



BOARD OF SELECTMEN REGULAR MEETING MINUTES

290 Main Street
Millville, MA 01529

Tuesday, February 19, 2019

PRESENT:

Chairwoman, Jennifer Dean Wing, Vice Chairman, Tom Houle, Selectman Joseph Rapoza, and Selectwoman Blake.

The Chairwoman opened the meeting at 7:00 p.m.

ANNOUNCEMENTS:

- The Town Hall will be closed on Monday, February 18, 2019 in observance of President's Day.

MINUTES:

January 22, 2019:

- The minutes from January 22, 2019 will be approved at the next meeting.

February 4, 2019:

- The minutes from February 4, 2019 will be approved at the next meeting.

BOARDS AND DEPARTMENTS:

Town Administrator Search Committee:

The Chairwoman explained that she has been in touch with Mrs. Gill who is serving on the Town Administrator Search Committee and the resumes for the Town Administrator position are coming in. The Committee will keep with the established time table.

CORRESPONDENCE:

- The Board of Selectmen are in receipt of a letter of interest dated February 13, 2019 from Chris Drew regarding the vacant associate position on the Planning Board. This letter will be forwarded to the Planning Board. This will be taken up as part of the next Planning Board meeting.
- A letter was regarding the Eversource Electric Transmission Vegetation Maintenance Notification for 2019.

- CMMPO meeting to be held on Wednesday, February 20, 2019 at 4:00 p.m. in Worcester.
- Public Records Request from Brad Petrishen, Reporter, Worcester Telegram & Gazette. The Town Clerk is addressing this request.

NEW BUSINESS:

Senior Center Building Use

The Town is in receipt of a letter from MIAA in relation to the use of the Senior Center. There is a release form which will need to be filled out for any volunteers who work at the Senior Center. The Council on Aging members are considered employees and would be covered by the insurance.

There was discussion with Jill Anderson about if there would be enough money for the Senior Center for the remainder of the fiscal year. It is their feeling that there will be extra money left in the electricity line item. The heating bill is hard to determine since the budget is currently 42% spent.

It is the recommendation that the Board of Selectmen consult with Town Counsel to get further clarification about the use of the building of the club versus the council on aging.

Toll Road Day Request: Friends of Library

The Board of Selectmen are in receipt of a Toll Road Application for the Friends of the Millville Library to be held on May 18, 2019 from 9:00 a.m. – 1:00 p.m.

On a motion made by Erica Blake and seconded by Tom Houle, the Board voted unanimously to approve the Toll Road Application for the Friends of the Millville Library to be held on May 18, 2019 from 9:00 a.m. – 1:00 p.m.

Longfellow Municipal Center Use

The Board will discuss at a future meeting the plan in relation to the Longfellow Municipal Center. This could be one of the tasks of the new Town Administrator.

OLD BUSINESS:

Parc Grant:

Chief Landry explained that there will be a follow up meeting on the implementation of the PARC Grant. There will be two phases of this grant. The FY2020 phase of the grant is on hold at this point. There is an established timeline for the requirements of the grant. There is no RFP required for this project.

Capital Planning Committee

The Capital Planning Committee is looking to have a meeting and will need to have a member of the Board of Selectmen to serve on this Committee.

Interim Town Administrator:

Chairwoman Wing and Vice Chairman Houle met with possible candidates for the Interim Town Administrator Position. The information and recommendation for this will be discussed further at the meeting on Thursday February 21, 2019. It will be the recommendation to move on this as soon as possible.

Assessor Positions:

The Town continues to seek two residents who will serve as Board of Assessors.

Public Forum Draft

The Chairwoman provided the members with a draft copy of language for public forum. It was recommended to have legal review the document and then implement upon review.

On a motion made by Joe Rapoza and seconded by Erica Blake, the Board voted unanimously to approve the public forum language contingent upon legal counsel review.

Payroll Audit:

The payroll audit was completed, and letters were sent to the employees. The options for each were noted in the letters and employees will sign off on this document.

Budget Meetings:

There will be budget meeting on February 26, 2019.

Selectmen Forum:

Selectwoman Blake is on target with the BVT Flier and the Town Administrator Committee is keeping with the established time table.

Vice Chairman Houle noted that things are on moving forward with T.A. search.

Selectmen Rapoza communicates that the Marijuana Licenses will be holding a public hearing on Monday February 25, 2019.

Chairwoman Dean Wing continues to work on the CMRCP planner, Police Chief Contract and the preparing of the warrants.

Warrants:

- February 1, 2019 \$66,134.05
- February 7, 2019 \$31,997.93

Parc Grant:

The Parc Grant is moving forward. The representative from the State came to Millville to review what needs to be done to fulfill the grant requirements. There will be a meeting on February 15, 2019 to discuss this further.

NEXT REGULAR MEETING:

- Monday, March 4, 2019

AJOURN:

On a motion made by Erica Blake and seconded by Tom Houle, the Board of Selectmen voted by roll call vote to go into executive session per (M.G.L.c30A, sec.21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and will only return to open session to adjourn the meeting.

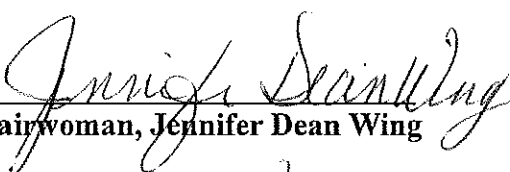
Roll Call Vote:


Joe Rapoza	aye
Erica Blake	aye
Tom Houle	aye
Jennifer Dean Wing	aye

Respectfully Submitted,

Amy Sutherland

Recording Secretary


Chairwoman, Jennifer Dean Wing


Vice Chairman, Joseph Rapoza


Member, Thomas Houle

Member, Andrew Alward

Member, Erica Blake