

**MILLVILLE BOARD OF SELECTMEN  
MEETING MINUTES  
Millville Town Hall  
290 Main Street**

**September 18, 2017**

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Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Selectmen Tom Houle, Roland Barrett and Andrew Alward.

Also Present: Town Administrator, Jennifer Callahan

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The Chairman opened the meeting at 7:07 pm.

**Announcements:**

- There will be a Millville Cultural Arts Grant Workshop on Wednesday, September 27, 2017 at 6:30 pm at the Town Hall. This is to discuss possible grants. The deadline for submission is Monday, October 16, 2017.
- There will be a flu clinic held on Tuesday, October 3, 2017 from 9:00 to 11:00 am and Monday, October 16, 2017 from 5:00 to 6:30 pm. All residents are welcome and should bring insurance card. There is no co-pay.

**Minutes:**

**September 5, 2017:**

On a motion made by Tom Houle and seconded by Roland Barrett, the Board voted unanimously to accept the minutes from September 18, 2017.

(Member Alward abstained)

**Boards/Departments:**

**Appointments:**

**Full-Time Police Officer:**

On a motion made by Jennifer Dean Wing and seconded by Roland Barrett the Board voted unanimously to appoint Benjamin Lima as a full time police officer for the Town of Millville through June 30, 2018.

**Council on Aging:**

On a motion made by Roland Barrett and seconded by Jennifer Dean Wing, the Board voted unanimously to appoint Rhonda Wert to the Council on Aging for a one year term.

**Fire Department:**

On a motion made by Jennifer Dean Wing and seconded by Roland Barrett, the Board voted unanimously to appoint Brennan Neylon as an on-call EMT for the Town of Millville.

**Public Forum:**

- There were no comments during public forum.

**Correspondence:**

- A letter of support was sent to support Chamber of Commerce's REDO grant which seeks to fund regional approaches to help local businesses.
- A letter of appreciation was sent to Park N' Shop for their generous donation of food to the volunteers at the playground assembly event.
- Congratulations to Mr. Barber for his Certification of Licensure from the Commonwealth.

**New Business:****Community-Compact Grant:**

Justin Cole was present at the meeting to request the Town to participate in a Community Compact grant process and application to regionalize financial management services. This grant includes five other towns. The grant funding sought will be \$200,000.00 which could be used for investing in financial strategies and long term planning along with staff development. There is a scope of criteria for those towns which can apply.

On a motion made by Tom Houle and seconded by Jennifer Dean Wing, the Board voted unanimously to support and participate in initiative for the Community Compact Grant.

**Police Department Policy Initiative Policy 72 for ICE:**

The Chief of Police was present to seek support for the ICE policy initiative. By adopting this policy the Town would be eligible for future federal grants.

On a motion made by Roland Barrett and seconded by Andrew Alward, the Board voted unanimously to adopt policy initiative #72.

The Chief of Police also informed the Board of Selectmen the Department was notified today it is being awarded a grant in the amount of \$41,000.00. Patricia Benoit-Rudden, Administrative Assistant to the Chief, was acknowledged for her efforts in writing the grant.

**Regional Dispatch Agreement:**

The Board of Selectmen discussed the existing 5 year regional dispatch agreement will soon be expiring with the Town of Mendon. It was recommended to reach out and begin dialogue with the neighboring Town of Blackstone to see if there is interest in a possible new agreement. The Town Administrator will send out correspondence to the Blackstone Board of Selectmen.

**On a motion made by Roland Barrett and seconded by Andrew Alward, the Board voted unanimously to reach out to the Town of Blackstone with regards to regional dispatch services.**

**Earth Removal Board:**

The Building Commissioner, Lincoln Barber, recommended having the Earth Removal Board become active again. There was discussion about the membership of the Board. It was recommended a future Earth Removal Board be comprised of the Building Commissioner, a representative member from the planning board, zoning board, conservation, and highway department. If there is a change to the membership, this would need to be placed on the warrant. This will be placed on the October 2, 2017 agenda as a possible article.

**Special Municipal Employee:**

It was recommended to appoint the following as special municipal employees:

- Town Moderator, Les Davis
- Blackstone Valley Technical Representative, Gerry Finn

There was discussion if it is the position or the person which needs to be designated. The Town Administrator noted previous documentation from Town Counsel indicated it is the position.

**On a motion made by Jennifer Dean Wing, and seconded by Tom Houle, the Board voted unanimously to appoint the Town Moderator position held by Les Davis, and BV Tech School Board position, held by Gerry Finn, as special municipal employees to the Town of Millville. (Member Alward abstained from vote)**

**Old Business:**

**Town Meeting:**

The Special Town Meeting will be held on Monday, November 13, 2017 at the Millville Elementary School at 7:00 PM.

**Warrant Opening:**

**On a motion made by Roland Barrett and seconded by Tom Houle, the Board voted unanimously to open the warrant for the Special Town Meeting.**

**Board of Selectmen Forum:**

**Lieutenant Governor:**

Lieutenant Governor Karyn Polito recently visited the new Main Street Town Hall. She was impressed with the progress in dealing with the loss of the former Town Hall. She received a presentation on how the Community Compact grant program is directly assisting the Town in the areas of financial management, technology and shared planning services.

**Workshop Meeting:**

Member Dean Wing informed Selectmen Barrett and Alward that they had a productive meeting on Friday September 15, 2017. She offered to go over the minutes of the meeting. There was goal setting and each member was appointed with a section to review in relation to policies and procedures.

Selectmen Alward asked about the budget and wanted to know if it was the one approved at the Annual Town Meeting. The Town Administrator noted it was indeed the adopted budget which the Town Accountant gave to each of the Selectman at the Town Meeting. There was also a question about future budget postings. It was explained future postings will be available on the new website. If there is more information that is needed, it was recommended that Justin Cole or the financial team be contacted.

**Town Administrator:****Town Hall Update:**

The following things are still ongoing:

- Security cameras needed to be adjusted.
- Paraco Gas put in the tanks.
- Keyless Entry is up and running.
- The Town Administrator is finalizing the insurance numbers.
- Installing a handrail on ramp.

**MMA:**

The Town is submitting their most recent Annual Report to MMA for award contest.

**Mass Works Grant:**

The Town is working on the easements for the MassWorks grant. The Conservation Commission held their public hearing and approved the Order of Conditions. A meeting will be set up to discuss procurement strategies.

**MES Playground:**

The installation of the playground to date has been a success. Thank you to all the volunteers. Member Dean Wing suggested that the names of all those who volunteered be read at a Board of Selectmen meeting. The Town will also be sending a thank you to Kimball Sand & Gravel for supplying tons of stone dust for the pathway to the playground.

**Demolition Grant:**

The Town Administrator informed all she expects to hear about grant recipients soon. She has been in touch with the Attorney General's Office regarding grant. The Town may need conditional warrant article language, if possession of property is not obtained before Special Town Meeting. Currently, there is concern about this site and if the roof will be able to sustain the weight of snow. It was recommended that the sidewalk area near the site be blocked and the Town Administrator will oversee safety perimeter is set up.

**Next meeting:**

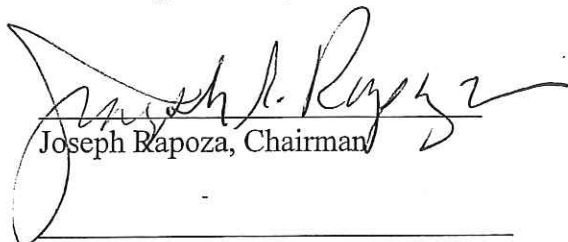
- Monday October 2, 2017 at 7:00 pm.

**Adjourn:**

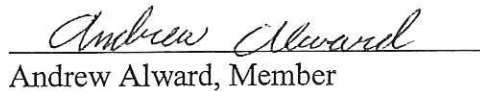
**On a motion made by Roland Barrett and seconded by Jennifer Dean Wing, the Board voted unanimously to adjourn the meeting at 9:02 pm.**

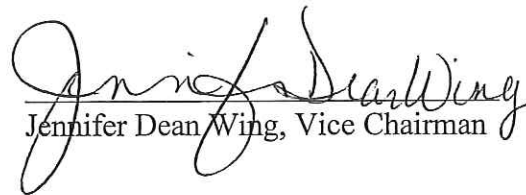
Respectfully Submitted,

Amy Sutherland  
Recording Secretary

  
Joseph Rapoza, Chairman

Thomas Houle, Secretary

  
Andrew Alward, Member

  
Jennifer Dean Wing, Vice Chairman

Roland Barrett, Member

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