

MILLVILLE BOARD OF SELECTMEN
MEETING MINUTES

Millville Senior Center, 40 Prospect Street

March 6, 2017

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing, and Selectman John Laura

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:00 pm.

Announcements:

- The Annual Town Election will be held Monday April 3, 2017 at St. Augustine from 8:00 am to 8:00 pm.

Minutes:

February 21, 2017

- The minutes from February 21, 2017 will be tabled until the next meeting due to a lack of quorum.

Public Forum/Citizen Comments:

- There were no citizen comments.

Boards/Committees:

Fire Department:

Quint Update:

Chief Landry informed the Board of Selectmen that the Quint is finished and should be on the street by the end of the week. The staff we be receiving training next week. The fire department decided to give the Quint the #75.

Fire Department Annual Appointments:

On a motion made by Jennifer Dean-Wing and seconded by John Laura, the Board of Selectmen voted unanimously to approve the annual fire departments as presented through December 31, 2017.

Collector Treasurer:

The Collector/ Treasurer sent out the excise bills. Those are due March 30, 2017.

POSTED
on-line

Town Clerk:

Residents will be receiving in the mail the Annual Town Census. The town clerk would like these returned by April 1, 2017. This will allow for the street listing and voter list to be updated in an expedited manner.

Town Moderator:

The town moderator, Les Davis would like to propose the town be provided a "State of the Town" at the spring town meeting. This would include the current status of the town along with addressing current projects/needs/concerns and future ones. This would provide residents with the issues facing the town along with the successes from the previous year. The Board of Selectmen are in agreement that this would be beneficial to the residents.

Correspondence:

- Rhode Island Department of Transportation sent information about a construction delay notice for the Central Street Bridge. The date for construction has been delayed to March 30, 2017. Since last meeting, the Town Administrator followed up with Police Chief and Highway Surveyor, including contacting our mutual aid towns. The delay will also be posted on the electronic board.
- The town received its CMRCP FY18 Assessment and the amount is \$869.53. This is a minimum increase from last year.

NEW BUSINESS:**BMR Marching Band Commemoration:**

Selectmen Danny Keefe came to the BOS seeing if the town would be interested in getting commemorative signs for the BMR marching band. Mr. Keefe will research various sign designs and costs. The BOS is in agreement with this joint initiative.

Town Election Warrant:

On a motion made by Jenifer Dean-Wing and seconded by John Laura, the Board of Selectmen voted unanimously to approve the election warrant for Monday April 3, 2017. (the date change will be revised.)

The election will take place Monday, April 3, 2017 at St. Augustine from 8:00 am – 8:00 pm. and Board will sign official warrant at their next Board meeting.

OLD BUSINESS:**Transfer of License:**

The ABCC sent notice it approved the transfer request of liquor license from Century Discount Liquors to Marty's Fine Wines. The Town Administrator presented the Board with the License to sign.

On a motion made by Jennifer Dean-Wing and seconded by John Laura, the Board approved unanimously to approve the ABCC License transfer for Marty's Fine Wines through December 31, 2017.

SELECTMEN FORUM:

MMA Conference:

Selectmen Rapoza and Jennifer Dean-Wing attended the MMA conference. Millville is not alone in the budgetary issues it faces.

TOWN ADMINISTRATORS REPORT:

Town Hall Update:

Les Davis was present to provide an update on the progress of the town hall.

The following has been completed/started:

- Dry wall is up
- Primer and finish work is occurring
- Kitchen cabinets and counter tops are in and will be installed.
- Vanity and toilet will be in next week
- Fixtures are on site and ready to go in.
- Leveling the floors and will install the vinyl tile leveling,
- There will be new tile in kitchen
- The floor in BOS room needs leveling and then new carpet squares will be installed.
- Data line is in and will install town clerk state computer.
- The cubicle assembly will be done within the next few weeks.
- The drop ceiling needs to be done.
- Cable company ran lines and all is ready to set up
- Verizon completed their work.
- Security will be installing equipment next week.
- IT will be coming in to hook up equipment.

Les indicated that all the parts of major interior construction is done. The finish work is left. Once completed, there are photos of before and after which could be put on display.

Budget:

The Town Administrator informed the BOS that there has been three finance meetings since their last meeting. The budget is being prepared electronically. The Town Administrator, Chairman Rapoza, Finance Chair, Paul Ouellette and Town Accountant, Justin Cole had recent meeting with Superintendent and Assistant Superintendent of Schools. The School Committee will be a meeting on March 9, 2017. There will be another meeting on March 16th. The Finance and BOS Chairman have extended invite to Millville School Committee members and Superintendent for March 20th meeting to review school budget request. It is the hope that agreement can be achieved early in budget cycle this year. The BOS want to see a breakdown of the school budget numbers.

Chapter 90:

The Governor announced \$200 million bond for Chapter 90. The town received \$103,000 Chapter 90 funds last year. The Town Administrator anticipates the figure to be roughly the

same this year. The hope is to join this money with other roadway grant money to complete project initiatives.

Website improvements:

The Town Administrator has been approached by Virtual Town Hall and TownWeb about improving the town website. The Town Administrator would like to review the demonstrations from the various website providers. The town has received grant money which could include the e-permitting. The BOS would like comparison done on all options.

Preliminary MASS works grant:

The town's final contract has been approved and it is on schedule with preliminary phases of the MassWorks grant. The Town Administrator will be working closely with assigned State MassWorks Coordinator, Jacqueline Furtado, for duration project.

Future Meeting:

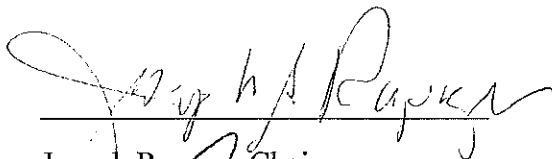
- The next Board of Selectmen meeting is scheduled for Monday, March 20, 2017 at the senior center.

Adjourn:

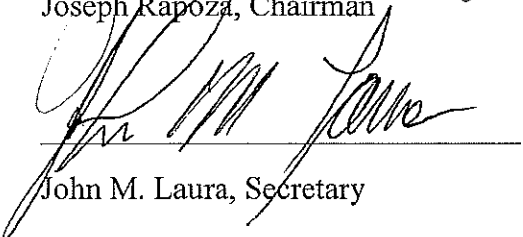
On a motion made by John Laura and seconded by Jennifer Dean-Wing, the Board voted unanimously to adjourn the meeting at 7:45 pm.

Respectfully Submitted,

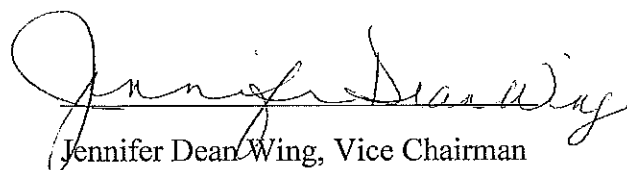
Jennifer Callahan & Amy Sutherland



Joseph Rapoza, Chairman



John M. Laura, Secretary



Jennifer Dean-Wing, Vice Chairman