



## **BOARD OF SELECTMEN REGULAR MEETING MINUTES**

**290 Main Street  
Millville, MA 01529  
Tuesday September 6, 2022**

---

### **PRESENT:**

Chairman Jennifer Gill, Vice Chairman Andrew Alward and Member Richard Bremilst.

### **ALSO PRESENT:**

Town Administrator, Peter Caruso

### **ANNOUNCEMENTS:**

- There will be a Blackstone Regional School District Special Education Parent Advisory Council (SEPAC) Truckapalooza event to be held on October 2, 2022 from 12:00 – 4:00 at BMR High School. There will be a touch a truck, food truck, and other activities.

### **CORRESPONDENCE:**

- The Town received an email from Town Counsel regarding changes to Cannabis Host Community Agreements and the laws governing these agreements. The impact of these changes on existing agreements are yet to be determined.

### **MINUTES:**

#### **July 11, 2022:**

**On a motion made by Andrew Alward, seconded by Richard Bremilst, the Board voted unanimously to approve the minutes from July 11, 2022.**

### **APPOINTMENTS:**

The Board of Selectmen reviewed the documentation for the appointment of Richard Andrade. Chief Coupe provided his recommendation for the part time officer appointment. This appointment is through June 30, 2023.

**On a motion made by Andrew Alward, seconded by Richard Bremilst, the Board voted unanimously to appoint Richard Andrade as a part time officer for the Town of Millville through June 30, 2023.**

### **NEW BUSINESS:**

- No new business

## **OLD BUSINESS:**

### **Policies and Procedure Update:**

The Board is in receipt of the latest BOS Policies and Procedures draft. There was review of the Mission Statement. The BOS will look at the Master Plan which is the governing plan for the town. This document was completed back in 2018. A recommendation was made to add language and clarification on the appointments which are in hold over status. The BOS also looked at the policy relating to the use of the debit card. The Board wants to make sure the controls remain in place. There was a recommendation to have the Treasurer/Collector provide input on the policy. The section on meeting procedures/policies were reviewed. For the remote participation policy, it was suggested that Tim Labonte provide comments. The section regarding surplus of goods was reviewed and there should be language added for the formalizing of language to include consideration of the use of an auction service. An auction service will also allow the town to see the electronic data base established. For any public records request, there will be a form established for those who seek records. This will be formalized and refined. The Town Administrator will make the revisions and will provide back to the BOS to review.

### **Calendar Discussion:**

The BOS reviewed the calendar which the Chairperson put together. There was a recommendation to invite the Highway to the meeting on October 3, 2022. The calendar will be sent to the members by the chair. The ARPA Administrator will also be invited to the next meeting.

### **PUBLIC FORUM:**

- No comments

### **BOARD OF SELECTMEN REPORT:**

- The public was made aware that there are several open committee positions in town. There is especially a need for members to serve on the Cultural Counsel as well as the Green Community Committee.

### **TOWN ADMINISTRATOR:**

- The Town is in receipt of a \$47,600 check from insurance in full reimbursement of the funds stolen from the town by former Town Accountant Justin Cole.
- The Town has received additional payment of ARPA funds in the amount of approximately \$170,000, leaving a balance of ARPA funds allocated to Millville of about \$315,000 expected to be received in the next few weeks.
- The Town received a letter from MA DEP regarding the testing and monitoring at MES, authorizing a reduction in the testing frequency and scope and related costs.

### **NEXT MEETING:**

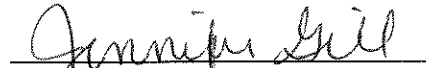
- September 26, 2022


**ADJOURN:**


**On a motion made by Andrew Alward, seconded by Richard Bremilst, the Board voted unanimously to adjourn the meeting at 7:45 pm.**

Respectfully Submitted,

Amy Sutherland  
Recording Secretary

  
Jennifer Gill, Chairwomen

  
Andrew Alward, Vice Chairman

  
Richard Bremilst, Member

REC SEP 27 2022

PM 10:15

TOWN CLERK