



BOARD OF SELECTMEN REGULAR MEETING MINUTES

**290 Main Street
Millville, MA 01529**

Monday, December 2, 2019

PRESENT:

Chairwoman, Erica Blake, Vice Chairman, Jennifer Dean Wing, Member, Tom Houle, Andrew Alward and Kevin Surette.

The Chairwoman opened the meeting at 7:02 p.m.

ANNOUNCEMENTS:

- The ballot election will be held on Wednesday, December 4, 2019 from 8:00 am – 8:00 pm.
- The 2019 Annual Report Deadline is February 10, 2020.
- The Tree Lighting Ceremony will be held at the Veterans' memorial Park on December 3rd at 6:30 pm.
- Senator Fattman will be conducting a wreath laying on December 14, 2019.
- The Council on Aging will be holding a luncheon on Monday December 9, 2019 at 11:00 am.

MINUTES:

- There were no minutes to approve.

CORRESPONDENCE:

- There was no correspondence presented.

DEPARTMENTS/COMMITTEES:

PUBLIC FORUM:

- There were no public comments during the public forum.

NEW BUSINESS:

Annual License Renewals – Review/Approval:

The Annual License Renewal documents were presented to the Board of Selectmen. The checklists were reviewed and provided.

The Board of Selectmen are in receipt of the following Annual License Renewals:

- Millville Tavern Pizza - Complete Application
- George's Variety – Complete Application
- Pot Belly Pub – Complete Application
- Polish American Club – Complete Application
- Millville Motors – Pending documents for completion (Steve Furno doing inspection 12.3.19)
- Uxbridge Auto – Complete Application
- Marty Fine Wine – Pending documents regarding TIPS Certification

The two applications which are not complete are pending documents.

On a motion made by Tom Houle, seconded by Kevin Surette, the Board of Selectmen voted unanimously to renew the presented Annual Licenses with complete applications and also Millville Motors and Marty's Fine Wine contingent upon submittal of required paperwork.

2019 Annual Town Report:

The Board of Selectmen are in receipt of an email informing all Departments/Boards that the Annual Town Report is due in February 2020. The Chairman would like the writing of the Board of Selectmen report to be a collaborative effort; Selectmen Dean Wing volunteered to review the minutes from the past year.

Appointments:

Council on Aging:

The Board of Selectmen are in receipt of a letter of interest from resident Paul Moore for the Council on Aging. The Town Administrator will check with the Council on Aging to see if they have acted on this appointment. It will be placed on the next agenda.

Board of Assessors:

The Board of Selectmen are in receipt of an email dated November 22, 2019 for interest in the Board of Assessors position. Mr. Ouellette has taken and completed the course requirements.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to appoint Paul Ouellette as a Board of Assessor through June 30, 2020.

Permanent Trustees:

The Board of Selectmen are in receipt of a letter dated November 25, 2019 informing that at the Board of Trustees monthly meeting it was voted to recommend Colleen Curis to the permanent position and Pamela Maloney to Colleen Curis elected seat until the next election.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted unanimously to appoint Colleen Curis to the permanent library trustee position.

Library Trustee:

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to appoint Pamela Maloney to the library trustee position through April 5, 2020 until the next election.

Old Business:

Removal of no parking restrictions Meaghan Way:

The Board of Selectmen are in receipt of a letter dated September 30, 2019 regarding a situation at 17 Meaghan Way. It has been requested in this letter that the no parking restrictions be removed. It was communicated that the Police has been contacted and he has no issue removing the restrictions. There was discussion that this issue concerned several residents and the Board of Selectmen would like to have the Town Administrator do further research in this and report back to the Board.

Board of Selectmen Report:

Selectmen Alward communicated that he attended the last meeting. There committee spent time reviewing the school agreement. The Selectmen would like Selectmen Alward to forward the edited document emailed to them.

Town Administrator Report:

Finance Update:

There was a Finance Meeting on November 20, 2019 meeting. The Town Administrator handed out copies of an update he provided the Finance Committee for their meeting. The Chairman of the Finance Committee will be meeting with the Town Administrator and the Board of Selectmen Chair prior to the next Board of Selectmen meeting to get discuss the steps for the budgeting season. The Town is still phasing out the previous Accountant Justin Cole and is working with and transitioning Derek Geser as the Town Accountant going forward. The free cash certification submission as of June 30, 2019 as well as Schedule A along with the closing of the 2019 fiscal year is expected to be completed by the end of the year.

CPA Letter:

The CPA engagement letter was signed, and the field work will be scheduled once the 2019 fiscal year has been closed.

Marijuana Contracts:

The representatives from Rhode Island who have an existing host agreement with the town have since changed their business model and wish to move forward under a new entity. The prior host agreement will need to be reopened and renegotiated. They would like to include retail, manufacturing and cultivation. The Board would like the Town Administrator to check and make sure that the previous agreement will be null and void.

Public Safety Ideas Josh Poznanski :

- He was not able to attend the meeting but will attend another meeting.

Selectmen Forum:

Selectmen Houle thanks wishes Margaret Carroll a Happy 95th Birthday.

NEXT MEETING:

- Monday, December 16, 2019.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted unanimously to adjourn the meeting adjourned at 8:42 pm

The regular meeting ended at 8:42 pm.

Respectfully Submitted,

Amy Sutherland



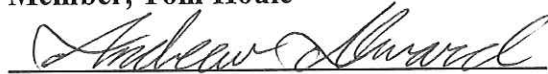
Member, Erica Blake

CHAIR

Vice Chairwoman, Jennifer Dean Wing



Member, Tom Houle



Member, Andrew Alward



Member, Kevin Surette

REC DEC 17 2019

PM 8:53

TOWN CLERK