

TOWN OF MILLVILLE
BOARD OF SELECTMEN
MINUTES OF MEETING
MAY 13, 2016 – 6:00 P.M.

TOWN CLERK'S OFFICE

JUN 21 2016

TIME:

Signature

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing and Secretary John Laura

Board Members Absent: Roland Barrett

Others Present: Executive Secretary Helen Coffin and Town Administrator Search Committee Member Paul Ouellette

Chairman Rapoza calls the special meeting to order at 6:00 p.m. at the Millville Town Hall.

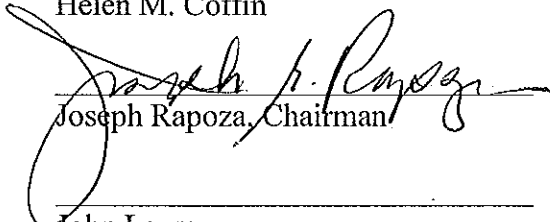
Chairman Rapoza advises that Gerry Finn, Chairman of the Town Administrator Search Committee, provided him with the resumés of the top 3 candidates to be shared with the Board. Wing wants to be sure the names of the individuals can go public. Rapoza replies that they can since the candidates were informed via email. Ouellette provides an overview of the format used during the initial interviews. The 3 top candidates are: Michael Szlosek of Ludlow, Town Administrator in Sterling, MA; former State Representative Jennifer Callahan of Sutton, Chief Horticulturalist at the Blackstone National Golf Club; and David DeManche of Uxbridge, Business Manager at Cornerstone Academy.

Chairman Rapoza provides the members with the list of questions and rubric used during the initial interview sessions. He asks that the members review the questions and email him by Monday with which questions they would like to ask along with any questions that are not included on the list. The same format will be used, the members will ask the same questions of each candidate to remain consistent. The meeting should start at 5:45 so the Board can briefly review the format. The meeting will not air live but will be recorded. Executive Secretary will call candidates to confirm attendance. *On a motion by Laura and second by Wing, the Board votes unanimously to hold the three interviews at the Senior Center on Thursday, May 19th, at 6:00, 7:00 and 8:00.*

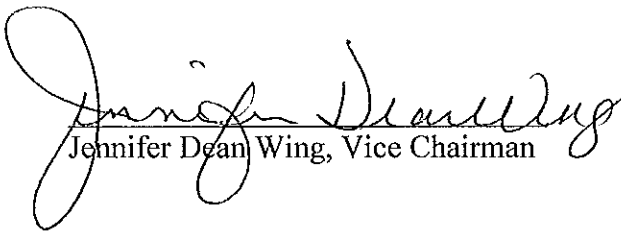
After the interviews, the intent is to deliberate and determine with whom to pursue negotiations. The target date is June 1st. Town Counsel will be contacted to provide the necessary legal documentation.

On a motion by Laura and second by Wing, the Board votes unanimously to adjourn at 6:38 p.m.

Respectfully submitted,
Helen M. Coffin


Joseph Rapoza, Chairman

John Laura


Jennifer Dean Wing, Vice Chairman