

**TOWN OF MILLVILLE
BOARD OF SELECTMEN**

MINUTES OF MEETING

May 5, 2014 - 7:00 p.m.

Board of Selectmen Members Present: Chairman Roland Barrett, Vice Chairman Joseph Rapoza, Secretary Jennifer Dean Wing and Selectman John Laura

Board of Selectmen Members Absent: Selectman Robert Baker

Others Present: Executive Secretary Helen Coffin

Chairman Barrett opens the regular meeting at 7:00 p.m. with the Pledge of Allegiance.

ANNOUNCEMENTS

Reminder: Finance Committee Public Hearing on Town Meeting financial articles and FY15 proposed budget will be held this Wednesday, May 7th, at 7:00 p.m.

Reminder: Special and Annual Town Meetings are next Monday evening, May 12th, at 6:30 p.m. and 7:00 p.m. at the Millville Elementary School.

Board wishes all “Moms” a Happy Mother’s Day.

MINUTES

April 22, 2014 – 7:00 p.m.

On a motion by Rapoza and second by Laura, the Board votes unanimously to accept the Minutes of April 22, 2014 at 7:00 p.m. {Wing abstains}

April 22, 2014 – Executive Session

On a motion by Laura and second by Rapoza, the Board votes unanimously to accept the Executive Session Minutes of April 22, 2014. {Wing abstains}

WARRANTS

On a motion by Rapoza and second by Laura, the Board votes unanimously to accept the three Warrants, as read and presented.

REPORTS OF TOWN OFFICIALS

Centennial Celebration Committee. Jennifer Dean Wing speaks on behalf of the Committee. The Committee’s focus is on fundraising at this time and it plans to hold another fall fundraiser. Jackie Lima is the Chairman of the Fundraising Sub-Committee. The Banquet Sub-Committee has begun looking at places and dates for the Centennial Banquet. The Parade Sub-Committee is

obtaining prices for various items such as fireworks. The Committee is moving ahead and beginning to shape the calendar for 2016. Volunteers are needed for sub-committees...contact Town Hall or Jennifer Wing if interested.

Jackie Lima speaks on behalf of the Centennial Celebration Fundraising Sub-Committee. The Committee's goal for fundraising is \$30,000 in order to fund the celebratory events in 2016. The Committee is working on the structure of the donations. A mailing will go out to businesses soon seeking donations. The Committee hopes to create a sponsorship book. The Committee also decided to pursue fundraising by the sale of engraved paver bricks. A secure location will be chosen to place the bricks. A contract was obtained from Fund Raisers, Ltd.

On a motion by Rapoza and second by Laura, the Board votes unanimously to approve and authorize the Chairman to sign the Name Pavers Agreement with Fund Raisers, Ltd.

Board of Health. The Board of Health could not attend the meeting and provided a written report which Chairman Barrett read out loud.

PUBLIC FORUM

MES Playground Committee. Resident Karin Palumbo seeks guidance from the Board on creating a committee to pursue building a playground at the MES. She is advised the Board can create a Committee but the thoughts of our Parks and Recreation Committee should be sought first. Ms. Palumbo will speak with Parks and Recreation and come back to the Board.

CORRESPONDENCE

A letter is received from Braking Aids – an annual bicycle ride seeking authorization to proceed through the Town of Millville on September 12th. Chief Landry has no problem with the request.

On a motion by Rapoza and second by Laura, the Board votes unanimously to approve the request and authorize the Chairman to sign the form.

APPOINTMENTS AND RESIGNATIONS None.

EXECUTIVE SECRETARY REPORT

The Stormwater Annual Report has been signed and sent to the EPA.

The Town received information from property owner in Town that he is seeking to include the Town of Millville as a defendant in a complaint filed with US District Court. Town Counsel was made aware of the matter and this will be monitored.

Executive Secretary is working with the Veterans Agent and Town Accountant on the creation of a Veterans Donation Account per previous discussion. The draft Guidelines need a bit more tweaking...it is the hope to include this matter on the next meeting Agenda and Mr. Barber will be invited to attend.

Executive Secretary cannot attend the June 2nd meeting? Would the Board like to amend their meeting schedule to the 2nd and 4th Mondays, or cancel the meeting? Chairman Barrett cannot make a meeting on June 2nd either.

On a motion by Rapoza and second by Laura, the Board votes unanimously to reschedule the meeting dates for June to the 9th and 23rd.

Executive secretary seeks Budget Transfer Request in order to obtain three new computers this fiscal year. She is a little short in the budget for the third one but due to the XP operating system becoming obsolete, she would like to address these three systems this fiscal year.

On a motion by Laura and second by Rapoza, the Board votes unanimously to approve the budget transfer request for \$1,000 from Town Counsel to Systems Administration for the purchase of computers from Worldband.

OLD BUSINESS None.

NEW BUSINESS None.

MEMBERS FORUM

Selectman Wing would like clarification on the process of backing up emails on Town computers. There was a situation where emails may have been deleted and she would like to know how they are backed up on the server. Executive Secretary will look further into this matter.

FINAL PUBLIC FORUM

Resident Jarred Coderre of 283 Chestnut Hill Road seeks guidance from the Board with respect to the water drainage situation near his home on Chestnut Hill Road. Since additional work was done in the area, he has additional water in his basement. This has caused a significant financial burden for him and he has not been able to reach the Highway Surveyor. Mr. Coderre also requests permission to view any design plans for the work that was done. He would like to know the long-term plan for the area. He would like to know why he has not received a response from the Highway Surveyor. Chairman Barrett explains that the Highway Surveyor is an elected official and does not answer to the Board of Selectmen. There is question as to whether Mr. Mullaly utilizes the Town Hall voice message system...the Executive Secretary will look into this matter. Mr. Mullaly will be asked to contact Mr. Coderre directly.

Selectman Wing questions whether Mr. Mullaly may be interested in a liaison for his department to assist with communication. All Board members are willing to serve in this capacity. Mrs. Wing also suggests adding a voice message greeting which directs individuals to Mr. Mullaly's cell phone number.

Resident Valerie Hagerty has some general questions for the Board concerning the Town's history with tax overrides and the tax rate. She questions the goals of the Board and how residents may contact state representatives. It is suggested that links be included on the Town's website for the state officials as well the Mass Municipal Association and monthly Benchmark

summaries. Mrs. Hagerty also suggests the installation of a sign on the other side of Town for the benefit of those who don't travel to the center of Town...so those individuals who live on the Mendon-side of Town can stay better informed of Town affairs.

Marc Fernandes questions the status of the legal opinion concerning his licensing issue (Mark's Garage). The Executive Secretary advises that the opinion was received from Town Counsel and Chairman Barrett directed that Town Counsel send a letter directly to Mr. Fernandes. He should receive a letter in the mail shortly. Mr. Fernandes indicates that he just wanted to check in with the Board to see if there was anything else he should be doing, or if there are any questions he can answer for the Board. Selectman Laura advises that he should just wait for the letter from the attorney.

Highway Surveyor Brian Mullaly arrives at the meeting and is informed by Chairman Barrett of the earlier discussion with a resident regarding the Chestnut Hill Road drainage matter. Mr. Mullaly update the Board on the drainage situation and what has been done to rectify the issues which were near Fire Station 2. Selectman Wing suggests added an "auto response" to his email so that senders are aware that he doesn't check email daily and to also add a greeting to his voice message box directing callers to his cell phone. Mr. Mullaly will look into this further. Mrs. Wing questions if Mr. Mullaly is interested in one of the Board members acting as a liaison for his department...Mr. Mullaly indicates he is happy working with Krissy in the Business Office.

SIGNATURES The Board signs the documents voted on earlier this evening.

NEXT REGULAR MEETING: Monday, May 19, 2014 at 7:00 p.m.

EXECUTIVE SESSION

Chairman Barrett advises that the Board seeks to enter Executive Session under MGL c.30A section 21A paragraph 2 to discuss contract negotiations.

On a motion by Laura and second by Rapoza, the Board votes unanimously by roll call vote to enter Executive Session and only to return to Open Session to adjourn the Regular Meeting.

ADJOURN

On a motion by Wing and second by Laura, the Board of Selectmen votes unanimously to adjourn the regular meeting at 8:40 p.m.

Respectfully Submitted,
Helen M. Coffin, Executive Secretary

Roland P. Barrett, Chairman

Joseph G. Rapoza, Vice Chairman

John M. Laura, Selectman

Jennifer Dean Wing, Secretary