

**MILLVILLE BOARD OF SELECTMEN
MEETING MINUTES
Millville Town Hall
290 Main Street**

February 5, 2018

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Selectman Roland Barrett, Tom Houle and Andrew Alward.

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:07 p.m.

Announcements:

The Chairman recognized three local students for the following:

- BVT Telegram and Gazette All Star Defensive Line Backer - Ethan Blake
- Mass. Association School Superintendents 2018 BVT Scholar- Jadon LaForest
- Mass. Association School Superintendents 2018 BMRSD Scholar - Heather Milliken

Minutes

January 16, 2018:

On a motion made by Jennifer Wing Dean and seconded by Tom Houle, the Board voted unanimously to accept the minutes from January 16, 2018. (Member Barrett Abstained)

Department/Board:

Fire On-Call Appointments:

The Board of Selectmen were presented with a list of the appointees for Town of Millville On-Call Firemen.

On a motion made by Jennifer Wing Dean and seconded by Roland Barrett, the Board voted unanimously to accept the on-call fire appointees as noted in the memo.

Fire Negotiations:

The Town Administrator informed the Board of Selectmen that the Millville Firefighter's Contract expires on June 30, 2018. There will be negotiations starting.

Announcements:

Town Clerk:

The Town Administrator informed the Board of Selectmen that the Town Clerk's office is in the process of compiling the following:

- Conflict of interest compliance forms which needs to be submitted by all members serving on Boards, Commissions and Committees.
- Census Forms
- Dog licenses – due by March 31, 2018

Vice Chairman Dean Wing inquired about a Town rabies clinic. The Town Administrator noted the Animal Control Officer had indicated neighboring upcoming clinics, but will inquire about potentially hosting one at the Police Station garage sometime this spring. This was offered to residents in the past.

Public Forum/Citizen Comments:

- There were no comments from the public.

Correspondence:

- MMA: State Oversight of Federal Environmental Program
- Kopelman and Paige: Opioid Litigation on Behalf of Massachusetts Municipalities
- CMRCP: Office moved to UNUM Building on Mercantile Street in Worcester

New Business:

Annual Town Meeting:

The Board was presented with a schedule of meeting dates.

- Monday May 14, 2018 at 7:00 pm at Millville Elementary School (MES)

On a motion made by Roland Barrett, and seconded by Jennifer Dean Wing, the Board of Selectmen voted unanimously to open the Town Warrant and hold the Annual Town Meeting on May 14, 2018 at 7:00 pm at the MES.

The final warrant will be approved on April 17, 2018. A public hearing will be scheduled for May 9, 2018. The Warrant will close on March 19, 2018. Articles can be submitted prior to closing of the Warrant.

Special Town Meeting:

The Town Administrator wanted to review several reasons for the Board of Selectmen to consider holding a Special Town Meeting before the Annual Town Meeting. The Town is currently facing a \$500,000 operational deficit prior to adding annual school funding requests. The Superintendent's first budget draft proposes an increase of 8.4%. The Town Administrator spoke of multiple factors which has resulted in this continual deficit, including depletion of reserves over a ten year period. At the Board meeting on February 20th, there will be a more discussion about the financial details contributing to this annual deficit. Another reason for setting a Special Town Meeting is to vote on the disposition of the old Town Hall. There needs to be research done on what the Town previously voted regarding the purpose and use of the building and grounds. Changing the purpose requires a 2/3 vote at Town Meeting. The Town may also want to consider putting something on a Warrant to address the different types of new

recreational marijuana licenses which may start being issued by the Massachusetts Cannabis Control Commission in July. The Town has a Moratorium which expires in December 2018 at which time the Town needs to have new bylaws in place on how it will address future potential license proposals. It was suggested to set up a workshop with Town Counsel regarding this subject.

Old Business:

BMRSD:

District Excess & Deficiency:

The Board of Selectmen were presented with a document from the Superintendent noting the School District's Excess and Deficiency (E&D) fund level is very low. Mr. Himmelberger is recommending E&D funds not be used to help offset the upcoming FY 2019 School Budget needs. The Town Administrator indicated this new information only adds to concerns that the budget season is going to be extremely challenging.

RRG Agreement: Town Counsel Review.

The RRG agreement was reviewed by Town Counsel and they have proposed minor modifications.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted unanimously to allow the Town Administration to sign the agreement with RRG.

Selectman's Forum:

Lighting:

Vice Chairman Dean Wing wanted to know if there could be a street light placed at the front of the Town Hall entry. There is currently a pole at the site, but no light. The Town Administrator will follow-up with National Grid.

Town Administrator's Report:

State Budget:

The Board of Selectmen were provided with the Governor's budget proposal and corresponding preliminary cherry sheet figures. There is not a significant increase for cities and towns (3.5%). Proposed Local Aid estimates for Millville are nominal at best.

Mass Development:

The representative from Mass Development visited the priority properties. The sites on Central Street and Town Hall. There will be a proposal put together with the RFQ that will be in place for any future developers who may want to repurpose or redevelop the sites.

Community Compact Grant:

There was an IT review conducted of Police, Fire and Senior Center. The buildings bandwidth, phone systems, servers and network security were evaluated. The Town Administrator is looking at possible grants in an effort to put remainder of town buildings on the VOIP telephone system to improve communications and reduce costs.

Property Tax Initiative:

The Town Administrator distributed information for a potential new property tax collection initiative known as balanced billing. There is interest from Finance Director and Treasurer Collector to implement some version of a balanced billing initiative to create a method for people to pay on a more frequent basis particularly if they do not escrow taxes. This could prevent taxpayers from falling behind as a result of not being able to pay larger quarterly bills.

Massachusetts Marketing Partnership:

The Town Administration informed the Board of Selectmen about an amendment to the state budget to help with relocation costs of Town Hall. No paperwork had been received by the Town yet. The Town Administrator is in pursuit of tracking down the \$25,000.00 appropriation.

Future Meeting:

- Tuesday, February 20, 2018.

Adjourn:

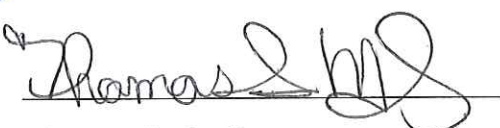
On a motion made by Jennifer Dean Wing and seconded by, Tom Houle, the Board of Selectmen voted unanimously to adjourn the meeting at 8:10 pm.

Respectfully Submitted,


Amy Sutherland
Recording Secretary



Joseph Rapoza, Chairman




Thomas Houle, Secretary



Andrew Alward, Member



Jennifer Dean Wing, Vice Chairman



Roland Barrett, Member