



BOARD OF SELECTMEN MEETING
MONDAY
FEBRUARY 3, 2003
WORKING SESSION

The meeting, duly posted with the Town Clerk, opened at 5:05 p.m. Present were Chairman Diane McCutcheon, Vice Chairman Michael Pare, Paul Savage & Brian Dicks, also present was Suzanne Horne, Executive Secretary, Peter Sanborn and Andrea Underwood, Community Opportunities Group; John McNamara Chairman Senior Center Building Committee; Paulette Mercure, Vice Chairman Building Committee; Constance Knapik, COA; Laure Kloczkowski, Building Committee; Laura DeMattia, COA Director; Karen Albright, COA Outreach Coordinator, Building Committee and Dick Mecure.

Items discussed:

Senior Center Building process:

John McNamara stated that the Building Committee has researched various pieces of property and has designated three sites as possibilities for a Senior Center:

1. Kilingly Woods – an area of approximately 81/2 acres
2. Coes Field property
3. American Legion Property

All sites have had some problems:

1. Kilingly Woods – an area of approximately 81/2 acres; the area has wetland problems
2. Coes Field property- originally the first choice for the Seniors but now with Parks and Recreation using the parcel, the seniors feel that they are being pushed aside.
3. American Legion Property – could have 21E issues; tires may have been buried; well would need to be tested; the site may be sold.

Mr. McNamara stated that it is now the consensus of the Building Committee to go with option one and look at using Kilingly Woods.

Mr. Sanborn discussed Planning Grant of \$62,000 that the Town of Millville has received; the Town needs to prepare an RFP to procure administrative services for the grant. The purpose of the grant is to prepare for applying for a Senior Center grant and making sure the following is completed:

1. Site control of a piece of property; long term lease, purchase and sales agreement or ownership by the Town;
2. Design plans – these plans need not be biddable documents (can not be schematic) but need to be detailed enough to get professional estimates.
3. Total cost of the project needs to be firm; estimates need to come in under the grant amount; guaranteed dollars from external sources or Town Meeting vote for remaining amount.

Board of Selectmen would like the Senior Building Committee to prepare paperwork to have property designated for the Senior Center at next Town Meeting.

Board of Selectmen fully approves and supports the endeavors of the Building Committee.

Executive Secretary's report:

1. Storm Water II; process is moving forward; draft report from Earth Tech will be submitted Feb. 10;
2. Secretary's position: interviewing three candidates, make recommendation for March 3 meeting;
3. Budget: information from DOR on proposed cuts; notification of spending freeze sent to all departments;
4. Vocational School doing an analyses of the heating system; thermostats seem to be working but radiators are inoperable and need repair; school will follow with a report;
5. Senator Moore sent response to Selectmen; had not received previous letter from the Board;

On a motion by Brian Dicks, seconded Michael Pare, the Board unanimously voted to name Mark Renaud as the Emergency Response Coordinator for the town of Millville effective November 1, 2002 –he will be the contact regarding the application process and with any aspects of the planning procedures. MEMA has sent the town paperwork for a grant due February 28, 2003 that Mr. Renaud will need to work with Sue Horne submitting. Mr. Renaud also needs help repairing a door for the Emergency Management area.

On a motion by Mike Pare, seconded by Brian Dicks, the Board unanimously voted to appoint Alicia D. Pincince as part time dispatcher until June 30, 2003.

On a motion by Brian Dicks, seconded by Michael Pare, the Board unanimously voted to appoint Brandon M. Seymour, as a provisional appointment until background check is completed, as a full time Patrolman until June 30, 2003.

On a motion by Mike Pare, seconded by Brian Dicks, the Board unanimously voted to open the Annual Town Meeting warrant and will vote on a closing date March 3, 2003.

On a motion by Mike Pare, seconded by Brian Dicks, the Board unanimously voted to sign the minutes of January 21, 2003 and January 27, 2003.

On a motion by Brian Dicks, seconded by Paul Savage, the Board unanimously voted to recess until after the Special Town Meeting at the Millville Elementary School.

The Selectmen's meeting reconvened at the Millville Elementary School at 7:30, seeing no one had any issues under Good and Welfare the Board adjourned the meeting at 7:35 p.m.

S.V. Horne

Brian T. Dwyer

Nancy McLutcheon

Paul J. Dwyer

Robert J. Dwyer