



**BOARD OF SELECTMEN REGULAR MEETING MINUTES**  
**Millville Town Hall, 290 Main Street**  
**Monday November 19, 2018**

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**PRESENT:**

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Selectman Tom Houle, Andrew Alward and Erica Blake.

Also Present: Justin Cole

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The Chairman opened the meeting at 8:30pm

Member Alward wanted clarification if the agenda posting is legal since it was posted by Sherry Grant and not the Town Clerk. He does not remember Sherry Grant being designated as a special municipal employee. Justin Cole indicated that Diane Lockwood was on vacation and communicated before she left, Sherry was given permission to post agendas.

Chairman Rapoza will follow-up with Town Counsel.

**ANNOUNCEMENTS:**

- The town hall will be closed on Wednesday, November 21 for Thanksgiving Eve.
- There will be a Special Town Meeting held on Wednesday, November 28, 2018 at 7:00 pm at the MES.

**MINUTES:**

**November 5, 2018:**

On a motion made by Jennifer Dean Wing and seconded by Erica Blake, the Board voted unanimously to accept the minutes from November 5, 2018 with noted revisions.

**DEPARTMENT/BOARD:**

**Board of Assessors:**

The Tax Classification Hearing is scheduled for Monday, December 3, 2018 at 6:00 pm.

**Finance Committee:**

The Finance Committee held a public hearing prior to the Board of Selectmen meeting.

**CORRESPONDENCE:**

- ABCC: Calendar Year 2019 Legal Holidays for Licenses

- Alcohol License Renewals.

## **NEW BUSINESS:**

### **Winter Parking:**

On a motion made by Andrew Alward and seconded by Erica Blake, the Board voted unanimously to approve the emergency parking ban from December 1, 2018 to April 1, 2019.

Residents were reminded that putting snow in the street is against the town bylaws.

### **Review of November 28, 2018 Town Meeting Warrant:**

The Vice Chairman reviewed the Town Meeting Warrant Articles one through thirteen and then the Board went back to vote on each individual warrant.

### **Article 1: Sales Tax on Adult Use Marijuana:**

On a motion made by Erica Blake and seconded by Tom Houle, the Board of Selectmen voted unanimously to recommend Article 1.

### **Article 2: Septic Betterment Loan**

On a motion made by Tom Houle and seconded by Erica Blake, the Board of Selectmen voted unanimously to recommend Article 2.

### **Article 3: Adopt Tax Exemption- Veteran's Surviving Spouse:**

On a motion made by Erica Blake and seconded by Andrew Alward, the Board of Selectmen voted unanimously to recommend Article 3.

### **Article 4: Amend FY19 Operating Budget:**

The Board would like to discuss this further before taking an official vote to recommend.

### **Article 5: Proposed Borrowing by Blackstone School District:**

On a motion made by Erica Blake and seconded by Jennifer Dean Wing, the Board of Selectmen voted unanimously to recommend Article 5.

### **Article 6: Zoning Bylaw – Marijuana Retailers:**

On a motion made by Tom Houle and seconded by Erica Blake, the Board of Selectmen voted to recommend Article 6. (4 to 1, Andrew Alward voted no)

### **Article 7: Central Street Project – Easements:**

On a motion made by Joe Rapoza and seconded by Tom Houle, the Board of Selectmen voted unanimously to recommend Article 7.

### **Article 8: Zoning Bylaw Schedule of Use Regulations**

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted to recommend Article 8. (4 to 1, Erica Blake voted no)

### **Article 9: Zoning Bylaw – Schedule of Use Regulations**

**On a motion made by Erica Blake and seconded by Andrew Alward, the Board of Selectmen voted unanimously to not take any action on this warrant article.**

**Article 10: Zoning Bylaw-Definitions:**

**On a motion made by Tom Houle and seconded by Andrew Alward, the Board of Selectmen voted unanimously to not recommend as written.**

**Article 11: Zoning Bylaw – Zoning District Change:**

**On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board of Selectmen voted unanimously to recommend as written.**

**Article 12: Zoning Bylaw – Buffer Requirements/Fences:**

**On a motion made by Joe Rapoza and seconded by Erica Blake, the Board of Selectmen voted to recommend as written. (4 to 1 Andrew Alward voted no)**

**Article 13: Statute for Appointment of Building Commissioner:**

**On a motion made by Jennifer Dean Wing and seconded by Erica Blake, the Board of Selectmen voted unanimously to not recommend as written.**

**Article 4:**

The members discussed posting a joint meeting with the Finance Committee. There was also a recommendation to send a memo to all departments and committees asking if they want to meet with Finance Committee and Board of Selectmen regarding their budget a time will be scheduled for them to be able to do this.

Vice Chairman Dean Wing will post an agenda for Monday, November 26, 2018 at 6:30 pm with the location to be determined after speaking with MES with the agenda item being to discuss the budget.

**On a motion made by Tom Houle and seconded by Andrew Alward, the Board of Selectmen voted unanimously to Table Article 4 until further discussion at the joint meeting with the Finance Committee on Monday, November 26, 2018.**

**OLD BUSINESS:**

**Urban Land Institute & Mass Development:**

There was a successful visit from members of the Urban Land Institute along with Mass Development. There were 13 representatives and stake holders at meeting. It was extremely successful. This is to look at and evaluate the property located at 181 Main Street and the old town hall. There will be a final report issued within 30 days.

**Budget Update:**

The town is in the process of updating the filing tax recap. The tax hearing will take place on Monday December 3, 2018.

**Town Administrator Search Committee:**

The Board of Selectmen sent out an inquiry if anyone was interested in serving on the Town Administrator Search Committee. The last search committee appointed nine members to serve. This will be a committee which will meet until a new Town Administrator is appointed approximately.

There are interested in serving on this committee and those included are the following: Aubrey Buono, Paul Buono, Gary Gill, Jennifer Gill, Trish Benoit-Rudden, Lincoln Barber III, Chris Drew, Carl Hamilton, Tina Landry, Rich Landry, Pam Maloney, Lisa Larue, Gerry Finn, and Rich Crevillo.

The discussion indicated that there should be members from the Finance Committee. The Board would like public safety represented, Chief Landry and Trish Benoit put names in, but the Board of Selectmen recommend only one member from public safety. Trish Benoit will be removed from list. Mr. Crevillo communicated that the number of nine worked well last time with the delegation of duties, but Mr. Crevillo responded that it is also a benefit to have new interest and is not adverse to more than nine member. The key is who is going to be the Chairman to keep the tasks moving. Chairman Rapoza would like Mr. Finn and Crevillo to be designated as coordinators of first meeting. After discussion the Board is fine with 13 members serving on this committee.

Add the search committee timeline to the agenda for the meeting on Monday November 26, 2018

Member Dean Wing will provide Rich Crevillo with her password to the Massachusetts Municipal Association to review job description and salary requirements.

**SELECTMAN'S FORUM:**

Chairman Rapoza reported what was signed relating to the warrants.

**Warrants:**

Payroll Account:	1909-10/31/2018	\$ 32,287.04
Payroll Account:	1910-11/15/2018	\$ 34,860.74
School Vendor:	1919- 11/8/2018	\$ 695,861.00 (school district BMR)

Vice Chairman Dean Wing spoke with Tim Labonte (Cable Access) about splitting up the Finance Committee meetings when posted on UTUBE. She also spoke with David Manzello and the Board of Assessors will need two members since Marilyn Mathieu only wanted to help for short term. These positions will be posted on cable. The Trustees of the Park will hold the tree lighting on Tuesday, December 4, 2018 at 6:30 pm in conjunction with the Fire Department.

**ADMINISTRATOR REPORT:**

Justin Cole will send the budget paperwork out to the department with a cover letter.

**SIGNATURES:**

- Minutes from *November 5, 2018 and warrant (sill sign at next mtg)*

**NEXT REGULAR MEETING:**

- Monday, December 3, 2018

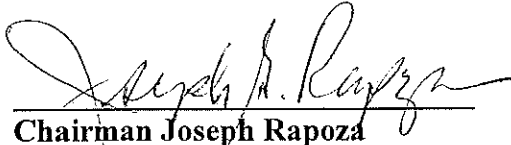
Prior to the Board of Selectmen adjourning, the Town Moderator informed the members that as the Town Meeting that the warrant has an error since some of the articles say submitted by the Town Administrator and Board of Selectman. The Town Administrator will be stricken off and left with Board of Selectmen. The Town Moderator also wants a copy of the final recommended budget from the Board of Selectmen and Finance Committee prior to town meeting. It was noted that those articles were prepared when the Town Administrator was present.

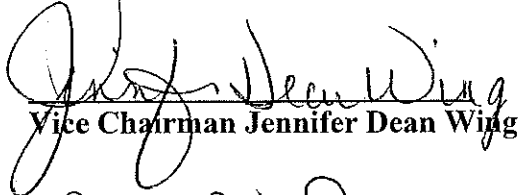
**AJOURN:**

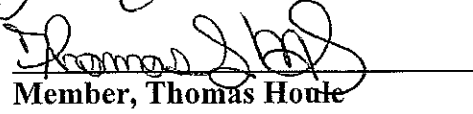
**On a motion made by Jennifer Dean Wing and seconded by Andrew Alward, the Board of Selectmen voted unanimously to adjourn the meeting at 10:15 pm.**

Respectfully Submitted,

Amy Sutherland

  
Chairman Joseph Rapoza

  
Vice Chairman Jennifer Dean Wing

  
Member, Thomas Houle

  
Member, Andrew Alward

  
Member, Erika Blake  
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