

MILLVILLE BOARD OF SELECTMEN

MEETING MINUTES

Millville Senior Center, 40 Prospect Street

June 5, 2017

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing, Selectman Tom Houle and Andrew Alward

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:00 pm.

Announcements:

- Millville Council on Aging will hold a cook out on Monday, June 12 at 12:00 pm. Please call to make reservations for event.
- There will be a meeting with the Family Continuity Blackstone Valley Connector on Wednesday, June 7th from 6:00 – 8:00 pm at 76 Church Street, Whitinsville.

Minutes:

May 1, 2017

Member Alward made several comments about the minutes along with recommendations for changes, including changing the word from “joined” to “suspended because the Board of Selectmen did not sit at the table with the Finance Committee, but rather moved to the audience.

The Town Administrator indicated that the minutes and the style on which they are taken and delivered can be interpreted differently by the person reading them. Town Counsel has indicated minutes must contain the actionable items of the Board and a brief synopsis of other items. It was recommended by the Town Administrator there be a workshop with the Board of Selectmen to explain what is needed as part of the public record. The Chairman noted meetings are videotaped for residents at home which contributes to the record of the actual meeting for people to review as well.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted to approve the minutes from May 1, 2017 with a change to the word “joined” to “suspended”. (Member Alward abstained from voting)

Public Forum:

Resident Helena Liedtke was present to speak about the plans for the playground. She would like to see the second phase of the playground be inclusive of those with disabilities and wants to begin fundraising efforts. She requested written confirmation there would be a Phase II and that she would be in charge of its design & development. The request was not granted by Board at

the meeting. The Town Administrator indicated that there are specific rules in relation to fundraising efforts which can be discussed for the second phase. Kevin Delgizzi, Chairman of the Parks and Recreation Commission was present and welcomes Mrs. Liedtke's assistance in the second phase of the playground. To date, phase one is not completed. The Town is working with the State to make sure it is in compliance with all regulations. Mr. Delgizzi communicated that he will notify Mrs. Liedtke when the next Parks and Recreation meeting will be held.

Correspondence:

- The Town received a letter about the increase to insurance rates for FY 2018.
- MASS Bay Constable Association wrote about Bill #2252 which wants to remove duties of constables in Towns. The Town Administrator spoke of important role our Constables have and believes the Town should continue to support the need for local constables.

Centennial Committee:

Member Dean Wing informed the Board of Selectmen with the end of the yearlong celebration, the Committee's appointment is set to expire and members would like to change from a celebratory to a commemorative charge. The request is to dissolve the Centennial Celebration Committee and establish and reappoint all current members to a new Centennial Commemoration Committee. This would allow for time to determine how the remaining funds from the anniversary events will be spent. The Committee will retain the 11 members.

On a motion made by Tom Houle and seconded by Andrew Alward, the Board of Selectmen voted unanimously to approve the change to the charge of the Millville Centennial Committee to the Millville Centennial Commemorative Committee.

Special Town Meeting:

The Board of Selectmen were made aware the Town of Blackstone held their Town Meeting. Blackstone voted to approve changes that differed from the original certified school budget and which would amount to a higher percent contribution number from what the Town of Millville voted at its Town Meeting. The Town cannot call for a Special Town Meeting or set a date for one, until the official numbers are certified again by the School Committee. The next School Committee meeting is set for Thursday, June 8, 2017 at 7:00 pm at the Harnett Middle School.

Inter-municipal Agreement for Accounting Services:

The Town Administrator indicated last fiscal year the Town entered into an inter-municipal agreement with the Town of Uxbridge for Accounting Services to address some of the items noted in the DOR Report. While accounting services have been carried out, it has become apparent the Town needs even greater assistance in overhauling all financial management practices which cannot be provided for by the Town of Uxbridge as indicated by the current agreement. The Town needs to provide notice if we no longer wish to continue this agreement and the beginning of a new fiscal year would be a more favorable time to do so. It is recommended that the Town no longer have this agreement, but rather expand the role for an accountant/finance director role to continue implementing financial management best practices

along with intensive professional development. The updated software will remain. The accounting needs of Millville will continue to be a top priority.

On a motion made by Jenifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted unanimously to send a letter to the Town of Uxbridge to end the inter-municipal agreement for accounting services.

Old Business:

Mass Works:

The Town of Millville will be holding a public forum on Wednesday, June 21, 2017 at 7:00 pm. The Town Administrator noted she was sending a letter to residents along Central Street, posted notice on website to help inform the public about the forum.

Millville Elementary School:

There was discussion about the preliminary assessment for the cost of repair of an oil line into the Elementary School. The Chairman obtained a quote estimate for replacing the line. The cost is \$78,000.00 to run a one inch line from the tank to the school for about 12 ft. The Chairman would like to have a preventive maintenance plan in place for items such as this that the Town could be faced with in near future. It was suggested that the Board of Health, Fire Department and Police Department be part of any preventative maintenance plan discussion.

Board of Selectmen Forum:

Chairman Rapoza is proposing the Board of Selectmen revisit the goals and objectives for the next fiscal year. It is his recommendation to set up a workshop for setting priorities and goals. Some of the items he noted included codifying financial processes, looking at how assessing is done, addressing aging infrastructure, updating capital planning, gaining input from other boards/committees. The financial stabilization of the Town also needs to continue to be looked at closely. This item will be placed as a future agenda item.

It was recommended that the memo from Town Accountant, Justin Cole about the Town's financial status and 3 year forecast be made available online.

Update: Town Hall:

- Paving of the driveway is complete
- Camera and alarm system is complete
- Cable installation is complete
- Carpeting is complete
- Vestibule is complete
- Final painting is complete
- Cubicles will be installed on June 12, 2017
- The Town Administrator is seeking quotes for moving.

Other Business:

- The year-end transfers may likely be done on June 19th and July 10th before the regularly scheduled meetings.
- The Highway Surveyor will attend a two day workshop on storm water regulations.
- The State collections numbers are down significantly. Legislators were only able to include \$25,000.00, rather than \$100,000.00 in the State budget for the Millville Town Hall issue.
- The demolition grant has been submitted and there needs to be future discussion about the potential economic redevelopment of the Mug Pub site. Member Dean Wing noted there was previously some planning done and there was once an issue regarding a property well.
- A meeting will be set up in August about the Complete Streets Prioritization Plan. The Town Administrator will be looking to apply for a second round of funding.

Future Meeting:

- Monday, June 19, 2017.

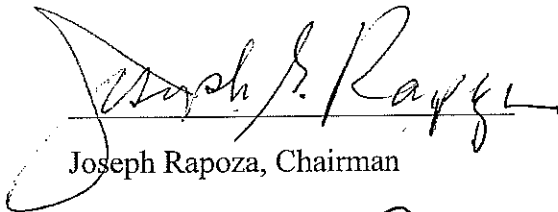
Adjourn:

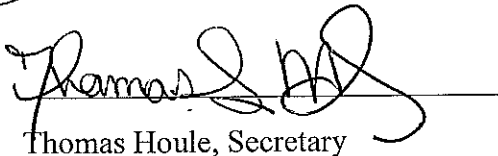
On a motion made by Tom Houle and seconded by Jennifer Dean Wing, the Board voted unanimously to adjourn the meeting at 8:30 pm.

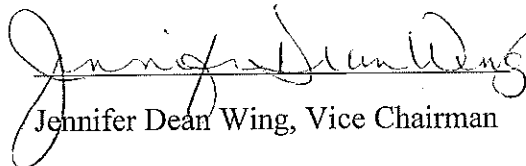
Respectfully Submitted,

Amy Sutherland
Recording Secretary

Signatures:


Joseph Rapoza, Chairman


Thomas Houle, Secretary


Jennifer Dean Wing, Vice Chairman


Andrew Alward, Member

TOWN CLERK'S OFFICE

AUG 08 2017

TIME:

Signature