

**MILLVILLE BOARD OF SELECTMEN
MEETING MINUTES
Millville Town Hall
290 Main Street**

November 20, 2017

Board Members Present: Chairman Joseph Rapoza; Vice Chairman Jennifer Dean Wing; Selectman Tom Houle; Andrew Alward.

Also Present: Town Administrator, Jennifer Callahan

The Chairman opened the meeting at 7:00 pm.

Announcements:

- Reading with Santa will be held on Saturday, December 9, 2017 at 1:00 pm at the Millville Library.

Minutes

November 6, 2017:

On a motion made by Tom Houle and seconded by Jennifer Dean Wing, the Board voted unanimously to accept the minutes from November 6, 2017.

Appointments/Resignations:

Council on Aging:

Resignation:

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to accept the resignation of Marcia Lanctot from the Council on Aging.

Board of Selectmen member Alward recused himself from the table.

Appointment:

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to appoint Rhonda Wert and Linda Bassett to the Council on Aging through June 30, 2018.

Board of Selectmen member Andrew Alward is seeking appointment to the Council on Aging. He explained to the Board of Selectmen his reasoning for seeking appointment. It was explained to Mr. Alward that if he does get appointed, he will not be able to participate in any discussions which involve the Council on Aging. It was also communicated that the Board of Selectmen would like him to become a more active role as a member on the Board of Selectmen.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to appoint Andrew Alward to the Council on Aging through June 30, 2018.

Member Alward returned to his seat at the Board of Selectmen table.

Department/Committees:

- Chairman Rapoza will postpone his resignation from the Green Community Committee until the end of the fiscal year. He would like to complete the final report.

Public forum:

- No Comments.

Correspondence:

- The Massachusetts DEP sent the lead and copper results for the Millville Elementary School water. The results indicate no presence of either lead or copper.
- Northeast Water Solutions provided reports. There was a suggestion to see if a summary of the reports could be provided.
- Wheelabrator has informed the Town there will be an increase of almost \$30,000.00. It was suggested to have the Town Administrator speak with the Board of Health and try to see if there could be discussion on how to encourage more recycling. There was also a suggestion to look at multi-family units which should supply dumpsters. A future workshop on this was recommended.
- A letter was received from the School Committee asking for a member of Millville to serve on the school superintendent search committee. This member would need to be appointed prior to December 14, 2017. It was recommended that an email be sent out to boards/committees. Member Dean Wing did indicate she would serve if there is no interest. It was also suggested that Mr. Finn be contacted.

Other Business:

Google Project:

The Town is in the process of changing how it will archive emails. The company which has been providing this service will stop this service on December 1st. The Town will now be having this service done by Google. Converting to Google platform will take place during Thanksgiving weekend. The Police Department has already been converted without any major issues. Having to change archive providers will result in an increased cost to the IT budget which was not anticipated this year and will be a recurring cost going forward.

Cultural Arts Fund Transfer:

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to authorize the signing of the Mass Cultural Council contract from the State in order to receive a formula grant in the amount of \$4,500.00.

Regional Dispatch with Mendon:

Chief Landry and the Town Administrator explained the more recent discussions with Mendon and the State E911 Department have gone well. The provisions contained in a newly proposed agreement with Mendon will be able to satisfy the Town of Millville's needs public safety needs. It is recommended to approve this partnership and authorize a new agreement.

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to continue regional dispatch with the Town of Mendon.

Resident Jackie Lima spoke and wanted to know if the radio transmission will be improved. Chief Landry responded this was discussed and there are plans to address the transmission issues.

Community Choice Power Program:

Colonial Power provided the Town with sign up results. The percent for opting out of the Community Choice program was slightly higher than expected. There are options for residents to opt in if interested.

Selectmen Forum:

Superintendent of School Department:

Mr. Himmelburger presented a 3 year capital report. It was suggested this be placed on the website. There may be a Joint meeting on December 7, 2017 to review the report.

Playground:

There was a lengthy discussion about the playground. Mr. Delgizzi from the Parks and Recreational Committee was present. The Town Administrator explained the playground is not able to be opened until it is in compliance with the State ADA regulations.

The items which need to be resolved are:

- Completion of 600 foot Walkway to playground
- Providing accessible path to the actual playground equipment
- Evaluating costs for the laying of an accessible path within playground to equipment

Chief Landry was present and explained it is not the job of the Police Department to monitor the playground during the school day. There needs to be a meeting to discuss who will take on this responsibility.

Selectmen Dean Wing communicated the Town accepted this playground as a donation, not the school and she does not want to ask the school for money.

Jane Reggio, Chairman of the School Committee responded that the School Committee has not discussed this at their meeting. Mr. Houle read correspondence from the Mass Office on Disability recommending the Town not open the playground until the access issues are fully addressed.

Town Administrator's Report:

Holiday Hours:

The Town Hall will be closed Wednesday evening of the Thanksgiving week.

Grant Submittal:

The Town Administrator submitted a regional grant with three other communities with similar financial needs as the Town of Millville. This grant would be in the amount of \$195,000.00 which would be shared among the four towns. However, Millville would be the lead community for the grant, if awarded.

Worcester Retirement System:

The Town Administrator communicated that through an audit it was found that there were not enough deductions taken out for the Worcester County Retirement pension deductions for certain employees. The employees will be presented with options for payback.

Demolition Grant:

The deed for the demolition of the property on Central Street is being sent out to be recorded. It is the goal to get the site demolished in December 2017. The Town Administrator will be getting together an RFP for the development of site.


Adjourn:

On a motion made by Jennifer Dean Wing and seconded by Tom Houle, the Board voted unanimously to adjourn the meeting at 8:32 pm.

Respectfully Submitted,

Amy Sutherland
Recording Secretary


Joseph Rapoza, Chairman


Thomas Houle, Secretary


Jennifer Dean Wing, Vice Chairman

Andrew Alward, Member