

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN MEETING  
December 2<sup>nd</sup>, 2002**

The Board of Selectmen's meeting was opened at 7:00p.m. The following members were present: Chairman Diane McCutcheon, Mike Pare, Brian Dicks, Paul Savage, and Executive Secretary, Al Jeffs.

**ANNOUNCEMENTS**

Diane wanted to thank The Town Clerk and The Board of Registrars for their help on Election Day. There was a 60% voter turn out.

The Tax classification Hearing has been rescheduled to December 9<sup>th</sup> at 6:00p.m.

Diane also wanted to thank the community for showing their support and coming out for The Special Town meeting on November 18<sup>th</sup>. The community voted in favor of obtaining a fifth police officer. Diane shared a letter from Chief Ryan, thanking the community for supporting this new position.

Diane reminded all that the Parking Ban is in effect December 1<sup>st</sup>, 2002 through March.

Congratulations go out to Police Chief Ryan for receiving an award from AAA recognizing that there were no fatalities in the town of Millville last year. He was also congratulated on being elected as Vice President of The Police Chief Association.

The community was reminded that there are still positions on the board in both housing and By-Law Committee.

Diane recognized The Conservation Commission on the recent success on one of their cases.

Diane also wanted to congratulate Debra Wheeler and Dawn Tetreault who were recently honored by the by The Massachusetts Department of Mental Retardation for their work in the field.

All Boards were reminded that Semi-Annual Stipend vouchers need to be turned in to Deb McGee on Wednesday, December 11<sup>th</sup> to receive payment on December 19<sup>th</sup>.

Diane informed the Board of Selectmen that Deb McGee, town treasurer, reported that 94% of the Real Estate taxes and 96% of Personal Property taxes have been collected.

Diane congratulated Fire Chief John Mullaly on receiving the St. Florian Award on November 16<sup>th</sup>, for his Achievements as chief.

Chief Mullaly spoke to the Board of Selectmen about the replacement vehicle that the town will need until the new fire truck arrives. Chief Mullaly sent a letter to American LeFrance with a list of concession items. The company is currently reviewing this list and will get back to the Chief at the end of the week.

Chief Mullaly also shared with the Board of Selectmen, that he spoke with Diane King, USDA, in regards to seeking water for domestic and fire suppression. She shared with him that the town may be eligible for a low interest loan of 4 1/2% over 40 years and also yearly grant for domestic water. Diane would be happy to meet with Chief Mullaly and the Board of Selectmen to discuss this further. Mike Pare suggested that this information be forwarded to the Water & Sewer Commission, including them in on the meeting. The Board would like to tentatively set up this meeting for December 16<sup>th</sup> at 6:00p.m. Al will make the calls to confirm times with appropriate members.

The Stormwater II contract has been awarded to Earth Tech. Representatives Tom Parese and Mike Weaver spoke at the meeting discussing the 5-year Stormwater II plan and how it will become implemented in Millville. Earth Tech explained that they will be providing a road map to our community,

describing thoroughly, the steps, which need to be implemented. As part of this 5-year goal, there will be several checklists that will need to be completed, reviewing ordinances, policies, and practices currently in place. The initial evaluation needs to be submitted to the EPA by March 10<sup>th</sup>, 2003. The second draft of this report will include an overview of information from the Zoning Board, Water & Sewer Board, Conservation Commission, and Planning Board along with others.

Brian Dicks suggested that the BOS get this contract to the Town Counsel for review, including within it, what penalties Earth Tech may have placed upon them if they don't fulfill their end of the contract.

Diane wanted to remind all that there are no animals allowed in the Town Hall with the exception of Seeing Eye dogs. There are notices placed on the doors to remind all.

Diane read a letter from James Patton, Veteran Agent. Regretfully, he will be resigning from his position due to health reasons. Although he will be resigning, he has agreed to train the new person. Diane would appreciate if Mr. Patton could order the flags.

Diane made a Motion, Seconded by Paul Savage, to accept this resignation with regret from James Patton. Vote was unanimous.

Mike Pare made the recommendation that a letter go out to Mr. Patton, thanking him for his service to the town.

#### GOOD AND WELFARE

Mike Pare wanted to congratulate Alice and Manny Aguiar for celebrating their 60<sup>th</sup> wedding anniversary.

Paulette Mercure, Vice Chair of the Senior Center, asked Mr. Jeffs about the status on the Senior Center Appraisal. She was wondering why this was taking so long. Mr. Jeffs will follow-up on this.

#### CORRESPONDENCE

Diane shared that there is a Blackstone/Millville Regional Budget Session on:

Saturday, January 25<sup>th</sup> at 8:30a.m. -2:25p.m.

Saturday, February 8<sup>th</sup> at 8:30a.m. -2:25p.m.

Contact Patricia Robinson at (508) 876-0137 if you want to attend.

There will be a District School Committee Meeting on Thursday December 5<sup>th</sup> at 7:00p.m.

Diane shared a letter she received from the Town of Grafton in regards to the formula that the Blackstone Valley Vocational Technical School comes up with in funding the school. Diane would like to be proactive in exploring and getting a breakdown of the costs so everyone is refamiliarized with the formula. Mike Pare mentioned that Mr. Fitzpatrick and Mr. Finn have explained in the past, how the formula is developed and he thinks that they wouldn't mind coming in again to explain this formula to our current new Board. Al will contact Mr. Finn to set up a time to have him come and speak with the BOS.

Diane read a correspondence from Chief Ryan with a proposal he was sending to Mr. Hartnett, The Superintendent of schools and Mrs. Tetreault, The Millville Elementary School Principal. This letter was proposing the creation of a resource officer whose job would be funded through a grant. This officer would be assigned specifically to the schools, educating grades K-6.

Diane received a letter from The Statewide Anti-Terrorism Committee. Diane wants Al to follow up on finding out when the next training will be taking place.

James Mullaly sent a letter to the BOS letting them know about the debt the Blackstone/Millville School District will be incurring for The Sanitary Sewer Project. Diane would like Al to write to Mr. Mullally getting information on this project. The BOS are looking at this as a long term planning project that need will to go to town vote.

Diane will provide to the BOS a copy of the Millville Emergency Call List.

The BOS received a thank you note from Jennifer Callahan, The 18<sup>th</sup> District Worcester State Representative, congratulating her on the victory. The BOS thought it would be advantageous to have Representative Callahan be invited to our BOS meeting. Al will make the contact.

#### EXECUTIVE SECRETARY REPORT

Al informed the BOS that the demolition was complete and the cleanup is still ongoing. He informed the board that there is an additional fee of \$3,800 for the clean up of this property. The BOS was under the assumption that contract price included clean up. Board members expressed a concern that when jobs are bid out, it must be inclusive of the entire job from beginning to ending costs. The BOS also wants to make certain that every bid that goes out must have the BOS approval along with the contract stating specially the entirety of the job with cost.

Al mentioned that if anyone is interested in the Veteran's Agent position, to please pick up an application. This applicant needs to be a veteran.

Al informed the BOS that the Fixed Asset inventories are all in.

Paul Savage was wondering if each department needs a copy of the monthly budget report. He feels that the quarterly report is enough and the town could benefit from not using so much paper. Diane made a motion, seconded by Brian Dicks, to keep the quarterly budgets but to eliminate the monthly reports except by request. Vote was unanimous.

The Ladder Truck will be gone on December 3<sup>rd</sup> with a list of disclaimers and a check for \$1,000.

The elevator doors have been adjusted. The doors are slower in closing. Al reminded everyone who uses the elevator not to force the doors shut.

Diane brought up that during the Historical Commission meeting, they were interested in taping the meeting, but no one had keys to the cabinet. This prompted the BOS to discuss having Al develop a form which will be placed in the business office for the Departments to fill out if they would like to have access to the VCR/TV equipment. This form must be approved by office before any department can use the equipment. Brian Dicks suggested that a box be placed in the office, which has keys to all the desks, file cabinet, doors, etc. This box should be placed in an inconspicuous place. Diane would like the BOS to review this form before anything is put in place. Diane also wanted to thank Joyce, the secretary, for coming in that evening to unlock the office.

Diane made a motion, seconded by Paul to utilize the form that Al created and also have a lock box and keys placed in an inconspicuous place in the business office. Vote was unanimous.

The Emergency Generator is on order. Brian Dicks wanted to clarify and make sure that the price was inclusive of the entire job.

Al mentioned that the Liquor License Renewals are completed and Police Chief Ryan certified that they were free of violations.

The Class II and III License Reports are slowly coming in. Al will have them in hand by Monday, December 7<sup>th</sup>.

In regards to the Capital Program FY04, Al is still waiting for requests to come in. Paul Savage will look into the costs of the Library walkway and crosswalk.

#### OLD BUSINESS

In regards to the Bridgework, Al has contacted the State and is still waiting on the design plan. Brian Dicks reminded all that this design was supposed to be 100% ready by the winter and then will go out to bid. Diane would like in writing an update in regards to this matter by next meeting.

Al will be getting to the BOS a written update on the Traffic Light Controls.

Town Hall Security was discussed, but the BOS are not in any hurry to move on this until they thoroughly research the cost, and what type of system is best. The BOS would like Al to gather estimates on this job.

Al mentioned that the boiler leak has been fixed, but the controls need to be adjusted. Bill Dempsey from Taunton Control will be installing 2 valves, one return main stack valve, and 2<sup>nd</sup>, a 3-hour set back override valve.

Mike Pare mentioned that he spoke with the Barrette's in regards to their complaint. Diane would like Al to send to the Barret's, along with any other people that filed formal complaints, a letter explaining the BOS position. Furthermore, Diane would like Al to contact Earl and have him put something in his files, addressing the issue and how it is being resolved.

#### NEW BUSINESS

Budgets for FY04 should be turned in by December 31<sup>st</sup>, 2002. The BOS is asking that each Department be conservative and keep in mind that only emergency transfers will be granted. Diane will be getting from the Finance Committee recommendations on how to consolidate the line items. Al will be including with these budget reports a copy of the article sent from the State.

Paul Savage had a concern about the road conditions during the storm last week. He felt it would be helpful if John Dean could explain to the BOS the criteria he uses when judging how to plow the roads. He also thought it would be helpful if the School Committee could give to the new BOS the procedures to determine school closings. The BOS thought this information would be helpful with winter upon us. It would also assist the BOS in answering the community's questions about these issues.

#### GOOD AND WELFARE

Resident, Chuck Singleton had two concerns. First, he wasn't comfortable with the type of Security System the BOS was looking into. The BOS informed him that they have not made any definite decisions on anything and are still researching what exactly they need. Secondly, he was concerned that this was not the first time that jobs were contracted out without going out to bid. Along with this concern was that the BOS approved these. He wanted to know how this would improve. The BOS said they are working on it. This resident also let informed the BOS that there were 285 hits on the Fire Truck website.

Mike Pare shared that he obtained at the Mass Electric Seminar, the emergency numbers for the town.

Mike Pare also wanted to congratulate Chief Ryan on receiving a \$10,000 grant.

Mike Pare informed all that the Toys for Tot program was in full swing. Drop off locations are at the Town Hall, Senior Center, Police Station, and Schools.

If any Senior or Handicapped person is in need of sand, please contact John Dean.

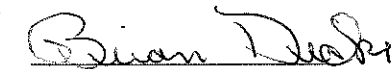
Kopelman & Paige had a memo in regards to the Bill of Sale of the Fire Truck. Mike Pare made a motion, seconded by Brian Dicks to Accept the Bill of Sale for the Fire Truck. Vote was unanimous.

The Board of Selectmen exited into Executive Session for Employee Issues and Contract Negotiations, on a Roll Call Vote: Mike Pare aye, Paul Savage aye, Diane McCutcheon aye, Brian Dicks aye, they will be returning only to sign warrants and minutes.

The meeting was adjourned at 9:58 p.m. on the Motion of Mike Pare, Seconded by Brian Dicks and the vote was unanimous.

Respectfully Submitted,

Amy Sutherland

  
Brian Dicks

Mike Pare

  
Paul Savage

  
Diane McCutcheon