

**TOWN OF MILLVILLE
BOARD OF SELECTMEN MEETING
December 1, 2003**

TIME 8:30am SW
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TOWN CLERK'S OFFICE

The meeting duly posted with the Town Clerk, opened at 6:00 PM
Present were: Chairman Diane McCutcheon, Vice Chairman Paul Savage, Brian Dicks, Mike Pare and Tom Petrowicz. Also present were Executive Secretary Suzanne Horne, Scriber Amy Sutherland

Police Chief – Working Session; items discussed as follows:

- 1) Chairs and tables –currently stored by the elevator; after the Board viewed the area where the tables and chairs are stored, the Board agreed that they could remain there unless the Fire Department has a problem with the area. There will also be a calendar set up for use of the upstairs historical room. Anyone using the room and setting up tables and chairs must return the room to its original condition (with the bench seating).
- 2) Emergency protocols – the Selectmen want notification protocols set up with the Fire and Police determining when and what the Board of Selectmen should be notified about.
- 3) Full-Time Police Officer – Chief Ryan is proceeding with a candidate that was recently interviewed.
- 4) Unpaid bills – bills particularly for Staples need to be submitted in a timely fashion.
- 5) Payroll – retro payroll for police contract must be submitted for the next pay period.

Regular meeting at 7:00 p.m.

ANNOUNCEMENTS

The BOS would like to wish all residents a Happy Holiday.

Thank you to those that attended the Special Town Meeting on Monday, November 17th.

Thank you to the fifth grade students and teachers who prepared dinner for the seniors.

The Board would like to thank Judy Sambor and Dorothy DiLorenzo for becoming the newest members on the Cultural Council.

Thank you to Representative Callahan for coordinating a meeting with the Secretary of Transportation.

Congratulations to Deb McGee for collecting 93% of Real Estate Taxes and 96% of Personal Property Taxes.

Thank you to Deb McGee and Sue Horne for working on the town employee's retroactive pay.

Reminder to all Departments and Boards that there are two seminars sponsored by Kopelman & Paige on Tuesday, December 2, at 7:00 PM. The topics for the seminar are: 1. Sexual Harassment/HIPPA 2. Land Use.

Town Accountant, Marilyn Mathieu, planned a meeting with Katherine Reed, from the Department of Revenue on Wednesday, December 3rd at 6:00 PM.

Reminder to all Departments and Boards that the December vouchers are due in by December 23rd for checks to be released on December 31st.

Stipends for Board members are to be submitted by December 10th for payment on December 18th.

The Annual Tree Lighting Ceremony will take place on Monday, December 8th at 6:00 PM.

Thank you to members of the fire and police departments for their quick response to the barrels, which were in the Blackstone River.

There continues to be openings on the Boards. The Bylaw Committee needs a member. If interested contact Sue Horne.

Classification Hearing: Hearing opened at 7:05, Assistant Assessor Susan McNamara submitted to the Board a memo that indicated the recent changes recommended for the local single-tax rates. Hearing closed at 7:10 p.m.

On a motion made by Mike Pare, seconded by Paul Savage, the Board unanimously votes to accept single tax rate for the Town for all classifications and for the tax rate as \$15.41.

The Board of Health submitted to the Board of Selectmen two potential candidates who will fill the vacancy through April 2004. Both applicants submitted letters of interest. There was a joint roll call vote taken. The Board of Health is recommending Vincent Tessitore for this vacant position.

On a motion made by Mike Pare, seconded by Tom Petrowicz, the Board votes to appoint Vincent Tessitore to the vacant position on the Board of Health through April 2004.

Roll Call Vote: Tom Petrowicz aye, Brian Dicks, aye, Mike Pare, aye, Diane McCutcheon nye, Paul Savage nye, Tom Houle aye, Vinny Squiciari, aye.

Vote: 5 aye

2 nay; Diane McCutcheon, Paul Savage

Sue Horne will send out a letter informing Mr. Tessitore of his recent appointment to the Board of Health position.

PUBLIC FORUM/GOOD & WELFARE

CORRESPONDENCE

Mr. Campbell wanted to thank all who attended the joint meeting with Blackstone. The next joint meeting will be January 29 at 7:00 PM at the Middle School.

The Central Massachusetts Regional Planning Committee is doing a ground field assessment to look at further grant opportunities.

There is a Massachusetts Municipal business meeting in Saturday, January 17th at 10:00 at the Boston Hotel. If anyone is interested in attending, contact Sue Horne.

The Blackstone/Millville School Committee meeting is scheduled for Thursday December 4th at 7:00 PM at the Middle School.

The Building Committee meeting is scheduled for Wednesday, December 3rd at 7:00 PM at the Middle School.

The town has received the 2003 Annual Report from the Blackstone Millville Regional School.

On a motion made by Mike Pare, seconded by Brian Dicks, the Board votes unanimously to enforce the parking ban from December 1st through April 1st.

A memo notifying the Police Department of the parking ban enforcement will be written by Sue Horne.

EXECUTIVE SECRETARY REPORT

A tentative meeting is scheduled with Mass Highway on Friday December 19th at 8:30 AM.

There is a walk through for the 46 Hope St. property of December 11th at 11:00 PM.

The Town has scheduled two concurrent seminars on Tuesday, December 2, 2003 at 7:00 P.M. The seminars are:

1. Sexual Harassment with Attorney Lisa Adams
2. Land Use/Enforcement/Zoning, etc. with Attorney Jason Talerma

On a motion made by Paul Savage, seconded by Mike Pare, the Board votes unanimously to require all employees who hold certification and licenses to submit copies of those annually.

OLD BUSINESS

The Class II and Class III Licenses will be ready to sign at the next meeting.

Diane McCutcheon recused herself. A resident at 146 Main St. wanted to inform the Board that on Saturday, November 28th, a member of the Conservation Commission showed up at his address wanting to get into the building. The resident refused letting them in. The Conservation Commission member stated, "If you don't let me in, your license will be revoked." The Board will address the issue with the Conservation Commission.

Uxbridge Auto is having trouble getting a member of the Board of Health out there for their sign-offs. Tom Houle stated that he would take care of it.

Sue will be contacting Chief Ryan to inspect the liquor licenses.

On a motion made by Mike Pare, seconded by Brian Dicks, the Board votes unanimously to send a letter to Mass Electric informing them that the Town is willing to bear the cost of the lights at Afonso Estates when the streets becomes public.

Dick Mercure a resident of Afonso Way stated that he felt the residents on this street do not want these lights.

Mike Pare informed Mr. Mercure that his concern needs to be expressed to the Planning Board and the selectmen have nothing to do with the decision for or against the streetlights.

Factory Auto - Mike Pare and Brian Dicks, recused themselves. Sue has drafted a follow-up letter to Mr. Polny in regards to his license: Removal of all items licensed under the Class III license including gasoline on site. A copy of the letter will be given to the Fire Chief, Board of Health, Conservation Commission, Building Inspector and Police Chief so they can follow-up.

Sue is still trying to contact Brian Mullaly concerning removal of trees in Town.

Diane would like Sue to invite Mr. Mulvey from Community Planning to the next meeting.

On a motion made by Mike Pare, seconded by Brian Dicks, the Board votes unanimously to appoint Debra Pennie to the Cultural Arts Council through June 30, 2006.

On a motion made by Brian Dicks, seconded by Mike Pare, the Board votes unanimously to accept with understanding (due to retirement law) the resignation letter from Richard Hurteau who serves on the Planning Board as an elected member.

On a motion made by Brian Dicks, seconded by Mike Pare, the Board votes to nominate and appoint Richard Hurteau to the Planning Board through April 2004.

Roll Call Vote: Brian Dicks aye, Paul Savage aye, Tom Petrowicz aye, Mike Pare aye, and Diane McCutcheon aye.

The Planning Board has recommended Mr. Hurteau for the nomination for this vacancy and will vote at their next meeting to appoint this position.

NEW BUSINESS

Diane wanted the residents to know that she wasn't notified about the barrels in the river. She believes that either Chief Ryan or Chief Mullaly should have informed her. She would like to hold a meeting with both the fire and police chief to discuss this matter further and to set up a procedure to follow if a situation like this occurs again. The meeting is tentatively scheduled for the next Selectmen's meeting or the first meeting in January at 6:00 PM.

GOOD & WELFARE

Reminder to all residents that there is no parking in the fire lanes at the schools.

The open burning season starts on January 15th. Those who want a permit must go to the fire department.

The Park and Recreation Committee need one more member.

On a motion made by Mike Pare, seconded by Tom Petrowicz, the Board votes to adjourn the meeting and go into Executive Session according to MGL 39 sec.23 #3 litigation and contract negotiations, only to return to sign minutes and warrants.


The meeting adjourned at 8:30 PM.

Respectfully Submitted,

Amy Sutherland


Diane McCutcheon


Paul Savage


Mike Pare


Brian Dicks


Tom Petrowicz