

*final*

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN MEETING  
November 4, 2002**

The Board of Selectmen's meeting was opened at 7:00 P.M. The following members were present: Chairman Diane McCutcheon, Mike Pare, Brian Dicks, Paul Savage and Executive Secretary, Al Jeffs.

**ANNOUNCEMENTS**

Diane welcomed Amy Sutherland to the new position as transcriber of minutes.

The MEMA meeting was held on Friday and Brian Sullivan our district representative attended.

Diane reminded all department heads that they should have gotten their fixed asset report back to Al. If any reports have line items exceeding 25%, the BOS want to know why the overage. These need to be in by the end of the month.

Diane reminds all that certain boards were notified of inspection that needed to be done on businesses seeking renewal of their Capital Class II and III motor vehicle licenses. These need to be done by December 1<sup>st</sup>. Reports should be turned into Al.

Everyone was reminded that there is a special town meeting on Monday, November 18<sup>th</sup>. At 7:00 p.m.

Voting will take place on Tuesday, November 5<sup>th</sup> from 7:00 a.m. - 8:00 p.m. Everyone was encouraged to vote.

Diane reminded everyone that there are still Board & Committee positions available and if anyone wants to inquire about these positions just contact the office.

**CORRESPONDENCE**

There is a change in the Community Development office hours. The hours have changed to Monday from 9:00 am-4:30 p.m, and Thursday from 9:00a.m. - 2:30p.m. The office will be closed on Tuesday.

Diane read over a memorandum from the Town Counsel reviewing and reminding all about the election eligibility laws. Susan McNamara, the town clerk, reminded all that if a vehicle has election material attached to it, they must not park in the front of the building and have to be 150 ft. away from the front of the town hall. Chief Ryan was asked to keep the front entrance opened.

Diane received a memorandum from Kopelman & Paige in regards to the parental consent release forms for voluntary athletic programs. It was also recommended that we consult with our insurance agent to make sure the town is properly insured for the athletic and recreation programs. Al will send a copy of the memo to The Parks and Recreation Dept.

Diane received memo from Thomas Mulvey, Chairmen of The Community Planning Committee. They are submitting an article on November 18<sup>th</sup> trying to have the town meeting turn over to the selectmen a parcel of land showing on assessors map 122, Block 11, Lot 0, in order that they may make an agreement with The State Department of Fisheries & Wildlife for development of an access site for Canoes and Kayak launching

Diane received a letter from the Dept. of Revenue stating that as of July 1<sup>st</sup>, 2002, the town had \$330,662 in free cash.

## EXECUTIVE SECRETARY REPORT

Al discussed the Holiday closing policy. The Board voted to ok that at Thanksgiving, the Town Hall will close on Wednesday at 5:30 p.m., no evening hours. The Town Hall will also close at 12:00 the day before Christmas and will be opened with a skeleton force the day after Christmas.

Al informed the BOS that the heating system seal will be fixed on November 14<sup>th</sup> and 15<sup>th</sup>. Mike Pare was asking Al to inquire about getting the company to come in on the weekend to fix the boiler instead of Thursday evening. Al will check into this.

Al wanted to thank Brian Dicks for telling him about "FireTrucks.com website." The only request is that we get pictures. Al will use the digital camera to get pictures and will put these on the website.

Al informed the board that the new fire truck will be here at the end of the month.

There was a lengthy discussion about the new generator. There was \$16,500 allocated for this project. It was requested by Diane that the BOS further discuss this with a complete package from each company. All board members feel they need more information from these companies before making a decision. Al will follow up with the companies quoting on the various parts of the project.

Al informed the board that the old generator was sold for \$125.00.

Al informed the BOS that the town Dental Plan will be increasing 9% as of January 1<sup>st</sup>, 2002.

The BOS discussed the issue of Town Hall security. Al informed all that the handicap buzzer is now in place for elevator use. Discussion will follow about securing the remainder of the building.

Al had received a letter from Central Massachusetts Emergency Medical Association Board, asking the BOS to reappoint Grace Clement and Joe Sheehan as the EMT Government Representatives. Mike Pare made a Motion to have them continue in their roles, Diane seconded it and the vote was unanimous.

## OLD BUSINESS

There was again discussion about the 46 Hope St. property. They are moving to demolish the property. Acting for the previous owner, Mr. Trant, would like to be notified when the burning drills will be occurring. Chief Mullaly would like to make sure that it is still ok to utilize that site. Brian Dicks is recommending that a letter is written to the Fire and Police Departments stating that we own the property and they may continue with their drills.

Brian Dicks made a Motion to draft a letter from the Chairman on behalf of the board. This letter will be distributed to both the Chief of Police and Fire. Mike Pare seconded it the motion and the vote was unanimous.

Cable Access was brought up and Brian informed the BOS that there was a lack of communication on their part. He did speak with them and will continue looking into getting cable to come in and film us live during the meetings. They are looking for the money that is suppose to come from the cable company. Al will be sending a registered letter to Charter inquiring about the \$35,000 up front payment due within 90 days. The letter will serve as a notification of our request. Brian Dicks also asked Al to call the Blackstone Town Administrator to get input on how they have voted the 1% for the Middle School.

Paul Savage asked Al if we are still waiting on Kopelman & Paige in regards to the Cell Tower Bylaw Information. Leonard had promised to give the town a break down on where our legal issues are at this point.