

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

MINUTES OF MEETING

April 8, 2014 - 7:00 p.m.

Board of Selectmen Members Present: Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Secretary Robert Baker, Selectman John Laura and Selectman Jennifer Dean Wing

Board of Selectmen Members Absent: Secretary Robert Baker

Others Present: Executive Secretary Helen Coffin

Chairman Barrett opens the regular meeting at 7:00 p.m. with the Pledge of Allegiance.

Chairman Barrett advises that Selectman Baker could not attend the meeting this evening due to work obligations. He would like to table the reorganization until the next meeting.

On a motion by Laura and second by Rapoza, the Board votes unanimously to table the Board's reorganization until a full Board is in attendance at a meeting.

ANNOUNCEMENTS

Chairman Barrett makes the following remarks:

Thank you to everyone who came out to vote at the Annual Town Election yesterday. The election results, as provided by the Town Clerk, as read aloud.

The Board of Selectmen will hold a joint meeting with the Finance Committee tomorrow evening (April 9th) at 7:00 p.m. to continue FY15 budget discussion and review the financial articles on the Town Meeting Warrants. The Board encourages residents to attend.

Reminder: Town Office are closed on Monday, April 21st in observance of Patriot's Day. The Board's next regular meeting will be held Tuesday, April 22nd.

MINUTES

March 17, 2014 – 7:00 p.m.

On a motion by Rapoza and second by Laura, the Board votes unanimously to accept the Minutes of March 17, 2014 at 7:00 p.m., with error fixed on Page 2.

March 20, 2014 – 7:00 p.m.

On a motion by Laura and second by Rapoza, the Board votes unanimously to accept the Minutes of March 20, 2014 at 7:00 p.m.

March 6, 2013 – Executive Session

On a motion by Rapoza and second by Wing, the Board votes unanimously to accept the Minutes of March 6, 2013.

November 14, 2013 – Executive Session

On a motion by Laura and second by Rapoza, the Board votes unanimously to accept the Minutes of November 14, 2013.

March 3, 2014 – Executive Session

On a motion by Rapoza and second by Laura, the Board votes unanimously to accept the Minutes of March 3, 2014.

April 3, 2014 – 6:00 p.m. and 6:30 p.m.

On a motion by Laura and second by Rapoza, the Board votes unanimously to accept the Minutes of April 3, 2014, 6:00 p.m. and 6:30 p.m.

WARRANTS

On a motion by Rapoza and second by Laura, the Board votes unanimously to accept the three Warrants, as read and presented.

REPORTS OF TOWN OFFICIALS

Planning Board. Town Planner Joe Laydon presents on behalf of the Planning Board.

Master Plan. The Board is proceeding with the Master Plan. The 1996 data is out of date and must be updated. The goals are still relevant but the facts and figures need to be updated. The Board has identified the challenges due to being a small town. The Board is proposing a series of workshops with the Selectmen to identify some of the items to be included. The Town hasn't changes that drastically since the last Master Plan was created. The Board hopes to develop this over the next 6-8 months. The Board would like to engage the community in certain aspects of the Plan.

Other Activities. The Board has also been working with the developers of various subdivisions in Town. He has attended the Bikeway meetings and learned this is delayed until Fall 2016. There will be a signage program which we may take advantage of in the future. They have changed their meeting days to the first and third Monday of the month. Planning Board Member John Hadley adds that the Planning Board has been very busy and expresses his appreciation to the Town Planner for his work and assistance to the Board.

Veterans Agent. Mr. Barber advises that he has dropped two individuals. He is recommending the creation of a Veterans Assistance Fund whereby residents had the option of making donations to be used to help veterans in need who do not qualify for municipal or state aid. Wing feels we need to establish guidelines. Mr. Barber stresses that the Veterans Agent would have oversight on this account but there cannot be a hold time for accessing the funds. We need to have safeguards in place. The Executive Secretary will work with the Treasurer and Town Accountant on the creation of this account.

PUBLIC FORUM

Dennis Pimenta. Mr. Pimenta follows-up on his recent letter expressing interest in the position of Veterans Agent. If the position ever became available, he wishes to be considered. He is a disabled veterans and feels he could do a reasonable job.

Mark Fernandes. Mr. Fernandes provides additional history and information in connection with the establishment of his business back in the 1990's. He has addressed all complaints ever received from the Town. He hasn't had any complaints from residents. He alleges he did as he was asked to do last year and met with the appropriate employees/boards regarding his zoning issues. This is primarily an internet business. He is very agreeable to fixing anything that is wrong. Mrs. Fernandes expresses concern as to why a conditional Class II License was not issued by the Board. Executive Secretary remind that the License for 2013 was a conditional license for the entire year. She did not (and still has not) received anything in writing from the Zoning officials that the Board is authorized to issue the License. Selectman Laura advises this is out of the Selectmen's hands until they received information that they can legally issue the License. Selectman Wing states that the Town is more aware and prepared to deal with these issues than it was many years ago. Chairman Barrett advises that Town Counsel is still looking into the matter for the Town.

CORRESPONDENCE

Chairman Barrett advises of the following correspondence:

- The Historical Commission requests a meeting with the Board concerning the relocation of pictures in the Town Hall. Chairman Barrett spoke with Miss Carroll and this will be scheduled after Town Meeting.
- Memorial Day Parade Committee advises that Parade has been moved to 11:00 a.m. Any interested groups should email the Parade Committee.

APPOINTMENTS AND RESIGNATIONS

Council on Aging.

On a motion by Rapoza and second by Laura, the Board votes unanimously to appoint Robert LaFlamme as an Alternate member of the Council on Aging effective immediately for a term to expire June 30, 2016.

Memorial Day Parade Committee.

On a motion by Rapoza and second by Laura, the Board votes unanimously to increase the membership of the Memorial Day Parade Committee from 5 to 9.

On a motion by Rapoza and second by Laura, the Board votes unanimously to appoint Linda Bassett, Lori Legere and Lois Salome to the Memorial Day Parade Committee effective immediately for a term to expire June 30, 2014.

Veterans Agent

On a motion by Laura and second by Rapoza, the Board votes unanimously to re-appoint Lincoln Barber as Veterans Agent for a term effective May 1, 2014 through April 30, 2015.

Selectman Rapoza supports this decision but mentions that it was suggested that the Town regionalize. He feels Mr. Barber covered this in his presentation earlier and it would not be cost effective for the Town to do so.

EXECUTIVE SECRETARY REPORT

Interstate Reliability Project. Met with Mike Peterson of National Grid regarding the Interstate Reliability Project. They expect approval from the state within the month. Once approved, the work will begin immediately with tree trimming and brush removal. Officials will be out marking the wetlands and abutters will be notified. Poles are expected to go up in August/September. Residents can contact him with questions. Contact the Town Hall for his contact information. Additional information is available online at interstatereliabilityproject.com

Postal Delivery. As a result of a letter sent to the US Postal Service concerning problems with Millville's mail delivery, a telephone call was received from Barry Begley, Sr. Manager and Sean Pitts, Operations Manager, both from Boston Regional Office, US Postal Service. They have addressed our concerns and also provided their direct telephone numbers and offered assistance with any future problems. Any residents who experience problems with their mail service are asked to call the Business Office secretary at Town Hall...she will keep a log of complaints and we will keep in touch with these representatives.

Town By-laws. The Attorney General's Office has approved all of our pending by-laws. The official books are expected by the end of April. The plan is to have complimentary copies available at the Town Meeting and until supplies last through June 30th at which time there will be a charge through the Town Clerk's Office. The By-laws will be online.

MES Water Project. Engineer Bob Ferrari of Northeast Water Solution advises all laboratory tests were either below acceptable limits or non-detect. Everything is in good shape. He asked to be on the next regular Agenda, 4/22, to provide status update to BOS.

OLD BUSINESS

Mark's Garage. Chairman Barrett advises that Town Counsel should speak with the Town Planner, Joe Laydon, for verification and clarification on some of the information he needs in order to prepare his legal opinion in connection with this matter.

On a motion by Laura and second by Rapoza, the Board votes unanimously to have Town Counsel speak directly with Joe Laydon for clarification on questions he has in connection with Mark's Garage

Animal Control Vehicle. Selectman Laura advises he found a vehicle for the Animal Control Officer at Imperial Cars in Mendon. He explains all the items that will be replaced and repaired. The vehicle comes with a 12 month warranty. He feels this is a great deal for the Town.

Executive Secretary advises caution on procurements such as these. If the Board can factually determine this vehicle is in the best interests of the Town as compared to the previous proposal, the Board may vote to purchase it because it falls under the \$10,000 limit. Discussion follows regarding comparison to the previous proposal.

On a motion by Rapoza and second by Wing, the Board votes unanimously to purchase the 2004 Ford Ranger from Imperial Cars for \$7,988.

NEW BUSINESS

Municipal Center Building Committee. The Board previously agreed to create this Committee in connection with the Existing Conditions Study of the Longfellow Municipal Center.

On a motion by Rapoza and second by Laura, the Board votes unanimously to create a Committee known as the “Municipal Center Building Committee” to be composed of (1) member of the Board of Selectmen; one (1) member of the Finance Committee; one (1) member of the Capital Planning Committee; the Executive Secretary of this Town during his/her term of office; one (1) additional member who is a resident of Millville, and one (1) alternate member who is also a resident of Millville. The five (5) members shall be appointed by the Board of Selectmen for the purpose of reviewing and considering proposals received for an Existing Conditions Study and Report of the Longfellow Municipal Center, and further, based on the results of said Report, recommend to the Board of Selectmen the best course of action for the building. The Committee shall provide a written report to the Board of Selectmen for inclusion in the Town’s Annual Report for the years in which the Committee is active.

On a motion by Rapoza and second by Laura, the Board votes unanimously to appoint the following individuals to the Municipal Center Building Committee effective immediately through June 30, 2014 as follows: John Laura, BOS Rep; Helen Coffin, Exec Sec; Richard Crivello, FinCom Rep; Richard Hurteau, Capital Rep; Gerry Finn; and Les Davis, Alternate.

Toll Day Requests. Two applications were received and reviewed by the Board.

On a motion by Laura and second by Rapoza, the Board votes unanimously to approve the Toll Day Request for the Friends of the Library for April 12 with a rain date of May 3, providing the Town’s Toll Day Safety Regulations are followed and the Town is in receipt of a signed General Release and Indemnity Form.

On a motion by Rapoza and second by Laura, the Board votes unanimously to approve the Toll Day Request for the Centennial Celebration Committee May 31, providing the Town’s Toll Day Safety Regulations are followed and the Town is in receipt of a signed General Release and Indemnity Form.

Special and Annual Town Meeting Warrants. The Board would prefer to review these in detail while a full Board is present. It is decided to review in detail on Monday, April 14th, if Selectman Baker can make a meeting. Chairman Barrett briefly reviews each article. It is recommended that the Town Moderator attend Monday’s meeting to explain his article regarding lowering the quorum.

MEMBERS FORUM

Selectman Rapoza suggests the Board schedule a Retreat to discuss where the Town is going and as a Board determine priorities, targets and objectives. Chairman Barrett and Selectman Wing that the Master Plan is a large piece of this discussion.

FINAL PUBLIC FORUM None.

SIGNATURES The Board signs the documents voted on earlier this evening.

NEXT REGULAR MEETING: Tuesday, April 22, 2014 at 7:00 p.m.

EXECUTIVE SESSION

Chairman Barrett advises that the Board seeks to enter Executive Session under MGL c.30A section 21A paragraph 2 to discuss collective bargaining strategy with the Police Union.

On a motion by Rapoza and second by Laura, the Board votes unanimously by roll call vote to enter Executive Session and only to return to Open Session to adjourn the Regular Meeting.

ADJOURN

On a motion by Laura and second by Rapoza, the Board of Selectmen votes unanimously to adjourn the regular meeting at 11:00 p.m.

Respectfully Submitted,
Helen M. Coffin, Executive Secretary

Roland P. Barrett, Chairman

Joseph G. Rapoza, Vice Chairman

John M. Laura, Selectman

Jennifer Dean Wing, Selectman