



BOARD OF SELECTMEN REGULAR MEETING MINUTES

290 Main Street
Millville, MA 01529

Monday, November 18, 2019

PRESENT:

Chairman Erica Blake, Vice Chairman, Jennifer Wing Dean, Member Tom Houle, Andrew Alward, and Kevin Surette

ALSO PRESENT:

Town Administrator, Peter Caruso

The Chairman opened the meeting at 7:00 p.m.

ANNOUNCEMENTS:

- The Annual Tree Lighting event will take place on Tuesday, December 3, 2019 at 6:30 pm at the Veteran's Memorial Park.
- Congratulations to the Blackstone Millville Marching Band for winning the National Championship.
- The BMR High School will be holding a Thanksgiving Feast on November 21, 2019 at 5:30 pm at the BMR High School. The cost is \$5.00 per person.

MINUTES:

October 7, 2019:

On a motion made by Tom Houle and seconded by Erica Blake, the Board voted unanimously to approve the minutes from October 7, 2019 with the revisions.

October 21, 2019:

On a motion made by Jennifer Dean Wing and seconded by Andrew Alward, the Board voted unanimously to approve the minutes from October 21, 2019 with the revisions.
(Member Houle and Surette abstained)

CORRESPONDENCE:

- The Board of Selectmen are in receipt of a resignation letter dated October 17, 2019 from Christopher Pilla from the Millville Police Department.

On a motion made by Jennifer Dean Wing and seconded by Kevin Surette, the Board voted unanimously to accept the resignation from Christopher Pilla effective October 15, 2019.

- The Board of Selectmen are in receipt of a letter dated October 18, 2019 regarding the resignation from Elaine Ethier from the Council on Aging.

On a motion made by Kevin Surette, and seconded by Tom Houle, the Board voted unanimously to accept the resignation from Elaine Ethier from the Council on Aging.

- The Board of Selectmen are in receipt of a letter dated October 24, 2019 from resident Thomas Hite and Paul Donnelly requesting that the streetlight at pole seven be turned on. The residents are also seeking that the building permit fee of \$90.00 be waived for the three Churches in Millville. It was recommended that there be discussion with the Highway and Police Department to see what their recommendation is regarding where street lighting should be added. It may be beneficial to see how much money the town has in lighting surplus before making any determination. The Town in the past has waived the fee for the Churches. This would need to be an action of the Board of Health who issues the permit.

- The Board of Selectmen are in receipt of a letter dated October 28, 2019 from Joe Rapoza resigning from his position as a member of the Millville's Board of Assessors.

On a motion made by Jennifer Dean Wing and seconded by Andrew Alward, the Board voted unanimously to accept the resignation of Joe Rapoza from the Board of Assessors.

- The Board of Selectmen are in receipt of a letter dated October 23, 2019 from the Massachusetts State Lottery Commission. The letter stipulates that Marty's Liquors would like to be eligible to sell the KENO To Go product.
- The Board of Selectmen are in receipt of a letter dated October 25, 2019 from Lieutenant Governor Karyn Polito. This letter is congratulating the Town of Millville on having completed the best practices chosen as part of their Community Compact. The town was applauded on choosing and finalizing the Infrastructure, Financial Policies and Capital Improvement Plan (CIP) best practices.

PUBLIC FORUM:

- There were no residents who spoke during public forum.

DEPARTMENTS/COMMITTEES:

Assessors Department Public Hearing:

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted unanimously to open the public hearing on the question of adoption of percentages of the total tax levy to be borne by each class of real property (residential, commercial, industrial, open space) and personal property for Fiscal Year 2020.

PUBLIC FORUM:

Gerry Finn communicated that the early indication numbers for Blackstone Valley Regional high School indicate that there will be five less students. For budgeting purposes, it is recommended to use the same number as last year. Mr. Finn also wanted an update on the status of the regional agreement. It was explained that there were joint meetings and the existing agreement does not represent what is there now. There will be revisions to when the elected members may assume duties. The existing agreement does not consider K-5. This portion is being rewritten. There appears to be more space than students to fill the seats. The enrollments over the next ten years are not going up. Legal counsel is reviewing the recommendations from the committee. The next meeting will be November 21, 2019.

NEW BUSINESS:

December 4, 2019 Special Election Warrant Approval and Signature:

The Special Election Warrant was presented for approval and signature. The voting will take place at St. Augustine Church Hall, 15 Lincoln Street on Wednesday, December 4, 2019 from 8:00 am to 8:00 pm.

On a motion made by Jennifer Dean Wing and seconded by Andrew Alward, the Board voted unanimously to approve and sign the Special Election Warrant for December 4, 2019.

MASS Cultural Council 2020 Funds Transfer Contract:

The Board of Selectmen are in receipt of the contract and scope of services for the Town of Millville that covers the transfer of FY2020 Local Cultural Council funds from the MASS Cultural Council to our local Cultural Council account for the Millville Cultural Council. The amount of allocation is \$5,200.00 with a signatory page. This needs to be returned by November 29, 2019. The Town Administrator will sign the signatory page.

Accept Gift from Artist Roland Gravel:

The Town of Millville is in receipt of a gift from Artist Roland Gravel which includes a print of ink and brush drawing of Taft Blacksmith Shop at the corner of Old Chestnut Hill Road and Fisher Street (1786-1926).

TOWN ADMINISTRATOR REPORT:

Town Audit:

The Board of Selectmen are in receipt of a letter dated October 23, 2019 from Robert R. Brown, Certified Public Accountant regarding the understanding of services which will be provided to the Town of Millville for the year ended June 30, 2019. The firm will audit the financial

statements of the governmental activities, each major fund, and the aggregate remaining fund information, including related notes to the financial statements, which collectively comprise the basic financial statements of the Town of Millville. The fee for these services will be \$25,000.00.

The Board of Selectmen are also in receipt of a letter dated October 21, 2019 from Christina Lento from the Executive Office for Administration & Finance State House regarding the release of funds to Millville for assorted Internal Audit purposes under earmark 1599-0026. There has been earmarked \$30,000.00.

Snow Removal Plan:

Brian Mullaly, the Highway Surveyor is ready for the snow season. Residents are asked to comply with the parking requirements throughout town.

Building Commissioner:

11 Prospect Street:

Mr. Barber wanted to let the Board of Selectmen know that there is a situation in town where a stop work order was issued. This resident bought a single-family house and turned it into a three-story house. The property owner has been extremely cooperative since this was issued. There is a requirement for sprinklers. He has invested in a septic system to support the three units. It was suggested to draw up an agreement with the owner and recorded with the registry of deed which will be held in perpetuity which restricts 11 Prospect street – never have more than 3 living units, no more than 5 bedrooms, and third floor will never be accessibly to tenants or converted to living space. This will need to be a legal document. The Senior Official (Erica Blake) needs to sign and notarize.

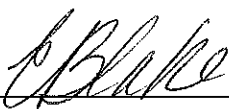
NEXT MEETING:

- Monday, December 2, 2019.

The regular meeting ended at 8:37 pm.

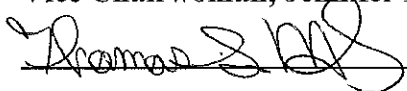
Respectfully Submitted,

Amy Sutherland
Recording Secretary

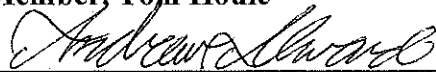


Chairwoman, Erica Blake

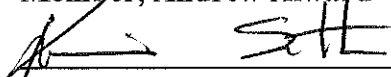
Vice Chairwoman, Jennifer Dean Wing



Member, Tom Houle



Member, Andrew Alward



Member, Kevin Surette