



## **BOARD OF SELECTMEN REGULAR MEETING MINUTES**

290 Main Street  
Millville, MA 01529

April 5, 2022

Residents and meeting participants can also follow the Zoom Technology directions on the  
Town Website at:  
[www.millvillema.org](http://www.millvillema.org)

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### **PRESENT:**

Chairman Jennifer Gill, Vice Chairman, Andrew Alward, and Richard Bremilst.

### **ALSO PRESENT:**

Town Administrator, Peter Caruso

The Chairwoman opened the meeting at 7:00 p.m.

### **ANNOUNCEMENTS:**

- Millville Annual Earth Day Town Wide Clean -Up – April 23, 2022 9-noon
- Chestnut Hill Community Association Toll Day Saturday, March 26, 2022 9-12 am
- Memorial Day Parade being Planned by Millville American Legion Post 411

### **BVT Budget Presentation**

Superintendent of BVT Dr. Fitzpatrick and School Representative Gerry Finn were present to discuss the budget numbers for next year. The BVT representatives provided an overview of the budget. There was a comparison of the budget over the last 5 years.

### **Current Budget Model:**

The Board was presented with a budget recap worksheet. There is a current surplus of \$10,550.00. There has been a number included for the treatment of the BMR asbestos remediation. This is noted on page 9 of 10. This is related to the debt service cost for BMR High School asbestos remediation in the BMR FY 2023 budget. The funding would be through ARPA funding. The OPEB number for the school is noted on Page 7 of 10. The school is

making a contribution of \$100,000.00. The BMR OPEB liability of last evaluation is \$42,000,000.00.

This latest budget model was sent to the Chairperson of the Finance Committee to review.

**ANNUAL TOWN MEETING WARRANT:**

The Board was provided the draft of the Annual Town Meeting warrant.

The warrant includes the standard articles.

The following were reviewed and updated:

**Article #7:**

- It was recommended to strike it as written.

**Article #8:**

- It was recommended that a number be placed in here as a place holder.

**Article #11:**

- It was recommended to keep this article in since the BMR school recommended but is subject to further review.

**Article #13:**

- It was suggested to leave out the specific time and dates along with refining the language of the article as written.

**Article #15:**

- It was recommended to keep this article as written.

**Article #16:**

- It was recommended to include a table into Article #16 along with adding clarifying language.

BVT Committee Member Finn wanted to make sure the BVT stipend is in the warrant.

**Memorial Day Parade Committee:**

The Board of Selectmen were informed that the Committee decided that there is not enough time to coordinate the Memorial Day Parade. There is a request to withdraw the request to hold the parade. Since there will be no parade, there is not a need to appoint members to serve on this committee.

**Council on Aging Appointment:**

The Board of Selectmen are in receipt of a COA request for appointment of Alan Whittemore to the Council on Aging. Member Finn provided an overview of Mr. Whittemore who has recently retired and would like to become more involved in the community. His appointment will allow for a full member complement of the Council on Aging.

**On a motion made by Andrew Alward, seconded by Richard Bremilst, the Board voted to appoint Alan Whittemore to the Council on Aging for a term of June 30, 2024.**

**Appointments:**

Chief Coupe requested appointment of a part time officer. He was not present to recommend the appointment. In the future, the Board of Selectmen would like to have Chief Coupe and others present when appointments are made.

**Police Officer:**

**On a motion made by Jennifer Gill, seconded by Richard Bremilst, the Board voted unanimously to appoint Steven LaPorta to the Millville Police Department.**

**Town Moderator:**

The Board currently does not have a Town Moderator. The previous Town Moderator Jackie Lima was asked to fulfill the role until the next election.

Ms. Lima has agreed to fulfill this role until the next election.

**On a motion made Andrew Alward, seconded by Richard Bremilst, the Board voted unanimously to appoint Jackie Lima as Town Moderator for a one-year term until the next election.**

**Town Hall Lease Agreement:**

The Board of Selectmen are in receipt of a renewed lease agreement for 290 Main Street.

Member Alward is not in favor of the renewed lease agreement due to the prior history related to the site.

**On a motion made by Richard Bremilst, seconded by Jennifer Gill, the Board voted unanimously to renew the lease at 290 Main Street and allow the Town Administrator to sign the documents.**

The Board was informed that St. Augustine will be closing July 1, 2022. This location may be available for rental or purchase. The Town Administrator would like to send out an exploratory letter.

**On a motion made by Andrew Alward, seconded by Richard Bremilst, the Board voted unanimously to authorize the Town Administrator to send an exploratory letter to St. Augustine Church.**

Resident Finn communicated that the closing of the church does provide several opportunities to the Town of Millville. This property abuts 55 acres which lead to MES and open space land. The building condition is in good shape.

**Good Friday Parade:**

The New Hope Church would like to hold a Good Friday Parade on April 15, 2022.

**On a motion made by Jennifer Gill, seconded by Richard Bremilst, the Board voted to approve the Good Friday Parade on April 15, 2022 subject to approval from the Highway Department. (Member Alward nay)**

**Board of Selectmen Survey:**

The Board of Selectmen are in receipt of the two versions of the survey. There was a suggestion to do a digital survey. Capital Planning looked at this survey and was recommended to send this to Capital Planning for additional comments. There was a suggestion to take out reducing the BOS from 5 to 3. It was also recommended to take out question #4.

**On a motion made by Andrew Alward, seconded by Richard Bremilst, the Board voted unanimously to approve version 2 of the survey.**

**Policies and Procedures- Social Media:**

The Board was presented with a potential social media policy.

This document provided rules and guidelines along with specific definitions. There was discussion about individual Facebook pages and the need to adhere to the policy. There was a suggestion to add a #17 to include that the page must be available to all town people since it is public. The document is a boiler plate template provided by Town Counsel. This topic needs to be discussed further.

**Town Facilities by private parties:**

The COA wanted assistance and clarity on how to answer people who want to use their facility. This question went to Town Counsel and it was recommendation that there be a requirement for proof of Certificate of Liability Insurance and indemnification for private functions. The COA

events scheduled through grants to be held at the facility are covered by towns liability insurance.

**On a motion made by Jennifer Gill, seconded by Richard Bremilst, the Board voted to have the town adopt the recommended policy for facility use for all future events held by third parties but allow the previously scheduled events.**

**ARPA Update:**

**BMR Asbestos Remediation:**

On a motion made Jennifer Gill, seconded by Andrew Alward, the Board voted to use the ARPA funds to cover the BMR asbestos remediation in the amount of \$54,715.00 for the BMR high school.

**Basketball Court:**

The Basketball court is going to be tabled since there was concern that the leaching field of the old town hall and police station septic system may be under the old playground which is the potential area for the court location.

**Van Canopy:**

Gerry Finn presented information relative to a car port which has a 20 year warrantee. This is made of steel. The ask is for \$5,000.00. There is no guarantee the seniors will get the van from the grant.

**TOWN ADMINISTRATOR REPORT:**

**Animal Control:**

The town continues to work on securing a regional animal control officer.

**MUNICIPAL VULNERABILITY PROGRAM:**

The Chairwomen and Town Administrator took part in 3 session for the MVP program. The next step will to hold a general public meeting. The town is working in coordination with CMRCP.

**MES WATER:**

The Board of Selectmen were informed that the town will be receiving a letter regarding a response related to the reduction in water testing. Once this communication is received, the Town Administrator will include it as a future agenda item.

**PUBLIC FORUM:**

**SELECTMEN REPORT:**

- The free cash number is expected at the end of the month.

### **TOWN ADMINISTRATOR REPORT:**

#### **Budget:**

The Town Administrator has supplied the Departments with the budget criteria. At this point, the budgets for the Board of Health, Assessors and Highway Department have not been provided.

#### **FUTURE MEETING:**

- April 12, 2022

#### **ADJOURN:**

On a motion made by Jennifer Gill, seconded by Andrew Alward, the Board of Selectmen voted by roll call vote to go into executive session under M.G.L. section 30A section 21(a)(2) to discuss strategy sessions in participation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel only returning to open session to adjourn.

#### **Roll Call Vote:**

<b>Richard Dremilst</b>	<b>aye</b>
<b>Andrew Alward</b>	<b>aye</b>
<b>Jennifer Gill</b>	<b>aye</b>

Respectfully Submitted,

Amy Sutherland  
Recording Secretary

Signatory Page

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Jennifer Gill, Chair

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Andrew Alward, Vice Chair

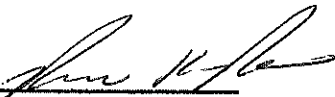
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Richard Bremilst, Secretary

Signatory Page

  
Jennifer Gill, Chair

  
Andrew Alward, Vice Chair

  
Richard Bremilst, Secretary

REC MAY 3 2022

AM 11:57

TOWN CLERK