge of the State rules and regulations. The goal is to find the most qualified person for the position.

On a motion made by Andrew Alward, seconded by Jennifer Gill, the Board voted by roll call to appoint Lincoln Barber for a term through October 31, 2021.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	nay
Adrienne Pettit	aye

On a motion made by Andrew Alward, seconded by Jennifer Gill, the Board voted by roll call to form a search committee for the building commissions position with one member of Planning Board, Board of Selectmen, Zoning Board of Appeals, three community members and the Town Administrator.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

Veteran's Services:

Selectmen Trottier held this appointment due to the fact that in his opinion the current appointee has taken too long to get the computer set up and perform his duties. There are two others who are interested in serving this appointment. One of those is interested in doing this as under the senior tax work off program. The Board discussed there may be issues with doing that since it was similar to a stipend position. It was recommended to set up a time to meet with those interested.

Treasurer/Tax Collector:

Selectmen Alward held this reappointment. It was communicated that in his opinion there were numerous mistakes and oversights over the last few years which has monetarily cost the town. He communicated that there was gross incompetence. It was communicated that there were no complaints received this current year. The Town Administrator communicated that some of the issues were relative to the previous Town Accountants. The position of the Treasurer is to sign that there are funds in the account for the warrants submitted. In relation to the allocation of funds. The town did not take full advantage of prepaying the town participation in the retirement plans and it did cost the town an additional \$1,000.00 in lost discount due to a delay in setting up the new FY payment capability. It was recommended to invite the treasurer to the next Selectmen's meeting to discuss the issues. There was suggestion to appoint to October 31, 2021 and figure out what the next steps will be and discuss the concerned issues in executive session. Member Pettit recommends holdover until the conversation is had. There was no official vote.

Three Year Appointments:

The Chairperson read the list of three-year appointments.

On a motion made by Jennifer Gill, seconded by Todd Trottier, the Board voted by roll call to appoint the three-year appointments as presented.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

Resignation

The Board of Selectmen were informed that Selectperson Pettit will be resigning from her Selectmen position due to personal events which happened since the election. She communicated that the executive session minutes from the previous meetings will be completed prior to her resignation. The anticipated date will be by August 16, 2021.

Special Election Dates:

The Board of Selectmen discussed holding a possible Special Election to fill the Selectmen seat. It was suggested to send out a survey to get the community's input. This will be posted on Facebook. The earliest date to have a special election will be September 20, 2021. This will be discussed at a later date.

One Day Liquor License: Garden Wonders/Marty's Liquors:

The Board of Selectmen are in receipt of an application for a One Day Liquor License for Garden Wonders/Marty's Liquors. The application was provided for all to view.

On a motion made by Adrienne Pettit, seconded by Jennifer Gill, the Board voted by roll call to approve the one-day liquor license for Garden Wonders/Marty's Liquors.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

Old Business:

- No old business

Public Forum:

- No comments

Selectmen Reports:

- Selectperson Pettit will be resigning from the BMR Capital Committee. There will need to be an appointment to this position.

- Chairman Gill informed all that there is a Capital Planning meeting to be held on July 13, 2021.
- Selectman Alward wanted to know if there was follow up relative to the library survey. There was an email provided from Colleen Curis.

Town Administrators Report:

Senior Center:

The Town Administrator went to the Senior Center luncheon. They are exploring ways to get more participation in the programs, including the senior tax work off program.

Audit:

The FY 20 audit has commenced.

Green Community Grant:

The town was not successful in receiving the receiving the Green Community Grant. The town can reapply in the fall.

The Board of Selectmen will be holding another meeting on July 19, 2021 at 7:00 pm. This meeting will be an executive session.

Future Meeting:

- August 16, 2021

On a motion made by Andrew Alward, seconded by Adrienne Pettit, the Board voted by Roll Call to enter into executive session for the following reason:

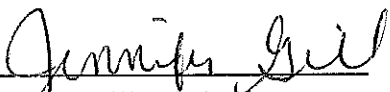
- Section 21(a)(3) to discuss strategy relative to pending litigation (Hurteau v Millville)
- Section M.G.L.c.30A Section 219(a)(3) to discuss strategy relative to pending litigation (Detoma v Millville)
- Section M.G.L.C. Section 21(a)(1&2) to discuss strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.

Roll Call Vote:

Jennifer Gill	aye
Andrew Alward	aye
Todd Trottier	aye
Adrienne Pettit	aye

Respectfully Submitted,

Amy Sutherland
Recording Secretary


Jennifer Gill, Chairperson

Andrew Alward, Vice Chairperson

Adrienne Pettit, Member

Todd Trottier