

**MILLVILLE BOARD OF SELECTMEN**  
**MEETING MINUTES**

**Millville Senior Center, 40 Prospect Street**

**April 4, 2017**

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Selectman Roland Barrett and Andrew Alward

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:02 pm.

**Reorganization:**

Chairman Rapoza congratulated the newly elected Selectmen Andrew Alward and Thomas Houle.

It was suggested by Town Counsel, after contacting them about potential conflicts of interest, to hold off on reorganization until there is a full complement of the Board to consider information concerning voting for Board Leadership positions.

*On a motion made by Jennifer Dean Wing and seconded by Andrew Alward, the Board of Selectmen voted unanimously to have the reorganization at the April 18, 2017 meeting.*

**ANNOUNCEMENT:**

- Easter Egg Hunt at the Library on Saturday, April 8, 2017 from 2:00pm – 3:00pm. All participants need to register.
- Millville Earth Day is to be held on Saturday, April 29, 2017 from 9:00am – 12:00pm. at the Millville Lock. There will be another clean-up following the morning event with the Blackstone Heritage Corridor from 1:00pm – 3:00pm.
- There will be a Zumba Event on Wednesday, April 19<sup>th</sup> from 10:00am -11:00am in the MES gym. This is a Cultural Council grant submitted by the Girl Scouts.

**Minutes:**

**March 20, 2017:**

*On a motion made by Jennifer Dean Wing and seconded by Joe Rapoza, the members voted to accept the minutes from March 20, 2017. (Members Barrett & Alward abstained)*

**Feb 21, 2017:**

*On a motion made by Roland Barrett and seconded by Jennifer Dean Wing, the members voted to accept the minutes from February 21, 2017. (Member Alward abstained)*

### **Town Election:**

The Chairman and Town Administrator read the unofficial results of the election held on Tuesday, April 3, 2017.

### **Public Forum:**

#### **State Representatives:**

Senator Fattman and Representative Kuros were present at the meeting to discuss their goals for the Town of Millville. They are committed to filing an amendment of \$100,000 in the state budget for the town to assist with the town hall issue. The Town Administrator noted the Chairman, Police Chief and herself recently met with both Fattman and Kuros to speak about the Town's legislative priorities. She emphasized the most important one being an already existing 2014 bond bill filed by Senator Moore for the Millville Town Hall in the amount of \$800,000.00 which the Town seeks to be released in order to help in addressing the town hall issue. The representatives will work with the Town Administrator to advocate for the Town of Millville's requests. The Town should know where the state budget is moving with regards to funding within the next three weeks.

The Town Administrator informed all that the Lieutenant Governor is planning on visiting the legion hall to see the work that has been done to get the temporary town hall up and running.

#### **BVT School Budget:**

The members received the proposed school numbers from BVT. The Town of Millville will see an increase of \$159.00 for the 2018 fiscal year. BVT undertook major initiatives to seek grants to keep the costs low. A grant for \$495,000.00 was secured to keep the costs for Millville low.

The Chairman read a letter recognizing the students from Millville and Blackstone who recently received Skill USA Awards.

#### **Resident Concern:**

Helena Liedtke, a town resident, expressed her concern about the sidewalks and crossings on Central Street, since her daughter is disabled and uses a wheelchair. There is a need for curb cuts, sidewalk improvements and signage. The Chairman explained the Town received a grant to address these issues. The resident was informed that there will be a public hearing which she was encouraged to attend. The Board of Selectmen will make sure she is informed about the hearings. It was suggested she also put her concerns in written format, so this could be provided to the project engineers. The Board can make the police aware of this situation and they can set lower speed limits on portions of Central Street.

The second point this resident raised was in relation to the recently donated playground equipment. She would like to see this playground equipment set more inclusive. She is willing to offer her expertise and will leave her contact information with the Town Administrator who will forward it to the Parks and Recreation Commission which is overseeing the construction of a future playground at MES with all the donated equipment.

**Resident Les Davis, 8 Quaker Street:**

Mr. Davis would like a meeting set up with the Board of Selectmen, Finance Committee and the Town Administrator prior to the town meeting. If anyone wants to give a presentation at town meeting, it needs to be provided to the Town Moderator two weeks prior to the meeting. Mr. Davis will provide written expectations regarding the presentation requirements.

**Toll Day:**

The library would like to hold a toll day on Saturday May 20, 2017. The Board agreed to place hold the date and will approve this once all the paperwork is submitted.

**Verizon Pole Agreement:**

The members are in receipt of paperwork regarding the Verizon pole agreement. It was suggested that this be forwarded to Town Counsel for review.

**Annual Report:**

The Board of Selectmen were provided with a draft of the annual report submission by the Board of Selectmen. This was written by the Chairman. He is open to comments or suggestions.

**MSBA:**

The paperwork for the school Statement of Interest (SOI) was submitted. There was another visit at the school which was prompted by the Town Administrator after her follow up with the head of the MSBA Program, Mr. Jack McCarthy. It was noted by the Town Administrator there were parts of the SOI which did not provide great detail. However, the Chairman and Town Administrator were again present at this visit in order to provide more detail. There was good feedback on the boiler and windows. It is the hope the town will get funding assistance.

**Federal Emergency Management Association Meeting:**

The Chairman informed the members that he attended a FEMA meeting hosted by the Town of Blackstone. The meeting focused on the remapping of the Blackstone Valley. This remapping will need to be done at a local level with the town planning board. The flood plain areas and maps will need to be reviewed. The timeline for completion of this is 50 months.

**Town Administrator Report:**

**Town Hall Update:**

- The BOS meeting room is complete.
- The finish paint and trim is being completed.
- The floor is being stripped and the carpet will be ordered.
- The security system is almost complete.
- The bathroom is unisex and completed.
- The parking lot and driveway paving will happen soon.
- There is a tarp on the roof and this will need to be addressed at a later date.
- Building inspector will review all documents to make sure everything is in compliance.

capital needs. Following a five year plan is important for the future, especially if and when the town needs to look at any bonding on major projects.

***On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to recommend Articles 7 & 8 as written.***

### **Old Business:**

#### **Annual Report:**

The dedication of the Annual Report was reviewed by the Board. Selectmen Dean Wing provided suggestions for some revisions to the Town Administrator.

***On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to recommend the dedication page as revised.***

### **Toll Day:**

There was a request for a toll day for Saturday, May 20, 2017. Selectmen Dean Wing suggested that the paperwork be revised to have the applicant be Friends of the Library and not the actual Millville Public Library. The Town Administrator will follow-up with the corrected paperwork and this will be placed on an upcoming agenda for endorsement.

### **Selectmen Forum:**

- Selectman Houle thanked the town residents for coming out to vote for him.
- The Community Zumba event is scheduled for Wednesday April 19, 2017. This event is on the town website.
- Selectmen Alward asked if there was follow-up with the resident about the park equipment. Selectmen Alward tried to reach out to the Chairman of the Parks and Recreation and has not heard back. The Town Administrator will follow-up with the Parks and Recreation Commission Chairman. She had already spoken to Commission Member, Chief Landry, who said he would suggest this concern raised by the resident be discussed at an upcoming meeting.
- Chairman Rapoza wanted input regarding the BOS narrative for the Annual Report. The members are fine with what was written. The Town Administrator communicated that she is working on making the traditional report commemorative for the Centennial Anniversary as well as a more interesting read.

### **Town Administrator:**

- The Town Administrator had site visits and a meeting with Andy Howarth of Worcester Community Housing Resources. Mr. Howarth oversees the grant program the Town Administrator has previously presented to the Board about pursuing. Together, along with Chief Landry, they looked at several abandoned/blighted properties in town. This was a productive meeting. The grant funding program will release the request for proposals soon and the Town will be submitting a proposal.
- The bike racks from the collaborative Heritage Corridor Grant program have arrived and will be installed by the Highway Department in the near future.

**Complete Streets:**

The contract agreement for Complete Street Grant was provided in the packet. This was signed and executed. The engineer will begin working on the plan.

**Budget Update:**

The town has received the certified budget numbers for the school system. There is an increase in this year's budget. The Town is going to need to make some tough choices.

**Worcester Housing Resources:**

The Town Administrator will have a meeting on Thursday April 6, 2017 regarding an initiative for the Mug Pub which is a blighted and abandoned building in town.

**Future Meetings:**

- Tuesday, April 18, 2017

**Executive Session:**

*At 8:34 pm, on a motion made by Jennifer Dean Wing and seconded by Roland Barrett, the Board of Selectmen voted by Roll Call Vote to go into Executive Session to consider the purchase, exchange, lease or value of real estate which the Chair declares an open meeting may have a detrimental effect on the negotiating position of the town and will return to open session to adjourn the meeting.*

**Roll Call Vote:**

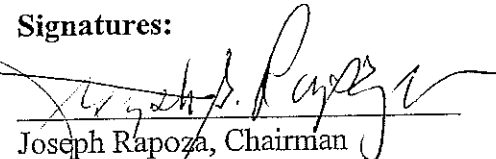
Joseph Rapoza      Aye  
Andrew Alward      Aye  
Roland Barrett      Aye  
Jennifer Dean-Wing      Aye

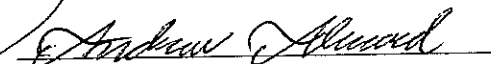
*Upon return from Executive Session, on a motion from Jennifer Dean Wing and seconded by Joseph Rapoza the Board votes unanimously to adjourn the regular meeting at 9:46 pm.*

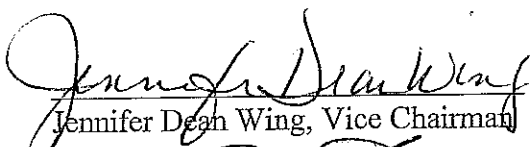

Respectfully Submitted,

Jennifer Callahan & Amy Sutherland

**Signatures:**

  
Joseph Rapoza, Chairman

  
Andrew Alward, Member

  
Jennifer Dean Wing, Vice Chairman  
  
Roland Barrett, Member