

TOWN OF MILLVILLE  
BOARD OF SELECTMEN

MINUTES OF MEETING

EXECUTIVE SESSION

June 20, 2011

**Board of Selectmen Members Present:** Chairman Thomas Petrowicz, Vice Chairman Roland Barrett, Secretary Charles Poulin and Selectman John Laura

**Board of Selectmen Members Absent:** Selectman Robert Baker

**Others Present:** Executive Secretary Helen Coffin; Police Chief Ronald Landry

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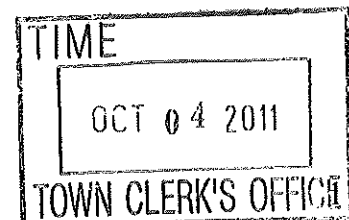
**EXECUTIVE SESSION**

*On a motion by Poulin and second by Barrett, the Board votes unanimously by roll call vote to enter Executive Session under MGL c. 30A, sec.21, para. 3 to discuss strategy with respect to collective bargaining with union personnel as an open meeting could have a detrimental effect on the bargaining, and further to return to Open Meeting only to adjourn the Regular 7:00 p.m. Board Meeting. Roll Call: Poulin, aye; Laura, aye; Petrowicz, aye; Barrett, aye*

Chairman Petrowicz provides an update on the status of collective bargaining with the Police Department. The Union proposed a 3%, 3%, 3½% increase. The bargaining team has counter-proposed with 4%, 2%, 1%. The Union initially asked for a 2-year contract and then a 3<sup>rd</sup> year re-opener. The Town's proposal is for a 3-year contract only. The Union has made many concessions which will pay dividends in the future. The Town is fortunate that this Department is agreeable to many of the management rights under the contract. The cost for the 3-year proposal is approximately \$15,000.

Selectman Poulin is concerned that a proposal was made without first receiving permission from the full Board. Chairman Petrowicz and Chief Landry explain the process. The Board still has the authority to decline the proposal by the negotiating committee. The Union fully understands that all proposals made must be ratified by the full Board.

Chief Landry explains at length his support for the proposal. He believes this is a very fair proposal for the officers and equitable for the Town as well. Discussion follows regarding the significant savings the Town will see on the health insurance due to the new officer not requiring the benefit. Additionally, Chief Landry speaks on the funds that his department has returned to the town over the past years.



Chairman Petrowicz provides information listing the Town of Millville police officer as one of the lowest paid in the area.

***On a motion by Poulin and second by Laura, the Board votes unanimously to support the 4%, 2%, 1% proposal. Roll Call: Poulin, aye; Laura, aye; Petrowicz, aye; Barrett, aye***

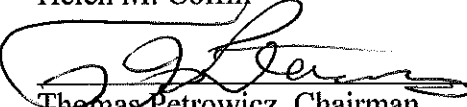
Since the Contract expires June 30<sup>th</sup> the Board must sign a 2-month extension until the Memorandum of Agreement can be ratified and executed by the Board.

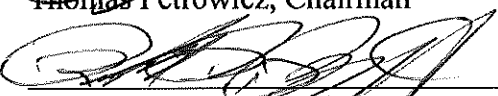
***On a motion by Barrett and second by Laura, the Board votes unanimously to authorize the Chairman to sign the 2-month extension. Roll Call: Poulin, aye; Laura, aye; Petrowicz, aye; Barrett, aye***


***On a motion by Poulin and second by Laura, the Board of Selectmen votes unanimously by roll call vote to exit Executive Session. Petrowicz, aye; Barrett, aye; Laura, aye; Poulin, aye***

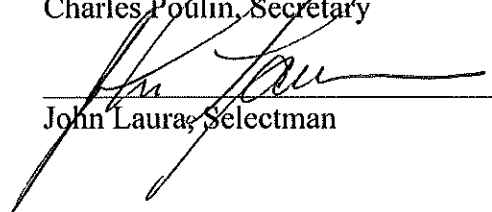
Respectfully Submitted,

Helen M. Coffin

  
Thomas Petrowicz, Chairman

  
Roland Barrett, Vice Chairman

  
Charles Poulin, Secretary

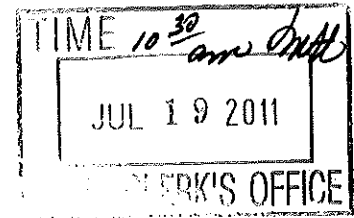
  
John Laura, Selectman

**TOWN OF MILLVILLE  
BOARD OF SELECTMEN**

**MINUTES OF MEETING**

**June 20, 2011**

**7:00 p.m.**



**Board of Selectmen Members Present:** Chairman Thomas Petrowicz, Vice Chairman Roland Barrett, Secretary Charles Poulin and Selectman John Laura

**Board of Selectmen Members Absent:** Selectman Robert Baker

**Others Present:** Executive Secretary Helen Coffin

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The meeting is called to order at 7:00 pm at the Millville Town Hall.

**CMRPC - Brownfields Presentation.** Megan Diprete from CMRPC and John Chambers from Fuss & O'Neill are in attendance to present their findings in connection with the preliminary analysis of 181 Main Street in connection with the Town's application to the Brownfields Grant Program.

Phase I of the Program consisted of an environmental site assessment focusing on economic development and environmental health of the site. This was the former US Rubber site. The contaminant assessment results indicate solid waste and surface debris from the mills as well as buried ash and fire debris from the fires on the property. These are recognized environmental conditions by the EPA.

Phase II of the grant program involves testing and remediation while Phase III involves planning. It is noted that if the Town were to decide to commence Phase II, the Town will officially be held responsible for the clean-up of the site as it will become official record. The grant monies available for Phase II are \$200,000 per parcel; therefore, the Town may wish to consider subdividing the lots. Megan Diprete explains that Phase II does not cost the taxpayer anything and the objective of the grant is to get the property back on the tax rolls.

Chairman Petrowicz notes there are access issues to the site due to the railroad crossing. John Chambers acknowledges this and agrees that it may be difficult getting a permit from P&W Railroad and this is one of the things the Town will need to think about and plan around in developing the site. John Chambers adds that it will take years to get through the environmental aspect of the work so the Town needs long-term thinking.

Selectman Poulin doesn't feel this is something the Town should take on at this time as the property does not cost the Town anything at this time but the Town could be facing costs if it is required to clean-up the contaminants at some future point. Chairman Petrowicz agrees and adds

that due to the current economic climate there does not appear to be any parties interested in the property and this may not be a wise decision for the Town at this time.

Town Planner Joe Laydon would like to look at this particular land as it is close to the river and the bike path. He feels the Town should identify a use for the property and this is something the Village Area Committee will discuss in the future. Joe adds that this is not something the Planning Board is prepared to address immediately. Megan Diprete offers to attend future meetings to discuss this matter further.

**Northeast Water Solutions - MES Water Update.** Bob Ferrari and Mel DeCarvalho are in attendance from Northeast Water Solutions to provide a status update on ongoing matters at the Millville Elementary School. Chairman Petrowicz wishes to first address the 60,000 water tank.

Bob Ferrari provides a recap on the work done on the 60,000 gallon tank. This tank once served as both potable water and fire suppression. Extech was retained two years ago to conduct an inspection of the tank and provide a report concerning areas in need of repair. Based on this report a scope of work was prepared for the refurbishment and repair of the tank and the job was bid. Yankee Fiber was awarded the bid and executed the scope of work as outlined in the bid. The tank was tested and brought back online but additional leaks appeared at the seams. Part of the initial scope of work is to de-water the tank again this summer to evaluate how the repairs and improvements are performing. It is important to note that the original defects were on the vertical panels while the newer leaks are on the horizontal panels. As a precaution, a proposal was received from Yankee on repairs to the horizontal seams; however, it is emphasized that this was simply a pro-active measure and it is not the recommendation to proceed with any additional work at this time.

Lengthy discussion follows concerning the specifics of the repairs including the replacement of gaskets and bolts and the various types of chemical which are available in repairing this tank. Selectman Laura believes the gaskets should have been replaced over the summer. There is further discussion regarding whether this tank should remain in compliance for drinking water in case it was ever needed for this again.

There is not yet a timeline established for the work to be done this summer; however, the School custodian would like to schedule the work around the annual fire testing. It is noted that the tank cannot fall below 18ft. for fire suppression reasons per the Fire Chief. The hose connection changes requested by the Fire Chief should be done during the annual fire testing. Bob will keep the Executive Secretary posted as the timeline is determined.

Bob advises that the repairs to the new tank are completed and this is online. The multi-media filters have been upgraded to green sand filters. Everything seems to be running extremely well. He will look into changing the bags to a different micron per the suggestion of Selectman Laura.

Bob strongly suggests that the custodian, Richard "Greenie" Lancot, become a Certified Water Operator for the School. This will be a cost savings to the Town and he is confident Mr. Lancot is capable of the work. The Executive Secretary will look into this further.

## **ANNOUNCEMENTS**

- Reminder that the Proposition 2½ Override Election is tomorrow from 8am-8pm. Override packets are available at the Town Hall and information can be found on the Town's website.
- Correspondence was received from Senator Moore regarding his submittal to FEMA petitioning for reimbursement funding for Worcester County in connection with the January 2011 snow/ice storms.

## **MINUTES/WARRANTS**

### **June 6, 2011 (6:00 pm)**

*On a motion by Poulin and second by Laura, the Board of Selectmen votes unanimously to sign the Minutes of June 6, 2011 at 7:00 pm. Barrett abstains.*

*On a motion by Poulin and second by Barrett, the Board of Selectmen votes unanimously to sign the Warrants as presented and read.*

## **PUBLIC FORUM**

Norman Thuot of 25 Ironstone Street advises that as a member of the Soldiers Memorial Park, he has been asked to prepare language for the next Town Meeting seeking approval to change the name of the Park. He will prepare this article and submit it to the Board of Selectmen.

## **APPOINTMENTS/RESIGNATIONS**

### **Patrolman Gregory Bach - Resignation.**

*On a motion by Poulin and second by Laura, the Board of Selectmen votes unanimously to accept the resignation of Gregory Bach effective June 30, 2011.*

### **Fiscal Year 2012 Appointments (see attached list)**

Chairman Petrowicz reads the list of one-year appointments.

*On a motion by Laura and second by Poulin, the Board of Selectmen votes unanimously to appoint the individuals to the offices as read through June 30, 2012. {Barrett abstains on Building Inspector appointment only}*

Chairman Petrowicz reads the list of three-year appointments.

*On a motion by Poulin and second by Barrett, the Board of Selectmen votes unanimously to appoint the individuals to the offices as read through June 30, 2014.*

Chairman Petrowicz reads the one 15-month appointment.

*On a motion by Laura and second by Poulin, the Board of Selectmen votes unanimously to appoint John Mullaly as part-time Fire Chief through September 30, 2012.*

## **CORRESPONDENCE**

Correspondence is received from Charter Communications regarding increases in the rate for the Sports View Tier for existing customers as well as an increase to the modem rental fee.

Correspondence is received from Charter Communications with respect to the franchise license renewal. The Town should begin re-negotiations with Charter as the contract expires soon. The Board agrees that the Cable Access Committee should carry the ball on this matter. Mr. Barrett from the Cable Committee advises that the Committee has not yet discussed this matter and he will bring it to their attention at their next meeting. He will work with Tim Labonte distribute a copy of the contract to all members. Vice Chairman Barrett advises that there are still concerns with the electrical inspector and the code regulations. This should be addressed during negotiations. Selectman Poulin feels the contract should be negotiated for the least amount of years possible.

### **EXECUTIVE SECRETARY REPORT**

MES Roof Repairs. Odeh Engineers has completed the structural design plans for the repairs to the MES roof due to the now overload during the winter. These are being reviewed by the Town's insurance carrier. The insurance company is already working with a contractor to handle such repairs and we remain hopeful this work will take place over the summer.

Veterans Agent Laptop. The laptop is currently being worked on by our Systems Administrator. Worldband has agreed to provide whatever is necessary to correct any issues with the equipment.

Asst. Collector Office. We learned that the water problem is not from a leaking valve. We will wait until the next heavy rain storm to determine where the leak is coming from. We received an estimate on replacing the carpet but will hold off until we know more. The estimate to replace the carpet is less than our insurance deductible so we will not submit a claim.

New Hires - The Highway Department has hired a new part-time employee, Alex Pratt. The Cable Committee has hired a Cable Access Coordinator, Tim Labonte.

Police SUV. The new SUV has arrived and is registered and insured. The old Expedition was traded-in and removed from the insurance policy.

Historical Commission - Jose Lima has advised that he will commence work on the Udor Tower this week. A crane will be installing a new roof on the Tower. He apologized for the delay.

Felicio Property - Attorney Doyle is prepared to meet with the Town to discuss the possible purchase of the property on the corner of Lincoln/Main Streets. The Board does not think this is something they can address at this time due to the financial constraints of the Town. This item will be tabled until January.

### **OLD BUSINESS/UPDATES**

BOH Recycling Agreement. The Board of Health responded regarding the one-year Agreement received from Blackstone and recommends the Board of Selectmen sign it.

*On a motion by Poulin and second by Laura, the Board of Selectmen votes unanimously to sign two originals of the Inter-Municipal Agreement with the Town of Blackstone for Curbside Recycling for Fiscal Year 2012.*

Regional Dispatch. A copy of the current Agreement is provided to the Board members. This item will be held until more information is received from Mendon or Hopedale. Chief Landry advises that a meeting will be set up with the towns to discuss the regional dispatch issues.

## **NEW BUSINESS**

Statewide Mutual Aid Agreement. Chief Landry explains this new law and recommends the Board vote to accept the statewide mutual aid which authorizes the town to borrow equipment as no charge to the Town.

***On a motion by Barrett and second by Poulin, the Board votes unanimously to accept the Statewide Public Safety Mutual Aid Law and Statewide Public Works Mutual Aid Law, Mass. General Laws Chapter 40, Sections 4J and 4K, and further to authorize the Chairman of the Board of Selectmen to sign a notification letter to be prepared and sent to the Director of the Massachusetts Emergency Management Agency.***

Budget Transfer - Highway Department. The Board reviews a transfer request submitted by the Highway Surveyor for \$1171.18 from Highway Street Line Painting to Highway Street Sweeping.

***On a motion by Poulin and second by Barrett, the Board votes unanimously to sign Request.***

Budget Transfer - Executive Secretary. The Board reviews a transfer request submitted by the Executive Secretary for \$350 from Town Reports to Executive Secretary Clerical.

***On a motion by Barrett and second by Poulin, the Board votes unanimously to sign Request.***

Budget Transfer - Executive Secretary. The Board reviews a transfer request submitted by the Executive Secretary for \$400 from Town Counsel to Board of Selectmen Expenses.

***On a motion by Barrett and second by Laura, the Board votes unanimously to sign Request.***

Reserve Fund Transfer - Senior Center. The Board reviews a transfer request submitted by the Senior Center Director for \$750 to Senior Center Van - Gas.

***On a motion by Barrett and second by Poulin, the Board votes unanimously to sign the Request***

Reserve Fund Transfer - Senior Center. The Board reviews a transfer request submitted by the Senior Center Director for \$950 to Senior Center Van - Maintenance and Repairs. The Board would like to see documentation or invoices in the future.

***On a motion by Barrett and second by Poulin, the Board votes unanimously to sign the Request, in anticipation of FinCom approval.***

Reserve Fund Transfer - Senior Center. The Board reviews a transfer request submitted by the Senior Center Director for \$311.64 to Senior Center Van - Insurance. The Board wishes to see the other expenses incurred which depleted this line item (as indicated on the Request).

***On a motion by Poulin and second by Laura, the Board votes unanimously to sign the Request, in anticipation of FinCom approval.***

Reserve Fund Transfer - Executive Secretary. The Board reviews a transfer request submitted by the Executive Secretary for \$500 to Norfolk Aggie - Transportation. The Board wishes to see an explanation as to why the amount is increased from the budgeted amount. The Executive

Secretary feels it may be additional runs due to sports or late activities but will look into this matter further and provide back-up documentation to the Finance Committee.

***On a motion by Poulin and second by Laura, the Board votes unanimously to sign the Request, in anticipation of FinCom approval.***

Service Zone Plan. Selectman Poulin advises that the Service Zone Plan Committee met last week and made progress on updating the existing Plan. The ambulance tone outs will be kept with local towns and umbrella out to the ambulance companies from there. There will be another version coming to the Board for approval soon; Lt. Furno is working on making the changes at this time.

### **FINAL PUBLIC FORUM**

Alex Mullaly of 66 Central Street indicates that there are no sports buses from Norfolk Aggie.

### **NEXT REGULAR MEETING**

Monday, July 18, 2011 at 7:00 p.m. \*Reminder that the July 5<sup>th</sup> BOS meeting is cancelled.

\*Reminder that the Override Election is tomorrow. Please make an informed decision.

### **EXECUTIVE SESSION**

***On a motion by Poulin and second by Barrett, the Board votes unanimously by roll call vote to enter Executive Session under MGL c. 30A, sec.21, para. 3 to discuss strategy with respect to collective bargaining with union personnel as an open meeting could have a detrimental effect on the bargaining, and further to return to Open Meeting only to adjourn the Regular Board Meeting. Roll Call: Poulin, aye; Laura, aye; Petrowicz, aye; Barrett, aye***

{Refer to Executive Session Minutes of June 20, 2011}

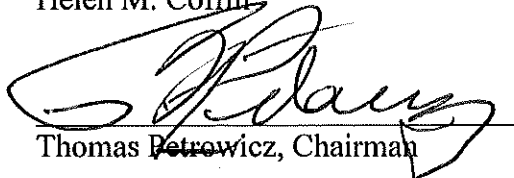
***On a motion by Poulin and second by Laura, the Board of Selectmen votes unanimously by roll call vote to exit Executive Session. Petrowicz, aye; Barrett, aye; Laura, aye; Poulin, aye***

### **ADJOURN**

***On a motion by Barrett and second by Laura, the Board of Selectmen votes unanimously to adjourn the regular Meeting at 10:40 p.m.***

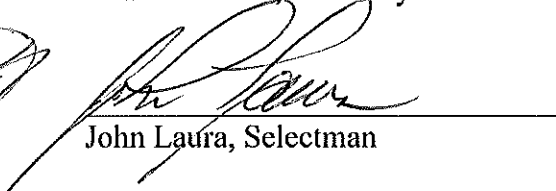
Respectfully Submitted,

Helen M. Coffin

  
Thomas Petrowicz, Chairman

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Charles Poulin, Secretary

  
Roland Barrett, Vice Chairman

  
John Laura, Selectman